



City of Covina/Successor Agency to the  
Covina Redevelopment Agency/  
Covina Public Finance Authority/  
Covina Housing Authority

Mayor Kevin Stapleton – Mayor Pro Tem Walt Allen, III  
Council Members Peggy Delach – John King – Bob Low

**REGULAR MEETING AGENDA**

125 E. College Street, Covina, California

Council Chamber of City Hall

**Tuesday, January 15, 2013**

6:30 p.m.

- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's Office counter at City Hall located at 125 E. College Street and the reference desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and posted on the City's website at [www.covinaca.gov](http://www.covinaca.gov).
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Sr. Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **January 15, 2013** meeting was posted on **January 10, 2013** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

*January 15, 2013*

**CITY COUNCIL/SUCCESSOR AGENCY TO THE  
COVINA REDEVELOPMENT AGENCY/  
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY  
JOINT MEETING—CLOSED SESSION  
6:30 p.m.**

**CALL TO ORDER**

**ROLL CALL**

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson Allen and Mayor/Chairperson Stapleton

**PUBLIC COMMENTS**

*The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.*

**The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:**

**CLOSED SESSION**

- A. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS  
Agency representative: Anthony Arroyo, Human Resources Director  
Employee Organizations: A.F.S.C.M.E. – American Federation of State, County & Municipal Employees  
P.A.C. – Police Association of Covina  
P.M.G. – Police Management Group  
Executive Group  
Unaffiliated Employees
- B. G.C. §54956.9(a) – CONFERENCE WITH LEGAL COUNCIL – Existing Litigation  
Name of case: Anthony Encinas v. City of Covina  
Case No. KC064837

**RECESS**

**CITY COUNCIL/SUCCESSOR AGENCY TO THE  
COVINA REDEVELOPMENT AGENCY/  
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY  
JOINT MEETING—OPEN SESSION  
7:30 p.m.**

## **RECONVENE/CALL TO ORDER**

### **ROLL CALL**

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson Allen and Mayor/Chairperson Stapleton

### **PLEDGE OF ALLEGIANCE**

Led by Mayor Stapleton

### **INVOCATION**

Led by Covina Police Chaplain David Truax

### **PRESENTATIONS**

Recognition: Covina Vikings Junior Pee Wee Football

Recognition: Master Wan Ko Yee International Cultural Institute

Presentation: Engagement Award and Energy Leader Model Achievement Recognition

### **PUBLIC COMMENTS**

*To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.*

### **COUNCIL/AGENCY/AUTHORITY COMMENTS**

*Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.*

### **CITY MANAGER COMMENTS**

### **CONSENT CALENDAR**

*All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.*

- CC 1. City Council to approve the minutes from the December 18, 2012 regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2. City Council to Award a Bid for electrical service and panel replacement for Forestdale Reservoir Site, Project No. W-1201.
- CC 3. City Council to receive and file the Public Works Department Monthly Activity Report.
- CC 4. City Council to approve a salary adjustment for Building Maintenance Worker.
- CC 5. City Council to authorize the City Manager and the City Attorney to negotiate a Professional Services Contract with Municipal Auditing Services for business license audits and adopt **Resolution No. 13-7127**, authorizing consultant to access data in State Board of Equalization.
- CC 6. City Council to approve an amended and restated employment agreement for city manager services.

### **PUBLIC HEARING**

- PH 1. City Council to hold public hearing, consider public testimony, review and approve the Fiscal Year 2013-2014 Community Development Block Grant (CDBG) program budget.

#### **Staff Recommendation:**

- 1) City Council to open the hearing and consider public testimony; and
- 2) City Council to approve the fiscal year 2013-2014 Community Development Block Grant (CDBG) program budget as recommended selecting Column C of the Table on Exhibit A with the provision that allocations be adjusted based on the final allocation as determined by the Community Development Commission with a maximum of 15% of funding allocated for public service programs; and
- 3) Authorize the City Manager or his designee to execute documents related to the fiscal year 2013-2014 Community Development Block Grant.

### **CONTINUED BUSINESS**

- CB 1. City Council to hold second reading and adopt an Ordinance to adopt revised administrative citation regulations by repealing Chapter 1.26 and adopting a new Chapter 1.26 of the Covina Municipal Code.

#### **Staff Recommendation:**

- 1) That the City Council hold second reading and adopt **Ordinance No. 12-2015**, adopting revised administrative citation regulations by repealing Chapter 1.26 (“Community Improvement and Administrative Citations”) and adopting a New Chapter 1.26 (“Administrative Citations”) in Title 1 (“General Provisions”) of the Covina Municipal Code.

**CB 2.** City Council to hold second reading and adopt an Ordinance to adopt revised and new regulations for Chapter 1.28 of Title 1 of the Covina Municipal Code.

Staff Recommendation:

- 1) That the City Council hold second reading and adopt **Ordinance No. 12-2016**, adopting revised and new regulations for Chapter 1.28 (“Enforcement”) of Title 1 (“General Provisions”) of the Covina Municipal Code.

**CB 3.** City Council to hold second reading and adopt an Ordinance to modify and enhance regulations related to public nuisances by repealing Chapter 8.40 and adopting a new Chapter 8.40 of the Covina Municipal Code.

Staff Recommendation:

- 1) That the City Council hold second reading and adopt **Ordinance No. 12-2017**, modifying and enhancing regulations relating to public nuisances by repealing Chapter 8.40 (“Abatement of Real Property Nuisances”) and adopting a new Chapter 8.40 (“Public Nuisances”) in Title 8 (“Health and Safety”) of the Covina Municipal Code.

**NEW BUSINESS**

**NB 1.** City Council to provide direction to staff in the event of a tie vote during the March 5, 2013 General Municipal Election.

Staff Recommendation:

- 1) City Council to consider first option - candidates who have received tie votes appear before City Council at a designated time and place to determine the tie vote By Lot; or
- 2) City Council to consider second option – a special runoff election shall be held only if Council adopts a City Resolution providing for a special election.

**ADJOURNMENT**

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting, **Tuesday, February 5, 2013** at 6:30 p.m. for closed session and at 7:30 p.m. for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.