



**NOTICE AND CALL OF SPECIAL MEETING  
OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA  
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCE AUTHORITY/COVINA  
HOUSING AUTHORITY**

TO THE MEMBERS OF THE COVINA CITY COUNCIL AND TO THE CITY CLERK:

NOTICE IS HEREBY GIVEN that a special meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority is hereby called to be held on Monday, September 10, 2012 at 7:30 p.m. in the Council Chamber located inside City Hall, 125 East College Street, Covina, CA 91723-2199.

Said special meeting shall be for the purpose of conducting business in accordance with the attached Agenda. No other business will be discussed.

Dated: Thursday, September 6, 2012

/s/Kevin Stapleton, Mayor of the City of Covina, California

**AFFIDAVIT OF POSTING**

I, Catherine M. LaCroix, Senior Deputy City Clerk, do hereby certify that the foregoing notice of special meeting was delivered via email, fax, and/or hand delivered to each member of the Covina City Council; posted on the posting board at Covina City Hall as required by law; and faxed to the San Gabriel Valley Examiner and San Gabriel Valley Tribune; all on this 6th day of September, 2012.

/s/Catherine M. LaCroix, Senior Deputy City Clerk



City of Covina/Successor Agency to the Covina  
Redevelopment Agency/Covina Public Finance  
Authority/Covina Housing Authority  
Mayor Kevin Stapleton – Mayor Pro Tem Walter Allen, III  
Council Members - Peggy Delach – John C. King – Bob Low

**SPECIAL MEETING AGENDA**  
125 E. College Street, Covina, California  
Council Chambers of City Hall  
**Monday, September 10, 2012**  
7:30 p.m.

- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the City Council, Successor Agency to the Covina Redevelopment Agency, Public Finance Authority and Housing Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk. Cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority meeting to the City Clerk prior to the meeting.
- MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- DOCUMENT AVAILABILITY: Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk counter at City Hall located at 125 E. College Street and the Reference Desk at the Covina Library located at 234 N. Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and may be posted on the City's website at [www.covinaca.gov](http://www.covinaca.gov).
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Senior Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **September 10, 2012** Special City Council meeting was posted on **September 6, 2012** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the Government Code.

*September 10, 2012*

**SPECIAL CITY COUNCIL/SUCCESSOR AGENCY TO THE  
COVINA REDEVELOPMENT AGENCY/  
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY  
JOINT MEETING – CLOSED SESSION  
7:30 p.m.**

**CALL TO ORDER**

**ROLL CALL**

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson Allen and Mayor/Chairperson Stapleton

**PUBLIC COMMENTS**

*The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.*

**The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:**

**CLOSED SESSION**

- A. G.C. §54956.9(c) – CONFERENCE WITH LEGAL COUNCIL – ANTICIPATED LITIGATION – Initiation of Litigation  
Number of potential cases: 1 (one)

**RECESS**

**SPECIAL CITY COUNCIL/SUCCESSOR AGENCY TO THE  
COVINA REDEVELOPMENT AGENCY/  
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY  
JOINT MEETING—OPEN SESSION**

**RECONVENE/CALL TO ORDER**

## ROLL CALL

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson Allen, and Mayor/Chairperson Stapleton

## PLEDGE OF ALLEGIANCE

Led by Council Member Delach

## PRESENTATIONS

## PUBLIC COMMENTS

*To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.*

## COUNCIL/AGENCY/AUTHORITY COMMENTS

*Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.*

## CITY MANAGER COMMENTS

## NEW BUSINESS

**NB 1.** City Council to adopt a Resolution to amend the fiscal year 2012/2013 budget and to obligate up to \$15,000 toward the 2012 Downtown Thunderfest and Music Festival.

### Staff Recommendation:

- 1) City Council to adopt **Resolution No. 12-7105**, amending fiscal year 2012/2013 general fund operating budget for the City Council to obligate up to \$15,000 toward the Downtown Covina Thunderfest and Musical Festival.

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Housing Authority will adjourn to its next regular meeting, **Tuesday, September 18, 2012** at 6:30 p.m. for closed session and 7:30 p.m. for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.

**CITY OF COVINA**  
**AGENDA ITEM COMMENTARY**

**MEETING DATE:** September 10, 2012

**ITEM NO.:** NB 1

**STAFF SOURCE:** Daryl Parrish, City Manager  
Amy Hall-McGrade, Director of Parks & Recreation and Library Services  
Lisa Brancheau, Assistant to the City Manager

**ITEM TITLE:** **Adopt Resolution No. 12-7105** amending the fiscal year 2012-2013 General Fund operating budget for City Council to obligate up to \$15,000 toward the 2012 Downtown Covina Thunderfest and Music Festival.

---

**STAFF RECOMMENDATION**

**Adopt Resolution No. 12-7105** amending the fiscal year 2012-2013 General Fund operating budget for City Council to obligate up to \$15,000 toward the 2012 Downtown Covina Thunderfest and Music Festival.

**FISCAL IMPACT**

Up to \$15,000 in General Fund reserves will be used. The account numbers requiring amendment are as follows:

1010000 33000 - \$15,000  
10107400 53990 - \$15,000

Staff estimates that the Covina Downtown Association (CDA) will incur costs of approximately \$20,100 for City Parks & Recreation, Public Works, and Police Department staffing, as well as equipment rental. CDA is prepared to pay for all other costs associated with the event such as advertising, insurance, music band fees, and other miscellaneous fees.

**BACKGROUND**

Due to dissolution of the Covina Redevelopment Agency as a result of the enactment of Assembly Bill 1x26, Agency funding for the Thunderfest and Music Festival was no longer available. Despite the lack of funding, the CDA expressed interest in carrying on the event and at the beginning of this year, began fundraising efforts.

On September 4, 2012, a meeting between the CDA and City staff was held to discuss the plans for the 2012 event day (October 13). It became apparent, that the CDA required further assistance, both in the logistical planning of the event, as well as with additional funding. Two City Council members, as well as employees of the Parks & Recreation, Police, Public Works, Planning, and Administration Departments will assist CDA to ensure this year's event takes place in a positive, safe, and prosperous manner.

CDA's current budget of \$33,000 made up of proceeds from sponsorships, T-shirt sales, car show entrance fees, and beer and wine garden sales is expected to help offset the event operating costs which are estimated to be approximately \$50,000.



**RESOLUTION NO. 12-7105**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, AMENDING THE FISCAL YEAR 2012-2013 GENERAL FUND OPERATING BUDGET FOR THE 2012 DOWNTOWN COVINA THUNDERFEST AND MUSIC FESTIVAL**

WHEREAS, the City of Covina is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California ("City"); and

WHEREAS, the budget for the City of Covina for fiscal year commencing July 1, 2012 and ending June 30, 2013 was approved on June 19, 2012; and

WHEREAS, the approved budget is in accordance with all applicable ordinances of the City and all applicable statutes of the State; and

WHEREAS, the reallocation of the appropriations between departmental activities may be made by the City Manager, amendments (increases/decreases) to the Budget shall be by approval and Resolution of the City Council;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Covina, as follows:

SECTION 1. Amend the fiscal year 2012-2013 General Fund Budget as follows:

1010000 33000	\$15,000
10107400 53990	\$15,000

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10<sup>TH</sup> DAY OF SEPTEMBER.

---

Kevin Stapleton, Mayor

ATTEST:

---

City Clerk

APPROVED AS TO FORM;

---

Marco Martinez, City Attorney