



City of Covina/Covina Redevelopment
Agency/Covina Public Finance
Authority/Covina Housing Authority
Mayor John King – Mayor Pro Tem Kevin Stapleton
Council Members Walt Allen, III – Peggy Delach – Bob Low

REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, November 1, 2011
6:30 p.m.

- **The City Council/Redevelopment Agency/Public Finance Authority/Housing Authority will meet in closed session from 6:30 p.m.-7:30 p.m.**
- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Services such as American Sign Language interpreters, a reader during the meeting, large print copies of the agenda and assisted listening devices are available. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk counter at City Hall located at 125 E. College Street and the Reference Desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and may be posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **November 1, 2011**, meeting was posted on **October 27, 2011** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

November 1, 2011

**CITY COUNCIL/REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:

CLOSED SESSION

- A. G.C. §54956.9(a) - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Name of Case: State of California v. Commission on State Mandates, et al: Superior Court of the State of California, Los Angeles County, Case No. 34-2010-000605
- B. G.C. §54956.9(a) - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Name of case: Leah Diane Sanders v. City of Covina: Case No. KCO59172
- C. G.C. §54956.9(b)(3)(A) - CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Number of potential cases: 1 (one)

RECESS

**CITY COUNCIL/REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton, and Mayor/Chairperson King

PLEDGE OF ALLEGIANCE

Led by Council Member Low

INVOCATION

Led by Covina Police Chaplain

PRESENTATIONS

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to receive and file report of total workers' compensation liabilities under Labor Code Section 3702.6(b).
- CC 2.** City Council to receive and file the Water Utility Billing and Automated Meter Reading Projects Quarterly Status Update.
- CC 3.** City Council to receive and file a report on the sale of the property located at 151 East College Street, Covina.
- CC 4.** City Council to receive and file second quarter 2011 Sales Tax Report.

- CC 5.** City Council to approve a request by Parent Institute for Quality Education for exemption from the City’s business license tax for the organization located at 957 N. Grand Avenue, Covina.
- CC 6.** City Council to approve a request by Our Wellness Center for exemption from the City’s business license tax for the organization located at 206 E. Bentwood Street, Covina.
- CC 7.** City Council to approve the “Avoid the 100” Los Angeles County DUI Task Force Memorandum of Understanding.
- CC 8.** City Council to approve the use of funds from the Community Development Block Grant (CDBG) 2011-2012 funding allocation for Special Economic Development.
- CC 9.** City Council to approve salary adjustment for the Police Records Supervisor.
- CC 10.** City Council to adopt **Resolution No. 11-7012**, approving the Compensation Rules between the City of Covina and the Mid-Management, Supervisory and Professional, and Professional and Technical Employee Group.
- CC 11.** City Council to adopt **Resolution No. 11-7014**, approving the Executive Compensation Rules.
- CC 12.** City Council to approve **Resolution No. 11-7020**, amending the fiscal year 2011-2012 budget for the Covina Cultural Arts Advisory Commission’s “Dia de los Muertos” event.
- CC 13.** City Council to approve **Resolution No. 11-7021**, amending the City of Covina fiscal year 2011-2012 Parks & Recreation Department’s operating budget for park signage at Heritage Plaza.
- CC 14.** Redevelopment Agency to adopt **Resolution No. 11-694**, amending the Enforceable Obligation Payment Schedule and Recognized Obligation Payment Schedule; and authorize Executive Director to post the amended Enforceable Obligation Payment Schedule on the City’s website.

PUBLIC HEARING

- PH 1.** City Council to conduct a public hearing for the 2011 Annual Report for the Covina Downtown Business Enhancement District and Proposed Assessment.

Staff Recommendation:

- a) City Council to continue the public hearing to November 15, 2011.

- PH 2.** City Council to conduct a public hearing for the 2011 Annual Report for the Prospero Park Business Area Enhancement District and Proposed Assessment.

Staff Recommendation:

- a) City Council to continue the public hearing to November 15, 2011.

NEW BUSINESS

NB 1. City Council to introduce and waive further reading of **Ordinance No. 11-2004**, amending and updating Chapter 3.04 of Title 3 of the Covina Municipal Code pertaining to claims and demands against the City.

Staff Recommendation:

- a) That the City Council introduce and waive further reading of **Ordinance No. 11-2004**, amending and updating Chapter 3.04 of Title 3 of the Covina Municipal Code pertaining to claims and demands against the City.

ADJOURNMENT

The Covina City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting, **Tuesday, November 15, 2011** at 6:30 p.m. for closed session and at 7:30 p.m. for open session in the Council Chamber of City Hall, 125 East College Street, Covina, California, 91723.