



City of Covina/Successor Agency to the
Covina Redevelopment Agency/
Covina Public Finance Authority/
Covina Housing Authority

Mayor Kevin Stapleton – Mayor Pro Tem Walt Allen, III
Council Members Peggy Delach – John King – Bob Low

REGULAR MEETING AGENDA

125 E. College Street, Covina, California

Council Chamber of City Hall

Tuesday, August 21, 2012

6:30 p.m.

- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's Office counter at City Hall located at 125 E. College Street and the reference desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Sr. Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **August 21, 2012** meeting was posted on **August 16, 2012** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

August 21, 2012

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson Allen and Mayor/Chairperson Stapleton

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:

CLOSED SESSION

- A. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency representative: Anthony Arroyo, Human Resources Director
Employee Organizations: A.F.S.C.M.E. – American Federation of State, County & Municipal Employees
P.A.C. – Police Association of Covina
P.M.G. – Police Management Group
Executive Group
Unaffiliated Employees
- B. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATOR
Agency representative: Marco A. Martinez, City Attorney
Unrepresented Employee Title: City Manager

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE/CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson Allen and Mayor/Chairperson Stapleton

PLEDGE OF ALLEGIANCE

Led by Council Member King

INVOCATION

Led by Covina Police Chaplain David Truax

PRESENTATIONS

Presentation – Miss Covina Sarah Gleason-update regarding Miss California

Presentation – Giovanni’s fundraiser for Covina Police Memorial Project

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to approve the minutes from the July 17, 2012 regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.

- CC 2.** City Council to approve the minutes from the August 7, 2012 special meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 3.** City Council to receive and file the City of Covina strategic plan update.
- CC 4.** City Council to receive and file the Public Works Department monthly activity report.
- CC 5.** City Council to receive and file the Quarterly Report of the Treasurer to the City Council for the quarter ended June 30, 2012.
- CC 6.** City Council to approve the Payment of Demands in the amount of \$3,861,673.64.
- CC 7.** City Council to approve the creation of a Reserve Police Officer position.
- CC 8.** City Council to approve the job specifications for Senior Public Safety Dispatcher and Senior Police Records Clerk.
- CC 9.** City Council to approve the creation of a Senior Housing & CDBG Economic Development Manager position.
- CC 10.** City Council to adopt **Resolution No. 12-7087**, authorizing the destruction of obsolete records for the Finance Department for fiscal year ended June 30, 2012.
- CC 11.** City Council to adopt **Resolution No. 12-7088**, authorizing the destruction of obsolete records related to Community Development Block Grant for fiscal years prior to 2006-2007.
- CC 12.** City Council to adopt **Resolution No. 12-7090**, authorizing the destruction of obsolete records for the Successor Agency to the Covina Redevelopment Agency for fiscal year ended June 30, 2012.
- CC 13.** City Council to adopt **Resolution No. 12-7091**, authorizing the destruction of obsolete records for the City Clerk's Office for fiscal year ended June 30, 2012.
- CC 14.** City Council to adopt **Resolution No. 12-7094**, accepting reprogrammed grant funding from the 2009 California Homeland Security Grant Program (SHSGP) in the amount of \$165,387 for the purchase of UHF portable radios; and adopt **Resolution No. 12-7095**, authorizing an increase of \$165,387 in the 2012-2013 Police Department budget to reflect an appropriation to purchase UHF portable radios.
- CC 15.** City Council to adopt **Resolution No. 12-7096**, accepting grant funding from the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation for fiscal year 2012; and adopt **Resolution No. 12-7097**, amending the Police Department 2012-2013 budget by \$12,477 resulting from a grant award by the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program local solicitation for fiscal year 2012.

- CC 16.** City Council to adopt **Resolution No. 12-7098**, establishing the 2012-2013 Appropriation Limit for the City of Covina.
- CC 17.** Successor Agency to the Covina Redevelopment Agency to receive and file the Quarterly Report of the Treasurer to the Successor Agency to the Covina Redevelopment Agency for the Quarter ended June 30, 2012.
- CC 18.** Successor Agency to the Covina Redevelopment Agency to approve the Payment of Demands in the amount of \$267,287.42.
- CC 19.** Covina Housing Authority/City of Covina as Successor Agency to the Covina Redevelopment Agency consideration of approval and authorize the City Manager/Executive Director, or his designee, to enter into a Financial Assistance and Cooperation Agreement for services between the Successor Agency and the Authority; and adopt Successor Agency **Resolution No. 12-007**, approving a Financial Assistance and Cooperation Agreement with the Covina Housing Authority; and Authority **Resolution No. 12-005**, approving a Financial Assistance and Cooperation Agreement with the Successor Agency to the Covina Redevelopment Agency.
- CC 20.** City Council to approve the amendment to extend the term of the City Manager's employment agreement.
- CC 21.** City Council to adopt **Resolution No. 12-7099**, establishing the 2011-2012 Appropriation Limit for the City of Covina.

PUBLIC HEARING

- PH 1.** City Council to hold public hearing, consider public testimony and introduce and waive further reading of an Ordinance for application ZCH 12-001, a Zone Change from C-3A Commercial (Regional/Community Shopping Center) to C-P Commercial (Administrative and Professional Office).

Staff Recommendation:

- 1) City Council to open the hearing and consider public testimony; and
- 2) City Council to introduce and waive further reading of **Ordinance No. 12-2012** to consider an application ZCH 12-001, a Zone Change from C-3A Commercial (Regional/Community Shopping Center) to C-P Commercial (Administrative and Professional Office) to permit AltaMed Health Services Corporation to operate a facility upon property located at 535 South Second Avenue, Covina.

- PH 2.** City Council to hold public hearing, consider public testimony and adopt a Resolution, finding the City to be in conformance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report in accordance with California Government Code Section 65089.

Staff Recommendation:

- 1) City Council to open the hearing and consider public testimony; and

- 2) City Council to consider adopting **Resolution No. 12-7092**, finding the City to be in conformance with the Congestion Management Program (CMP and adopting the CMP Local Development Report.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting, **Tuesday, September 4, 2012** at 6:30 p.m. for closed session and at 7:30 p.m. for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.