



City of Covina/Successor Agency to the
Covina Redevelopment Agency/
Covina Public Finance Authority/
Covina Housing Authority

Mayor Kevin Stapleton – Mayor Pro Tem Walt Allen, III
Council Members Peggy Delach – John King – Bob Low

REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, June 19, 2012
6:30 p.m.

- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's Office counter at City Hall located at 125 E. College Street and the reference desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **June 19, 2012** meeting was posted on **June 15, 2012** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

June 19, 2012

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson Allen and Mayor/Chairperson Stapleton

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:

CLOSED SESSION

- A. G.C. §54956.8(b) – CONFERENCE WITH REAL PROPERTY NEGOTIATOR –Negotiations to include both price and terms
Property: 626 & 602 S. Citrus Avenue (APN 8451-001-911)
Negotiating parties: Michael Luce
Agency negotiator: Daryl Parrish, City Manager

- B. G.C. §54956.8(b) – CONFERENCE WITH REAL PROPERTY NEGOTIATOR –Negotiations to include both price and terms
Property: 635 S. Citrus Avenue (APN 8453-001-906)
Negotiating parties: Craig Smith & Bill Gilmore, Timothy Thai, Jules Boand & Alex Alvarez
Agency negotiator: Daryl Parrish, City Manager

- C. G.C. §54956.8(b) – CONFERENCE WITH REAL PROPERTY NEGOTIATOR –Negotiations to include both price and terms
Property: 528 S. Citrus Avenue (APN 8445-021-037 and 8445-029-042)
Negotiating parties: PRY Properties
Agency negotiator: Daryl Parrish, City Manager

CLOSED SESSION CONTINUED

D. G.C. § 54957.6 - CONFERENCE WITH LABOR NEGOTIATORS

Agency Representative: Anthony Arroyo, Human Resources Director

Employee Organizations: A.F.S.C.M.E. – American Federation of State, County & Municipal
Employees
P.A.C. – Police Association of Covina
P.M.G. – Police Management Group
Executive Group
Unaffiliated Employees

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE
COVINA REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE/CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Delach, King, Low, Mayor Pro Tem/Vice Chairperson
Allen, and Mayor/Chairperson Stapleton

PLEDGE OF ALLEGIANCE

Led by Mayor Stapleton

INVOCATION

Led by Covina Police Chaplain Dave Truax

PRESENTATIONS

Proclamation – International Elder Abuse Awareness

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to approve the summary minutes from the May 30, 2012 Budget Workshop meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2.** City Council to approve the minutes from the June 5, 2012 regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 3.** City Council to receive and file the monthly strategic plan objectives update.
- CC 4.** City Council to receive and file the Public Works Department monthly activity report.
- CC 5.** City Council to receive and file the payment of demands in the amount of \$3,698,331.35.
- CC 6.** Successor Agency to the Covina Redevelopment Agency to receive and file the payment of demands in the amount of \$225,411.82.
- CC 7.** City Council to direct staff to publish a notice of intent to review the City's Conflict of Interest Code and complete the code review and any proposed amendments.
- CC 8.** City Council to consider approval of a request by Hathaway-Sycamores Child and Family Services, located at 1411 N. Grand Ave., Suite 100, Covina, for an exemption from the City's business license tax for calendar year 2012.
- CC 9.** City Council to adopt **Resolution No. 12-7082**, adopting investment policies for fiscal year 2012-2013 for the City of Covina.
- CC 10.** City Council to approve a Memoranda of Understanding with Covina Valley and Charter Oak Unified School Districts for the City to pay contribution to Covina Lighting Assessment District in lieu of levies against school district property.
- CC 11.** City Council to authorize the creation of Senior Deputy City Clerk classification.

CC 12. City Council to consider the renewal of parking enforcement services agreement between the City of Covina and Inter-Con Security Systems, Inc., and authorize the City Manager to execute said agreement.

CC 13. City Council to approve the contract with West Coast Arborists, Inc., for tree trimming services of the City's park and street trees.

PUBLIC HEARING

PH 1. City Council to hold a public hearing to consider expenditures of the 2012 Edward Byrne Memorial Justice Assistance Grant (JAG).

Staff Recommendation:

- 1) City Council to open the hearing and consider public testimony; and
- 2) City Council to received and file the proposed program for expenditure of the 2012 Edward Byrne Memorial Justice Assistance Grant (JAG).

PH 2. City Council to hold a public hearing to introduce and waiver further reading of an Ordinance to modify Planned Community Development, PCD 87-001, by changing certain provisions of the Sign Program for the Covina Town Square commercial center located at the southeast corner of Arrow Highway and Azusa Avenue

Staff Recommendation:

- 1) City Council to open the hearing and consider public testimony; and
- 2) City Council to introduce and waive further reading of **Ordinance No. 12-2009**, modifying Planned Community Development, PCD 87-001, by changing certain provisions of the Sign Program for the Covina Town Square commercial center findings and conditions.

CONTINUED BUSINESS

CB 1. City Council to review options and provide staff with direction on the future use of 135 East Badillo Avenue, Covina.

Staff Recommendation:

- 1) City Council to review options and provide staff with direction on the future use of the property located at 135 East Badillo Avenue, Covina.

NEW BUSINESS

NB 1. Mayor to consider making appointment to the Library Board of Trustees; and City Council to make appointments to the remaining Boards, Commissions and Committees and/or schedule interviews.

Staff Recommendation:

- 1) Mayor to make appointment to the Library Board of Trustees and City Council to ratify said appointment by the Mayor, or schedule an interview of the applicant; and

- 2) City Council to make appointments to the Cultural Arts Advisory Commission, Historic Preservation Board, Housing and Community Development Committee, Planning Commission, Traffic Advisory Committee and Youth Accountability Board.

NB 2. City Council/Successor Agency to the Covina Redevelopment Agency to consider adopting the annual budget for the fiscal year commencing July 1, 2012 and ending June 30, 2013.

Staff Recommendation:

- 1) City Council to adopt **City Resolution No. 12-7083**, adopting the City of Covina budget for July 1, 2012 through June 30, 2013; and
- 2) Successor Agency to the Covina Redevelopment Agency to adopt **Successor Agency Resolution No. 12-008**, adopting the Successor Agency to the Covina Redevelopment Agency budget for July 1, 2012 through June 30, 2013.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting, **Tuesday, July 3, 2012** at 6:30 p.m. for closed session and at 7:30 p.m. for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.