



**NOTICE AND CALL OF SPECIAL MEETING
OF THE COVINA CITY COUNCIL/COVINA REDEVELOPMENT AGENCY/COVINA
PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY**

TO THE MEMBERS OF THE COVINA CITY COUNCIL AND TO THE CITY CLERK:

NOTICE IS HEREBY GIVEN that a special meeting of the Covina City Council/Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority is hereby called to be held on Tuesday, September 20, 2011, commencing at 6:00 p.m. in the Council Chamber located inside City Hall, 125 East College Street, Covina, CA 91723-2199.

Said special meeting shall be for the purpose of conducting business in accordance with the attached Agenda.

Dated: September 15, 2011

/s/John C. King, Mayor of the City of Covina, California

AFFIDAVIT OF POSTING

I, Catherine M. LaCroix, Deputy City Clerk, do hereby certify that the foregoing notice of special meeting was delivered via e-mail, faxed and/or hand delivered to each member of the Covina City Council; posted on the posting board at Covina City Hall as required by law; and faxed to the San Gabriel Valley Examiner and San Gabriel Valley Tribune; all on this 15th day of September, 2011.

/s/Catherine M. LaCroix, Deputy City Clerk



Special Meeting and Regular Meeting of the
City of Covina/Covina Redevelopment Agency/Covina
Public Finance Authority/Covina Housing Authority
Mayor John King – Mayor Pro Tem Kevin Stapleton
Council Members Walt Allen, III – Peggy Delach – Bob Low

REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, September 20, 2011
6:00 p.m.

- **The City Council/Redevelopment Agency/Public Finance Authority/Housing Authority will meet in closed session from 6:30 p.m.-7:30 p.m.**
- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Services such as American Sign Language interpreters, a reader during the meeting, large print copies of the agenda and assisted listening devices are available. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- DOCUMENT AVAILABILITY: Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk counter at City Hall located at 125 E. College Street and the Reference Desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and may be posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Redevelopment Agency/Public Finance Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **September 20, 2011**, meeting was posted on **September 15, 2011** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the California Government Code.

September 20, 2011

**SPECIAL MEETING AND REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:00 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to Closed Session for the following:

CLOSED SESSION

- A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR – Negotiations to include both price and terms of a back-up offer:
Property: Southwest corner San Bernardino Rd. and Hollenbeck Ave. (APN 8432-023-012)
Negotiating parties: The Curtis Company
Agency negotiator: Robert Neiuber, Community Development Director/CRA Deputy Director
- B. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency representative: Anthony Arroyo, Human Resources Director
Employee Organizations: A.F.S.C.M.E. – American Federation of State, County & Municipal Employees
P.A.C. – Police Association of Covina
P.M.G. – Police Management Group
Executive Group
Unaffiliated Employees

RECESS

**SPECIAL MEETING AND REGULAR MEETING OF THE
CITY COUNCIL/REDEVELOPMENT AGENCY/
COVINA PUBLIC FINANCE AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Low, Mayor Pro Tem/Vice Chairperson Stapleton, and Mayor/Chairperson King

PLEDGE OF ALLEGIANCE

Led by Council Member Allen

INVOCATION

Led by Covina Police Chaplain Dr. Patricia Venegas

PRESENTATIONS

- Recognition – Covina Chapter of NSDAR (National Society of the Daughters of the American Revolution) and recognizing Constitution Week
- Recognition – Joseph Eggers and Kaulin Garcia, Boy Scouts Lifesaving Award
- Recognition – Ed Bielucke, III, for his 9/11 display at the Covina Public Library
- Presentation – Edward Gable of the San Dimas Veterans Memorial

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Redevelopment Agency/Public Finance Authority/Housing Authority Agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Redevelopment Agency/Public Finance Authority/Housing Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. City Council to receive and file the monthly strategic plan update.

- CC 2. City Council to approve Payment of Demands in the amount of \$4,391,140.94.
- CC 3. City Council to receive and file a resignation letter for the Covina Cultural Arts Advisory Commission.
- CC 4. City Council to receive and file the Public Works Department monthly activity report.
- CC 5. City Council to adopt **City Resolution No. 11-7001**, approving the carryover of certain funds from Fiscal Year 2010-11 to Fiscal Year 2011-12.
- CC 6. City Council to adopt **City Resolution No. 11-7006**, opposing the proposed Los Angeles County Water Quality Improvement Ordinance and directing staff to provide comments to the Los Angeles County Flood Control District regarding the bases for the opposition.
- CC 7. City Council to adopt **City Resolution No. 11-7007**, authorizing the City of Covina Human Resources Office designees to access State and Local criminal history information for employment.
- CC 8. City Council to adopt **City Resolution No. 11-7009**, accepting grant funding from the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation; and adopt **City Resolution 11-7010**, which authorizes an increase to the Police Department 2011-2012 budget in the amount of \$16,121.
- CC 9. City Council to approve the allocation of available Community Development Block Grant (CDBG) funds from Fiscal Year 2010-2011 to approved Fiscal Year 2011-12 and adopt **City Resolution No. 11-7011**, amending the Fiscal Year 2011-2012 City of Covina budget to reflect an appropriation from the CDBG available funds.
- CC 10. City Council to approve the 2011 Downtown Pedestrian and Bicycle Planning Study.
- CC 11. City Council to approve the 2011 Covina Bicycle Master Plan.
- CC 12. City Council to receive and file the report regarding potential fiscal impact resulting from State and Federal Legislative Action.
- CC 13. City Council to award bid to the Welch Company for the Police Department furniture upgrade.
- CC 14. City Council to make the determination of satisfaction of Note and program requirements and terms for the program participants of the Community Development Block Grant (CDBG) Special Economic Development Program.
- CC 15. Redevelopment Agency to approve Payment of Demands in the amount of \$1,627,814.55.
- CC 16. Redevelopment Agency to adopt **Agency Resolution No. 11-690**, approving the carryover of certain funds from Fiscal Year 2010-11 to Fiscal Year 2011-12.

CC 17. City Council/Redevelopment Agency Board to receive and file the 1st Quarter 2011 Sales Tax Report.

CONTINUED BUSINESS

CB 1. City Council to introduce and waive further reading of **Ordinance No. 11-2002**, amending Title 10 of the Covina Municipal Code pertaining to Vehicle and Traffic Regulations.

Staff Recommendation:

a) That the City Council introduce and waive further reading of **Ordinance No. 11-2002**, amending Title 10 of the Covina Municipal Code pertaining to Vehicle and Traffic Regulations.

CB 2. City Council/Redevelopment Agency to approve a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2, and adopting a Resolution of the Covina Redevelopment Agency reducing its allocation to the Low and Moderate Income Housing Fund for the 2011-12 Fiscal Year and making certain findings and determinations.

Staff Recommendation:

- a) That the City Council/Redevelopment Agency approve a Remittance Agreement pursuant to California Health and Safety Code Section 34194.2; and
- b) That the City Council/Redevelopment Agency adopt **City Resolution No. 11-7008**, approving a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2; and
- c) That the City Council/Redevelopment Agency adopt **Agency Resolution No. 11-691**, approving a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2; and
- d) That the Redevelopment Agency adopt **Agency Resolution No. 11-692**, reducing its allocation to the Low and Moderate Income Housing Fund for the 2011-12 Fiscal Year and making certain findings and determinations.

NEW BUSINESS

NB 1. City Council/Redevelopment Agency to approve and adopt a Resolution, adopting the preliminary draft of the initial Recognized Obligation Payment Schedule pursuant to AB 1X 26.

Staff Recommendation:

a) That the Redevelopment Agency adopts **Agency Resolution No. 11-689**, approving and adopting the preliminary draft of the initial Recognized Obligation Payment Schedule pursuant to AB 1X 26.

NB 2. City Council to approve the proposed design for the City Hall Fountain.

Staff Recommendation:

a) That the City Council approves the proposed design for the City Hall Fountain

ADJOURNMENT

The Covina City Council/Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting, **Tuesday, October 4, 2011** at 6:30 p.m. for closed session and at 7:30 p.m. for open session in the Council Chamber of City Hall, 125 East College Street, Covina, California, 91723.

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 1

STAFF SOURCE: Catherine LaCroix, Deputy City Clerk

ITEM TITLE: Update on the Strategic Plan



STAFF RECOMMENDATION

Receive and file the monthly Strategic Plan objectives update.

FISCAL IMPACT

None.

BACKGROUND

City Council along with City Staff held a Strategic Planning Meeting Workshop on April 6, 2011. In accordance with the Strategic Plan process, progress toward achievement of the outlined objectives will be reported to the City Council at the second meeting of each month. Attached, for the City Council's review, is the Strategic Plan Objectives matrix indicating the progress of each six-month objective for the three-year goals.

RELEVANCE TO THE STRATEGIC PLAN

See attached matrix.

EXHIBITS

- A. Strategic Plan Objective Matrix

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

CITY OF COVINA ✪ STRATEGIC OBJECTIVES

April 6, 2011 to October 15, 2011

| THREE-YEAR GOAL: <i>IMPROVE AND PROMOTE CUSTOMER SERVICE</i> | | | | | | |
|---|---|--|--------|-----------|---------|---|
| WHEN | WHO | WHAT | STATUS | | | COMMENTS |
| | | | DONE | ON TARGET | REVISED | |
| 1. May 15, 2011 | HR Director-lead, City Councilmember Peggy Delach and the Customer Service Committee | Report to the City Council for action their recommendations to improve customer service in all departments. | X | | | Update provided at the May 17 Council meeting. |
| 2. June 30, 2011 and quarterly thereafter | HR Director | Expand the use and report to the City Council on the XIT Poll customer satisfaction survey results. | X | | | Update provided to starting with the July 1 weekly update and quarterly thereafter. |
| 3. Aug. 31, 2011 | City Manager with input from the HR Director | Retain the services of a Customer Service Trainer to develop and implement an exemplary customer service training program. | | | X | Two trainers interviewed on Jun 20; more trainers who charge more reasonable fees are being sought. |
| 4. Oct 15, 2011 | HR Director-lead, City Manager and Mayor Pro Tem Kevin Stapleton | Develop an incentive program to encourage exemplary customer service. | | X | | Target date may change and is dependent on customer service training. |
| 5. Oct 15, 2011 | HR Director and Customer Service Trainer | Provide at least customer service training for at least one third of the employees. | | | X | Current budgetary issues will need to be addressed prior to a trainer being hired. |

THREE-YEAR GOAL: *ENHANCE FINANCIAL STABILITY*

| WHEN | WHO | WHAT | STATUS | | | COMMENTS |
|---|--|--|--------|-----------|---------|--|
| | | | DONE | ON TARGET | REVISED | |
| 1. At the 2 nd City Council Meeting of each month | Finance Director | Present to the City Council updates on state and federal actions that could impact the financial stability of the city. | | X | | Update is on the agenda for September 20 th meeting. |
| 2. On May 17, 2011 | Deputy Executive Director of Redevelopment | Provide to the Agency Board / City Council / Housing Authority for consideration a plan to provide funding to eliminate blight in the downtown and for mixed-use development and site acquisition. | | | X | Due to the California Supreme Court stay on AB 1x 26 & 27, this goal is on hold. The court is expected to rule by January 15. |
| 3. December 15, 2011 | HR Director | Present to the City Council for direction a study on ways to control costs of employee benefits at sustainable levels. | | | X | |
| 4. Oct 15, 2011 | City Manager | Complete the study of the pros and cons, including the cost of options, for providing fire services, and recommend an option to the City Council for action. | | X | | |
| 5. Oct 15, 2011 | Deputy Executive Director of Redevelopment | Survey an additional 50 businesses to determine their needs as a part of a Business Assistance/Ombudsman Program and report the results to the City Council. | | X | | |
| 6. Oct 15, 2011 | Finance Director-lead, City Attorney and Public Works Director | Study the feasibility of revising the Business License Ordinance and related ordinances and present the results to the City Council for direction. | | X | | Rental housing license ordinance will return to Council in October 2011; additional business license considerations will follow in October |
| 7. Oct 15, 2011 | Finance Director | Present to the City Council for action the results and recommendations from a study of a city-wide Landscape and Lighting Maintenance Districts. | | X | | Will be presented at the next Strategic Planning meeting by staff and the Finance Committee. |

THREE-YEAR GOAL: *ENHANCE PARKS & RECREATION AND LIBRARY SERVICES*

| WHEN | WHO | WHAT | STATUS | | | COMMENTS |
|---------------------|---|--|--------|-----------|---------|---|
| | | | DONE | ON TARGET | REVISED | |
| 1. May 15, 2011 | Director of Parks and Recreation | Implement a joint summer reading program with the Covina-Valley Unified School District. | X | | | Program ran successfully June 20, 2011-July 14, 2011. |
| 2. July 1, 2011 | Parks and Recreation Community Services Supervisor | Complete and submit two Proposition 84 statewide park program grant applications to develop a new park and to renovate Joslyn Center in Kelby Park and to renovate Kelby Park. | X | | | |
| 3. Oct 1, 2011 | Parks and Recreation Community Services Supervisor | Present a revised park system Master Plan to the City Council for action. | | | X | Plan will be completed the end of October. |
| 4. Dec. 31, 2011 | Director of Parks and Recreation, with input from the Library Board of Trustees and The Friends | Develop and present to the City Council for action fundraising ideas to support the Covina Public Library. | | | X | |

THREE-YEAR GOAL: *BECOME AN ENVIRONMENTALLY SUSTAINABLE COMMUNITY*

| WHEN | WHO | WHAT | STATUS | | | COMMENTS |
|---|--|--|--------|-----------|---------|--|
| | | | DONE | ON TARGET | REVISED | |
| 1. July 1, 2011, if feasible Dec. 31, 2011 | Public Works Director with input from a third party contractor | Identify locations for photovoltaic (solar panels) installations and report the findings to the City Council for consideration. | | | X | 3 rd party analysis of feasibility has been completed; workshop to be scheduled with City Council for further consideration |
| 2. August 31, 2011 Revised date of December 31, 2011 | Public Works Director | Complete the ARRA energy savings projects for the approved city facilities and municipal pool and apply for the Southern California Edison rebates. | | | X | DOE requirements caused push back to December 31, 2011 |
| 3. Sept 15, 2011 | Director of Parks and Recreation and the Public Works Director | Present to the City Council for action at least three low-cost community garden conceptual plans. | X | | | Memorandum issued to City Council on 9/12/2011 |
| 4. Oct 15, 2011 | Community Development Director | Present to the City Council for consideration updated zoning codes to encourage environmental sustainability (e.g., water, solar), improve customer service and increase zoning clarity. | | X | | |
| 5. Oct 15, 2011 | Public Works Director | Implement energy saving projects to obtain silver level status with San Gabriel Valley Energy Wise Partnership. | | X | | |
| 6. Oct 1, 2011 | Public Works Director | Incorporate educational, environmentally sustainable landscape in at least one project on City property. | X | | | Shopper's Lane project is complete; conceptual design complete for City Hall Fountain |

THREE-YEAR GOAL: *PROVIDE EFFICIENT, VISIBLE AND RESPONSIVE PUBLIC SAFETY*

| WHEN | WHO | WHAT | STATUS | | | COMMENTS |
|--|---|--|--------|-----------|---------|---|
| | | | DONE | ON TARGET | REVISED | |
| 1. At the September 20, 2011 City Council Meeting | Police Chief, City Councilmember Walt Allen and the City Attorney | Develop and present to the City Council for direction a security plan for City Departments and Council Chambers. | | | X | Will be discussed at the next Strategic Planning Session 10/21/2011 |
| 2. Oct 15, 2011 | Police Chief | Increase public awareness and exposure of existing online crime reporting services and expand category of crimes that are reportable. | | X | | |
| 3. Oct 15, 2011 | The Police Chief and City Councilmember Walt Allen | Develop and present to the City Council for action, a plan for conducting a "table top" disaster preparedness exercise involving city and EOC staff. | | X | | |

**COVINA REDEVELOPMENT AGENCY
AGENDA ITEM COMMENTARY**

MEETING DATE: September 20, 2011

ITEM NO.: CC 2

STAFF SOURCE: Dilu De Alwis, Finance Director *DD*

ITEM TITLE: Payment of Demands

STAFF RECOMMENDATION:

Approve Payment of Demands in the amount of **\$1,627,814.55**

BACKGROUND:

Attached list of warrants, demands, which are being presented for approval for July 2011 are summarized as follows:

| <u>DATE OF DEMANDS</u> | <u>DEMAND NUMBERS</u> | <u>AMOUNT</u> |
|----------------------------------|--------------------------|-----------------------|
| ACCOUNTS PAYABLE WARRANTS | | |
| July 7, 2011 | 6573-6582 | \$26,388.66 |
| July 14, 2011 | 6583-6590 | \$138,903.31 |
| July 14, 2011 | 6591-6595 | \$10,090.34 |
| July 21, 2011 | 6596-6600 | \$22,245.50 |
| July 21, 2011 | 6601-6606 | \$15,034.08 |
| July 28, 2011 | 6607-6612 | \$1,359,592.31 |
| July 6, 2011 | (Reimburse PR Insurance) | \$9,123.31 |
| July 21, 2011 | (Reimburse PR Insurance) | \$9,908.61 |
| PAYROLL | | |
| July 7, 2011 | | \$26,781.29 |
| July 21, 2011 | | \$25,916.17 |
| VOIDS | | |
| July 18, 2011 | 6590 | (\$16,169.03) |
| GRAND TOTAL: | | \$1,627,814.55 |

RELEVANCE TO STRATEGIC PLAN: Not applicable

EXHIBITS:

A. ACCOUNTS PAYABLE REGISTER

| | |
|-----------------------------------|-----------------------------|
| REVIEW TEAM ONLY | |
| City Attorney: <i>[Signature]</i> | Finance Director: <i>DD</i> |
| City Manager: <i>[Signature]</i> | Other: _____ |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------|----------|--------------|------|------|-----|----------------------------------|
| RA00006573 | CRA00543 | BANK OF THE WEST | 07/07/11 | 3,288.93 | MW | OH | | |
| RA00006574 | CRA00549 | BEST BEST & KRIEGER LLP | 07/07/11 | 5,918.47 | MW | OH | | |
| RA00006575 | CRA00128 | COVINA, CITY OF | 07/07/11 | 182.60 | MW | OH | | Payee Name different in Check DB |
| RA00006576 | CRA00128 | COVINA, CITY OF | 07/07/11 | 6,200.00 | MW | OH | | Payee Name different in Check DB |
| RA00006577 | CRA00027 | EDISON CO | 07/07/11 | 165.83 | MW | OH | | |
| RA00006578 | CRA00049 | GEOGRAPHICS | 07/07/11 | 728.94 | MW | OH | | Payee Name different in Check DB |
| RA00006579 | CRA00004 | HOME DEPOT | 07/07/11 | 116.22 | MW | OH | | |
| RA00006580 | CRA00070 | LEWIS OPERATING CORP | 07/07/11 | 3,747.51 | MW | OH | | |
| RA00006581 | CRA00437 | SO CALIF GAS COMPANY | 07/07/11 | 40.16 | MW | OH | | |
| RA00006582 | CRA00718 | VARGAS, LORENZO | 07/07/11 | 6,000.00 | MW | OH | | |

GRAND TOTALS:

| | | | |
|----------------------------|------------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 26,388.66 | Number of Checks Processed: | 10 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| GRAND TOTAL | 26,388.66 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-----------------------------|----------|--------------|------|------|-----|----------------------------------|
| RA00006583 | CRA00421 | ALASKA PETROLEUM | 07/14/11 | 2,250.00 | MW | OH | | |
| RA00006584 | CRA00719 | BAILEY, JAMES E. | 07/14/11 | 2,243.00 | MW | OH | | |
| RA00006585 | CRA00239 | COVINA REDEVELOPMENT AGENCY | 07/14/11 | 146.20 | MW | OH | | |
| RA00006586 | CRA00128 | COVINA, CITY OF | 07/14/11 | 876.15 | MW | OH | | Payee Name different in Check DB |
| RA00006587 | CRA00128 | COVINA, CITY OF | 07/14/11 | 112,096.87 | MW | OH | | Payee Name different in Check DB |
| RA00006588 | CRA00027 | EDISON CO | 07/14/11 | 21.26 | MW | OH | | |
| RA00006589 | CRA00100 | SGV NEWSPAPER GROUP | 07/14/11 | 5,100.80 | MW | OH | | |
| RA00006590 | CRA00122 | WILLDAN | 07/14/11 | 16,169.03 | MW | OH | | Payee Name different in Check DB |

G R A N D T O T A L S:

| | | | |
|----------------------------|-------------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 138,903.31 | Number of Checks Processed: | 8 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 138,903.31 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-------------|
| RA00006591 | CRA00545 | AL-SAL OIL COMPANY INC | 07/14/11 | 7,333.33 | MW | OH | |
| RA00006592 | CRA00635 | HANEY'S LANDSCAPE MAINTENANCE | 07/14/11 | 235.00 | MW | OH | |
| RA00006593 | CRA00710 | RUSS DAVIS INC | 07/14/11 | 1,000.00 | MW | OH | |
| RA00006594 | CRA00212 | VERIZON CALIFORNIA | 07/14/11 | 64.01 | MW | OH | |
| RA00006595 | CRA00394 | VISTA POINTE APARTMENTS | 07/14/11 | 1,458.00 | MW | OH | |

G R A N D T O T A L S:

| | | | |
|----------------------------|------------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 10,090.34 | Number of Checks Processed: | 5 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 10,090.34 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| RA00006596 | CRA00656 | CATHOLIC CHARITIES | 07/21/11 | 1,211.28 | MW | OH | | |
| RA00006597 | CRA00129 | COVINA WATER & REFUSE, CITY O | 07/21/11 | 190.86 | MW | OH | | Payee Name different in Check DB |
| RA00006598 | CRA00128 | COVINA, CITY OF | 07/21/11 | 221.37 | MW | OH | | Payee Name different in Check DB |
| RA00006599 | CRA00128 | COVINA, CITY OF | 07/21/11 | 4,674.33 | MW | OH | | Payee Name different in Check DB |
| RA00006600 | CRA00122 | WILLDAN | 07/21/11 | 15,947.66 | MW | OH | | Payee Name different in Check DB |

G R A N D T O T A L S:

| | | | |
|----------------------------|------------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 22,245.50 | Number of Checks Processed: | 5 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 22,245.50 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|--------|----------------------------------|
| RA00006601 | CRA00626 | ANDY GUMP INC | 07/21/11 | 19.68 | MW | OH | | |
| RA00006602 | CRA00229 | CA ASSOC FOR LOCAL ECONOMIC | 07/21/11 | 80.00 | MW | OH | | Payee Name different in Check DB |
| RA00006603 | CRA00147 | COVINA CHAMBER OF COMMERCE | 07/21/11 | 2,500.00 | MW | OH | | |
| RA00006604 | CRA00058 | ICSC | 07/21/11 | 100.00 | MW | OH | | |
| RA00006605 | CRA00273 | UNITED SITE SERVICES OF CA IN | 07/21/11 | 174.15 | MW | OH | | Payee Name different in Check DB |
| RA00006606 | CRA00116 | US BANK | 07/21/11 | 12,160.25 | MW | OH | | |

GRAND TOTALS:

| | | | |
|----------------------------|------------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 15,034.08 | Number of Checks Processed: | 6 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| GRAND TOTAL | 15,034.08 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|-----------------------------|----------|--------------|------|------|--------|----------------------------------|
| RA00006607 | CRA00128 | COVINA, CITY OF | 07/28/11 | 1342,029.00 | MW | OH | | Payee Name different in Check DB |
| RA00006608 | CRA00128 | COVINA, CITY OF | 07/28/11 | 6,670.26 | MW | OH | | Payee Name different in Check DB |
| RA00006609 | CRA00128 | COVINA, CITY OF | 07/28/11 | 84.00 | MW | OH | | Payee Name different in Check DB |
| RA00006610 | CRA00673 | MACIAS GINI & O CONNELL LLP | 07/28/11 | 2,274.00 | MW | OH | | |
| RA00006611 | CRA00097 | RJS FINANCIAL | 07/28/11 | 8,333.00 | MW | OH | | Payee Name different in Check DB |
| RA00006612 | CRA00642 | XO COMMUNICATIONS | 07/28/11 | 202.05 | MW | OH | | |

G R A N D T O T A L S:

| | | | |
|----------------------------|--------------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 1359,592.31 | Number of Checks Processed: | 6 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 1359,592.31 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|------------|----------|--------------|------|------|-----|----------------------------------|
| RA00006590 | CRA00122 | WILLDAN | 07/14/11 | 16,169.03 | RV | TR | | Payee Name different in Check DB |

GRAND TOTALS:

| | | | |
|----------------------------|------------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 16,169.03 | Number of Checks Processed: | 1 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| GRAND TOTAL | 16,169.03 | | |

STATE OF CALIFORNIA)
) ss:
COUNTY OF LOS ANGELES)

I, Dilu De Alwis being first duly sworn, declare that I am the Finance Director of the City of Covina and have read the attached Register(s) of Audited Demands for the Covina Redevelopment Agency dated Accounts Payable for 7/07/11, 7/14/11, 7/21/11, and 7/28/11; Payroll for 7/07/11 and 7/21/11; Voids for July 2011; know the contents thereof, and do CERTIFY as to the accuracy of the attached Demands and the availability of funds for their payment pursuant to the government Code, Section 37202.

Dilu De Alwis,
Finance Director

Subscribed and sworn to before me

this 20th day of September, 2011


Calvin K. Kelly, Deputy

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 3

STAFF SOURCE: Martha Heaviside, Deputy City Clerk's Office *MH*

ITEM TITLE: Letter or Resignation from Fred M. Feldheim, of the Covina Cultural Arts Advisory Commission

STAFF RECOMMENDATION

City Council to accept the letter of resignation from Fred M. Feldheim of the Covina Cultural Arts Advisory Commission

FISCAL IMPACT

None

BACKGROUND

On August 25, 2011, the Deputy City Clerk received the resignation of Fred M. Feldheim from the Covina Cultural Arts Advisory Commission. Mr. Feldheim was appointed on July 1, 2009 with a term which expires on June 30, 2012.

Recruitment notices were posted at the Public Library, Joslyn Center and on the bulletin board located outside of City Hall.

RELEVANCE TO THE STRATEGIC PLAN

This item has no direct relevance to the strategic plan.

EXHIBITS

- A. Letter of Resignation from Fred M. Feldheim
- B. List of vacancies and appointees with terms expiring 2011
- C. Notice of Unscheduled Vacancy notice

| | |
|-----------------------------------|--------------------------------------|
| REVIEW TEAM ONLY | |
| City Attorney: <i>[Signature]</i> | Finance Director: <i>[Signature]</i> |
| City Manager: <i>[Signature]</i> | Other: _____ |

Thursday, August 25, 2011

To: Bob Orso and Melody Hynes,
Covina Cultural Arts Advisory Commission

Please accept this as my formal letter of resignation from the CCAAC. Due to many other commitments and the necessity of spending more caregiver time with Nadine, I feel I will serve the CCAAC Board by opening space for a new member.

All the best for all your upcoming events!

Fred M. Feldheim

City of Covina Boards and Commissions
2011-2012

| Last Name | First Name | Appointed Date | Term Begins | Term Ends |
|-------------------------|------------------|----------------|-------------|-----------|
| Board of Appeals | | | | |
| Hodapp | Charles | 01-Nov-05 | 01-Jul-09 | 30-Jun-11 |
| McMeekin | Dan | 01-Nov-05 | 17-Nov-09 | 30-Jun-11 |
| Patterson | Win | 21-Aug-07 | 01-Jul-09 | 30-Jun-11 |
| Gallego | Michelle-Lynn | 16-Aug-11 | 16-Aug-11 | 30-Jun-13 |
| King | John | 21-Jun-05 | 03-Nov-09 | 30-Jun-11 |
| CITY MANAGER OFFICE REP | | | | |
| DEPT. HEAD REP | | | | |
| Dana | Jennifer | 21-Jun-11 | 01-Jul-11 | 30-Jun-14 |
| Ennis | Kathryn | 05-Oct-10 | 01-Jul-10 | 30-Jun-13 |
| Hall | Ann | 05-Oct-10 | 01-Jul-10 | 30-Jun-13 |
| Hernandez | Andres (Andy) | 05-Oct-10 | 01-Jul-10 | 30-Jun-13 |
| Lopez-Martinez | Aydee | 06-Jul-10 | 01-Jul-10 | 30-Jun-13 |
| Orso | Robert | 01-Sep-09 | 01-Sep-09 | 30-Jun-12 |
| Peraza | Anthony | 16-Aug-11 | 16-Aug-11 | 30-Jun-14 |
| Santana | Stuart | 19-Apr-11 | 19-Apr-11 | 30-Jun-14 |
| VACANT | | | | |
| Conners | John | 02-Sep-08 | 02-Sep-08 | 30-Jun-12 |
| Hodapp | Charles | 02-May-00 | 01-Jul-09 | 30-Jun-13 |
| Manning | Brad | 16-Aug-11 | 16-Aug-11 | 30-Jun-15 |
| McMeekin | Dan | 03-Oct-06 | 16-Aug-11 | 30-Jun-15 |
| Patterson | Win | 01-Jul-05 | 01-Jul-09 | 30-Jun-13 |
| VACANT | | | | |
| VACANT | | | | |
| Castro | Don | 19-Aug-03 | 01-Jul-10 | 30-Jun-14 |
| Dahlen | Woody | 17-Aug-10 | 01-Jul-10 | 30-Jun-14 |
| Dolfi | Kimberley | 16-Sep-08 | 16-Sep-08 | 30-Jun-12 |
| Fern | Charles "Mike" | 06-Sep-05 | 16-Sep-08 | 30-Jun-12 |
| Fox | Marilyn "Mickey" | 19-Aug-06 | 01-Jul-10 | 30-Jun-14 |
| Gallego | Michelle-Lynn | 16-Aug-11 | 16-Aug-11 | 30-Jun-15 |
| Hernandez | Jennifer | 16-Sep-08 | 16-Sep-08 | 30-Jun-12 |
| King | Marian | 06-Jun-00 | 16-Sep-08 | 30-Jun-12 |
| Manning | Kay | 06-Jun-06 | 01-Jul-10 | 30-Jun-14 |
| Feldheim | Fred | 01-Jul-95 | 01-Jul-10 | 30-Jun-13 |
| Kemp | Charles | 06-Jul-10 | 01-Jul-10 | 30-Jun-13 |
| McCabe | Jeanne | 16-Aug-11 | 01-Jul-11 | 30-Jun-14 |
| Stoskopf | Bill | 16-Aug-11 | 01-Jul-11 | 30-Jun-14 |
| VACANT | | | | |

City of Covina Boards and Commissions
2011-2012

| Last Name | First Name | Appointed Date | Term Begins | Term Ends |
|--------------------|------------|----------------|-------------|-----------|
| Cobbett | Geoffrey | 02-Sep-08 | 01-Jul-09 | 13-Jun-13 |
| Lederer | Olga | 16-Aug-11 | 16-Aug-11 | 30-Jun-15 |
| Pierce | Glen | 16-Jan-96 | 02-Sep-08 | 30-Jun-12 |
| Rader | Kevin F. | 03-Oct-06 | 16-Aug-11 | 30-Jun-15 |
| Ramirez | Leona | 19-Aug-03 | 16-Aug-11 | 30-Jun-15 |
| Conners | John | 02-Sep-08 | 02-Sep-08 | 30-Jun-12 |
| Hodapp | Charles | 02-May-00 | 01-Jul-09 | 30-Jun-13 |
| Manning | Brad | 16-Aug-11 | 16-Aug-11 | 30-Jun-15 |
| McMeekin | Dan | 03-Oct-06 | 16-Aug-11 | 30-Jun-15 |
| Patterson | Win | 01-Jul-05 | 01-Jul-09 | 30-Jun-13 |
| Cobbett | Geoffrey | 06-Jun-88 | 16-Aug-11 | 30-Jun-14 |
| Conner | Audrey | 20-Jun-00 | 01-Jul-09 | 30-Jun-12 |
| Davis | Bob | 16-Aug-11 | 16-Aug-11 | 30-Jun-14 |
| Johnson | Jeffrey | 02-Jun-09 | 01-Jul-09 | 30-Jun-12 |
| Manning | Kay | 06-Jun-06 | 01-Jul-09 | 30-Jun-12 |
| McMeekin | Dan | 16-Jan-96 | 16-Aug-11 | 30-Jun-14 |
| Melendrez | Thomas J. | 21-May-92 | 01-Jul-09 | 30-Jun-12 |
| Prescott | Bill | 21-Jun-04 | 16-Aug-11 | 30-Jun-14 |
| Manning | Kay | 19-Jun-07 | 16-Aug-11 | 30-Jun-12 |
| Medina | Henry | 19-Jun-07 | 16-Aug-11 | 30-Jun-12 |
| Medina | Roxanne | 03-Oct-06 | 16-Aug-11 | 30-Jun-12 |
| Payne | Arline | 05-Apr-11 | 05-Apr-11 | 30-Jun-13 |
| Prescott | Bill | 16-Aug-11 | 16-Aug-11 | 30-Jun-13 |
| White | Anita C. | 01-Mar-05 | 16-Aug-11 | 30-Jun-13 |
| Butterworth (alt.) | John | 01-Jul-08 | 16-Aug-11 | 30-Jun-12 |
| Moreno (alt.) | Robert | 16-Aug-11 | 16-Aug-11 | 30-Jun-12 |
| Revised 9/01/2011 | | | | |



NOTICE OF UNSCHEDULED VACANCY

Covina Cultural Arts Advisory Commission

NOTICE IS HEREBY GIVEN that the City of Covina Cultural Arts Advisory Commission has an unscheduled membership vacancy and invites interested volunteers to apply. Said unscheduled vacancy exists as of August 25, 2011.

Interested persons may obtain an application and information regarding this unscheduled vacancy in the City Clerk's Office at City Hall, 125 East College Street, Covina, between the hours of 7:00 a.m. to 6:00 p.m., Monday through Thursday. An online application may also be obtained from the City's website at www.covinaca.gov.

The City Clerk's Office will accept applications from interested candidates "until vacancy is filled", whereby said applications will be submitted to the Mayor and City Council for consideration.

/s/Kay Manning, City Clerk

Posted this 15th day of September, 2011.

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 4

STAFF SOURCE: Steve Henley, Director of Public Works
Kalieh Honish, Assistant Director of Public Works
Paul Hertz, Public Works Superintendent



ITEM TITLE: Public Works Department Monthly Activity Report

STAFF RECOMMENDATION

Receive and file the Public Works Department Monthly Activity Report

FISCAL IMPACT

This report is informational only and has no budgetary impact.

BACKGROUND

Attached for the City Council's review and information are the Public Works Department's Monthly Activity Report for August.

In conjunction with the implementation of a revised Zone Maintenance Program in 2007, the Department implemented a renewed focus on Key Performance Indexing (KPI). KPI is a useful tool for developing a measurement system of organizational effectiveness by identifying activities important to the community and tracking their output over time.

During August, the following trends were noted:

- The Metrolink shuttle service was eliminated this month due to an ongoing decrease in riders. Therefore, the Transportation Section will no longer track Metrolink Shuttle statistics. As a result, the Street Division was requested to eliminate the existing signage through out the route and saw a rise in the category of sign maintenance.
- Since December of 2010, one half of the industrial waste cases that have been referred to Code Enforcement have been resolved without resorting to citations. Code Enforcement also experienced a dramatic spike in the number of illegal signs removed from the public right-of-way due to Summer time yard sales and signs left by housing developers.
- The Engineering Section more than doubled the number of field inspections conducted from last month due to continued development and construction project activity taking place in the City.
- Environmental Services, Equipment Maintenance, Sewer Maintenance, and Building and Safety were generally on par with their service levels for the month.

RELEVANCE TO THE STRATEGIC PLAN

The Public Works Department consists of the Water Division, Streets and Sewer Division, Central Equipment Division, Building Maintenance, and Development Services which includes Engineering, Environmental Services, Building and Safety, as well as Code Enforcement. The combined activities of each of the divisions continually strives to enhance the safety, development and infrastructure needs of the community in the most cost effective and responsive way possible. In this way, while not directly responsive to any of the currently identified objectives of the Strategic Plan the activities which are reported on herein support several of the specific Strategic Plan's Goals, as follows: Improve and promote customer service; Enhance financial stability; Become an environmentally sustainable community; and Provide efficient, visible and responsive public safety.

EXHIBITS

A. Public Works Department Monthly Activity Report – August 2011

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

**CITY OF COVINA
PUBLIC WORKS DEPARTMENT MONTHLY ACTIVITY REPORT
AUGUST 2011**

| DIVISION | ACTIVITY | QUANTITY |
|-------------------------------|--|-----------------|
| Water Utility | Meter replacements | 7 |
| | Consumer responses | 834 |
| | Backflow tests | 0 |
| | Flushed blow-offs | 0 |
| | Service line repair/replace | 13 |
| | Main line repair/replace | 1 |
| | Fire hydrants maintained | 7 |
| | Isolation valves exercised | 6 |
| | Dig alert responses | 59 |
| | Emergency call outs | 5 |
| Equipment Maintenance | Preventative Maintenance service | 47 |
| | Safety inspections | 47 |
| | Daily demand repairs | 93 |
| | Tire repairs | 22 |
| | Major repairs over \$1000 | 3 |
| | Emergency call outs | 14 |
| Street Maintenance | Traffic sign remove/replace/install | 73 |
| | Potholes repaired | 95 |
| | Curb and gutter remove/replace (LF) | 0 |
| | Sidewalk remove/replace (SF) | 700 |
| | Curb painted (LF) | 155 |
| | Illegally dumped items picked up (LBS.) | 6,000 |
| | Utility cuts repaired | 6 |
| | Trees trimmed | 14 |
| | Trees removed | 7 |
| Emergency call outs | 1 | |
| Environmental Services | Used oil containers distributed | 6 |
| | Compost bins distributed | 1 |
| | NPDES violations investigated | 12 |
| | NPDES Permit Inspections | 15 |
| | Waste management consumer contacts | 0 |
| | Industrial Waste Permit Inspections | 0 |
| | Plans checked for environmental compliance | 20 |
| | Environmental legislation & regulations reviewed | 7 |
| | Special Waste collection events promoted | 0 |
| Engineering | Permits issued | 29 |
| | Inspections conducted | 62 |
| | Complaint responses | 1 |
| | Jobsite meetings | 6 |
| | Plan checks conducted | 32 |
| | Document research requests | 14 |
| | Value of plans prepared | 0 |
| Building Maintenance | Service requests completed | 25 |
| | Facility heat/air conditioning repairs | 1 |
| | Facility lighting/electrical repairs | 2 |
| | Emergency call outs | 0 |
| | | |

**CITY OF COVINA
PUBLIC WORKS DEPARTMENT MONTHLY ACTIVITY REPORT
AUGUST 2011**

| DIVISION | ACTIVITY | QUANTITY |
|--|---|-----------------|
| Transportation | Bus passes sold | 60 |
| | Covina Transit passengers | 1,596 |
| | Metrolink monthly permits sold | 717 |
| | Metrolink Avg. daily permits sold | 69 |
| | Municipal lots blue zone permits sold | 99 |
| | Municipal lots monthly machine revenues | \$840 |
| Code Enforcement | Number of Inspections | 903 |
| | Number of signs pulled from public right-of-way | 593 |
| | Number of resolved cases | 88 |
| | Number of open cases | 409 |
| | Industrial waste cases open | 52 |
| | Liens filed | 3 |
| | Liens released | 2 |
| | Total homes in foreclosure | 262 |
| | Foreclosed homes registered | 3 |
| Cases referred for possible litigation | 8 | |
| Building & Safety | Pre/Post permit counter visits | 175 |
| | Pre/Post Activity (hours) | 26.25 |
| | Permits issued | 74 |
| | Inspections conducted | 297 |
| | Plan checks conducted | 27 |
| | Permit valuation | \$775,559 |
| Sewer Maintenance | Manholes inspected | 81 |
| | Linear feet of main cleaned | 82,415 |
| | Hot-spot locations cleaned | 33 |
| | Sewer overflow responses | 0 |
| | Manholes treated for vermin infestation | 20 |
| | Manholes treated for rodent infestation | 13 |
| Routine pump station checks | 31 | |
| Special Activities of Note | Tree limbs picked up | 28 |
| | Guard rails repaired | 4 |
| | Door hangers delivered to water customers | 627 |
| | Water related field investigations | 69 |

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 5

STAFF SOURCE: Dilu de Alwis, Finance Director *DAW*
Steven Smith, Management Analyst

ITEM TITLE: A Resolution Approving the Carry Over of Certain Funds from Fiscal Year 10-11 to Fiscal Year 11-12.

STAFF RECOMMENDATION

Adopt **Resolution #11-7001** approving the carry-over of certain funds from Fiscal Year 10-11 to Fiscal Year 11-12.

FISCAL IMPACT

The fiscal impact to each fund is detailed in "Exhibit A" and total \$1,528,027. The carry over of appropriations from the prior fiscal year will result in the following increase in fund balances in FY 2010-11: 1010 - \$223,091; 4308 - \$1,168,000; 6300 - \$3,333; 7010 - \$71,297; 7200 - \$62,306. The decrease in fund balance in FY 2011-12 is offset by the increase to fund balance in FY 2010-11 due to savings in each of the funds listed above due to expenditures not being incurred as budgeted.

BACKGROUND

Generally, annual budget appropriations lapse at year end. The exceptions are encumbrances (open purchase orders), life-cycle appropriations (certain grants), and restricted revenues and donations. These are automatically carried forward and reserved in the appropriated fund balance. Additional appropriation carryovers require City Council authorization. Finance staff has reviewed the requests and have verified that the funds are available for carry over from Fiscal Year 10-11.

Certain funds for Capital Improvement Projects (traffic signals) funded by the General Fund which involve other jurisdictions are not included in this carry over. This is primarily due to the lag time in the billing from other agencies and funds will be drawn from fund balance when projects are completed and/or billed.

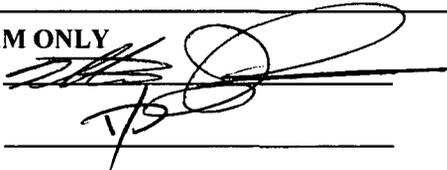
RELEVANCE TO STRATEGIC PLAN

None.

EXHIBITS

- A. Schedule of Requested Carryovers
- B. Resolution #11-7001

REVIEW TEAM ONLY

City Attorney:  _____

City Manager:  _____

Finance Director:  _____

Other: _____

City of Covina
 Carryovers
 FY 11-12

| Fund | Account Number | Activity | Requested Amount | Description |
|--------------------|--------------------|------------------|------------------|---|
| 1010 | | | | |
| 1010 | 1010-0870-00-53000 | Public Liability | 150,000 | Pending Litigation |
| 1010 | 1010-1300-00-51410 | Parking Control | 3,815 | Citation Paper/Lease for Hand Helds |
| 1010 | 1010-1440-02-54420 | Police Training | 12,919 | Vests |
| 1010 | 1010-1440-04-54420 | Police Training | 165 | SRT |
| 1010 | 1010-3400-06-55100 | Park Facilities | 15,000 | Restroom repairs at Kahler Russell Park |
| 1010 | 1010-3700-00-52490 | Aquatics | 6,041 | Filter Controller Repair |
| 1010 | 1010-4010-00-51005 | Planning | 26,384 | Completion of housing element |
| 1010 | 1010-4100-00-53570 | Building | 8,767 | Scanning Project |
| 1010 Total | | | 223,091 | |
| 4308 | | | | |
| 4308 | 4308-2200-00-55310 | Transportation | 1,168,000 | Surface Transportation Grant |
| 4308 Total | | | 1,168,000 | |
| 6300 | | | | |
| 6300 | 6300-2700-00-54850 | Sewer | 3,333 | Tools/Equipment |
| 6300 Total | | | 3,333 | |
| 7010 | | | | |
| 7010 | 7010-6010-00-55550 | Equipment | 71,297 | Vehicles |
| 7010 Total | | | 71,297 | |
| 7200 | | | | |
| 7200 | 7200-6210-00-55700 | MIS | 29,000 | Appropriations for Edgesoft System to Munis |
| 7200 | 7200-6210-00-55700 | MIS | 19,220 | Transfer Planning Records |
| 7200 | 7200-6250-00-55700 | MIS | 14,086 | Server Upgrade Project |
| 7200 Total | | | 62,306 | |
| Grand Total | | | 1,528,027 | |

RESOLUTION NO. 11-7001

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
COVINA, CALIFORNIA, APPROVING THE CARRY OVER OF
CERTAIN FUNDS FROM FISCAL YEAR 10-11 TO FISCAL YEAR 11-12**

WHEREAS, the City of Covina has certain operations and projects initiated prior to the fiscal year commencing July 1, 2011, which remain incomplete and will carry over from the previous fiscal year to the current fiscal year; and

WHEREAS, the City Council desires to appropriate the necessary carry over funds for the continuation and completion of certain City operations and projects and to set forth and appropriate certain expenses;

NOW, THEREFORE, the City Council of the City of Covina does hereby resolve that certain funds (listed in Exhibit A) are carried over from Fiscal Year 2010-2011 to Fiscal Year 2011-2012 and the City Manager is authorized to implement the same.

Section 1: The City Clerk shall certify to the passage and adoption of this resolution and the same shall thereupon take effect and is in force.

PASSED, APPROVED AND ADOPTED this 20th day in September, 2011.

John C. King, Mayor

ATTEST:

Kay Manning, City Clerk

APPROVED AS TO FORM:

City Attorney

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 6

STAFF SOURCE: Steve Henley, Director of Public Works 
Kalieh Honish, Assistant Director of Public Works
Vivian Castro, Environmental Services Manager

ITEM TITLE: Opposition to Proposed Los Angeles County Water Quality Fee Ordinance.

STAFF RECOMMENDATION

Adopt **Resolution No. 11-7006**, opposing the proposed Los Angeles County Water Quality Improvement Ordinance and directing staff to provide comments to the Los Angeles County Flood Control District regarding the bases for the opposition.

FISCAL IMPACT

The funds collected by the proposed Los Angeles County Water Quality Fee Ordinance would not be distributed to Municipalities until 2012-13 at the earliest. Accordingly, the proposed action has no impact on the current budget.

BACKGROUND

In 2010, the California Legislature passed AB 2554 (Brownley), which authorized the Los Angeles County Flood Control District (District) to impose a fee in Los Angeles County (County) to pay the costs and expenses of carrying out projects and providing services to improve water quality and reduce stormwater and urban runoff pollution in the District. The purpose of the proposed assessment is to “protect the health and safety of the residents of the District by protecting the beneficial uses, marine habitats, and ecosystems of receiving waters within the District from pollutants carried by stormwater and urban runoff” by funding projects and programs to enhance the water quality of impaired water bodies. In accordance with Proposition 218, voter approval of the fee is required. The District proposes to hold an election via mailed ballot to all property owners.

Prior to imposing a fee, AB 2554 requires the District's governing board, the Los Angeles County Board of Supervisors, to adopt an ordinance to implement its fee authority. That Draft Ordinance was made available for public comment September 1, with comments due October 4, 2011. The Final Draft is scheduled to be posted January 3, 2012 and to be considered by the Board of Supervisors January 30, 2012. The County is currently seeking the support of cities for the ordinance. Gateway Cities Council of Governments

and the cities of Bell Gardens, Cerritos, Long Beach, Los Angeles, Signal Hill, and Whittier supported AB 2554 but have yet to weigh in on the Ordinance.

Although the Ordinance does not specify a fee amount, the County has been referring to a \$54 per residential parcel amount when conducting public opinion polling. No public estimate has been provided regarding the commercial and industrial equivalent assessments. The District has not yet made public when it proposes to hold the property owner election and public protest hearing.

Organizational Structure

The Water Quality Fee Ordinance creates a fiscal, administrative and programmatic structure for water quality improvement programs and projects in Los Angeles County. It divides revenues and responsibilities among three main entities: the Los Angeles County Flood Control District (District), nine Watershed Authority Groups (WAGs), and an Oversight Board.

The District, which covers the entire region covered by the proposed fee, is the entity that is given the authority to impose the fee. As such, the District would be responsible for the implementation and administration of the District's water quality projects and programs, regional planning, regional water quality monitoring, preparation of technical, financial and administrative reports, and payment of costs related to levying, collecting, and distributing the Water Quality Fee.

Each of the nine WAGs is charged with developing and annually updating Water Quality Improvement plans for its watershed; planning, implementing and maintaining watershed projects and programs; convening a Stakeholder Advisory Panel to provide input into the development of WQIP and project selection for the watershed; submitting an WQIP annually to an Oversight Board; and submitting an annual report of revenues and expenditures to the District. The City of Covina would be in the Upper San Gabriel River Watershed.

The Ordinance would also create an Oversight Board with representation from each of the watersheds, the Board of Supervisors, and the public. The Oversight Board would be responsible for hearing and making recommendations to the Board of Supervisors regarding the appropriate use of Water Quality Fees, municipal projects and programs costing over \$1 million, and the feasibility and funding of the WQIPs prepared by each WAG.

Given the Board of Supervisors' authority over the District and its proposed role in the Oversight Board, the Board of Supervisors would wield considerable ongoing influence over the development of the Water Quality Fee and its implementation.

Calculation of the Water Quality Fee

As previously noted, the Ordinance does not specify the amount of the residential, commercial or industrial property fees. The amount per parcel would vary based on a number of factors that are supposed to reflect the overall stormwater runoff associated

with each parcel as represented by the parcel's proportional impervious area, including land use, zoning, and parcel lot size. However, the actual amount to be paid by each parcel will be determined by the "*annual budget required for anticipated projects* within the District, the Municipalities, and the Watershed Authority Groups... divided by the total impervious area of the parcels within each of those respective areas... proportionately applied to each parcel's proportional impervious area..." [emphasis added]. There are significant problems with this formula as detailed in the Staff Recommendation section below.

The fees would be collected with the Los Angeles County property taxes. Municipalities and WAGs would be allowed to carry over unobligated funds for up to five years.

Allocation of Revenues and Allowable Use of Funds

The revenues received shall be allocated as follows:

- 10% to the District for implementation and administration of water quality projects and programs
- 40% to Municipalities (in the same proportion as the amount of fees collected within each Municipality) for municipal water quality projects and programs. Municipalities would be authorized to issue bonds secured by water quality fee revenues.
- 50% to WAGs to develop and implement water quality improvement plans and regional projects and programs through a stakeholder driven process.

The Ordinance lists a broad number of activities that may be funded from the fee. Among these are stormwater/urban runoff prevention, cleanup, monitoring, consultant fees, public outreach, studies and investigations, NPDES permit costs, regional and municipal project costs. Costs of any defense or litigation activities, violations or fines are expressly excluded.

Role of County and Flood Control District Responsibilities of Municipalities

Each municipality and WAG would be required to enter into an agreement with Board of Supervisors. That agreement would include guidelines (developed cooperatively with municipalities and WAGs) for project and program selection and implementation and for monitoring, reporting, and auditing related to project and program implementation and expenditures.

The County would have the right to examine all projects and programs erected, constructed, implemented, operated or maintained using Water Quality Fee funds and to examine, audit, and transcribe books, accounts, papers, maps and other records pertaining to funded projects and programs.

Cities would be required to segregate Water Quality Fee funds, maintain records for five years, and provide annual fiscal and program reports.

STAFF RECOMMENDATION

Undoubtedly the proposed Water Quality Fee would provide the City of Covina much-needed funds to implement stormwater pollution prevention and remediation programs. As additional Total Maximum Daily Loads (TMDLs) for specified pollutants are imposed, the financial burdens to cities for program implementation are likely to multiply, leading many cities to be tempted to support a dedicated revenue source with which to address stormwater mandates. However, the fee structure proposed by the District is poorly designed and is likely to result in additional burdens being imposed on local governments.

The formula specified in the Ordinance for the calculation of the per parcel fee is based on each parcel's proportional impervious area. However, this formula fails to account for actual onsite drainage and infiltration and installed pollution mitigation and infiltration systems.

Per the Water Quality Fee initiative website, "Cleaning up all our waterways will cost billions of dollars, according to engineering studies commissioned by the District and other agencies. Clearly, no agency or city has enough money to fully meet the clean water challenge." Indeed. But is the assumption that property owners do? According to the website, "The fee would be based on extensive outreach efforts with input from cities, unincorporated areas, and community advisory groups, as well as public polling and surveys." However, "The Board of Supervisors will make the final determination of a proposed fee rate, which would then need to be voted on by property owners within the District." As the Draft Ordinance is currently written, this vote by property owners would occur only once and if approved would provide for uncapped annual adjustments to the fees to ensure that revenues are sufficient to cover the myriad of water quality projects and programs that the WAGs and District select, and that, potentially, courts and regulatory agencies impose on cities and watersheds.

As previously noted, the Ordinance does not provide a specific fee, cap or mechanism for adjustment; instead it merely states that the per parcel costs will be determined based on the budgetary needs of the proposed water quality programs. Given the extent of water quality impairments, existing and impending TMDLs, and proposed stakeholder input into the development of Water Quality Improvement Plans and project selection for each watershed, the "annual budget required for anticipated programs" -- unless capped or constrained -- could pose a heavy burden on property owners.

It is also important to note that the Los Angeles Regional Water Quality Control Board is currently drafting a new Municipal Separate Storm Sewer System (MS4) permit. Under the existing MS4 permit, the District is the Principal Co-Permittee. For the new permit, the District has specifically asked to be issued an individual permit in an effort to extricate itself fiscally, legally, and operationally from the co-permittee cities. Why, then, is the District proposing an Ordinance that puts it back at the center of stormwater issues for the region? Furthermore, the Ordinance would impose additional administrative, managerial and fiscal responsibilities on cities at the same time that staff will be implementing a new MS4 permit.

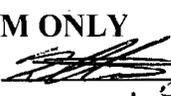
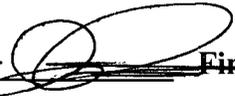
For the foregoing reasons, staff believes that the City should oppose the Draft Ordinance in its current form and that the City Council should direct staff to provide comments to the Los Angeles County Flood Control District regarding the bases for the opposition.

RELEVANCE TO THE STRATEGIC PLAN

This matter supports the Covina's Strategic Plan goals of becoming a Sustainable Community and increasing the City's Financial Stability.

EXHIBITS

A. Resolution No. 11-7006.

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other:  |

RESOLUTION NO. 11-7006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, OPPOSING THE PROPOSED LOS ANGELES COUNTY WATER QUALITY IMPROVEMENT ORDINANCE AND DIRECTING STAFF TO PROVIDE COMMENTS TO THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT REGARDING THE BASES FOR THE OPPOSITION.

WHEREAS, water quality is vital to the health and safety of Residents; and

WHEREAS, stormwater and urban runoff contain pollutants that degrade water quality and have impaired some water bodies; and

WHEREAS, local governments currently expend substantial and growing resources to improve water quality; and

WHEREAS, engineering studies commissioned by the Los Angeles County Flood Control District (District) estimate the cost of cleaning waterways in the Los Angeles region to be in the billions of dollars; and

WHEREAS, there is a history of mandates and court-imposed requirements that compel Cities to implement programs and undertake projects without regard to cost; and

WHEREAS, the Los Angeles County Flood Control District is considering a new parcel-related fee to enhance water quality and has developed a draft implementation Ordinance for this new program; and

WHEREAS, the proposed Ordinance fails to provide a cap on the fees that can be charged per parcel or limit the year-to-year increases and instead determines the per parcel amount on the basis of the annual budget required for anticipated projects; and

WHEREAS, the formula specified in the Ordinance for the calculation of the per parcel fee is based on each parcel's proportional impervious area; and

WHEREAS, this formula fails to account for actual onsite drainage and infiltration and installed pollution mitigation and infiltration systems; and

WHEREAS, property owners would be provided only one opportunity to vote on uncapped fees that could increase exponentially based on the annual budget required for water quality programs.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Covina, as follows:

SECTION 1. The City opposes the Water Quality Improvement Ordinance as currently drafted.

SECTION 2. The City directs staff to submit comments to the District prior to October 4, 2011 expressing opposition to the Ordinance on the basis of the fee calculation formula, the lack of a fee maximum or cap on the annual fee increases, the limited opportunity for property owners to vote on the fee only once without regard to future increases, and other relevant factors.

SECTION 3. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 20th day of September, 2011.

John King, Mayor

ATTEST:

Kay Manning, City Clerk

APPROVED AS TO FORM;

City Attorney

I, Catherine LaCroix, Deputy City Clerk of the City of Covina, hereby CERTIFY that Resolution No. 11-7006 was adopted by the Covina City Council at a regular meeting of the City Council held September 20, 2011, and was approved and passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Catherine LaCroix
Deputy City Clerk

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 7

STAFF SOURCE: Anthony Arroyo, Human Resources Director
Guadalupe Marquez, Management Analyst

ITEM TITLE: Approve Resolution 11-7007 authorizing City of Covina Human Resources Office designees to access state and local criminal history information for employment.

STAFF RECOMMENDATION

Approve Resolution 11-7007 which allows the Human Resources Office access to results from state and local summary criminal history checks.

FISCAL IMPACT

None.

BACKGROUND

Penal Code Sections 11105 (b)(11) and 13300 (b)(11) authorizes cities to access state, local and federal summary criminal history information for employment, licensing or certification purposes.

Currently, all candidates for employment (including volunteers and contract employees) are subject to fingerprinting through the Live Scan system at the Police Department with the purpose of conducting a state, local and federal criminal history check. The Police Department has acted as the Custodian of Records when results from a fingerprint scan are completed by the Department of Justice (DOJ).

Since Human Resources maintains all employee files, the transition to make certain designees in Human Resources as the Custodian of Records is appropriate. The results from DOJ will be maintained in a secure file that is separate from the personnel file. In addition, all records in Human Resources are typically confidential; therefore, having Human Resources accept and maintain all files will continue the confidentiality of fingerprint results.

Approval of this resolution will allow Human Resources to begin the application process with the DOJ to become the Custodian of Records.

RELEVANCE TO THE STRATEGIC PLAN

None

EXHIBITS

A. Resolution 11-7007

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

RESOLUTION NO. 11-7007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, TO GIVE AUTHORITY TO THE DESIGNEES OF HUMAN RESOURCES TO ACCESS STATE, LOCAL, AND FEDERAL CRIMINAL HISTORY.

WHEREAS, Penal Code sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification; and

WHEREAS, Penal Code 11105(b)(11) authorizes cities, counties districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes; and

NOW THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Covina, to hereby authorize Human Resources designees to access state and federal level summary criminal history information for employment purposes (including volunteers and contract employees) and may not disseminate the information to a private entity.

PASSED, APPROVED AND ADOPTED this 20th day of September, 2011.

John C. King, Mayor

ATTEST:

Catherine M. LaCroix, Deputy City Clerk

APPROVED AS TO FORM;

City Attorney

CERTIFICATION

I, Catherine M. LaCroix, Deputy City Clerk of the City of Covina, hereby CERTIFY that Resolution No. 11-7007 was adopted by the Covina City Council at a regular meeting of the City Council held this 20th day of September, 2011, and was approved and passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Catherine M. LaCroix
Deputy City Clerk

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 8

STAFF SOURCE: Kim Raney, Chief of Police 

ITEM TITLE: Resolution of the City Council of the City of Covina, County of Los Angeles, State of California, to accept grant funding from the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant Program (JAG) Local Solicitation, FY 2011 (CFDA# 16.738).

STAFF RECOMMENDATION

Adopt **Resolution No. 11-7009** to accept grant funding from the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation, FY 2011 for the City of Covina Police Department Youth Accountability Board Program; and adopt **Resolution No. 11-7010** which authorizes an increase to the Police Department 2011-2012 budget in the amount of **\$16,121**. Authorize the Chief of Police to execute the grant documents on behalf of the City of Covina.

FISCAL IMPACT

There is no additional appropriation needed from the general fund; however, the adoption of both these resolutions will increase the Police Department's appropriation account 2211-1120-00-50015 and 2211-1120-00-51990 and the revenue account 2211-1120-00-42080 by \$16,121, which is the amount allocated for the City of Covina Police Department.

BACKGROUND

At the July 5, 2011, a Public Hearing was held to inform City Council and the public about the intended use of these grant funds. On August 16, 2011, notification was received from the Department of Justice, Office of Justice Programs' Bureau of Justice Assistance, Edward Byrne Memorial Justice Assistance Grant (JAG) Program, that the City of Covina Police Department application was approved. The 2011 JAG funding will be used to fund the Youth Accountability Board and the part time Community Services Officer position assigned to this program.

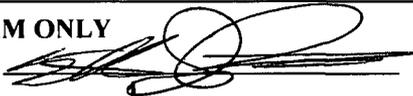
RELEVANCE TO THE STRATEGIC PLAN

None

EXHIBITS

- A. Copy of confirmation letter dated August 16, 2011 with Grant Award Document 2011-DJ-BX-2881
- B. Resolution No. 11-7009 to accept grant funding

C. Resolution No. 11-7010 authorizing an increase to the Police Department 2011-2012 budget

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |



Department of Justice
Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

August 16, 2011

Chief Kim Raney
City of Covina
125 East College Street
Covina, CA 91723

Dear Chief Raney:

On behalf of Attorney General Eric Holder, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 11 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation in the amount of \$16,121 for City of Covina.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Dean Iwasaki, Program Manager at (202) 514-5278; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Denise O'Donnell".

Denise O'Donnell
Director

Enclosures



Department of Justice
Office of Justice Programs
Office for Civil Rights

Washington, D.C. 20531

August 16, 2011

Chief Kim Raney
 City of Covina
 125 East College Street
 Covina, CA 91723

Dear Chief Raney:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of Federal funding to compliance with Federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice is responsible for ensuring that recipients of financial aid from OJP, its component offices and bureaus, the Office on Violence Against Women (OVW), and the Office of Community Oriented Policing Services (COPS) comply with applicable Federal civil rights statutes and regulations. We at OCR are available to help you and your organization meet the civil rights requirements that come with Justice Department funding.

Ensuring Access to Federally Assisted Programs

As you know, Federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of Federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The Department of Justice has published a regulation specifically pertaining to the funding of faith-based organizations. In general, the regulation, Participation in Justice Department Programs by Religious Organizations; Providing for Equal Treatment of all Justice Department Program Participants, and known as the Equal Treatment Regulation 28 C.F.R. part 38, requires State Administering Agencies to treat these organizations the same as any other applicant or recipient. The regulation prohibits State Administering Agencies from making award or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the Department of Justice to fund inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must be held separately from the Department of Justice funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at <http://www.ojp.usdoj.gov/ocr/etfbo.htm>.

State Administering Agencies and faith-based organizations should also note that the Safe Streets Act, as amended; the Victims of Crime Act, as amended; and the Juvenile Justice and Delinquency Prevention Act, as amended, contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the Justice Department has concluded that the Religious Freedom Restoration Act (RFRA) is reasonably construed, on a case-by-case basis, to require that its funding agencies permit faith-based organizations applying for funding under the applicable program statutes both to receive DOJ funds and to continue considering religion when hiring staff, even if the statute that authorizes the funding program generally forbids considering of religion in employment decisions by grantees.

Questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment may be directed to this Office.

Enforcing Civil Rights Laws

All recipients of Federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal employment opportunity standards.

Complying with the Safe Streets Act or Program Requirements

In addition to these general prohibitions, an organization which is a recipient of financial assistance subject to the nondiscrimination provisions of the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, 42 U.S.C. § 3789d(c), or other Federal grant program requirements, must meet two additional requirements: (1) complying with Federal regulations pertaining to the development of an Equal Employment Opportunity Plan (EEO), 28 C.F.R. § 42.301-.308, and (2) submitting to OCR Findings of Discrimination (see 28 C.F.R. §§ 42.205(5) or 31.202(5)).

1) Meeting the EEO Requirement

In accordance with Federal regulations, Assurance No. 6 in the Standard Assurances, COPS Assurance No. 8.B, or certain Federal grant program requirements, your organization must comply with the following EEO reporting requirements:

If your organization has received an award for \$500,000 or more and has 50 or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare an EEO and submit it to OCR for review **within 60 days from the date of this letter**. For assistance in developing an EEO, please consult OCR's website at <http://www.ojp.usdoj.gov/ocr/eeop.htm>. You may also request technical assistance from an EEO specialist at OCR by dialing (202) 616-3208.

If your organization received an award between \$25,000 and \$500,000 and has 50 or more employees, your organization still has to prepare an EEO, but it does not have to submit the EEO to OCR for review. Instead, your organization has to maintain the EEO on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

If your organization received an award for less than \$25,000; or if your organization has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then your organization is exempt from the EEO requirement. However, your organization must complete Section A of the Certification Form and return it to OCR. The Certification Form can be found at <http://www.ojp.usdoj.gov/ocr/eeop.htm>.

2) Submitting Findings of Discrimination

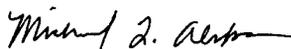
In the event a Federal or State court or Federal or State administrative agency makes an adverse finding of discrimination against your organization after a due process hearing, on the ground of race, color, religion, national origin, or sex, your organization must submit a copy of the finding to OCR for review.

Ensuring the Compliance of Subrecipients

If your organization makes subawards to other agencies, you are responsible for assuring that subrecipients also comply with all of the applicable Federal civil rights laws, including the requirements pertaining to developing and submitting an EEO, reporting Findings of Discrimination, and providing language services to LEP persons. State agencies that make subawards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of subrecipients.

If we can assist you in any way in fulfilling your civil rights responsibilities as a recipient of Federal funding, please call OCR at (202) 307-0690 or visit our website at <http://www.ojp.usdoj.gov/ocr/>.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

| | | | | |
|---|--|--|-----------|----------------------|
| | Department of Justice Office of Justice Programs Bureau of Justice Assistance | Grant | | PAGE 1 OF 6 |
| 1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Covina 125 East College Street Covina, CA 91723 | | 4. AWARD NUMBER: 2011-DJ-BX-2881 | | |
| 1A. GRANTEE IRS/VENDOR NO. 956000717 | | 5. PROJECT PERIOD: FROM 10/01/2010 TO 09/30/2014 BUDGET PERIOD: FROM 10/01/2010 TO 09/30/2014 | | 7. ACTION Initial |
| 8. SUPPLEMENT NUMBER 00 | | 6. AWARD DATE 08/16/2011 | | |
| 3. PROJECT TITLE Youth Accountability Board Program | | 9. PREVIOUS AWARD AMOUNT \$ 0 | | |
| 12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S). | | 10. AMOUNT OF THIS AWARD \$ 16,121 | | |
| 13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY11(BJA - JAG) 42 USC 3750, et seq. | | 11. TOTAL AWARD \$ 16,121 | | |
| 15. METHOD OF PAYMENT GPRS | | | | |
| AGENCY APPROVAL | | GRANTEE ACCEPTANCE | | |
| 16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Denise O'Donnell Director | | 18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Kim Raney Chief of Police | | |
| 17. SIGNATURE OF APPROVING OFFICIAL | | 19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL | 19A. DATE | |
| AGENCY USE ONLY | | | | |
| 20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B DJ 80 00 00 16121 | | 21. KDJUGT0417 | | |



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 6

PROJECT NUMBER 2011-DJ-BX-2881

AWARD DATE 08/16/2011

SPECIAL CONDITIONS

1. The recipient agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide.
2. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302), that is approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the recipient is in compliance.
3. The recipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide, Chapter 19.
4. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
5. The recipient must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any subrecipients. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by -

mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W.
Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov

hotline: (contact information in English and Spanish): (800) 869-4499

or hotline fax: (202) 616-9881

Additional information is available from the DOJ OIG website at www.usdoj.gov/oig.

6. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
7. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 3 OF 6

PROJECT NUMBER 2011-DJ-BX-2881

AWARD DATE 08/16/2011

SPECIAL CONDITIONS

8. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
9. The recipient agrees to comply with applicable requirements regarding Central Contractor Registration (CCR) and applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ccr.htm> (Award condition: Central Contractor Registration and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
10. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate and expend the grant funds in the trust fund (including any interest earned) during the period of the grant. Grant funds (including any interest earned) not expended by the end of the grant period must be returned to the Bureau of Justice Assistance no later than 90 days after the end of the grant period, along with the final submission of the Federal Financial Report (SF-425).
11. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.
12. To support public safety and justice information sharing, OJP requires the grantee to use the National Information Exchange Model (NIEM) specifications and guidelines for this particular grant. Grantee shall publish and make available without restriction all schemas generated as a result of this grant to the component registry as specified in the guidelines. For more information on compliance with this special condition, visit <http://www.niem.gov/implementationguide.php>.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

PAGE 4 OF 6

PROJECT NUMBER 2011-DJ-BX-2881

AWARD DATE 08/16/2011

SPECIAL CONDITIONS

13. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

14. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
15. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to <http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046>.



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 5 OF 6

PROJECT NUMBER 2011-DJ-BX-2881

AWARD DATE 08/16/2011

SPECIAL CONDITIONS

16. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
17. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
18. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
19. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
20. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
21. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
22. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
23. Award recipients must verify Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

| | | | |
|---|--|---|-------------|
|  | Department of Justice Office of Justice Programs Bureau of Justice Assistance | AWARD CONTINUATION SHEET Grant | PAGE 6 OF 6 |
| PROJECT NUMBER 2011-DJ-BX-2881 | | AWARD DATE 08/16/2011 | |
| <i>SPECIAL CONDITIONS</i> | | | |
| <p>24. The grantee agrees that within 120 days of award acceptance, each member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). All current and new task force members are required to complete this training once during the life of the award, or once every four years if multiple awards include this requirement. This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).</p> | | | |



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File
From: Orbin Terry, NEPA Coordinator
Subject: Incorporates NEPA Compliance in Further Developmental Stages for City of Covina

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <http://www.ojp.usdoj.gov/BJA/resource/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.

| | | |
|---|--|-------------|
|  <p>Department of Justice Office of Justice Programs Bureau of Justice Assistance</p> | GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY | |
| | Grant | |
| | PROJECT NUMBER 2011-DJ-BX-2881 | PAGE 1 OF 1 |
| This project is supported under FY11(BJA - JAG) 42 USC 3750. et seq. | | |
| 1. STAFF CONTACT (Name & telephone number) Dean Iwasaki (202) 514-5278 | 2. PROJECT DIRECTOR (Name, address & telephone number) Raymond Navera Management Analyst 444 North Citrus Avenue Covina, CA 91723-2065 (626) 384-5603 | |
| 3a. TITLE OF THE PROGRAM FY 2011 Justice Assistance Grant Program | 3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE) | |
| 4. TITLE OF PROJECT Youth Accountability Board Program | | |
| 5. NAME & ADDRESS OF GRANTEE City of Covina 125 East College Street Covina, CA 91723 | 6. NAME & ADDRESS OF SUBGRANTEE | |
| 7. PROGRAM PERIOD FROM: 10/01/2010 TO: 09/30/2014 | 8. BUDGET PERIOD FROM: 10/01/2010 TO: 09/30/2014 | |
| 9. AMOUNT OF AWARD \$ 16,121 | 10. DATE OF AWARD 08/16/2011 | |
| 11. SECOND YEAR'S BUDGET | 12. SECOND YEAR'S BUDGET AMOUNT | |
| 13. THIRD YEAR'S BUDGET PERIOD | 14. THIRD YEAR'S BUDGET AMOUNT | |
| 15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse) <p>The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following purpose areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).</p> <p>The grantee will use funds to support the salary and benefits of a community services officer assigned to the city's youth accountability board. The program aims to prevent juvenile recidivism by providing participants counseling services and monitoring school performance and attendance. NCA/NCF</p> | | |

RESOLUTION NO. 11-7009

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, TO ACCEPT GRANT FUNDING FROM THE DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG) LOCAL SOLICITATION, FY 2011 (CFDA# 16.738).

WHEREAS, the City of Covina is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California ("City"); and

WHEREAS, the City of Covina was awarded the Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation in the amount of \$16,121 on August 16, 2011; and

WHEREAS, this award will help fund the Covina Police Department's Youth Accountability Board (YAB) program; and

WHEREAS, the acceptance of this award may be made by the City Manager or his designee and shall be by approval and Resolution of the City Council;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Covina, as follows:

SECTION 1. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 20TH DAY OF SEPTEMBER 2011.

John C. King, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM

Marco Martinez, City Attorney

RESOLUTION NO. 11-7010

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, TO INCREASE THE POLICE DEPARTMENT 2011-2012 BUDGET BY \$16,121 RESULTING FROM A GRANT AWARD BY THE DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE, EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG) LOCAL SOLICITATION, FY 2011 (CFDA# 16.738).

WHEREAS, the City of Covina is a municipal corporation duly organized and existing pursuant to the Constitution and laws of the State of California (“City”); and

WHEREAS, the City of Covina was awarded the Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation FY 2011 in the amount of \$16,121 on August 16, 2011; and

WHEREAS, accepting this award will increase the Police Department’s appropriation and revenue accounts by the same amount; and

WHEREAS, the reallocation of appropriations may be made by the City Manager, amendments (increases/decreases) to the Budget shall be by approval and Resolution of the City Council;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the City of Covina, as follows:

SECTION 1. Amend the fiscal year 2011-2012 Police Department Budget as follows:

| | | |
|------------------------|--------------------|-----------------|
| Appropriation accounts | 2211-1120-00-50015 | |
| | 2211-1120-00-51990 | |
| Revenue account | 2211-1120-00-42080 | \$16,121 |

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 20TH DAY OF SEPTEMBER 2011.

John C. King, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM

Marco Martinez, City Attorney

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 9

STAFF SOURCE: Robert Neiuber, Community Development Director *RN*
Debbie Pacheco, Senior Management Analyst

ITEM TITLE: Approve allocating the remaining available funds from Fiscal Year 2010-2011 to approved FY 2011-2012 CDBG programs.

STAFF RECOMMENDATION

- a. Approve the allocation of available Community Development Block Grant (CDBG) funds from FY 2010-2011 to approved FY 2011-2012 CDBG programs, and when approved by the Los Angeles County Community Development Commission, authorize the City Manager or his designee to execute related documents.
- b. City Council to adopt **City Resolution 11-7011**, amending the fiscal year 2011-2012 City of Covina budget to reflect an appropriation of \$622,974 from the Community Development Block Grant available funds to provide program funding for the Economic Development and the Residential Rehabilitation programs.

FISCAL IMPACT

Funds are budgeted through the federal CDBG account, as follows; \$522,974 will be drawn down from available funds in the CDBG program and will be transferred to Account 2100-4750-07-42050 and 2100-4750-07-53750, and \$100,000 will be drawn down from available funds in the CDBG program and will be transferred to Account 2100-4850-00-42050 and 2100-4850-00-53750.

BACKGROUND:

Staff is recommending that the remaining unspent and unallocated fiscal year 2010-2011 CDBG funds in the amount of \$622,974 be re-allocated as follows in the approved CDBG program budget for FY 2010-2012:

Economic Development Program: add \$522,974 for a total budget of \$709,892;

Residential Rehabilitation Program: add \$100,000 for a total budget of \$193,207.

Economic Development Program

Staff's outreach for the Economic Development Program has led to quite a number of meetings with businesses interested in participating in the program. Staff will continue to market the program to let the business community know that funds are available for qualified businesses for job creation for low-to moderate income persons.

Of the businesses already approved and active in the program, one business approved for participation in late Fiscal Year 2010-2011 did not expend all their funds, and will be expending the balance of their funds in the current fiscal year. Another business was approved in August 2011, and has not yet started to expend funds.

Residential Rehabilitation Program

Staff has a list of approximately 45 residents that are waiting for assistance through the Residential Rehabilitation program. This program assists homeowners who are low income to remain in their homes by addressing and repairing health and safety concerns, and also helps maintain the aging housing stock in the City.

Staff is currently working with five residents and hopes to assist three more residents by the end of the year. The process is slow as lead-based paint and asbestos testing and remediation must take place in the renovation. Homes with health and safety concerns are given priority.

RELEVANCE TO THE STRATEGIC PLAN

Providing funds for Economic Development will assist the financial viability of local businesses and will enhance the financial stability of the City.

EXHIBITS

A. City Resolution 11-7011.

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

RESOLUTION NO. 11-7011

**A RESOLUTION OF THE CITY OF COVINA AMENDING
THE FISCAL YEAR 2011-2012 CITY OF COVINA BUDGET
TO APPROVE APPROPRIATION OF CDBG REVENUE
AND EXPENDITURES FOR RESIDENTIAL
REHABILITATION AND ECONOMIC DEVELOPMENT
PROGRAMS**

WHEREAS, the City of Covina wishes to assist new and existing Covina businesses with needed economic development stimulus during these challenging economic times and provide for increasing and securing good jobs for our community; and

WHEREAS, the City of Covina wishes to assist qualifying Covina residents with needed home repairs during these challenging economic times; and

WHEREAS, the City of Covina is a politic body duly organized and existing pursuant to the Constitution and laws of the State of California (“Agency”); and

WHEREAS, the budget for the City for fiscal year commencing July 1, 2011 and ending June 30, 2012 was approved on June 7, 2011; and

WHEREAS, the approved budget is in accordance with all applicable ordinances of the Agency and all applicable statutes of the State; and

WHEREAS, the allocation of increased revenue (2100-4750-07-42050) and expenditures (2100-4750-07-53750) by \$522,974 in the CDBG Economic Development fund budget shall be by approval and Resolution of the City Council; and

WHEREAS, the allocation of increased revenue (2100-4850-00-42050) and expenditures (2100-4850-00-53750) by \$100,000 in the CDBG Residential Rehabilitation fund budget shall be by approval and Resolution of the City Council;

WHEREAS, the City of Covina is dedicated to improving the Economic Development and assisting residents of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF COVINA AS FOLLOWS:

SECTION 1. Amend the fiscal year 2011 – 2012 Community Development Block Grant operating budget as follows: \$522,974 appropriated from available CDBG funds to the Economic Development expenditure Account Number 2100-4750-07-53750 and revenue

account number 2100-4750-07-42050 and \$100,000 appropriated from available CDBG funds to the Residential Rehabilitation expenditure Account Number 2100-4850-00-53750 and revenue account number 2100-4850-00-42050.

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 20th day of September, 2011.

Mayor

ATTEST:

City Clerk

Approved as to form:

City Attorney

CERTIFICATION

I, Catherine M. LaCroix, Deputy City Clerk of the City of Covina, hereby CERTIFY that Resolution No. 11-7011 was adopted by the Covina City Council at a regular meeting of the City Council held this 20th day of September, 2011, and was approved and passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Catherine M. LaCroix
Deputy City Clerk

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 10

STAFF SOURCE: Steve Henley, Public Works Director 
Kalieh Honish, Assistant Public Works Director
Alex Gonzalez, Senior Management Analyst

ITEM TITLE: Approve 2011 Downtown Pedestrian and Bicycle Planning Study

STAFF RECOMMENDATION

Approve 2011 Downtown Pedestrian and Bicycle Planning Study.

FISCAL IMPACT

There is no fiscal impact to the General Fund. This project (#T0814B) has been funded through a combination of Federal SAFETEA-LU High Priority Project funds and local Proposition A transportation funds.

BACKGROUND

The Downtown Pedestrian and Bicycle Planning Study has been developed to identify strategies for improving pedestrian, bicycle, and vehicular access to the Covina Metrolink Station; as well as developing strategies to address circulation and congestion in the adjacent Downtown area. As a planning document, the study identifies issues for consideration that may result from future circumstances and assists staff in developing ideas for future projects and grant applications. The document does not serve as conclusive evidence of future conditions at any location or commit the City to action at any particular area or confer approval on any single project. All projects that may result from the suggested strategies in this planning study will return to the City Council and be subject to existing approval processes.

In December of 2010, the Covina City Council received a preview of the base circulation computer model that this study developed based on pedestrian, bicycle, and vehicle counts that occurred in September and October of 2010. This model, when partnered with the data from the 2009-2011 Downtown Parking Study process, the 2010 Citywide Bicycle Network Study and future Downtown development scenarios as currently defined in the General Plan and the Town Center Specific Plan, provided an opportunity to develop a 2011 base comprehensive computer model that projected circulation and congestion patterns within the area in the years 2017 and 2035. Based on these computer models, the study then examined pedestrian, bicycle and vehicle circulation and interactions and suggested remedies to alleviate future congestion and improve pedestrian and bicycle safety.

The Covina Bicycle Master Plan was developed separately from the Downtown Bicycle and Pedestrian Planning Study; however the documents conform to each other and inform each other.

The study makes the following recommendations:

- Construct Metrolink pedestrian plaza to limit vehicle/pedestrian conflicts.
- Reconfigure Metrolink station vehicle parking and circulation to increase efficiency and reduce congestion related to drop-offs.
- Sidewalk widening with curb ramp at Citrus Avenue / Metrolink Station entrance.
- Install crosswalk on north leg of Citrus Avenue / Front Street intersection.
- Sidewalk widening on Citrus Avenue between School Street and San Bernardino Road.
- Improve the character of Downtown crosswalks by installing bulb outs that improve pedestrian visibility and reduce the distance pedestrians travel as a strategy to maintain the unique ambiance of the Downtown and address future growth in pedestrian activity.
- Install pedestrian countdown timers.
- Install Class II Bike Lanes on Citrus Avenue, Front Street, Second Street and Badillo Street. (Note: Funded in 2011 MTA Call for Projects).
- Install Class III Bike Routes / Sharrows on Fourth Avenue, San Bernardino Road, and Edna Place.
- Install bicycle parking throughout the downtown (Note: 29 “Covina Orange” bicycle racks installed in the Downtown area in summer of 2011).
- Identifies intersections that may suffer from a reduced level of service in the future, so that City staff can monitor these locations and determine whether geometric improvements (additional travel lanes) and/or operational enhancements (signal timing enhancements) should be considered to mitigate future traffic growth.
- Provide way finding signage to promote Second Avenue as an alternate north-south route, based on future modeling that identifies Citrus Avenue as significantly impacted by congestion.
- Additional signage and re-striping is recommended to reduce vehicle queuing in the Downtown area.

RELEVANCE TO THE STRATEGIC PLAN

This item is directly related to the City’s goal of becoming an environmentally sustainable community.

EXHIBITS

A. Downtown Pedestrian and Bicycle Planning Study, September 2011 (on file in City Clerk’s office)

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 11

STAFF SOURCE: Steve Henley, Public Works Director
Kalieh Honish, Assistant Public Works Director
Alex Gonzalez, Senior Management Analyst



ITEM TITLE: Approve 2011 Covina Bicycle Master Plan

STAFF RECOMMENDATION

Approve 2011 Covina Bicycle Master Plan.

FISCAL IMPACT

There will be no fiscal impact to the General Fund if the item is approved. An approved Bicycle Master Plan will make the City of Covina eligible for California State Bicycle Transportation Account (BTA) grant funding which can be leveraged with local transportation funding to complete future projects.

BACKGROUND

The City of Covina does not have an approved Bicycle Master Plan and has not dedicated resources to bicycle planning in the last 30 years. In an effort to create a more sustainable community and respond to changes in transportation planning that promote active transportation modes (pedestrian and bicycle) and their relationship to the existing transportation infrastructure, the Covina City Council has directed City staff to produce transportation planning documents that can be integrated into future General Plan updates. This document is a visioning document and does not serve as conclusive evidence of future conditions at any location or commit the City to action at any particular area or confer approval on any single project. All projects that may result from the suggested strategies in this document will return to the City Council and be subject to existing approval processes.

On February 16, 2010 the Covina City Council adopted Resolution No. 10-6820 to initiate a Citywide Bicycle Network Study. The Bicycle Network Study analyzed all City streets for bicycle route alternatives and identified possible bicycle corridors which were appropriate for bicycle travel and would comply with the Streets and Highways Code based on American Public Works Association standards. On August 17, 2010 the City Council approved the Citywide Bicycle Network Study and directed staff to develop a citywide Bicycle Master Plan prior to December 31, 2011 in order for the City to be eligible for the 2012/2013 Caltrans BTA funding cycle. The approved Bicycle Network Study serves as the technical foundation for the 2011 Bicycle Master Plan.

The Bicycle Master Plan is developed in accordance with Caltrans BTA requirements and the Los Angeles County Metropolitan Transportation Authority's (MTA's) 2006 Bicycle Transportation Strategic Plan. The Covina Bicycle Master Plan has been reviewed by MTA staff to confirm its compliance to MTA and Caltrans standards and the Covina Bicycle Master Plan will be submitted to the Southern California Association of Governments (SCAG) as a tool to help coordinate regional active transportation needs and regional greenhouse gas emission targets.

The Covina Bicycle Master Plan received a significant amount of public outreach. Public input was solicited at: the City's Green Fair on March 19, 2011; two public workshops on March 29 and 30, 2011; and an online survey that closed on April 30, 2011. The Bicycle Master Plan sets a community vision for the City of Covina in which it will strive to be one of the most bicycle friendly cities in California and will attempt to achieve a Bicycle Friendly Community "Gold" rating by the League of American Bicyclists by 2026. This vision will be promoted through the development of nine goals:

1. Implement a Complete Streets policy in line with California Assembly Bill 1358 which modified California Government Code Section 65302 on January 1, 2011 to require that any substantive revision of the City's circulation element include the needs of all users, including bicyclists and pedestrians.
2. Complete a non-motorized transportation system network for the City.
3. Monitor the implementation of the Bicycle Master Plan.
4. Reduce the vehicle miles traveled by single occupancy vehicles in the City.
5. Integrate cycling and walking into the transit system.
6. Ensure citywide bicycle facilities are clean, safe and accessible.
7. Implement comprehensive education and encouragement programs targeted at all populations in the City.
8. Increase enforcement of laws on City streets, sidewalks, and bikeways.
9. Provide safe and accessible routes for all ages and abilities.

RELEVANCE TO THE STRATEGIC PLAN

This item is directly related to the City's goal of becoming an environmentally sustainable community.

EXHIBITS

A. Covina Bicycle Master Plan, September 2011 (on file in City Clerk's office)

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 12

STAFF SOURCE: Daryl Parrish, City Manager 
Dilu de Alwis, Finance Director 

ITEM TITLE: Potential Fiscal Impact Resulting From State & Federal Legislative Action.

STAFF RECOMMENDATION

Receive and file and declare formal opposition where applicable to the legislation specified below.

FISCAL IMPACT

The fiscal impact is unknown at this point since the bills are pending or being discussed in various committees. If these bills come close to being signed into law, staff will inform the Council immediately.

BACKGROUND

Without question, the end of the 2011 legislative session was one of the more frantic and harried ones that we can remember. And as it related to local government impacts, we cannot recall any end of session being so critical.

One the major and last-minute pieces were one that related to our local finances and maintenance of effort regarding public safety funding. We were informed of a last minute "play" by the Department of Finance and leadership staff to lock in funding for local public safety, specifically police. The intent was to ensure that local police funding not get cut as cities continue to struggle with their revenues. The original bill language was contained in **SBx1 4 and ABx1 16**. Even by the Legislature's standards, ABx1 16 was rushed through the Legislature.

However, as the language began to filter out into the local government and public safety world, it became clear that the drafting of the language was severely problematic. To wit, language in the bill would have penalized cities that had to make recent cuts to local law enforcement in order to balance their budgets by making them ineligible to receive COPS grant funding in the future. From the author's perspective, this was supposed to create a disincentive for cities to cut local law enforcement funding, but in fact would have created "winners" and "losers". From a practical, northern California specific example, Roseville would have been eligible for COPS funding while the City of Sacramento would have lost out.

As the end of the legislative session was ticking down (literally, just one day remained) local government advocates worked very closely with the Police Chiefs Association to 1) educate lawmakers as to the unintended consequences (some might credibly argue it was completely intentional) of the negative consequences of ABx1 16 and 2) convince the Governor's Office and the legislative leadership of the hardship of not dealing with this issue immediately. The second part of that equation proved the most difficult, with even the leader of the Senate, Pro Tempore

Darrel Steinberg, responding to inquiries from members of the Sacramento City Council and telling them time had run out and there was nothing that he could do about it.

Fortunately that was not the case and all of those fighting for local governments, with strong leadership from the Police Chiefs, secured a huge victory by amending out the negative aspect of ABx1 16 through the passage of SBx1 4. In many ways, the actions and language in these bills was a microcosm of how local governments have been treated by the Legislature all year; pass measures that sound good on its face, and if there are problems, we'll deal with them later. The only reason this particular example is different than that statement is because positive resolution and follow-up actually DID occur, contrary to so many negative bills pushed through the process this year. The following describes some of the measures tracked for Covina, as well as their most current status:

AB 46 and AB 781 (Speaker Perez) - Taken together, these measures would have 1) eliminated the City of Vernon, and 2) prescribed the "next steps" for how the region and the County would handle the jobs and infrastructure of the City once it was eliminated. These bills were defeated in the Senate and are not expected to be resurrected.

AB 438 (Williams) - This bill seeks to make it more difficult for a local government to contract out for its library services. While the Legislature's analysis claims there are no fiscal costs to the state, the same analysis indicates it could cost local governments as much as \$100,000.00 to comply with requirements of the bill. On so many levels, this measure is problematic for local governments that would seek to contract out for certain services. This bill passed the Legislature and is on its way to the Governor for consideration.

AB 506 (Wiecowski) - After many iterations, this measure passed the Legislature and is on its way to the Governor for consideration. In an earlier version, this measure would have prevented local governments from seeking bankruptcy protections without certain onerous steps and provisions. As passed on the last day of session, this bill is significantly watered down and would only require a local government to take a formal action by its governing body. Specifically:

This bill would prohibit a local public entity from filing under federal bankruptcy law unless the local public entity has participated in a specified neutral evaluation process with interested parties, as defined, or the local public entity has declared a fiscal emergency and has adopted a resolution by a majority vote of the governing board at a noticed public hearing that includes findings that the financial state of the local public entity jeopardizes the health, safety, or well-being of the residents of the local public entity's jurisdiction or service area absent bankruptcy protections.

Given the most recent amendments by the author, many local government representatives, including the League of Cities, removed their opposition.

AB 604 (Skinner) - This measure seeks to alter how needle exchange programs are authorized in California. Current law allows for local agencies to make a determination as to whether needle exchange programs should be implemented in communities. This bill seeks to remove that decision making authority from local governments and instead vest that authority with the Department of Public Health, with input from locals, including local law enforcement. This measure was defeated in the Senate on its first attempt at passage. Ultimately, the bill did pass, and is on its way to the Governor after the following language was amended into the bill:

Authorization shall be made after consultation with the local health officer and local law enforcement leadership, and after a period of public comment, as described in subdivision (e). In making the determination, the department shall balance the concerns of law enforcement with the public health benefits. The authorization shall not be for more than two years. Before the end of the two-year period, the department may reauthorize the program in consultation with the local health officer and local law enforcement leadership.

While the additional language was good enough to secure the necessary votes in the Legislature, it may still not be good enough for local agencies, including local law enforcement.

AB 710 (Skinner) - This measure would have mandated the amount of parking around transit intensive centers and hubs. This measure was defeated with about six working days left in the legislative session. In between that time and when the author brought the bill back for another vote on the very last day of the legislative session, the proponents of the bill had been working the Senators very, very hard to convince enough to pass the bill. Despite their best efforts, the local government community was able to keep the measure bottled up and the bill failed passage on the last day of the session.

AB 1220 (Alejo) - This bill allows for a legal challenge to a local governments housing elements, or certain types of city and/or county housing plans so long as the action relates to affordable housing. In 2008, there was an unpublished court decision that effectively put a timeframe on legal challenges to a local governments affordable housing plans. The author claims that the timeframes in place now are too stringent, and now seeks to allow up to three years for a challenge to local government's affordable housing plan. This bill passed the Legislature and is on its way to the Governor for consideration.

SB 244 (Wolk) - This measure would require local governments to consider "disadvantaged communities". Specifically, This bill would require, on or before the next adoption of its housing element, a city or county to review and update the land use element of its general plan to include an analysis of the presence of island, fringe, or legacy unincorporated communities, as defined, and would require the updated general plan to include specified information. This bill would also require the city or county planning agency, after the initial revision and update of the general plan, to review, and if necessary amend, the general plan to update the information, goals, and program of action relating to these communities therein. This bill was initially defeated by the Senate, but ultimately the measure passed the Legislature and is on its way to the Governor for consideration.

SB 293 (Vargas) - This bill would, among other things, prohibit the ability of a public agency to withhold more than 5% of the contract price of a project before completion of work. Amendments were taken to limit the length of this prohibition to no more than 5 years, but nevertheless, the bill passed and is on its way to the Governor for consideration.

SB 469 (Vargas) - This bill would place additional duties and responsibilities on local governments before they could site a Walmart within their jurisdiction. This bill passed the Legislature and is on its way to the Governor for consideration.

RELEVANCE TO STRATECIG PLAN

The legislative actions often have negative/positive impacts on local government and reporting of these pending legislations is in keeping with the financial stability of the City of Covina.

REVIEW TEAM ONLY

City Attorney:  Finance Director: 

City Manager:  Other: _____

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 13

STAFF SOURCE: Kim J. Raney, Chief of Police 

ITEM TITLE: Award of Bid for the Police Department Furniture Upgrade

STAFF RECOMMENDATION

Award the Police Department furniture project to **the Welch Company** in the amount of **\$39,419**.

GENERAL FUND IMPACT

This project is budgeted in the current fiscal year accounts numbers 4010 1000 00 55600 in the amount of \$38,405 and 1010 1000 00 53990 in the amount of \$1,014.

BACKGROUND

Seven (7) offices in the Covina Police Department are in need of modern ergonomic furniture and work stations. The current office furniture is several decades old and well worn in condition. They are not ergonomically designed or configured efficiently for employees. Ergonomic workstations will help relieve fatigue, back, neck and wrist issues for those who sit at their work stations for long hours during the work day. Ergonomically designed furniture will potentially reduce Workers Compensation claims in the future.

A Notice Inviting Bids (NIB) was published in the San Gabriel Valley Examiner to solicit bids from the community as required by the Covina Municipal Code. Staff also distributed the NIB to its list of vendors. Two (2) bids were received as follows with the Welch Company being the lowest bidder. A third bidder withdrew prior to the bid submission deadline.

Bids Received

| | |
|---|----------|
| Express Office Environment, Santa Ana, CA | \$41,575 |
| The Welch Company, Newport Beach, CA | \$39,419 |

After reviewing the bids, staff is requesting to award the project to the Welch Company as they met all the bid requirements and are the lowest bidder.

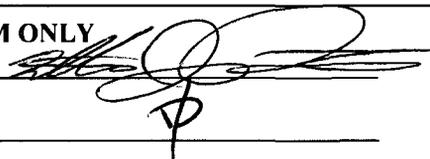
RELEVANCE TO THE STRATEGIC PLAN

None

EXHIBITS

None

REVIEW TEAM ONLY

City Attorney: 

City Manager: _____

Finance Director:  _____

Other: _____

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 14

STAFF SOURCE: Robert Neuber, Director of Community Development ^{RN}
Diane Alba, Account Clerk II

ITEM TITLE: Determination of satisfaction of Note and program requirements and terms for the program participants of the Community Development Block Grant Special Economic Development Program.

STAFF RECOMMENDATION

Determine that note terms, agreement terms and program requirements are satisfied for the following CDBG Special Economic Development Program participants: Grover's Interiors Inc. and Combined Graphics; authorize removal of the loan/grant restrictions, and authorize the City Manager or his designee to execute related documents.

FISCAL IMPACT

None. This program was funded through the federal Community Development Block Grant program. These grants were originally awarded in FY 2009-10.

BACKGROUND

The City Council has approved several Community Development Block Grants (CDBG) since 1998 which have fulfilled their job creation and program requirements. The program requires that one full-time equivalent position be created for each \$25,000 awarded. At the City Council Meeting on October 20, 2009, the Council approved the period of compliance required for job creation for businesses receiving grants shall be one year.

Grover's Interiors Inc. and Combined Graphics have reported on job creation activity for one year, the required period, and have met the job creation requirements under the grant, as determined by the Los Angeles County Community Development Commission (CDC) and City Staff. We therefore recommend that these loans/grants be forgiven.

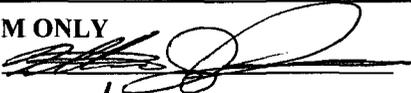
| Business Name | Amount of Loan/Grant | Council date of loan/grant award | Final date of compliance | Years of reporting required | Full-time equivalent jobs created |
|--------------------------------|-----------------------------|---|---------------------------------|------------------------------------|--|
| Grover's Interiors Inc. | \$25,000 | 03/02/10 | 03/31/11 | 1 | 1 |
| Combined Graphics | \$100,000 | 03/02/10 | 06/30/11 | 1 | 4 |
| | | | | | |

RELEVANCE TO THE STRATEGIC PLAN

Providing opportunities for economic development contributes to the City strategic plan objective of enhancing financial stability.

EXHIBITS

None

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 15

STAFF SOURCE: Dilu De Alwis, Finance Director *DD*

ITEM TITLE: Payment of Demands

STAFF RECOMMENDATION:

Approve Payment of Demands in the amount of: **\$4,391,140.94**

BACKGROUND:

Attached list of warrants, demands, which are being presented for approval for July 2011 are summarized as follows:

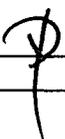
| <u>DATE OF DEMANDS</u> | <u>DEMAND NUMBERS</u> | <u>AMOUNT</u> |
|------------------------------------|---|-----------------------|
| ACCOUNTS PAYABLE WARRANTS | | |
| July 5, 2011 | 92911-93035 | \$325,264.97 |
| July 5, 2011 | 93036-93046 | \$19,092.69 |
| July 6, 2011 | 93047-93071 | \$198,440.02 |
| July 11, 2011 | 93072-93124 | \$76,694.00 |
| July 12, 2011 | 93125-93212 | \$556,872.21 |
| July 12, 2011 | 93213-93245 | \$748,090.71 |
| July 16, 2011 | 93246-93319 | \$451,805.32 |
| July 20, 2011 | 93320-93377 | \$137,906.75 |
| July 20, 2011 | 93378-93409 | \$94,452.85 |
| July 20, 2011 | 93410-93435 | \$228,071.29 |
| July 26, 2011 | 93436-93573 | \$91,944.56 |
| July 26, 2011 | 93574-93646 | \$303,790.64 |
| July 27, 2011 | 93647-93648 | \$19,406.75 |
| | | |
| <u>PAYROLL</u> | | |
| July 7, 2011 | | \$140,392.69 |
| July 7, 2011 PAYROLL ADVANCE | | \$395,000.00 |
| July 21, 2011 | | \$171,972.49 |
| July 21, 2011 PAYROLL ADVANCE | | \$422,000.00 |
| | | |
| <u>VOIDS</u> | | |
| July 19, 2011 | 93249 | (\$494.40) |
| July 25, 2011 | 93231 | (\$2,630.00) |
| July 31, 2011 | 90278,90472,91201,9210 6,92540,93235 | (\$1,178.24) |
| | | |
| <u>WORKERS COMPENSATION</u> | | |
| July 13, 2011 | 21466-21482 | \$5,677.17 |
| July 18, 2011 | 21483-21506 | \$8,568.47 |
| GRAND TOTAL: | | \$4,391,140.94 |

EXHIBITS:

A. ACCOUNTS PAYABLE REGISTER

REVIEW TEAM ONLY

City Attorney:  Finance Director: 

City Manager:  Other: _____

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|----------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00092911 | V04342 | ACE-1 AUTO SERVICE | 07/05/11 | 90.00 | MW | OH | | |
| AP00092912 | V06181 | ADVANTAGE ARCHERY | 07/05/11 | 269.50 | MW | OH | | |
| AP00092913 | V01515 | AEG SOLUTIONS | 07/05/11 | 74.72 | MW | OH | | |
| AP00092914 | V05055 | AGI ACADEMY | 07/05/11 | 724.50 | MW | OH | | |
| AP00092915 | V07158 | AGUILAR, LOURDES | 07/05/11 | 502.25 | MW | OH | | |
| AP00092916 | V00040 | AIRGAS-WEST | 07/05/11 | 151.32 | MW | OH | | Payee Name different in Check DB |
| AP00092917 | V07014 | ALAS, NINA | 07/05/11 | 294.00 | MW | OH | | |
| AP00092918 | V05428 | ALIKHAN, HECTOR | 07/05/11 | 20.00 | MW | OH | | |
| AP00092919 | V04434 | ALL CITY MANAGEMENT SVC | 07/05/11 | 2,168.40 | MW | OH | | |
| AP00092920 | V06814 | ALLIANCE BUS LINE INC | 07/05/11 | 387.97 | MW | OH | | |
| AP00092921 | V06519 | AMERICAN TRAFFIC SOLUTIONS | 07/05/11 | 32,370.00 | MW | OH | | |
| AP00092922 | V07157 | ANGELES, LEAH | 07/05/11 | 689.50 | MW | OH | | |
| AP00092923 | V08087 | ARCADIA POLICE OFFICERS | 07/05/11 | 30.00 | MW | OH | | |
| AP00092924 | V01660 | AT&T | 07/05/11 | 356.69 | MW | OH | | |
| AP00092925 | V03695 | AYCOCK, RICHARD L | 07/05/11 | 1,069.99 | MW | OH | | |
| AP00092926 | V00088 | AZUSA, CITY OF | 07/05/11 | 2,576.31 | MW | OH | | Payee Name different in Check DB |
| AP00092927 | V02591 | BEST BEST & KRIEGER LLP | 07/05/11 | 4,690.49 | MW | OH | | |
| AP00092928 | V07139 | BETHKE, BETTY JO | 07/05/11 | 63.00 | MW | OH | | |
| AP00092929 | V07218 | BLUE SHIELD OF CALIFORNIA | 07/05/11 | 506.87 | MW | OH | | |
| AP00092930 | V00254 | BRUNSWICK COVINA BOWL | 07/05/11 | 175.00 | MW | OH | | Payee Name different in Check DB |
| AP00092931 | V06260 | BURHENN & GEST LLP | 07/05/11 | 745.74 | MW | OH | | |
| AP00092932 | V00139 | CALIBER POOL AND SPA SVC | 07/05/11 | 2,278.13 | MW | OH | | |
| AP00092933 | V07038 | CALLANDRILLO JR., GEORGE | 07/05/11 | 154.00 | MW | OH | | |
| AP00092934 | V07156 | CALLISON, JACQUELYN | 07/05/11 | 735.00 | MW | OH | | |
| AP00092935 | V03483 | CASQA | 07/05/11 | 275.00 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To | Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----|----------------------------------|
| AP00092936 | V00134 | CAT SPECIALTIES INC | 07/05/11 | 2,995.13 | MW | | OH | | |
| AP00092937 | V07402 | CATHOLIC CHARITIES | 07/05/11 | 5,988.05 | MW | | OH | | |
| AP00092938 | V07773 | CC BLUU ART | 07/05/11 | 227.50 | MW | | OH | | |
| AP00092939 | V05302 | CELAYA, VERA FLORES | 07/05/11 | 91.23 | MW | | OH | | Payee Name different in Check DB |
| AP00092940 | V04253 | CHARLES E THOMAS COMPANY | 07/05/11 | 51,429.25 | MW | | OH | | |
| AP00092941 | V00190 | CHARTER OAK GYMNASICS INC | 07/05/11 | 1,483.65 | MW | | OH | | |
| AP00092942 | V05555 | CINTAS CORP #693 | 07/05/11 | 153.78 | MW | | OH | | |
| AP00092943 | V08076 | CIVILTEC ENGINEERING INC. | 07/05/11 | 40,593.05 | MW | | OH | | |
| AP00092944 | V03950 | COMMERCIAL ELECTRIC SYSTEMS | 07/05/11 | 2,483.50 | MW | | OH | | |
| AP00092945 | V00237 | COMMUNICATIONS CENTER | 07/05/11 | 666.22 | MW | | OH | | |
| AP00092946 | V07204 | COON, MARK | 07/05/11 | 400.00 | MW | | OH | | |
| AP00092947 | V05948 | CORBIN, CLARA | 07/05/11 | 1,572.67 | MW | | OH | | |
| AP00092948 | V01089 | COVINA COLLISION REPAIR | 07/05/11 | 1,130.36 | MW | | OH | | |
| AP00092949 | V00256 | COVINA DISPOSAL CO | 07/05/11 | 18,965.19 | MW | | OH | | |
| AP00092950 | V00260 | COVINA OFFICE EQUIPT | 07/05/11 | 129.78 | MW | | OH | | Payee Name different in Check DB |
| AP00092951 | V00262 | COVINA RENTS | 07/05/11 | 1,734.10 | MW | | OH | | |
| AP00092952 | V00837 | COVINA WATER & REFUSE, CITY O | 07/05/11 | 386.34 | MW | | OH | | Payee Name different in Check DB |
| AP00092953 | V00838 | COVINA, CITY OF | 07/05/11 | 100.00 | MW | | OH | | Payee Name different in Check DB |
| AP00092954 | V00839 | COVINA, CITY OF | 07/05/11 | 3,205.22 | MW | | OH | | Payee Name different in Check DB |
| AP00092955 | V06385 | CSAC-EIA | 07/05/11 | 9.04 | MW | | OH | | |
| AP00092956 | V05186 | DELTA DENTAL OF CALIFORNIA | 07/05/11 | 760.80 | MW | | OH | | |
| AP00092957 | V00211 | DH MAINTENANCE SERVICES | 07/05/11 | 6,466.28 | MW | | OH | | |
| AP00092958 | V08086 | DUN-WELL PLUMBING | 07/05/11 | 75.20 | MW | | OH | | |
| AP00092959 | V00300 | DUNN EDWARDS CORP | 07/05/11 | 36.83 | MW | | OH | | Payee Name different in Check DB |
| AP00092960 | V00175 | EDISON CO | 07/05/11 | 43,572.27 | MW | | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00092961 | V08081 | ELVIE'S INN | 07/05/11 | 15.00 | MW | OH | | |
| AP00092962 | V07593 | ENNIS TRAFFIC SAFETY SOLUTION | 07/05/11 | 814.40 | MW | OH | | |
| AP00092963 | V00176 | FEDEX | 07/05/11 | 13.72 | MW | OH | | |
| AP00092964 | V07732 | FORTE TRAFFIC INC | 07/05/11 | 8,560.50 | MW | OH | | |
| AP00092965 | V06554 | GIAMMARCO, ANTHONY | 07/05/11 | 220.50 | MW | OH | | |
| AP00092966 | V07674 | GLOBAL WATER MANAGEMENT LLC | 07/05/11 | 39,595.83 | MW | OH | | |
| AP00092967 | V00730 | GOLDEN STATE WATER COMPANY | 07/05/11 | 54.35 | MW | OH | | Payee Name different in Check DB |
| AP00092968 | V04325 | GONZALES, RICHARD | 07/05/11 | 150.50 | MW | OH | | |
| AP00092969 | V00374 | GRAINGER | 07/05/11 | 643.81 | MW | OH | | Payee Name different in Check DB |
| AP00092970 | V06820 | HEAVISIDE, MARTHA | 07/05/11 | 1,000.00 | MW | OH | | Payee Name different in Check DB |
| AP00092971 | V03138 | HERNANDEZ, RACQUEL | 07/05/11 | 591.85 | MW | OH | | |
| AP00092972 | V07294 | HOLLIDAY ROCK CO INC | 07/05/11 | 412.89 | MW | OH | | |
| AP00092973 | V00006 | HOME DEPOT | 07/05/11 | 1,481.70 | MW | OH | | |
| AP00092974 | V00233 | HYDRO CONNECTIONS | 07/05/11 | 2,606.02 | MW | OH | | Payee Name different in Check DB |
| AP00092975 | V00213 | INLAND EMPIRE STAGES | 07/05/11 | 743.50 | MW | OH | | |
| AP00092976 | V00777 | J.G. TUCKER AND SON | 07/05/11 | 706.24 | MW | OH | | Payee Name different in Check DB |
| AP00092977 | V06049 | JAIME, SANDRA | 07/05/11 | 140.00 | MW | OH | | |
| AP00092978 | V00445 | JEECO MFG & SUPPLY | 07/05/11 | 64.10 | MW | OH | | Payee Name different in Check DB |
| AP00092979 | V00448 | JOHNNY'S POOL SERVICE | 07/05/11 | 12.06 | MW | OH | | Payee Name different in Check DB |
| AP00092980 | V00441 | JW LOCK CO INC | 07/05/11 | 41.38 | MW | OH | | |
| AP00092981 | V00451 | KELLY PAPER CO | 07/05/11 | 151.22 | MW | OH | | |
| AP00092982 | V01327 | KEMP, ROBERTA | 07/05/11 | 13.13 | MW | OH | | |
| AP00092983 | V02741 | KYLE, PATRICIA | 07/05/11 | 522.67 | MW | OH | | |
| AP00092984 | V00482 | LA CNTY SHERIFF'S DEPT | 07/05/11 | 162.68 | MW | OH | | Payee Name different in Check DB |
| AP00092985 | V05585 | LAM, LY CHOU | 07/05/11 | 308.00 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|---------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00092986 | V07017 | LARSEN, MICHAEL | 07/05/11 | 81.66 | MW | OH | | |
| AP00092987 | V08091 | LAWSON, JASON | 07/05/11 | 100.00 | MW | OH | | |
| AP00092988 | V00959 | LIFEGUARD STORE, THE | 07/05/11 | 158.70 | MW | OH | | |
| AP00092989 | V03481 | LOWE'S COMPANIES INC | 07/05/11 | 938.65 | MW | OH | | Payee Name different in Check DB |
| AP00092990 | V04045 | MEDINA, MARIA | 07/05/11 | 616.00 | MW | OH | | |
| AP00092991 | V07565 | MEZA, OLGA | 07/05/11 | 100.00 | MW | OH | | |
| AP00092992 | V01240 | MISSION LINEN SUPPLY | 07/05/11 | 359.34 | MW | OH | | |
| AP00092993 | V04915 | MSNOC INC | 07/05/11 | 1,228.50 | MW | OH | | |
| AP00092994 | V00573 | NAPA AUTO PARTS | 07/05/11 | 74.61 | MW | OH | | |
| AP00092995 | V06687 | NEWPORT FARMS INC | 07/05/11 | 195.52 | MW | OH | | |
| AP00092996 | V07163 | NOTTI, PAMELA SUE | 07/05/11 | 84.00 | MW | OH | | |
| AP00092997 | V01136 | OFFICE DEPOT | 07/05/11 | 32.35 | MW | OH | | |
| AP00092998 | V00797 | OFFICE DEPOT | 07/05/11 | 1,108.66 | MW | OH | | Payee Name different in Check DB |
| AP00092999 | V00606 | PACIFIC PARKING SYS INC | 07/05/11 | 255.12 | MW | OH | | Payee Name different in Check DB |
| AP00093000 | V07018 | PARADA, MIGUEL | 07/05/11 | 819.00 | MW | OH | | |
| AP00093001 | V00638 | POWELL CAMERA SHOP | 07/05/11 | 26.03 | MW | OH | | |
| AP00093002 | V06310 | PRECISE COACHCRAFT | 07/05/11 | 3,144.86 | MW | OH | | |
| AP00093003 | V08094 | REED, SARA | 07/05/11 | 497.00 | MW | OH | | |
| AP00093004 | V06114 | REPUBLIC MASTER CHEFS | 07/05/11 | 122.94 | MW | OH | | |
| AP00093005 | V05487 | SALAMONE, KIMBERLY | 07/05/11 | 1,785.00 | MW | OH | | |
| AP00093006 | V08083 | SALON MAGGIE ROSE | 07/05/11 | 15.00 | MW | OH | | |
| AP00093007 | V00880 | SERESINGHE, AJITH | 07/05/11 | 1,400.00 | MW | OH | | Payee Name different in Check DB |
| AP00093008 | V01155 | SGV CITY MANAGERS' ASSOC | 07/05/11 | 45.00 | MW | OH | | Payee Name different in Check DB |
| AP00093009 | V00727 | SMART AND FINAL IRIS CORP | 07/05/11 | 132.23 | MW | OH | | |
| AP00093010 | V01158 | SOUTH COAST AQMD | 07/05/11 | 694.16 | MW | OH | | Payee Name different in Check DB |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|---------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093011 | V01553 | SOUTHERN CA GAS CO | 07/05/11 | 682.99 | MW | OH | | Payee Name different in Check DB |
| AP00093012 | V00007 | STAPLES INC | 07/05/11 | 260.71 | MW | OH | | |
| AP00093013 | V06661 | STEVENSON, ROY | 07/05/11 | 196.00 | MW | OH | | |
| AP00093014 | V00110 | SUNGARD BI-TECH INC | 07/05/11 | 427.20 | MW | OH | | Payee Name different in Check DB |
| AP00093015 | V00756 | SWANK MOTION PICTURES INC | 07/05/11 | 642.00 | MW | OH | | |
| AP00093016 | V07188 | SYNTECH | 07/05/11 | 4,049.40 | MW | OH | | |
| AP00093017 | V00760 | TAVANNA | 07/05/11 | 347.55 | MW | OH | | |
| AP00093018 | V06638 | TCI MEDICAL WASTE | 07/05/11 | 105.64 | MW | OH | | |
| AP00093019 | V08084 | TEXAS REFINERY CORP | 07/05/11 | 412.11 | MW | OH | | |
| AP00093020 | V04501 | THOMAS, TERRI | 07/05/11 | 778.98 | MW | OH | | |
| AP00093021 | V08092 | TONER DEPOT | 07/05/11 | 180.00 | MW | OH | | |
| AP00093022 | V05054 | TRIFYTT SPORTS | 07/05/11 | 996.04 | MW | OH | | |
| AP00093023 | V07019 | TRUJILLO WORDEN-MEACHAM, | 07/05/11 | 280.00 | MW | OH | | |
| AP00093024 | V07898 | TYLER TECHNOLOGIES INC. | 07/05/11 | 1,351.58 | MW | OH | | |
| AP00093025 | V00229 | US POSTMASTER | 07/05/11 | 903.39 | MW | OH | | |
| AP00093026 | V04113 | USA MOBILITY WIRELESS INC | 07/05/11 | 43.90 | MW | OH | | Payee Name different in Check DB |
| AP00093027 | V07356 | VAN LEEUWEN, JOACHIM | 07/05/11 | 70.00 | MW | OH | | |
| AP00093028 | V07403 | VERIZON CALIFORNIA | 07/05/11 | 59.99 | MW | OH | | |
| AP00093029 | V08095 | VILLARREAL, TIFFANY | 07/05/11 | 364.00 | MW | OH | | |
| AP00093030 | V06785 | VISION SERVICE PLAN (CA) | 07/05/11 | 46.48 | MW | OH | | |
| AP00093031 | V00158 | VULCAN MATERIALS COMPANY | 07/05/11 | 708.90 | MW | OH | | Payee Name different in Check DB |
| AP00093032 | V00812 | WEST COAST ARBORISTS INC | 07/05/11 | 1,845.00 | MW | OH | | |
| AP00093033 | V03419 | WHITE, SHELBY | 07/05/11 | 432.00 | MW | OH | | |
| AP00093034 | V00831 | Y TIRE SALES | 07/05/11 | 656.16 | MW | OH | | |
| AP00093035 | V05565 | YAP, ALBERTO | 07/05/11 | 330.75 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------------------|-----------|----------------------------|------|--------------|------|------|-----|---------------------------------|
| ===== | | | | | | | | |
| G R A N D T O T A L S: | | | | | | | | |
| | | Total Void Machine Written | | 0.00 | | | | Number of Checks Processed: 0 |
| | | Total Void Hand Written | | 0.00 | | | | Number of Checks Processed: 0 |
| | | Total Machine Written | | 325,264.97 | | | | Number of Checks Processed: 125 |
| | | Total Hand Written | | 0.00 | | | | Number of Checks Processed: 0 |
| | | Total Reversals | | 0.00 | | | | Number of Checks Processed: 0 |
| | | Total Cancelled Checks | | 0.00 | | | | Number of Checks Processed: 0 |
| | | Total EFTs | | 0.00 | | | | Number of EFTs Processed: 0 |
| | | G R A N D T O T A L | | 325,264.97 | | | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To Note |
|------------|-----------|--------------------------|----------|--------------|------|------|----------------------------------|
| AP00093036 | V05481 | BRASS STARR PRODUCTIONS | 07/05/11 | 1,596.00 | MW | OH | |
| AP00093037 | V02636 | CA CITY MGMT FOUNDATION | 07/05/11 | 400.00 | MW | OH | Payee Name different in Check DB |
| AP00093038 | V01630 | FARA | 07/05/11 | 150.00 | MW | OH | |
| AP00093039 | V03693 | HASLER INC | 07/05/11 | 760.57 | MW | OH | |
| AP00093040 | V00402 | HDL SOFTWARE LLC | 07/05/11 | 6,500.00 | MW | OH | Payee Name different in Check DB |
| AP00093041 | V00420 | INDEPENDENT CITIES ASSOC | 07/05/11 | 2,084.00 | MW | OH | |
| AP00093042 | V00493 | LEAGUE OF CALIF CITIES | 07/05/11 | 1,160.00 | MW | OH | |
| AP00093043 | V01160 | MITCHELL REPAIR | 07/05/11 | 600.00 | MW | OH | |
| AP00093044 | V00606 | PACIFIC PARKING SYS INC | 07/05/11 | 1,260.00 | MW | OH | Payee Name different in Check OB |
| AP00093045 | V01002 | SOUTHERN CA ASSOC OF GOV | 07/05/11 | 4,437.00 | MW | OH | |
| AP00093046 | V07008 | TIME WARNER CABLE | 07/05/11 | 145.12 | MW | OH | |

G R A N D T O T A L S:

| | | | |
|----------------------------|------------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 19,092.69 | Number of Checks Processed: | 11 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 19,092.69 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|------------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093047 | V06191 | AFLAC ACCT# YQ792 | 07/06/11 | 3,554.81 | MW | OH | | Payee Name different in Check DB |
| AP00093048 | V01695 | AFSCME | 07/06/11 | 760.00 | MW | OH | | |
| AP00093049 | V01681 | CALIFORNIA PUBLIC EMPLOYEES' | 07/06/11 | 57,222.36 | MW | OH | | Payee Name different in Check DB |
| AP00093050 | V07727 | CONSECO INSURANCE COMPANY | 07/06/11 | 571.75 | MW | OH | | |
| AP00093051 | V01686 | COVINA POLICE ASSOCIATION | 07/06/11 | 1,839.00 | MW | OH | | |
| AP00093052 | V02095 | COVINA POLICE ASSOCIATION | 07/06/11 | 960.00 | MW | OH | | |
| AP00093053 | V01697 | COVINA, CITY OF | 07/06/11 | 6,464.02 | MW | OH | | |
| AP00093054 | V02879 | COVINA, CITY OF | 07/06/11 | 39.80 | MW | OH | | |
| AP00093055 | V05506 | COVINA, CITY OF | 07/06/11 | 20,447.65 | MW | OH | | |
| AP00093056 | V07287 | COVINA-FSA, CITY OF | 07/06/11 | 1,222.00 | MW | OH | | Payee Name different in Check DB |
| AP00093057 | V06385 | CSAC-EIA | 07/06/11 | 4,318.99 | MW | OH | | |
| AP00093058 | V06386 | CSAC-EIA | 07/06/11 | 1,531.03 | MW | OH | | |
| AP00093059 | V05186 | DELTA DENTAL OF CALIFORNIA | 07/06/11 | 5,896.20 | MW | OH | | |
| AP00093060 | V07259 | FLEX ONE | 07/06/11 | 25.00 | MW | OH | | Payee Name different in Check DB |
| AP00093061 | V01692 | GREAT WEST LIFE & ANNUITY | 07/06/11 | 4,342.50 | MW | OH | | |
| AP00093062 | V01694 | HARTFORD LIFE INS | 07/06/11 | 9.68 | MW | OH | | Payee Name different in Check DB |
| AP00093063 | V01691 | ICMA RETIREMENT TRUST-457 | 07/06/11 | 6,685.67 | MW | OH | | |
| AP00093064 | V07302 | ICMA RETIREMENT TRUST-401 | 07/06/11 | 845.48 | MW | OH | | |
| AP00093065 | V01690 | NATIONWIDE RETIREMENT | 07/06/11 | 3,242.50 | MW | OH | | Payee Name different in Check DB |
| AP00093066 | V01693 | PERS LONG TERM CARE PROGRAM | 07/06/11 | 255.60 | MW | OH | | |
| AP00093067 | V01687 | PERS | 07/06/11 | 73,287.70 | MW | OH | | |
| AP00093068 | V04828 | UNION BANK OF CALIFORNIA | 07/06/11 | 4,186.46 | MW | OH | | |
| AP00093069 | V05649 | UNITED STATES TREASURY | 07/06/11 | 200.00 | MW | OH | | |
| AP00093070 | V01696 | UNITED WAY OF GREATER LA | 07/06/11 | 40.00 | MW | OH | | Payee Name different in Check DB |
| AP00093071 | V06785 | VISION SERVICE PLAN (CA) | 07/06/11 | 491.82 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------------------|-----------|----------------------------|------|--------------|-----------------------------|------|-----|---------|
| ===== | | | | | | | | |
| G R A N D T O T A L S: | | | | | | | | |
| | | Total Void Machine Written | | 0.00 | Number of Checks Processed: | | | 0 |
| | | Total Void Hand Written | | 0.00 | Number of Checks Processed: | | | 0 |
| | | Total Machine Written | | 198,440.02 | Number of Checks Processed: | | | 25 |
| | | Total Hand Written | | 0.00 | Number of Checks Processed: | | | 0 |
| | | Total Reversals | | 0.00 | Number of Checks Processed: | | | 0 |
| | | Total Cancelled Checks | | 0.00 | Number of Checks Processed: | | | 0 |
| | | Total EFTs | | 0.00 | Number of EFTs Processed: | | | 0 |
| | | G R A N D T O T A L | | 198,440.02 | | | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|----------------------------------|
| AP00093072 | V00020 | ABELING, MARY JANE | 07/11/11 | 620.00 | MW | OH | |
| AP00093073 | V04286 | ASCHENBRENNER, PAUL & LORRAIN | 07/11/11 | 1,426.00 | MW | OH | |
| AP00093074 | V00081 | ASZMAN FAMILY BYPASS TRUST | 07/11/11 | 558.00 | MW | OH | |
| AP00093075 | V00087 | AZUSA VALLEY WATER CO | 07/11/11 | 930.00 | MW | OH | |
| AP00093076 | V00953 | BLACK, FLAVIA | 07/11/11 | 62.00 | MW | OH | Payee Name different in Check DB |
| AP00093077 | V00119 | BOOTH, LOLA J | 07/11/11 | 2,232.00 | MW | OH | Payee Name different in Check DB |
| AP00093078 | V00121 | BORUM, PATRICIA | 07/11/11 | 620.00 | MW | OH | Payee Name different in Check DB |
| AP00093079 | V04108 | BRONDINO, JEANNE | 07/11/11 | 1,240.00 | MW | OH | |
| AP00093080 | V02463 | BUSKEY, CAROLYN M | 07/11/11 | 341.00 | MW | OH | |
| AP00093081 | V00163 | CANYON WATER AND DEVPT CORP | 07/11/11 | 744.00 | MW | OH | |
| AP00093082 | V07524 | CARSON, KENNETH AND KENETA | 07/11/11 | 1,240.00 | MW | OH | |
| AP00093083 | V03030 | CHADWICK, GEORGE & SHIRLEY | 07/11/11 | 310.00 | MW | OH | |
| AP00093084 | V03699 | COLE, MADELINE | 07/11/11 | 124.00 | MW | OH | |
| AP00093085 | V02226 | EDGAR TRUSTEE, GLORIA LOUISE | 07/11/11 | 62.00 | MW | OH | Payee Name different in Check DB |
| AP00093086 | V00315 | ELLIOTT TRUSTEE, H MACPHERSON | 07/11/11 | 992.00 | MW | OH | Payee Name different in Check DB |
| AP00093087 | V00314 | ELLIOTT, DOROTHY K | 07/11/11 | 992.00 | MW | OH | Payee Name different in Check DB |
| AP00093088 | V00318 | ENGLER TRUSTEE, OLIVER H | 07/11/11 | 1,302.00 | MW | OH | Payee Name different in Check DB |
| AP00093089 | V07525 | HANBY, JOHN W | 07/11/11 | 1,860.00 | MW | OH | |
| AP00093090 | V02227 | HANES, PHILLIP S | 07/11/11 | 217.00 | MW | OH | Payee Name different in Check DB |
| AP00093091 | V04288 | HANSEN, ANN | 07/11/11 | 1,364.00 | MW | OH | |
| AP00093092 | V00951 | HARTMAN, THOMAS M OR JANIS A | 07/11/11 | 124.00 | MW | OH | Payee Name different in Check DB |
| AP00093093 | V00949 | HAWK TRUST, THE | 07/11/11 | 155.00 | MW | OH | Payee Name different in Check DB |
| AP00093094 | V00941 | HEAD & KAREN SHOEMAKER, CONNI | 07/11/11 | 310.00 | MW | OH | Payee Name different in Check DB |
| AP00093095 | V04109 | HEINRICH, CAROLYN | 07/11/11 | 1,240.00 | MW | OH | |
| AP00093096 | V06489 | HENKE, ELDEN H | 07/11/11 | 930.00 | MW | OH | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093097 | V07544 | J.D. BYGOTT AND J.P. HANBY | 07/11/11 | 3,503.00 | MW | OH | | |
| AP00093098 | V04912 | JOHNSON, OCLYTIS | 07/11/11 | 1,364.00 | MW | OH | | Payee Name different in Check DB |
| AP00093099 | V06985 | KLEIN, VIRGINIA A | 07/11/11 | 124.00 | MW | OH | | |
| AP00093100 | V02230 | LULL, BARBARA J & JOHN M | 07/11/11 | 620.00 | MW | OH | | Payee Name different in Check DB |
| AP00093101 | V00531 | MASONIC HOMES OF CALIF | 07/11/11 | 1,860.00 | MW | OH | | |
| AP00093102 | V06490 | MAURER, HAROLD JOHN | 07/11/11 | 310.00 | MW | OH | | |
| AP00093103 | V02748 | MAURER, WILLIAM L | 07/11/11 | 620.00 | MW | OH | | |
| AP00093104 | V03939 | MILLER, JACQUELINE | 07/11/11 | 124.00 | MW | OH | | |
| AP00093105 | V00947 | MORGAN, HENRY M | 07/11/11 | 62.00 | MW | OH | | Payee Name different in Check DB |
| AP00093106 | V00946 | MORGAN, ROBERT & LUCILLE | 07/11/11 | 558.00 | MW | OH | | |
| AP00093107 | V00944 | MORTENSEN, JAMES FRANK | 07/11/11 | 62.00 | MW | OH | | |
| AP00093108 | V00395 | MUSHIK, ELIZABETH HANBY | 07/11/11 | 3,580.50 | MW | OH | | |
| AP00093109 | V00569 | MUSHIK, MARTIN PETER | 07/11/11 | 93.00 | MW | OH | | |
| AP00093110 | V02272 | NASSER REVOCABLE TRUST,LEO C | 07/11/11 | 620.00 | MW | OH | | Payee Name different in Check DB |
| AP00093111 | V00954 | OAKDALE MEMORIAL PARK | 07/11/11 | 34,890.50 | MW | OH | | |
| AP00093112 | V06491 | PALMER, MICHAEL | 07/11/11 | 496.00 | MW | OH | | |
| AP00093113 | V03036 | PERRY, ELEANOR M | 07/11/11 | 124.00 | MW | OH | | |
| AP00093114 | V06024 | REYNOLDS, CAROLINE M & IRVEN | 07/11/11 | 1,054.00 | MW | OH | | Payee Name different in Check DB |
| AP00093115 | V00943 | ROMAN CATHOLIC CHURCH | 07/11/11 | 620.00 | MW | OH | | Payee Name different in Check DB |
| AP00093116 | V00700 | SAVING CENTER INC | 07/11/11 | 2,294.00 | MW | OH | | |
| AP00093117 | V08098 | SCHISLER, ROBERT E. | 07/11/11 | 496.00 | MW | OH | | |
| AP00093118 | V02746 | SCHLEICH, MARGRETTA LOUISE | 07/11/11 | 310.00 | MW | OH | | |
| AP00093119 | V01875 | SEYMOUR, RICHARD | 07/11/11 | 62.00 | MW | OH | | Payee Name different in Check DB |
| AP00093120 | V04290 | SMITH, VIRGINIA I | 07/11/11 | 124.00 | MW | OH | | |
| AP00093121 | V03051 | WALKER, SHEILA ANN OR MARK C | 07/11/11 | 1,550.00 | MW | OH | | Payee Name different in Check DB |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|------------------------|----------|--------------|------|------|-----|---------|
| AP00093122 | V04292 | WEBB, JEWEL M | 07/11/11 | 620.00 | MW | | | OH |
| AP00093123 | V07499 | WEBBER, CAROL CLINE | 07/11/11 | 124.00 | MW | | | OH |
| AP00093124 | V06973 | WILLIAMS, JAMES R. JR. | 07/11/11 | 434.00 | MW | | | OH |

G R A N D T O T A L S:

| | | | |
|----------------------------|-----------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 76,694.00 | Number of Checks Processed: | 53 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 76,694.00 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To Note |
|------------|-----------|------------------------------|----------|--------------|------|------|----------------------------------|
| AP00093125 | V04747 | 10-8 RETROFIT | 07/12/11 | 4,976.08 | MW | OH | |
| AP00093126 | V07646 | 12 MILES OUT.COM | 07/12/11 | 1,200.00 | MW | OH | |
| AP00093127 | V00022 | ABORTA BUG INC | 07/12/11 | 70.00 | MW | OH | |
| AP00093128 | V04342 | ACE-1 AUTO SERVICE | 07/12/11 | 953.68 | MW | OH | |
| AP00093129 | V06110 | AIR-BREE HEATING | 07/12/11 | 362.56 | MW | OH | |
| AP00093130 | V00046 | ALBERTSONS GROCERY WAREHOUSE | 07/12/11 | 39.93 | MW | OH | |
| AP00093131 | V06814 | ALLIANCE BUS LINE INC | 07/12/11 | 488.76 | MW | OH | |
| AP00093132 | V07381 | ALTA PLANNING & DESIGN | 07/12/11 | 4,985.00 | MW | OH | |
| AP00093133 | V00054 | AMERICAN BUS MACHINES INC | 07/12/11 | 531.84 | MW | OH | |
| AP00093134 | V01660 | AT&T | 07/12/11 | 106.74 | MW | OH | |
| AP00093135 | V00090 | BAKER AND TAYLOR INC | 07/12/11 | 82.74 | MW | OH | |
| AP00093136 | V05637 | BANK OF THE WEST | 07/12/11 | 11,780.72 | MW | OH | |
| AP00093137 | V05589 | BELL BUILDING MAINTENANCE CO | 07/12/11 | 3,205.00 | MW | OH | |
| AP00093138 | V02591 | BEST BEST & KRIEGER LLP | 07/12/11 | 28,426.31 | MW | OH | |
| AP00093139 | V00127 | BRODART CO | 07/12/11 | 41.99 | MW | OH | |
| AP00093140 | V07577 | CALPORTLAND CO | 07/12/11 | 420.12 | MW | OH | |
| AP00093141 | V06133 | CAMGUARD SYSTEMS | 07/12/11 | 400.00 | MW | OH | |
| AP00093142 | V00134 | CAT SPECIALTIES INC | 07/12/11 | 153.75 | MW | OH | |
| AP00093143 | V04253 | CHARLES E THOMAS COMPANY | 07/12/11 | 447.02 | MW | OH | |
| AP00093144 | V00193 | CHEVRON PRODUCTS COMPANY | 07/12/11 | 495.13 | MW | OH | |
| AP00093145 | V03592 | CITRUS AUTO UPHOLSTERY | 07/12/11 | 340.84 | MW | OH | |
| AP00093146 | V00962 | CITRUS CAR WASH | 07/12/11 | 327.35 | MW | OH | |
| AP00093147 | V06072 | COLLEY FORD | 07/12/11 | 666.26 | MW | OH | Payee Name different in Check DB |
| AP00093148 | V03376 | COMPETITION ELECTRIC | 07/12/11 | 870.00 | MW | OH | |
| AP00093149 | V00240 | COMPUTER SERVICE COMPANY | 07/12/11 | 7,103.12 | MW | OH | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093150 | V02444 | CONTEMPORARY INFO CORP | 07/12/11 | 36.00 | MW | OH | | |
| AP00093151 | V00248 | COUNSELING TEAM, THE | 07/12/11 | 660.00 | MW | OH | | Payee Name different in Check DB |
| AP00093152 | V00234 | COVINA IRRIGATING CO | 07/12/11 | 227,741.75 | MW | OH | | |
| AP00093153 | V00838 | COVINA, CITY OF | 07/12/11 | 513.52 | MW | OH | | Payee Name different in Check DB |
| AP00093154 | V07312 | DESILVA, ANURA K T | 07/12/11 | 2,500.00 | MW | OH | | Payee Name different in Check DB |
| AP00093155 | V08089 | DOO, JENNY | 07/12/11 | 172.00 | MW | OH | | |
| AP00093156 | V00175 | EDISON CO | 07/12/11 | 1,949.32 | MW | OH | | |
| AP00093157 | V00176 | FEDEX | 07/12/11 | 30.21 | MW | OH | | |
| AP00093158 | V03978 | FORENSIC NURSE SPECIALISTS IN | 07/12/11 | 690.00 | MW | OH | | |
| AP00093159 | V06433 | GALE CENGAGE LEARNING | 07/12/11 | 47.62 | MW | OH | | |
| AP00093160 | V07043 | GLOBALSTAR LLC | 07/12/11 | 36.90 | MW | OH | | |
| AP00093161 | V00730 | GOLDEN STATE WATER COMPANY | 07/12/11 | 285.20 | MW | OH | | Payee Name different in Check DB |
| AP00093162 | V00374 | GRAINGER | 07/12/11 | 397.78 | MW | OH | | Payee Name different in Check DB |
| AP00093163 | V01842 | HALL-McGRADE, AMY | 07/12/11 | 216.54 | MW | OH | | |
| AP00093164 | V00408 | HIGHSMITH CO INC, THE | 07/12/11 | 35.58 | MW | OH | | Payee Name different in Check DB |
| AP00093165 | V00006 | HOME DEPOT | 07/12/11 | 41.85 | MW | OH | | |
| AP00093166 | V00417 | HUNTINGTON COURT REPORTERS | 07/12/11 | 439.68 | MW | OH | | Payee Name different in Check DB |
| AP00093167 | V08096 | J.P. COOKE COMPANY, THE | 07/12/11 | 195.86 | MW | OH | | |
| AP00093168 | V00456 | KELLEY BLUE BOOK INC | 07/12/11 | 98.00 | MW | OH | | |
| AP00093169 | V00451 | KELLY PAPER CO | 07/12/11 | 270.84 | MW | OH | | |
| AP00093170 | V00458 | KEYSTONE UNIFORM DEPOT | 07/12/11 | 525.94 | MW | OH | | Payee Name different in Check DB |
| AP00093171 | V00463 | KING BOLT CO | 07/12/11 | 41.08 | MW | OH | | |
| AP00093172 | V00477 | LA CNTY DISTRICT ATTORNEY | 07/12/11 | 97.70 | MW | OH | | Payee Name different in Check DB |
| AP00093173 | V07730 | LAW ENFORCEMENT MEDICAL | 07/12/11 | 165.00 | MW | OH | | |
| AP00093174 | V00496 | LEWIS ENGRAVING INC | 07/12/11 | 436.81 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093175 | V00497 | LEWIS SAW AND LAWNMOWER | 07/12/11 | 1,113.95 | MW | OH | | Payee Name different in Check DB |
| AP00093176 | V00503 | LIGHTHOUSE INC, THE | 07/12/11 | 93.08 | MW | OH | | Payee Name different in Check DB |
| AP00093177 | V06858 | MADRID, VICKI | 07/12/11 | 51.00 | MW | OH | | |
| AP00093178 | V05027 | MCCORD, MAURY | 07/12/11 | 1,597.90 | MW | OH | | |
| AP00093179 | V07615 | MERCURY INSURANCE COMPANY | 07/12/11 | 7,185.97 | MW | OH | | |
| AP00093180 | V04229 | MERRIMAC ENERGY GROUP | 07/12/11 | 31,416.47 | MW | OH | | |
| AP00093181 | V03261 | MIKE BUBALO CONSTRUCTION INC | 07/12/11 | 154,709.28 | MW | OH | | |
| AP00093182 | V01240 | MISSION LINEN SUPPLY | 07/12/11 | 419.25 | MW | OH | | |
| AP00093183 | V00589 | NOLO PRESS | 07/12/11 | 56.76 | MW | OH | | |
| AP00093184 | V07404 | O REILLY AUTO PARTS | 07/12/11 | 348.26 | MW | OH | | |
| AP00093185 | V01136 | OFFICE DEPOT | 07/12/11 | 148.09 | MW | OH | | |
| AP00093186 | V00797 | OFFICE DEPOT | 07/12/11 | 690.20 | MW | OH | | Payee Name different in Check DB |
| AP00093187 | V01136 | OFFICE DEPOT | 07/12/11 | 1,169.33 | MW | OH | | |
| AP00093188 | V01693 | PERS LONG TERM CARE PROGRAM | 07/12/11 | 7.08 | MW | OH | | |
| AP00093189 | V01949 | RANDALL, KYLE | 07/12/11 | 126.11 | MW | OH | | |
| AP00093190 | V07501 | RC KEMP CONSULTING LLC | 07/12/11 | 1,380.00 | MW | OH | | |
| AP00093191 | V00668 | RECORDED BOOKS LLC | 07/12/11 | 101.49 | MW | OH | | Payee Name different in Check DB |
| AP00093192 | V05102 | SANTA ANITA FAMILY SERVICE | 07/12/11 | 240.00 | MW | OH | | |
| AP00093193 | V00727 | SMART AND FINAL IRIS CORP | 07/12/11 | 245.04 | MW | OH | | |
| AP00093194 | V00007 | STAPLES INC | 07/12/11 | 65.83 | MW | OH | | |
| AP00093195 | V00756 | SWANK MOTION PICTURES INC | 07/12/11 | 321.00 | MW | OH | | |
| AP00093196 | V00776 | TRUGREEN LANDSCAPE | 07/12/11 | 8,932.49 | MW | OH | | |
| AP00093197 | V00975 | TT MAILING SERVICE | 07/12/11 | 762.52 | MW | OH | | |
| AP00093198 | V07898 | TYLER TECHNOLOGIES INC. | 07/12/11 | 1,042.55 | MW | OH | | |
| AP00093199 | V05462 | UNITED TRAFFIC | 07/12/11 | 1,996.90 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093200 | V05461 | URBAN GRAFFITI ENTERPRISES IN | 07/12/11 | 5,700.00 | MW | OH | | |
| AP00093201 | V00229 | US POSTMASTER | 07/12/11 | 1,359.03 | MW | OH | | |
| AP00093202 | V03305 | V & V MANUFACTURING | 07/12/11 | 56.96 | MW | OH | | |
| AP00093203 | V01119 | WARREN DISTRIBUTING INC | 07/12/11 | 948.54 | MW | OH | | Payee Name different in Check DB |
| AP00093204 | V04643 | WELLS FARGO FINANCIAL LEASING | 07/12/11 | 167.94 | MW | OH | | |
| AP00093205 | V00812 | WEST COAST ARBORISTS INC | 07/12/11 | 11,793.60 | MW | OH | | |
| AP00093206 | V04327 | WESTERN EMULSIONS INC | 07/12/11 | 286.47 | MW | OH | | |
| AP00093207 | V06524 | WILLDAN FINANCIAL SERVICES | 07/12/11 | 15,935.00 | MW | OH | | |
| AP00093208 | V02141 | WILLIAMS, SHELBY | 07/12/11 | 38.00 | MW | OH | | |
| AP00093209 | V08099 | WINKELMANN REALTY | 07/12/11 | 11.52 | MW | OH | | |
| AP00093210 | V00829 | XEROX CORPORATION | 07/12/11 | 124.98 | MW | OH | | |
| AP00093211 | V00831 | Y TIRE SALES | 07/12/11 | 89.00 | MW | OH | | |
| AP00093212 | V07081 | YELLOW CAB OF SAN GABRIEL | 07/12/11 | 40.50 | MW | OH | | |

G R A N D T O T A L S:

| | | | |
|----------------------------|-------------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 556,872.21 | Number of Checks Processed: | 88 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 556,872.21 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093213 | V05630 | A-1 POWER SWEEPING CO INC | 07/12/11 | 600.00 | MW | | OH | |
| AP00093214 | V06428 | ADVANCED | 07/12/11 | 1,430.10 | MW | | OH | |
| AP00093215 | V03802 | AMC THEATRE | 07/12/11 | 342.00 | MW | | OH | |
| AP00093216 | V03802 | AMC THEATRE | 07/12/11 | 228.00 | MW | | OH | |
| AP00093217 | V01955 | AZUSA PLUMBING & HEATNG SUPPL | 07/12/11 | 165.54 | MW | | OH | |
| AP00093218 | V05637 | BANK OF THE WEST | 07/12/11 | 100.00 | MW | | OH | |
| AP00093219 | V06978 | BRAINFUSE INC | 07/12/11 | 5,500.00 | MW | | OH | |
| AP00093220 | V00134 | CAT SPECIALTIES INC | 07/12/11 | 77.83 | MW | | OH | |
| AP00093221 | V05555 | CINTAS CORP #693 | 07/12/11 | 153.78 | MW | | OH | |
| AP00093222 | V07628 | CLEVA TECHNOLOGIES | 07/12/11 | 1,066.17 | MW | | OH | |
| AP00093223 | V07204 | COON, MARK | 07/12/11 | 350.00 | MW | | OH | |
| AP00093224 | V03916 | CPCA | 07/12/11 | 1,400.00 | MW | | OH | Payee Name different in Check DB |
| AP00093225 | V06385 | CSAC-EIA | 07/12/11 | 51,095.00 | MW | | OH | |
| AP00093226 | V06385 | CSAC-EIA | 07/12/11 | 59,341.00 | MW | | OH | |
| AP00093227 | V00006 | HOME DEPOT | 07/12/11 | 312.70 | MW | | OH | |
| AP00093228 | V00213 | INLAND EMPIRE STAGES | 07/12/11 | 772.50 | MW | | OH | |
| AP00093229 | V00182 | KMART STORE 4281 | 07/12/11 | 28.85 | MW | | OH | |
| AP00093230 | V00478 | LA CNTY FIRE DEPARTMENT | 07/12/11 | 615,350.00 | MW | | OH | Payee Name different in Check DB |
| AP00093231 | V00501 | LIEBERT CASSIDY WHITMORE | 07/12/11 | 2,630.00 | MW | | OH | Payee Name different in Check DB |
| AP00093232 | V00708 | MCNEILL SOUND & SECURITY SYS | 07/12/11 | 270.00 | MW | | OH | Payee Name different in Check DB |
| AP00093233 | V01240 | MISSION LINEN SUPPLY | 07/12/11 | 17.08 | MW | | OH | |
| AP00093234 | V06687 | NEWPORT FARMS INC | 07/12/11 | 368.72 | MW | | OH | |
| AP00093235 | V05448 | PRECIADO, OSWALDO | 07/12/11 | 73.32 | MW | | OH | |
| AP00093236 | V05877 | PUMP IT UP | 07/12/11 | 325.00 | MW | | OH | |
| AP00093237 | V06114 | REPUBLIC MASTER CHEFS | 07/12/11 | 127.37 | MW | | OH | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093238 | V07888 | RICE/ENGLANDER & ASSOCIATES | 07/12/11 | 3,000.00 | MW | OH | | |
| AP00093239 | V05452 | SALINAS, CHRISTOPHER | 07/12/11 | 506.87 | MW | OH | | |
| AP00093240 | V00727 | SMART AND FINAL IRIS CORP | 07/12/11 | 167.11 | MW | OH | | |
| AP00093241 | V00007 | STAPLES INC | 07/12/11 | 34.78 | MW | OH | | |
| AP00093242 | V05229 | THYSSENKRUPP ELEVATOR | 07/12/11 | 920.68 | MW | OH | | |
| AP00093243 | V00772 | TRI-XECUTEX CORP | 07/12/11 | 80.00 | MW | OH | | Payee Name different in Check DB |
| AP00093244 | V03959 | UNITED SITE SERVICES OF CA IN | 07/12/11 | 102.46 | MW | OH | | Payee Name different in Check DB |
| AP00093245 | V07403 | VERIZON CALIFORNIA | 07/12/11 | 1,153.85 | MW | OH | | |

G R A N D T O T A L S:

| | | | |
|----------------------------|------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 748,090.71 | Number of Checks Processed: | 33 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 748,090.71 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093246 | V04747 | 10-8 RETROFIT | 07/19/11 | 152.93 | MW | | OH | |
| AP00093247 | V07216 | ABSOLUTE SECURITY | 07/19/11 | 11,405.60 | MW | | OH | |
| AP00093248 | V07916 | ADAPT CONSULTING INC | 07/19/11 | 7,884.85 | MW | | OH | |
| AP00093249 | V00846 | ADVANCED GRAPHIX INC | 07/19/11 | 494.40 | MW | | OH | |
| AP00093250 | V08088 | ADVANCED WORKSTATIONS | 07/19/11 | 3,141.98 | MW | | OH | |
| AP00093251 | V06611 | ADVANTEC CONSULTING ENGINEERS | 07/19/11 | 10,711.60 | MW | | OH | |
| AP00093252 | V00040 | AIRGAS-WEST | 07/19/11 | 98.38 | MW | | OH | Payee Name different in Check DB |
| AP00093253 | V08000 | AMERICAN RED CROSS | 07/19/11 | 336.00 | MW | | OH | |
| AP00093254 | V04864 | AT&T MOBILITY | 07/19/11 | 1,109.20 | MW | | OH | Payee Name different in Check DB |
| AP00093255 | V02591 | BEST BEST & KRIEGER LLP | 07/19/11 | 30,990.98 | MW | | OH | |
| AP00093256 | V08100 | BLANCO, CAROLINA C | 07/19/11 | 16.99 | MW | | OH | |
| AP00093257 | V04100 | BOND LOGISTIX | 07/19/11 | 7,790.55 | MW | | OH | |
| AP00093258 | V08101 | BROWN, MAECHELLE | 07/19/11 | 26.50 | MW | | OH | |
| AP00093259 | V06872 | CALIF BUILDING STANDARDS COMM | 07/19/11 | 2,004.30 | MW | | OH | Payee Name different in Check DB |
| AP00093260 | V00153 | CALIF, STATE OF | 07/19/11 | 4,799.17 | MW | | OH | |
| AP00093261 | V00151 | CALIF, STATE OF | 07/19/11 | 546.00 | MW | | OH | |
| AP00093262 | V01269 | CALIF, STATE OF | 07/19/11 | 524.00 | MW | | OH | Payee Name different in Check DB |
| AP00093263 | V00134 | CAT SPECIALTIES INC | 07/19/11 | 501.73 | MW | | OH | |
| AP00093264 | V00186 | CENTURY OFFICE PRODUCTS | 07/19/11 | 175.36 | MW | | OH | |
| AP00093265 | V08025 | CITY OF GLENDALE | 07/19/11 | 216.09 | MW | | OH | |
| AP00093266 | V00210 | COLLINS, DR GARY | 07/19/11 | 150.00 | MW | | OH | Payee Name different in Check DB |
| AP00093267 | V00256 | COVINA DISPOSAL CO | 07/19/11 | 12,348.39 | MW | | OH | |
| AP00093268 | CRA | COVINA REDEVELOPMENT AGENCY | 07/19/11 | 3,755.16 | MW | | OH | |
| AP00093269 | V00837 | COVINA WATER & REFUSE, CITY O | 07/19/11 | 796.06 | MW | | OH | Payee Name different in Check DB |
| AP00093270 | V00838 | COVINA, CITY OF | 07/19/11 | 262.11 | MW | | OH | Payee Name different in Check DB |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093271 | V00838 | COVINA, CITY OF | 07/19/11 | 156.18 | MW | OH | | Payee Name different in Check DB |
| AP00093272 | V08090 | CSI FULLMER | 07/19/11 | 193.85 | MW | OH | | |
| AP00093273 | V07724 | DE ALWIS, DILU | 07/19/11 | 185.85 | MW | OH | | |
| AP00093274 | V00282 | DELL MARKETING L.P. | 07/19/11 | 207,479.31 | MW | OH | | Payee Name different in Check DB |
| AP00093275 | V01164 | DELLA DONNA, SUZEE K. | 07/19/11 | 8.95 | MW | OH | | |
| AP00093276 | V00199 | EAST DISTRICT SUPERIOR COURT | 07/19/11 | 58.00 | MW | OH | | Payee Name different in Check DB |
| AP00093277 | V00175 | EDISON CO | 07/19/11 | 41,881.96 | MW | OH | | |
| AP00093278 | V03539 | EL MONTE, CITY OF | 07/19/11 | 7,500.00 | MW | OH | | |
| AP00093279 | V07701 | FLEET SERVICES | 07/19/11 | 18.01 | MW | OH | | |
| AP00093280 | V00350 | GAS COMPANY, THE | 07/19/11 | 950.38 | MW | OH | | Payee Name different in Check DB |
| AP00093281 | V02471 | GOLDEN STATE OVERNIGHT | 07/19/11 | 18.58 | MW | OH | | |
| AP00093282 | V05550 | GONZALEZ, ALEX | 07/19/11 | 35.00 | MW | OH | | |
| AP00093283 | V00374 | GRAINGER | 07/19/11 | 420.46 | MW | OH | | Payee Name different in Check DB |
| AP00093284 | V08102 | GUTIERREZ, JOSE L | 07/19/11 | 7.99 | MW | OH | | |
| AP00093285 | V03659 | HAEBE, CYNTHIA | 07/19/11 | 1,595.00 | MW | OH | | |
| AP00093286 | V07173 | HUNTER, JOHN L. | 07/19/11 | 1,125.00 | MW | OH | | Payee Name different in Check DB |
| AP00093287 | V00424 | INGLEWOOD, CITY OF | 07/19/11 | 6,870.61 | MW | OH | | Payee Name different in Check DB |
| AP00093288 | V00425 | INGRAM DIST GROUP | 07/19/11 | 69.03 | MW | OH | | |
| AP00093289 | V06816 | INTER-CON SECURITY SYSTEMS IN | 07/19/11 | 5,148.00 | MW | OH | | |
| AP00093290 | V03518 | JAIME, LUIS | 07/19/11 | 20.00 | MW | OH | | |
| AP00093291 | V08072 | KNOWBUDDY RESOURCES | 07/19/11 | 322.99 | MW | OH | | |
| AP00093292 | V06324 | LANGUAGE LINE SERVICES INC | 07/19/11 | 25.38 | MW | OH | | |
| AP00093293 | V06856 | LARA, LAURA | 07/19/11 | 177.50 | MW | OH | | |
| AP00093294 | V00496 | LEWIS ENGRAVING INC | 07/19/11 | 10.98 | MW | OH | | |
| AP00093295 | V06533 | MACIAS GINI & O'CONNELL LLP | 07/19/11 | 13,316.00 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-----------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093296 | V08097 | MSI AUTOMATED FUEL | 07/19/11 | 2,452.33 | MW | | OH | |
| AP00093297 | V01136 | OFFICE DEPOT | 07/19/11 | 231.71 | MW | | OH | |
| AP00093298 | V01136 | OFFICE DEPOT | 07/19/11 | 266.62 | MW | | OH | |
| AP00093299 | V00606 | PACIFIC PARKING SYS INC | 07/19/11 | 3,706.00 | MW | | OH | Payee Name different in Check DB |
| AP00093300 | V07146 | PARRISH, DARYL | 07/19/11 | 29.25 | MW | | OH | |
| AP00093301 | V04971 | PARS | 07/19/11 | 868.25 | MW | | OH | |
| AP00093302 | V03295 | RANDALL, KYLE | 07/19/11 | 165.50 | MW | | OH | |
| AP00093303 | V07106 | REGIONAL TAP SERVICE CENTER | 07/19/11 | 853.60 | MW | | OH | |
| AP00093304 | V07317 | RODRIGUEZ, ERIC | 07/19/11 | 16.89 | MW | | OH | |
| AP00093305 | V06095 | SGV EXAMINER | 07/19/11 | 1,973.03 | MW | | OH | |
| AP00093306 | V00734 | SOUTHEAST CONSTRUCTION INC | 07/19/11 | 253.03 | MW | | OH | |
| AP00093307 | V01553 | SOUTHERN CA GAS CO | 07/19/11 | 575.00 | MW | | OH | Payee Name different in Check DB |
| AP00093308 | V06163 | SOUTHLAND TRANSIT | 07/19/11 | 39,917.56 | MW | | OH | |
| AP00093309 | V06071 | STAPLES BUSINESS ADVANTAGE | 07/19/11 | 460.07 | MW | | OH | |
| AP00093310 | V00007 | STAPLES INC | 07/19/11 | 373.85 | MW | | OH | |
| AP00093311 | V03858 | UPS | 07/19/11 | 26.08 | MW | | OH | |
| AP00093312 | V00229 | US POSTMASTER | 07/19/11 | 470.37 | MW | | OH | |
| AP00093313 | V08108 | VARGAS & VARGAS | 07/19/11 | 5,000.00 | MW | | OH | |
| AP00093314 | V07403 | VERIZON CALIFORNIA | 07/19/11 | 65.28 | MW | | OH | |
| AP00093315 | V06297 | VERIZON WIRELESS | 07/19/11 | 4,848.21 | MW | | OH | |
| AP00093316 | V06602 | WELLDYNERX | 07/19/11 | 83.39 | MW | | OH | |
| AP00093317 | V07492 | WRIGHT DESIGNS | 07/19/11 | 329.25 | MW | | OH | |
| AP00093318 | V00829 | XEROX CORPORATION | 07/19/11 | 114.80 | MW | | OH | |
| AP00093319 | V00831 | Y TIRE SALES | 07/19/11 | 891.91 | MW | | OH | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To Note |
|------------------------|-----------|----------------------------|------|--------------|-----------------------------|------|-------------|
| ===== | | | | | | | |
| G R A N D T O T A L S: | | | | | | | |
| | | Total Void Machine Written | | 0.00 | Number of Checks Processed: | | 0 |
| | | Total Void Hand Written | | 0.00 | Number of Checks Processed: | | 0 |
| | | Total Machine Written | | 451,805.32 | Number of Checks Processed: | | 74 |
| | | Total Hand Written | | 0.00 | Number of Checks Processed: | | 0 |
| | | Total Reversals | | 0.00 | Number of Checks Processed: | | 0 |
| | | Total Cancelled Checks | | 0.00 | Number of Checks Processed: | | 0 |
| | | Total EFTs | | 0.00 | Number of EFTs Processed: | | 0 |
| | | G R A N D T O T A L | | 451,805.32 | | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093320 | V07216 | ABSOLUTE SECURITY | 07/20/11 | 753.20 | MW | OH | | |
| AP00093321 | V06110 | AIR-BREE HEATING | 07/20/11 | 170.00 | MW | OH | | |
| AP00093322 | V00058 | AMERICAN PUBLIC WORKS ASSOC | 07/20/11 | 181.25 | MW | OH | | |
| AP00093323 | V02224 | AMERICAN WEST COAST SECURITY | 07/20/11 | 75.00 | MW | OH | | |
| AP00093324 | V02791 | BARR & CLARK | 07/20/11 | 275.00 | MW | OH | | |
| AP00093325 | V07495 | BELL, PATRICK | 07/20/11 | 175.00 | MW | OH | | |
| AP00093326 | V08103 | BUDGET BOUNCERS | 07/20/11 | 440.00 | MW | OH | | |
| AP00093327 | V06683 | BUILDING ELECTRONIC CONTROLS | 07/20/11 | 75.00 | MW | OH | | |
| AP00093328 | V00160 | CAMBRIDGE INTEGRATED SVCS | 07/20/11 | 9,825.00 | MW | OH | | |
| AP00093329 | V03483 | CASQA | 07/20/11 | 275.00 | MW | OH | | |
| AP00093330 | V05555 | CINTAS CORP #693 | 07/20/11 | 153.78 | MW | OH | | |
| AP00093331 | V05811 | CODE PUBLISHING COMPANY | 07/20/11 | 815.30 | MW | OH | | |
| AP00093332 | V03950 | COMMERCIAL ELECTRIC SYSTEMS | 07/20/11 | 371.15 | MW | OH | | |
| AP00093333 | V06119 | COMMUNITY ACTION EAP | 07/20/11 | 350.00 | MW | OH | | |
| AP00093334 | V00838 | COVINA, CITY OF | 07/20/11 | 27.89 | MW | OH | | Payee Name different in Check DB |
| AP00093335 | V06385 | CSAC-EIA | 07/20/11 | 91,117.00 | MW | OH | | |
| AP00093336 | V07724 | DE ALWIS, DILU | 07/20/11 | 37.16 | MW | OH | | |
| AP00093337 | V08107 | DENNIS, ASHLEY | 07/20/11 | 800.00 | MW | OH | | |
| AP00093338 | V00176 | FEDEX | 07/20/11 | 24.15 | MW | OH | | |
| AP00093339 | V05550 | GONZALEZ, ALEX | 07/20/11 | 49.74 | MW | OH | | |
| AP00093340 | V05855 | GPSit INC | 07/20/11 | 89.90 | MW | OH | | |
| AP00093341 | V00374 | GRAINGER | 07/20/11 | 22.07 | MW | OH | | Payee Name different in Check DB |
| AP00093342 | V00375 | GRAND PRINTING | 07/20/11 | 1,300.32 | MW | OH | | |
| AP00093343 | V00378 | GREENS LOCK AND SAFE | 07/20/11 | 93.29 | MW | OH | | |
| AP00093344 | V08104 | HOLGUIN, JAMES | 07/20/11 | 425.00 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-----------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093345 | V00006 | HOME DEPOT | 07/20/11 | 138.18 | MW | OH | | |
| AP00093346 | V08105 | HOT AUGUST NIGHT | 07/20/11 | 1,200.00 | MW | OH | | |
| AP00093347 | V01964 | HYNES, MELODY | 07/20/11 | 114.21 | MW | OH | | |
| AP00093348 | V00419 | ICMA | 07/20/11 | 1,400.00 | MW | OH | | |
| AP00093349 | V00448 | JOHNNY'S POOL SERVICE | 07/20/11 | 32.59 | MW | OH | | Payee Name different in Check DB |
| AP00093350 | V00451 | KELLY PAPER CO | 07/20/11 | 283.88 | MW | OH | | |
| AP00093351 | V05852 | L3 COMMUNICATIONS | 07/20/11 | 40.55 | MW | OH | | |
| AP00093352 | V00496 | LEWIS ENGRAVING INC | 07/20/11 | 11.96 | MW | OH | | |
| AP00093353 | V08106 | LIBERTY CITY | 07/20/11 | 800.00 | MW | OH | | |
| AP00093354 | V01476 | LOS ANGELES TIMES | 07/20/11 | 84.00 | MW | OH | | |
| AP00093355 | V00594 | MICHAEL J O'DAY AND ASSOC | 07/20/11 | 105.00 | MW | OH | | Payee Name different in Check DB |
| AP00093356 | V01240 | MISSION LINEN SUPPLY | 07/20/11 | 41.86 | MW | OH | | |
| AP00093357 | V06178 | NATIONAL NOTARY ASSOC | 07/20/11 | 33.00 | MW | OH | | Payee Name different in Check DB |
| AP00093358 | V06687 | NEWPORT FARMS INC | 07/20/11 | 140.61 | MW | OH | | |
| AP00093359 | V01136 | OFFICE DEPOT | 07/20/11 | 33.78 | MW | OH | | |
| AP00093360 | V00797 | OFFICE DEPOT | 07/20/11 | 2,309.28 | MW | OH | | Payee Name different in Check DB |
| AP00093361 | V05392 | PYRO-COMM SYSTEMS INC | 07/20/11 | 135.00 | MW | OH | | |
| AP00093362 | V07998 | RAETECH | 07/20/11 | 5,937.80 | MW | OH | | |
| AP00093363 | V06114 | REPUBLIC MASTER CHEFS | 07/20/11 | 131.26 | MW | OH | | |
| AP00093364 | V00727 | SMART AND FINAL IRIS CORP | 07/20/11 | 290.72 | MW | OH | | |
| AP00093365 | V07558 | SOUTHERN CALIFORNIA LIBRARY | 07/20/11 | 2,840.00 | MW | OH | | |
| AP00093366 | V00737 | SPARKLETTS | 07/20/11 | 22.41 | MW | OH | | |
| AP00093367 | V00007 | STAPLES INC | 07/20/11 | 172.63 | MW | OH | | |
| AP00093368 | V00756 | SWANK MOTION PICTURES INC | 07/20/11 | 321.00 | MW | OH | | |
| AP00093369 | V03066 | TASER INTERNATIONAL | 07/20/11 | 880.82 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|---------|
| AP00093370 | V04460 | TECHDEPOT | 07/20/11 | 255.16 | MW | OH | | |
| AP00093371 | V05776 | TOSHIBA BUSINESS SOLUTIONS | 07/20/11 | 59.73 | MW | OH | | |
| AP00093372 | V07107 | VALLEY MANUFACTURING | 07/20/11 | 6,682.90 | MW | OH | | |
| AP00093373 | V00791 | VALLEY TROPHY | 07/20/11 | 376.25 | MW | OH | | |
| AP00093374 | V07403 | VERIZON CALIFORNIA | 07/20/11 | 735.91 | MW | OH | | |
| AP00093375 | V02304 | VICTORY EXTERMINATING INC | 07/20/11 | 50.00 | MW | OH | | |
| AP00093376 | V06528 | WEISENBACH SPECIALTY PRINTING | 07/20/11 | 2,300.06 | MW | OH | | |
| AP00093377 | V01015 | WELK RESORT THEATRE | 07/20/11 | 2,025.00 | MW | OH | | |

G R A N D T O T A L S:

| | | | |
|----------------------------|-------------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 137,906.75 | Number of Checks Processed: | 58 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 137,906.75 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|----------------------------------|
| AP00093378 | V04747 | 10-8 RETROFIT | 07/20/11 | 263.59 | MW | OH | |
| AP00093379 | V00846 | ADVANCED GRAPHIX INC | 07/20/11 | 230.81 | MW | OH | |
| AP00093380 | V06110 | AIR-BREE HEATING | 07/20/11 | 425.00 | MW | OH | |
| AP00093381 | V00040 | AIRGAS-WEST | 07/20/11 | 169.90 | MW | OH | Payee Name different in Check DB |
| AP00093382 | V06519 | AMERICAN TRAFFIC SOLUTIONS | 07/20/11 | 16,185.00 | MW | OH | |
| AP00093383 | V00089 | B & K ELECTRIC WHOLESALE | 07/20/11 | 165.22 | MW | OH | Payee Name different in Check DB |
| AP00093384 | V04824 | CHARTER OAK HARDWARE | 07/20/11 | 76.60 | MW | OH | |
| AP00093385 | V00208 | CLINICAL LAB OF SAN BERNARDIN | 07/20/11 | 420.00 | MW | OH | |
| AP00093386 | V00240 | COMPUTER SERVICE COMPANY | 07/20/11 | 3,200.00 | MW | OH | |
| AP00093387 | V04024 | CONTROL AUTOMATION DESIGN INC | 07/20/11 | 6,249.10 | MW | OH | |
| AP00093388 | V00256 | COVINA DISPOSAL CO | 07/20/11 | 3,525.48 | MW | OH | |
| AP00093389 | V00262 | COVINA RENTS | 07/20/11 | 192.06 | MW | OH | |
| AP00093390 | V00837 | COVINA WATER & REFUSE, CITY O | 07/20/11 | 109.43 | MW | OH | Payee Name different in Check DB |
| AP00093391 | V00199 | EAST DISTRICT SUPERIOR COURT | 07/20/11 | 9,036.00 | MW | OH | Payee Name different in Check DB |
| AP00093392 | V07294 | HOLLIDAY ROCK CO INC | 07/20/11 | 667.46 | MW | OH | |
| AP00093393 | V00006 | HOME DEPOT | 07/20/11 | 50.14 | MW | OH | |
| AP00093394 | V00426 | INLAND WATER WORKS | 07/20/11 | 655.21 | MW | OH | |
| AP00093395 | V00448 | JOHNNY'S POOL SERVICE | 07/20/11 | 133.43 | MW | OH | Payee Name different in Check DB |
| AP00093396 | V00441 | JW LOCK CO INC | 07/20/11 | 510.34 | MW | OH | |
| AP00093397 | V00463 | KING BOLT CO | 07/20/11 | 225.66 | MW | OH | |
| AP00093398 | V03576 | LA CNTY DEPT OF PUBLIC WORKS | 07/20/11 | 1,957.51 | MW | OH | |
| AP00093399 | V07231 | LA WORKS | 07/20/11 | 11,300.04 | MW | OH | |
| AP00093400 | V03481 | LOWE'S COMPANIES INC | 07/20/11 | 68.37 | MW | OH | Payee Name different in Check DB |
| AP00093401 | V07124 | NEW PIG CORPORATION | 07/20/11 | 79.66 | MW | OH | |
| AP00093402 | V06994 | ROCKLER COMPANIES INC | 07/20/11 | 325.72 | MW | OH | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|------------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093403 | V00765 | THREE VALLEYS MUNICIPAL | 07/20/11 | 3,672.86 | MW | OH | | |
| AP00093404 | V00230 | UNDERGROUND SERVICE ALERT | 07/20/11 | 111.00 | MW | OH | | |
| AP00093405 | V04337 | UNITED RENTALS NORTHWEST INC | 07/20/11 | 1,926.11 | MW | OH | | |
| AP00093406 | V05462 | UNITED TRAFFIC | 07/20/11 | 757.06 | MW | OH | | |
| AP00093407 | V00158 | VULCAN MATERIALS COMPANY | 07/20/11 | 386.69 | MW | OH | | Payee Name different in Check DB |
| AP00093408 | V06524 | WILLDAN FINANCIAL SERVICES | 07/20/11 | 7,070.00 | MW | OH | | |
| AP00093409 | V06921 | WONDRIES FLEET GROUP | 07/20/11 | 24,307.40 | MW | OH | | |

G R A N D T O T A L S:

| | | | |
|----------------------------|------------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 94,452.85 | Number of Checks Processed: | 32 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 94,452.85 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|------------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093410 | V06191 | AFLAC ACCT# YQ792 | 07/20/11 | 3,507.81 | MW | OH | | Payee Name different in Check DB |
| AP00093411 | V01695 | AFSCME | 07/20/11 | 760.00 | MW | OH | | |
| AP00093412 | V01681 | CALIFORNIA PUBLIC EMPLOYEES' | 07/20/11 | 57,216.94 | MW | OH | | Payee Name different in Check DB |
| AP00093413 | V07727 | CONSECO INSURANCE COMPANY | 07/20/11 | 571.75 | MW | OH | | |
| AP00093414 | V01686 | COVINA POLICE ASSOCIATION | 07/20/11 | 1,839.00 | MW | OH | | |
| AP00093415 | V02095 | COVINA POLICE ASSOCIATION | 07/20/11 | 960.00 | MW | OH | | |
| AP00093416 | V01697 | COVINA, CITY OF | 07/20/11 | 6,420.70 | MW | OH | | |
| AP00093417 | V02879 | COVINA, CITY OF | 07/20/11 | 39.80 | MW | OH | | |
| AP00093418 | V05506 | COVINA, CITY OF | 07/20/11 | 79,307.32 | MW | OH | | |
| AP00093419 | V07287 | COVINA-FSA, CITY OF | 07/20/11 | 1,222.00 | MW | OH | | Payee Name different in Check DB |
| AP00093420 | V06385 | CSAC-EIA | 07/20/11 | 4,357.34 | MW | OH | | |
| AP00093421 | V06386 | CSAC-EIA | 07/20/11 | 1,531.06 | MW | OH | | |
| AP00093422 | V05186 | DELTA DENTAL OF CALIFORNIA | 07/20/11 | 5,896.20 | MW | OH | | |
| AP00093423 | V07259 | FLEX ONE | 07/20/11 | 25.00 | MW | OH | | Payee Name different in Check DB |
| AP00093424 | V01692 | GREAT WEST LIFE & ANNUITY | 07/20/11 | 4,342.50 | MW | OH | | |
| AP00093425 | V01694 | HARTFORD LIFE INS | 07/20/11 | 9.67 | MW | OH | | Payee Name different in Check DB |
| AP00093426 | V01691 | ICMA RETIREMENT TRUST-457 | 07/20/11 | 6,255.67 | MW | OH | | |
| AP00093427 | V07302 | ICMA RETIREMENT TRUST-401 | 07/20/11 | 845.48 | MW | OH | | |
| AP00093428 | V01690 | NATIONWIDE RETIREMENT | 07/20/11 | 3,242.50 | MW | OH | | Payee Name different in Check DB |
| AP00093429 | V01693 | PERS LONG TERM CARE PROGRAM | 07/20/11 | 250.00 | MW | OH | | |
| AP00093430 | V01687 | PERS | 07/20/11 | 44,278.27 | MW | OH | | |
| AP00093431 | V04828 | UNION BANK OF CALIFORNIA | 07/20/11 | 4,346.34 | MW | OH | | |
| AP00093432 | V05649 | UNITED STATES TREASURY | 07/20/11 | 200.00 | MW | OH | | |
| AP00093433 | V01696 | UNITED WAY OF GREATER LA | 07/20/11 | 20.00 | MW | OH | | Payee Name different in Check DB |
| AP00093434 | V07117 | VEHICLE REGISTRATION | 07/20/11 | 133.33 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|--------------------------|----------|--------------|------|------|-----|---------|
| AP00093435 | V06785 | VISION SERVICE PLAN (CA) | 07/20/11 | 492.61 | MW | | | OH |

G R A N D T O T A L S:

| | | | |
|----------------------------|-------------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 228,071.29 | Number of Checks Processed: | 26 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 228,071.29 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|--------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093436 | X0005 | AGGERS, MICHAEL PAUL | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093437 | X3154 | ALVAREZ, DANIEL | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093438 | V01347 | ANDERSON, ALLEN | 07/26/11 | 1,567.44 | MW | OH | | |
| AP00093439 | X0016 | ANDERSON, PATRICIA GRACE | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093440 | X2432 | BARKER, BEN | 07/26/11 | 2,942.64 | MW | OH | | Payee Name different in Check DB |
| AP00093441 | X3338 | BEAVER, PAUL B | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093442 | X2434 | BELL, DONALD R | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093443 | X2119 | BENNINGTON, WILLIAM | 07/26/11 | 102.00 | MW | OH | | Payee Name different in Check DB |
| AP00093444 | X2435 | BERGENER, WALTER | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093445 | X2594 | BLADES, STEVEN | 07/26/11 | 1,416.00 | MW | OH | | Payee Name different in Check DB |
| AP00093446 | X2603 | BONNELL, EVELYN | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093447 | X2436 | BOWMAN, CLAUDE | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093448 | X3743 | BRINEGAR, ROBERT | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093449 | X05247 | BRITZ, IRENE | 07/26/11 | 234.60 | MW | OH | | |
| AP00093450 | X05260 | BROWN, ELAINE | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093451 | X2524 | BROWN, JULIE C | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093452 | X5246 | BROWNE, ROBERT | 07/26/11 | 1,567.44 | MW | OH | | |
| AP00093453 | X3779 | BROWNING, BETTY | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093454 | X2437 | BRUBAKER, JERRY | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093455 | X3552 | CAGLE, MARY | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093456 | X0013 | CAREW, CAROL ANN | 07/26/11 | 102.00 | MW | OH | | |
| AP00093457 | X05257 | CATANIA, MARY ELLEN | 07/26/11 | 234.60 | MW | OH | | |
| AP00093458 | X2438 | CELLIAN, MARY | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093459 | X05253 | CLARK, HUBERT | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093460 | V03712 | CLARK, RONNIE | 07/26/11 | 1,416.00 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|--------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093461 | X2440 | CLEMENS, ROBERT | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093462 | X2050 | CLEMENT, LARRY | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093463 | X1556 | COAKLEY, RAYMOND J | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093464 | X5250 | CORDER, MARK C | 07/26/11 | 1,650.00 | MW | OH | | |
| AP00093465 | X3364 | DEWHIRST, DEL | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093466 | X3156 | DOWDY, WAYNE | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093467 | X5249 | DUKE, WILMA | 07/26/11 | 102.00 | MW | OH | | |
| AP00093468 | X3759 | ESCALANTE, RICHARD J. | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093469 | X2442 | ESTRADA, EDWARD | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093470 | X2529 | FISHER, MARGARET | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093471 | X2444 | FORNES JR, JAMES C | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093472 | X05256 | FOURZAN, SERGIO | 07/26/11 | 234.60 | MW | OH | | |
| AP00093473 | V01642 | FRANKLIN-VALDEZ, VALERIE | 07/26/11 | 1,416.00 | MW | OH | | Payee Name different in Check DB |
| AP00093474 | X1100 | FRIZE, PAT | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093475 | X0006 | GALLIVAN, KAREN SU ANN | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093476 | V04874 | GALLON, JOHN DARREL | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093477 | X1320 | GATTONE, DONALD | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093478 | X2445 | GAULDIN, HAROLD A | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093479 | X0002 | GILMAN, ROBERT ERIC | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093480 | X0014 | GOETZ, MARCIA DALE | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093481 | X05252 | GOODMAN, GLEN | 07/26/11 | 93.60 | MW | OH | | |
| AP00093482 | X2079 | GOODWIN, PAUL | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093483 | X1235 | GRAMMATIKAS, DOLORES | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093484 | X2446 | GRAVES, KENNETH A | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093485 | X2447 | GREENER, CHARLES | 07/26/11 | 102.00 | MW | OH | | Payee Name different in Check DB |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|---------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093486 | X5245 | GROSS, RUTH | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093487 | X05261 | HALSTED, MARILYN | 07/26/11 | 1,416.00 | MW | OH | | Payee Name different in Check DB |
| AP00093488 | X05258 | HANSON, ALLISON | 07/26/11 | 1,416.00 | MW | OH | | Payee Name different in Check DB |
| AP00093489 | X3493 | HARO, DAVID | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093490 | X05254 | HARRIS, KENNETH | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093491 | X05259 | HARVEY, ANDREW J | 07/26/11 | 1,650.00 | MW | OH | | |
| AP00093492 | X2548 | HASEMEYER, CLYDE | 07/26/11 | 102.00 | MW | OH | | Payee Name different in Check DB |
| AP00093493 | X2449 | HOSTETLER, DARREL | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093494 | X3892 | HOWELL, CLAUDE | 07/26/11 | 331.50 | MW | OH | | Payee Name different in Check DB |
| AP00093495 | X05255 | IVY, RICHARD | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093496 | X05108 | JACOBS, DANIEL | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093497 | X2450 | JANES, NORMAN G | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093498 | X1256 | JENNINGS, ERMONT | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093499 | X3804 | JOHNSON, CARL | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093500 | V03372 | JOHNSON, PAUL | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093501 | X2527 | JONES, RITA | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093502 | X4264 | JORDAN, RICHARD | 07/26/11 | 102.00 | MW | OH | | Payee Name different in Check DB |
| AP00093503 | X2452 | KAVANAGH, JOHN | 07/26/11 | 4,591.08 | MW | OH | | Payee Name different in Check DB |
| AP00093504 | X05517 | KEEN, WILLIAM | 07/26/11 | 93.60 | MW | OH | | |
| AP00093505 | X0008 | KEMP, ROBERTA EVE | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093506 | V01348 | KEOHEN, WILLIAM P. | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093507 | X2453 | KESSLER, CHARLES W | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093508 | X3780 | KIMBALL, MARILYN | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093509 | X2243 | KLINGELBERG, KENTON | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093510 | X1592 | KREBS, ROBERT LEE | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-----------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093511 | X2454 | LAMUNYON, STEVEN | 07/26/11 | 2,368.14 | MW | OH | | Payee Name different in Check DB |
| AP00093512 | X1737 | LANGHAM, MARJORIE A | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093513 | X2341 | LENTZ, JOHN | 07/26/11 | 102.00 | MW | OH | | Payee Name different in Check DB |
| AP00093514 | X0007 | LEO, RACHEL LOUISE | 07/26/11 | 1,650.00 | MW | OH | | |
| AP00093515 | X2455 | LETOURNEAU, RAYMOND H | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093516 | X2600 | MAGAN, PAUL | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093517 | X5252 | MANGIAPANE, JAMES | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093518 | X2028 | MANNERS, NANCY | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093519 | X05519 | MARQUEZ, MICHAEL | 07/26/11 | 102.00 | MW | OH | | |
| AP00093520 | X0019 | MARTEENY-HAUS, STACY | 07/26/11 | 1,888.00 | MW | OH | | |
| AP00093521 | V02037 | MC GUIRE, ANNE | 07/26/11 | 102.00 | MW | OH | | |
| AP00093522 | V01349 | MC KEE, RONALD T. | 07/26/11 | 1,567.44 | MW | OH | | |
| AP00093523 | X1754 | MCAFEE, GENE | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093524 | X0004 | MESSINEO, JACQUELINE | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093525 | V01639 | MILES, DAVID L. | 07/26/11 | 1,567.44 | MW | OH | | Payee Name different in Check DB |
| AP00093526 | X1680 | MITCHELL, C JOANNE | 07/26/11 | 102.00 | MW | OH | | Payee Name different in Check DB |
| AP00093527 | X3327 | MITCHELL, HAROLD | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093528 | X1909 | MURPHY, JAMES | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093529 | X2598 | MURRAY, DENNIS | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093530 | X2456 | NEILSON, RALEIGH | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093531 | X2597 | NELSON, WILLIAM | 07/26/11 | 141.60 | MW | OH | | Payee Name different in Check DB |
| AP00093532 | X3390 | OBLONSKY, JERRY | 07/26/11 | 102.00 | MW | OH | | Payee Name different in Check DB |
| AP00093533 | X1972 | OLIVE, ROBERT J | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093534 | X2458 | OLSON, ZAN | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093535 | X5247 | OSBORN, MICHAEL | 07/26/11 | 1,416.00 | MW | OH | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|----------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093536 | X2459 | PARRIS, ERNEST | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093537 | X0003 | PHILIPS, PAUL JULE | 07/26/11 | 2,250.00 | MW | OH | | |
| AP00093538 | X0011 | PIERSON, SCOTT BRETT | 07/26/11 | 1,650.00 | MW | OH | | |
| AP00093539 | X0010 | POSSNER, ROGER DUDLEY | 07/26/11 | 102.00 | MW | OH | | |
| AP00093540 | X05248 | PURCELL, CHRISTOPHER SCOTT | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093541 | X05520 | REDDEN, CHARLES | 07/26/11 | 540.00 | MW | OH | | |
| AP00093542 | X2462 | REIGEL, WILLIAM | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093543 | X0012 | REVIS, CATHY | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093544 | X05251 | RODRIGUEZ, PHILIP | 07/26/11 | 234.60 | MW | OH | | |
| AP00093545 | V01224 | ROSALES, CHARLES | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093546 | X0009 | RUMPLER, JOANNE | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093547 | V01643 | SANTOS, ROGER | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093548 | X5251 | SCHLEIF, FRANCISCA ISABEL | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093549 | X2191 | SCHMID, FRANK | 07/26/11 | 1,416.00 | MW | OH | | Payee Name different in Check DB |
| AP00093550 | X0001 | SHAUP, JOY ANN | 07/26/11 | 93.60 | MW | OH | | |
| AP00093551 | X2474 | SMITH, DEANNA | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093552 | V05660 | SMITH, RICHARD MICHAEL | 07/26/11 | 93.60 | MW | OH | | |
| AP00093553 | V03604 | SOUTHALL, MARY JO | 07/26/11 | 234.60 | MW | OH | | |
| AP00093554 | X2464 | STANFIELD, DEWEY | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093555 | V01074 | SUTHERLAND, DALE | 07/26/11 | 93.60 | MW | OH | | |
| AP00093556 | V05781 | SWEENEY, PAUL | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093557 | V05782 | TARIN, LORENA | 07/26/11 | 93.60 | MW | OH | | |
| AP00093558 | X1234 | TESKE, OSCAR | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093559 | X2465 | THOMAS, DON R | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093560 | X2596 | THOMPSON, MARGARET A | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|---------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093561 | X5010 | THOMSON, JOHN R | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093562 | X0015 | TOLENTINO, LEOPOLD AGUILA | 07/26/11 | 102.00 | MW | OH | | |
| AP00093563 | V01640 | VELEZ, RAUL | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093564 | X0017 | VER KUILEN, VALERIE | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093565 | X1600 | WALKER, EVELINE V | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093566 | X4263 | WALTON, MARLA | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093567 | X0018 | WASILCHIN, LOUISE MARY | 07/26/11 | 1,888.00 | MW | OH | | |
| AP00093568 | X5248 | WEISS, MOREY | 07/26/11 | 1,416.00 | MW | OH | | |
| AP00093569 | X2170 | WILCOX, MARILYN | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093570 | X2466 | WINTER, JOAN L | 07/26/11 | 93.60 | MW | OH | | Payee Name different in Check DB |
| AP00093571 | X1622 | WOOTEN, HUBERT | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |
| AP00093572 | X2467 | WORTHY, WILLIAM | 07/26/11 | 2,942.64 | MW | OH | | Payee Name different in Check DB |
| AP00093573 | X2031 | ZVALO, PEARL | 07/26/11 | 234.60 | MW | OH | | Payee Name different in Check DB |

GRAND TOTALS:

| | | | |
|----------------------------|------------------|-----------------------------|-----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 91,944.56 | Number of Checks Processed: | 138 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| GRAND TOTAL | 91,944.56 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093574 | V07900 | 1 DAY PAINT & BODY CENTERS | 07/26/11 | 64.00 | MW | OH | | |
| AP00093575 | V04747 | 10-8 RETROFIT | 07/26/11 | 425.72 | MW | OH | | |
| AP00093576 | V04342 | ACE-1 AUTO SERVICE | 07/26/11 | 45.00 | MW | OH | | |
| AP00093577 | V00031 | ADAMSON INDUSTRIES | 07/26/11 | 2,649.09 | MW | OH | | Payee Name different in Check DB |
| AP00093578 | V06814 | ALLIANCE BUS LINE INC | 07/26/11 | 417.04 | MW | OH | | |
| AP00093579 | V01660 | AT&T | 07/26/11 | 939.29 | MW | OH | | |
| AP00093580 | V01955 | AZUSA PLUMBING & HEATNG SUPPL | 07/26/11 | 119.32 | MW | OH | | |
| AP00093581 | V00090 | BAKER AND TAYLOR INC | 07/26/11 | 867.15 | MW | OH | | |
| AP00093582 | V07100 | BANK OF THE WEST | 07/26/11 | 19,259.89 | MW | OH | | |
| AP00093583 | V00998 | BERT'S MEGA MALL | 07/26/11 | 16.30 | MW | OH | | |
| AP00093584 | V08113 | BJ'S RESTAURANTS INC | 07/26/11 | 687.60 | MW | OH | | |
| AP00093585 | V03524 | BURRO CANYON ENT INC | 07/26/11 | 240.00 | MW | OH | | Payee Name different in Check DB |
| AP00093586 | V00150 | CALIF, STATE OF | 07/26/11 | 425.15 | MW | OH | | |
| AP00093587 | V01595 | CANON BUS SOLUTIONS INC | 07/26/11 | 343.68 | MW | OH | | Payee Name different in Check DB |
| AP00093588 | V00134 | CAT SPECIALTIES INC | 07/26/11 | 791.02 | MW | OH | | |
| AP00093589 | V07402 | CATHOLIC CHARITIES | 07/26/11 | 7,064.80 | MW | OH | | |
| AP00093590 | V02958 | CERTIFIED UNDERCAR PARTS | 07/26/11 | 47.73 | MW | OH | | |
| AP00093591 | V05555 | CINTAS CORP #693 | 07/26/11 | 153.78 | MW | OH | | |
| AP00093592 | V08076 | CIVILTEC ENGINEERING INC. | 07/26/11 | 43,440.00 | MW | OH | | |
| AP00093593 | V06072 | COLLEY FORD | 07/26/11 | 280.39 | MW | OH | | Payee Name different in Check DB |
| AP00093594 | V05764 | CORDER, JORDAN | 07/26/11 | 73.32 | MW | OH | | |
| AP00093595 | V00885 | COVINA AUTO BODY | 07/26/11 | 4,800.00 | MW | OH | | |
| AP00093596 | V00837 | COVINA WATER & REFUSE, CITY O | 07/26/11 | 70.79 | MW | OH | | Payee Name different in Check DB |
| AP00093597 | V08111 | DAYS INN - RIVERSIDE | 07/26/11 | 559.08 | MW | OH | | |
| AP00093598 | V07312 | DESILVA, ANURA K T | 07/26/11 | 2,500.00 | MW | OH | | Payee Name different in Check DB |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093599 | V00175 | EDISON CO | 07/26/11 | 3,090.10 | MW | | OH | |
| AP00093600 | V07698 | EMBASSY SUITES | 07/26/11 | 682.90 | MW | | OH | |
| AP00093601 | V00176 | FEDEX | 07/26/11 | 12.34 | MW | | OH | |
| AP00093602 | V00339 | FOOTHILL PRESBYTERIAN HOSPITA | 07/26/11 | 4,697.19 | MW | | OH | Payee Name different in Check DB |
| AP00093603 | V00350 | GAS COMPANY, THE | 07/26/11 | 1,197.77 | MW | | OH | Payee Name different in Check DB |
| AP00093604 | V06146 | GOINS, CRYSTAL | 07/26/11 | 208.44 | MW | | OH | Payee Name different in Check DB |
| AP00093605 | V00374 | GRAINGER | 07/26/11 | 748.92 | MW | | OH | Payee Name different in Check DB |
| AP00093606 | V00006 | HOME DEPOT | 07/26/11 | 284.10 | MW | | OH | |
| AP00093607 | V00417 | HUNTINGTON COURT REPORTERS | 07/26/11 | 497.72 | MW | | OH | Payee Name different in Check DB |
| AP00093608 | V00233 | HYDRO CONNECTIONS | 07/26/11 | 103.01 | MW | | OH | Payee Name different in Check DB |
| AP00093609 | V00425 | INGRAM DIST GROUP | 07/26/11 | 58.45 | MW | | OH | |
| AP00093610 | V00777 | J.G. TUCKER AND SON | 07/26/11 | 59.06 | MW | | OH | Payee Name different in Check DB |
| AP00093611 | V00448 | JOHNNY'S POOL SERVICE | 07/26/11 | 7.67 | MW | | OH | Payee Name different in Check DB |
| AP00093612 | V02427 | JOHNSON'S NUMBERING SERVICE | 07/26/11 | 15.00 | MW | | OH | |
| AP00093613 | V00182 | KMART STORE 4281 | 07/26/11 | 102.72 | MW | | OH | |
| AP00093614 | V01203 | KOGA INSTITUTE | 07/26/11 | 450.00 | MW | | OH | |
| AP00093615 | V00474 | LA CNTY CDC/CDBG | 07/26/11 | 158,657.00 | MW | | OH | Payee Name different in Check DB |
| AP00093616 | V07231 | LA WORKS | 07/26/11 | 8,372.00 | MW | | OH | |
| AP00093617 | V00496 | LEWIS ENGRAVING INC | 07/26/11 | 28.28 | MW | | OH | |
| AP00093618 | V00501 | LIEBERT CASSIDY WHITMORE | 07/26/11 | 2,530.00 | MW | | OH | Payee Name different in Check DB |
| AP00093619 | V00539 | MCMASTER CARR SUPPLY CO | 07/26/11 | 160.48 | MW | | OH | |
| AP00093620 | V01240 | MISSION LINEN SUPPLY | 07/26/11 | 199.60 | MW | | OH | |
| AP00093621 | V04319 | MUNOZ, FELIPE | 07/26/11 | 226.82 | MW | | OH | |
| AP00093622 | V00894 | OCLA-INDEPENDENT | 07/26/11 | 1,984.14 | MW | | OH | Payee Name different in Check DB |
| AP00093623 | V01136 | OFFICE DEPOT | 07/26/11 | 22.94 | MW | | OH | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|-------------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00093624 | V08114 | PECHANGA RESORT & CASINO | 07/26/11 | 300.00 | MW | | OH | |
| AP00093625 | V05301 | PEST OPTIONS INC | 07/26/11 | 265.00 | MW | | OH | |
| AP00093626 | V06137 | POMONA TRUCK & AUTO SUPPLY | 07/26/11 | 88.88 | MW | | OH | |
| AP00093627 | V00638 | POWELL CAMERA SHOP | 07/26/11 | 7.18 | MW | | OH | |
| AP00093628 | V08112 | RANGEL, YADIRA | 07/26/11 | 140.00 | MW | | OH | |
| AP00093629 | V06114 | REPUBLIC MASTER CHEFS | 07/26/11 | 134.66 | MW | | OH | |
| AP00093630 | V04127 | RESEARCH TECHNOLOGY INT'L | 07/26/11 | 354.95 | MW | | OH | |
| AP00093631 | V01414 | RIVERSIDE CNTY SHERIFF'S DEPT | 07/26/11 | 456.00 | MW | | OH | Payee Name different in Check DB |
| AP00093632 | V05452 | SALINAS, CHRISTOPHER | 07/26/11 | 506.87 | MW | | OH | |
| AP00093633 | V00696 | SAN DIEGO POLICE EQUIPMENT | 07/26/11 | 18,373.04 | MW | | OH | |
| AP00093634 | V00727 | SMART AND FINAL IRIS CORP | 07/26/11 | 205.92 | MW | | OH | |
| AP00093635 | V06543 | SOUTH COAST AQMD | 07/26/11 | 224.62 | MW | | OH | |
| AP00093636 | V00007 | STAPLES INC | 07/26/11 | 38.57 | MW | | OH | |
| AP00093637 | V00756 | SWANK MOTION PICTURES INC | 07/26/11 | 321.00 | MW | | OH | |
| AP00093638 | V04142 | TALX UC EXPRESS | 07/26/11 | 250.00 | MW | | OH | Payee Name different in Check DB |
| AP00093639 | V00783 | ULTRA-CHEM INC | 07/26/11 | 420.44 | MW | | OH | Payee Name different in Check DB |
| AP00093640 | V00229 | US POSTMASTER | 07/26/11 | 487.49 | MW | | OH | |
| AP00093641 | V07403 | VERIZON CALIFORNIA | 07/26/11 | 592.89 | MW | | OH | |
| AP00093642 | V00232 | WESTERN WATER WORKS SUPPLY | 07/26/11 | 916.44 | MW | | OH | |
| AP00093643 | V06911 | XO COMMUNICATIONS SERVICES IN | 07/26/11 | 5,415.46 | MW | | OH | |
| AP00093644 | V00831 | Y TIRE SALES | 07/26/11 | 121.84 | MW | | OH | |
| AP00093645 | V00432 | YWCA INTERVALE SENIOR SERVICE | 07/26/11 | 3,314.65 | MW | | OH | Payee Name different in Check DB |
| AP00093646 | V01201 | ZUMWALT, JOHN | 07/26/11 | 177.95 | MW | | OH | |

=====
 Check Payee ID. Payee Name Date Check Amount Type Subs Rel To Note
 =====

GRAND TOTALS:

| | | | |
|----------------------------|-------------------|-----------------------------|----|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 303,790.64 | Number of Checks Processed: | 73 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| GRAND TOTAL | 303,790.64 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To Note |
|------------|-----------|----------------|----------|--------------|------|------|-------------|
| AP00093647 | V08120 | THE CAKE MAMAS | 07/27/11 | 12,806.75 | MW | IP | |
| AP00093648 | V08120 | THE CAKE MAMAS | 07/27/11 | 6,600.00 | MW | IP | |

GRAND TOTALS:

| | | | |
|----------------------------|------------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 19,406.75 | Number of Checks Processed: | 2 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 0.00 | Number of Checks Processed: | 0 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| GRAND TOTAL | 19,406.75 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|----------------------|----------|--------------|------|------|--------|----------|
| AP00093249 | V00846 | ADVANCED GRAPHIX INC | 07/19/11 | 494.40 | RV | TR | | Reversed |

G R A N D T O T A L S:

| | | | |
|----------------------------|--------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 494.40 | Number of Checks Processed: | 1 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 494.40 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel To | Note |
|------------|-----------|------------------------|----------|--------------|------|------|--------|----------------------------------|
| AP00093231 | V00501 | LIEBERT CASSIDY WHITMO | 07/12/11 | 2,630.00 | RV | TR | | Payee Name different in Check DB |

GRAND TOTALS:

| | | | |
|----------------------------|-----------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 2,630.00 | Number of Checks Processed: | 1 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| GRAND TOTAL | 2,630.00 | | |

| Check | Payee ID. | Payee Name | Date | Check Amount | Type | Subs | Rel | To Note |
|------------|-----------|------------------------|----------|--------------|------|------|-----|----------------------------------|
| AP00090278 | V05366 | LEAGUE OF CALIF CITIES | 02/15/11 | 105.00 | RV | TR | | Reversed |
| AP00090472 | V07874 | Best Cuts Salon | 02/23/11 | 133.00 | RV | TR | | Reversed |
| AP00091201 | V07325 | ESCOBEDO, JOSEPH | 04/05/11 | 175.00 | RV | TR | | Reversed |
| AP00092106 | V07299 | EXECUTIVE GLASS TINTIN | 05/17/11 | 595.00 | RV | TR | | Payee Name different in Check DB |
| AP00092540 | V01171 | BARRACO, PAUL | 06/14/11 | 96.92 | RV | TR | | Reversed |
| AP00093235 | V05448 | PRECIADO, OSWALDO | 07/12/11 | 73.32 | RV | TR | | Reversed |

G R A N D T O T A L S:

| | | | |
|----------------------------|-----------------|-----------------------------|---|
| Total Void Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Void Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Machine Written | 0.00 | Number of Checks Processed: | 0 |
| Total Hand Written | 0.00 | Number of Checks Processed: | 0 |
| Total Reversals | 1,178.24 | Number of Checks Processed: | 6 |
| Total Cancelled Checks | 0.00 | Number of Checks Processed: | 0 |
| Total EFTs | 0.00 | Number of EFTs Processed: | 0 |
| G R A N D T O T A L | 1,178.24 | | |

STATE OF CALIFORNIA)
) ss:
COUNTY OF LOS ANGELES)

I, Dilu De Alwis being first duly sworn, declare that I am the Finance Director of the City of Covina and have read the attached Register(s) of Audited Demands for the City of Covina dated Accounts Payable for 7/05/11, 7/06/11, 7/11/11, 7/12/11, 7/16/11, 7/20/11, 7/26/11 and 7/27/11; Payroll for 7/07/11 and 7/21/11; Voids for July 2011; Workers Compensation for 7/13/11 and 7/18/11; know the contents thereof, and do CERTIFY as to the accuracy of the attached Demands and the availability of funds for their payment pursuant to the government Code, Section 37202.

Dilu De Alwis
Finance Director

Subscribed and sworn to before me

this 20th day of September, 2011

Calvin M. La Cif, Deputy

COVINA REDEVELOPMENT AGENCY
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 16

STAFF SOURCE: Dilu de Alwis, Finance Director *DA*
Steven Smith, Management Analyst

ITEM TITLE: A Resolution Approving the Carry Over of Certain Funds from Fiscal Year 10-11 to Fiscal Year 11-12.

STAFF RECOMMENDATION

Adopt **Resolution #11-690** approving the carry over of certain funds from Fiscal Year 10-11 to Fiscal Year 11-12.

FISCAL IMPACT

The fiscal impact to each fund is detailed in "Exhibit A" and totals \$4,604,830. The carry over of appropriations from the prior fiscal year will result in the following increase in fund balances in FY 2010-11: 2051 - \$130,000; \$2,500,000; 5011 - \$100,000; 5013 - \$208,118; 5021 - \$60,000; 5022 - \$1,263,415; 5031 - \$343,297. The decrease in fund balance in FY 2011-12 is offset by the increase to fund balance in FY 2010-11 due to savings in each of the funds listed above due to expenditures not being incurred as budgeted.

BACKGROUND

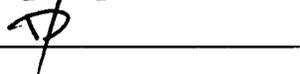
Generally, annual budget appropriations lapse at year end. The exceptions are encumbrances (open purchase orders), life-cycle appropriations (certain grants), and restricted revenues and donations. These are automatically carried forward and reserved in the appropriated fund balance. Additional appropriation carryovers require Agency authorization. Finance staff has reviewed the requests have verified that the funds are available for carry over from Fiscal Year 10-11. These carryovers are beings processed in order to preserve the assets and to carry out the obligations of the Covina Redevelopment Agency under the enforceable obligation schedule (EOPS) as defined in AB 1X 26.

RELEVANCE TO STRATEGIC PLAN

None.

EXHIBITS

- A. Schedule of Requested Carryovers
- B. Resolution #11-690

| | |
|---|--|
| <p>REVIEW TEAM ONLY</p> <p>City Attorney: </p> <p>City Manager: </p> | <p>Finance Director: </p> <p>Other: _____</p> |
|---|--|

Covina Redvelopment Agency
 Carryovers
 FY 11-12

These carryovers are being processed in order to preserve the assets and to carry out the obligations of the Covina Redvelopment Agency under the enforceable obligation schedule (EOPS) as defined in AB 1X 26.

| Fund | Account Number | Activity | Requested Amount | Description |
|--------------------|-------------------------|---------------|------------------|-------------------------------------|
| 2051 | | | | |
| | 2051 2051-4700-00-53751 | Housing | 90,000 | Vintage Walk Down Payment Assitance |
| | 2051 2051-4700-00-53780 | Housing | 40,000 | Rental Assitance Program |
| 2051 Total | | | 130,000 | |
| 2055 | | | | |
| | 2055 2055-4700-00-53770 | Housing | 2,500,000 | 200 W. Rowland |
| 2055 Total | | | 2,500,000 | |
| 5011 | | | | |
| | 5011 5011-4600-00-53760 | Redevelopment | 100,000 | Environmental Blight Remediation |
| 5011 Total | | | 100,000 | |
| 5013 | | | | |
| | 5013 5013-4650-00-55200 | Redevelopment | 208,118 | Shopper's Lane |
| 5013 Total | | | 208,118 | |
| 5021 | | | | |
| | 5021 5021-4650-00-53760 | Redevelopment | 60,000 | Environmental Blight Remediation |
| 5021 Total | | | 60,000 | |
| 5022 | | | | |
| | 5022 5022-4650-00-55200 | Redevelopment | 1,146,055 | Heritage Park |
| | 5022 5022-4650-00-51005 | Redevelopment | 36,651 | Heritage Park |
| 5022 Total | | | 1,263,415 | |
| 5031 | | | | |
| | 5031 5031-4450-00-55200 | Redevelopment | 343,297 | Heritage Park |
| 5031 Total | | | 343,297 | |
| Grand Total | | | 4,604,830 | |

RESOLUTION NO. 11-690

**A RESOLUTION OF THE COVINA REDEVELOPMENT
AGENCY OF THE CITY OF COVINA, CALIFORNIA, APPROVING THE
CARRY OVER OF CERTAIN FUNDS FROM FISCAL YEAR 10-11 TO
FISCAL YEAR 10-11**

WHEREAS, the Covina Redevelopment Agency has certain operations and projects initiated prior to the fiscal year commencing July 1, 2011, which remain incomplete and will carry over from the previous fiscal year to the current fiscal year; and

WHEREAS, the Covina Redevelopment Agency desires to appropriate the necessary carry over funds for the continuation and completion of certain Agency operations and projects and to set forth and appropriate certain expenses;

WHEREAS, under the Supreme Court stay on AB 1X 26 and AB 1X 27, the Covina Redevelopment Agency is required to carry out its enforceable obligations in order to preserve the assets of the Agency under the enforceable obligation schedule (EOPS) as defined in AB 1X 26;

NOW, THEREFORE, the Covina Redevelopment Agency of the City of Covina does hereby resolve that certain funds (listed in Exhibit A) are carried over from Fiscal Year 2010-2011 to Fiscal Year 2011-2012 and the Executive Director is authorized to implement the same.

Section 1: The Agency Secretary shall certify to the passage and adoption of this resolution and the same shall thereupon take effect and is in force.

Section 2. That the carryover of those certain funds is necessary in order to preserve the assets and carry out the obligations of the Agency under the enforceable obligation schedule (EOPS) as defined in AB 1X 26.

Section 3. The Agency Secretary shall certify to the passage and adoption of this resolution and the same shall thereupon take effect and is in force.

PASSED, APPROVED AND ADOPTED this 20th day in September, 2011.

John C. King, Mayor

ATTEST:

Kay Manning, City Clerk

APPROVED AS TO FORM:

City Attorney

CITY OF COVINA/REDEVELOPMENT AGENCY
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CC 17

STAFF SOURCE: Dilu de Alwis, Finance Director 
Robert Neiuber, Director Community Development

ITEM TITLE: Receive and File 1st Quarter 2011 Sales Tax Report.

STAFF RECOMMENDATION

City Council and Covina Redevelopment Agency Board to receive and file 1st Quarter 2011 Sales Tax Report.

FISCAL IMPACT

None

BACKGROUND

Sales tax results over the past five quarters have varied significantly. The following table depicts this variation;

| | | Quarter over Quarter Variance by % | \$ Variance |
|------------------------------|------------------------------|---------------------------------------|-------------|
| 4 th Quarter 2008 | 4 th Quarter 2009 | (11.1%) | (\$201,075) |
| 1 st Quarter 2009 | 1 st Quarter 2010 | (3.6%) | (\$58,773) |
| 2 nd Quarter 2009 | 2 nd Quarter 2010 | 2% | \$32,273 |
| 3 rd Quarter 2009 | 3 rd Quarter 2010 | 1% | \$15,657 |
| 1 st Quarter 2010 | 1 st Quarter 2011 | 2% | \$33,939 |

Sales tax continues to stay above the negative territory that the region experienced since 2008. This is welcome news that the Covina economy is stabilizing and staff is cautiously optimistic that the coming quarters continue to show even this marginal growth. As shown in the table above, this is the 3rd quarter in a row that the sales tax results have been in the plus territory. Building and Construction as well as Fuel and Service Stations business categories contributed to push the sales tax upward while Business and Industry and Auto and Transportation categories dragged the results down. The City is fortunate that it has well-balanced sales tax generators that seem to offset one-another in down economies.

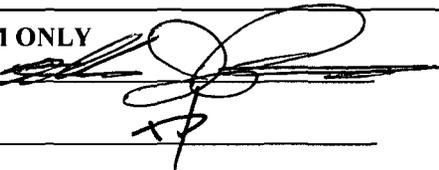
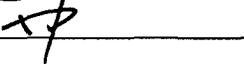
Our hope is that the economy continues move in the positive territory and the sales tax results return to the 2007 levels. Sales tax which makes up approximately 25% of the General Fund budget is a key funding source for many programs including public safety. Stabilization of this revenue source will enable the City of Covina to continue to maintain the level of services currently in place.

RELEVANCE TO THE STRATEGIC PLAN

This informational item is in-line with the Long-Term Financial Stability component of the Strategic Plan under "Enhance Financial Stability".

EXHIBITS

- A. Covina Sales Tax Report
- B. Major Industry Groups 13 Quarter History

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

Q1 2011



City of Covina Sales Tax *Update*

Second Quarter Receipts for First Quarter Sales (Jan-Mar 2011)

Covina In Brief

Receipts for Covina's January through March sales were 2.2% higher than the same quarter one year ago. Actual sales activity was up 2.6% when reporting aberrations were factored out.

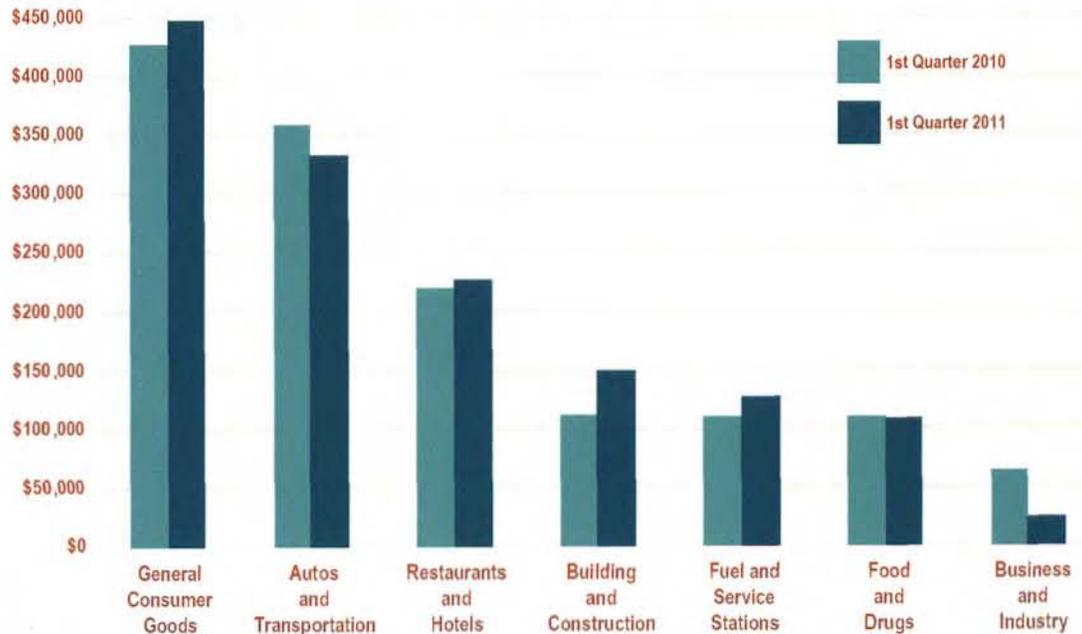
The building & construction sector added a new business, a significant factor in the city's overall increase. In addition, higher prices at the pump helped boost revenues from fuel & service stations.

Receipts from general consumer goods were temporarily inflated by an accounting adjustment from home furnishings that muted losses from family apparel, specialty stores and other categories. Restaurants & hotels also posted a gain overall, but the increase was inflated by a payment anomaly from restaurants without alcohol.

The gains were partially offset by a onetime adjustment that depressed the overall results from business & industry. Similarly, a double payment from last year that inflated the comparison quarter was a factor in the temporary dip from the autos & transportation group.

Adjusted for aberrations, taxable sales for all of Los Angeles County increased 7.3% over the comparable time period, while the Southern California region as a whole was up 8.7%.

SALES TAX BY MAJOR BUSINESS GROUP



TOP 25 PRODUCERS

In Alphabetical Order

| | |
|------------------------|--------------------------|
| Albertsons | Michaels Arts & Crafts |
| Azusa Shell | Petsmart |
| Berts Mega Mall | Reynolds GMC Trucks |
| Bozzani Volkswagen/Kia | Ross |
| Cleamans North Woods | Staples |
| Community Thrift Store | Superior Super Warehouse |
| Enterprise Rent A Car | Thomas Acura |
| Guitar Center | Toys R Us |
| Home Depot | Vincent Arco |
| Ikea | Walgreens |
| K Mart | Walmart |
| Kwik/Al Sal Oil | World Oil Marketing |
| Lowe's | |

REVENUE COMPARISON

Four Quarters – Fiscal Year To Date

| | 2009-10 | 2010-11 |
|-----------------------|--------------------|--------------------|
| Point-of-Sale | \$5,805,697 | \$5,933,726 |
| County Pool | 611,680 | 670,854 |
| State Pool | 5,078 | 2,673 |
| Gross Receipts | \$6,422,454 | \$6,607,253 |
| Less Triple Flip* | \$(1,605,613) | \$(1,651,813) |

*Reimbursed from county compensation fund

Statewide Sales on the Rise

Adjusted for accounting aberrations, California's local sales and use tax revenues from transactions during the first quarter of 2011 were 9.2% higher than the previous year's comparable quarter. This represents the fifth consecutive quarter of recovery and the largest percentage gain since the second quarter of 2005. Total annual revenues however, are still 14.8 % below 2006-2007.

Most regions of the state shared in the increase with the largest contributor coming from a dramatic surge in fuel prices. Allocations from new car sales also were a factor with a statewide gain of 19.8% over the first quarter of 2010. Revenues from full service restaurants and consumer electronics exhibited increases of 10% or more.

California Outlook

The good news is that California's economy is recovering and sales tax growth will follow. However, gains in the next two quarters will be held back by temporary supply chain disruptions caused by the earthquake and tsunami in Japan and by reduced consumer spending as rising gas prices cut into disposable incomes. New uncertainties from further declines in home values and additional government layoffs may also soften consumer spending and business investment for the first half of the fiscal year.

Sales tax growth is expected to pick up in the second half although sluggish improvement in employment and lackluster construction spending will continue to affect the economies of the state's inland regions.

Internet Taxation

Under federal case law, states cannot require businesses without a physical presence in their state to collect sales tax. Companies such as Amazon have built their business plans around avoiding collecting the tax thereby put-

ting local brick and mortar stores at a competitive disadvantage.

This year, California has attempted to partially correct the inequity through the passage of ABX1 28 which combines the differing strategies of three previous bills with each designed to be severable in the event of a successful court challenge.

The first follows the lead of New York State by declaring that internet sales through a host of in-state affiliates constitutes "substantial nexus" and therefore makes sales through those affiliates subject to sales tax. ABX1 28 also prevents companies with in-state brick and mortar stores from treating those stores as separate legal entities to avoid collecting tax on internet sales. The third strategy permits the state to use a revised definition of "engaged in business in this state" if future court decisions expand the definition of nexus so that internet sellers must collect sales tax in their customers' jurisdictions.

ABX1 28 is expected to increase

statewide tax collections by \$317 million annually, with local governments splitting about \$39 million or roughly \$1.00 per capita. Revenues from these out of state sales would be distributed primarily through the countywide use tax allocation pools.

Staying Alive (shrinking retailers)

Agencies in smaller market areas may have fresh opportunities for new retail with big box stores now planning on smaller facilities. Reducing floor area is seen as another method of cost containment as consumer thriftiness keeps pressure on corporate profit margins.

JC Penney, Petsmart, TJ Maxx and Staples have announced plans to build stores up to 40% smaller than their existing locations while Best Buy is planning to sublease part of the space in their existing stores and retail giant Wal-Mart is experimenting with stores as small as 14,000 square feet to recapture lost market share from dollar stores.

COVINA TOP 15 BUSINESS TYPES

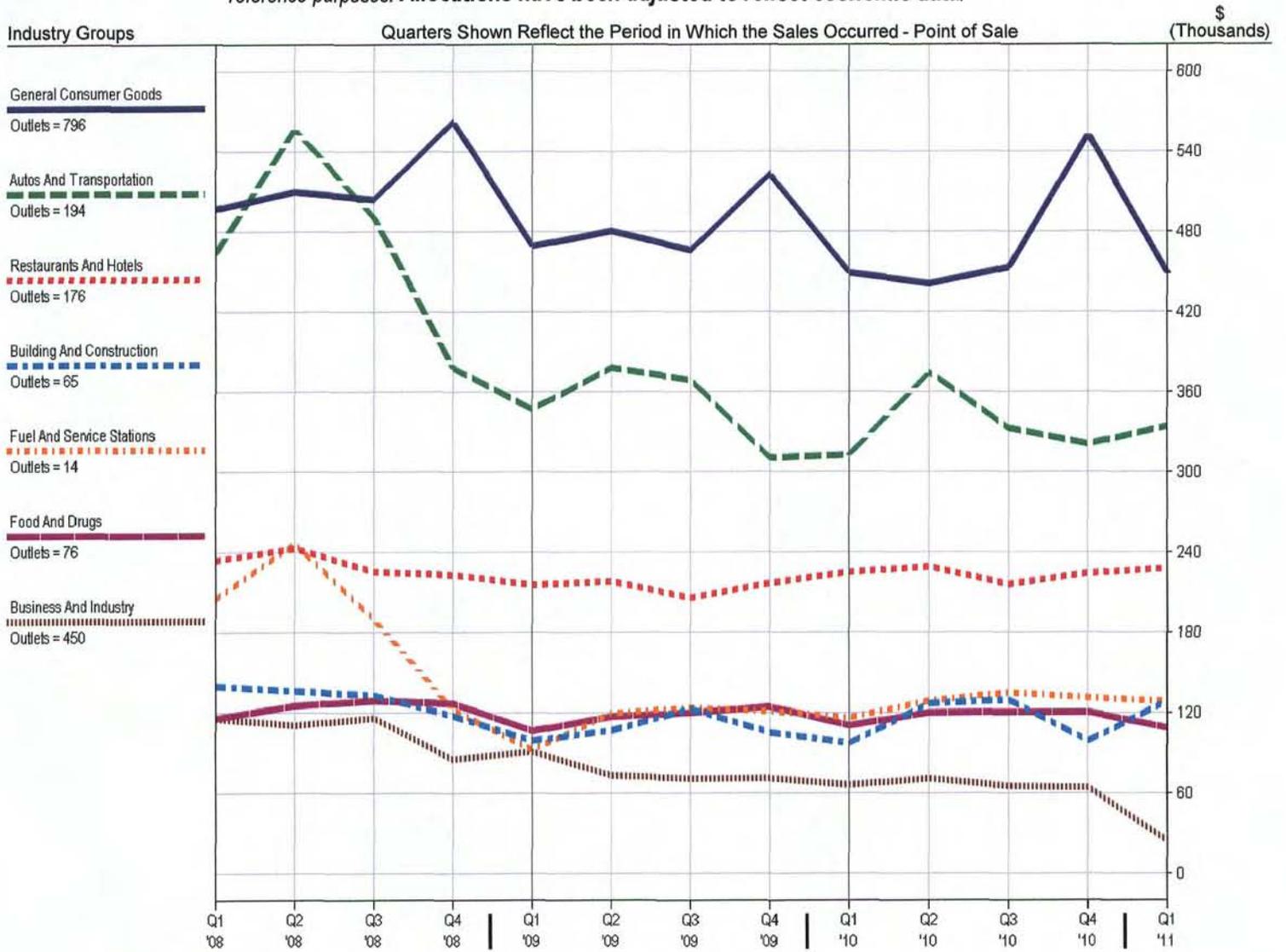
| Business Type | Covina | | County | HdL State |
|---|------------------|--------------|-------------|----------------------|
| | Q1 '11* | Change | Change | Change |
| Auto Repair Shops | 36.2 | -6.1% | 7.5% | 4.9% |
| Automotive Supply Stores | 26.7 | -12.4% | 6.7% | 5.8% |
| Boats/Motorcycles | — | CONFIDENTIAL | -1.7% | -1.2% |
| Discount Dept Stores | — | CONFIDENTIAL | 2.3% | 2.1% |
| Drug Stores | 25.9 | 2.2% | 3.1% | 3.1% |
| Grocery Stores Liquor | 52.5 | -5.8% | -25.1% | -12.6% |
| Home Furnishings | 187.2 | 31.9% | 7.9% | 5.1% |
| Light Industrial/Printers | 26.9 | 56.3% | -0.5% | 6.7% |
| Lumber/Building Materials | 130.2 | 54.4% | 1.7% | 2.6% |
| New Motor Vehicle Dealers | 127.6 | -14.4% | 17.8% | 20.0% |
| Restaurants Beer And Wine | 43.5 | 1.6% | -2.0% | -2.7% |
| Restaurants Liquor | 46.7 | 4.0% | 6.7% | 8.3% |
| Restaurants No Alcohol | 131.4 | 4.5% | 7.8% | 8.6% |
| Service Stations | 127.8 | 15.8% | 19.2% | 19.8% |
| Specialty Stores | 49.6 | -9.1% | 1.7% | 3.1% |
| Total All Accounts | \$1,418.9 | 1.3% | 3.7% | 7.5% |
| County & State Pool Allocation | 168.1 | 10.5% | | |
| Gross Receipts | \$1,587.0 | 2.2% | | <i>*In thousands</i> |



CITY OF COVINA MAJOR INDUSTRY GROUPS - 13 QUARTER HISTORY

Adjusted by moving retroactive payments with an absolute value of \$5,000 or more into the quarter the sale was generated

Chart Description: This chart compares sales tax for the Major Industry Groups. The prior 12 quarters are shown graphically for historical reference purposes. **Allocations have been adjusted to reflect economic data.**



CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CB 1

STAFF SOURCE: Steve Henley, Director of Public Works *SH*
Kalieh Honish, Assistant Director of Public Works
Alex Gonzalez, Senior Management Analyst

ITEM TITLE: Introduction and Waiving of Further Reading of Ordinance No. 11-2002 Amending Title 10 of the Covina Municipal Code Pertaining to Vehicle and Traffic Regulations

STAFF RECOMMENDATION

Introduce and waive further reading of **Ordinance No. 11-2002** amending Title 10 of the Covina Municipal Code pertaining to vehicle and traffic regulations.

FISCAL IMPACT

The proposed Ordinance seeks to update and modernize the City's current vehicle and traffic regulations. The recommended action entails no fiscal impact.

BACKGROUND

Title 10 of the Covina Municipal Code, in general, establishes vehicular and traffic regulations within the city including, but not limited to, installation of official traffic control devices, assignment and regulation of parking public lot and street parking, development of loading zones, establishment of truck routes, city-specific traffic regulations, and valet parking. The vast majority of the City's regulations in this area date back to 1964; with the last major update of the overall regulations having occurred in 1979. While these regulations were sufficient at the time of their adoption, 30 years later they no longer adequately address the current-day issues related to vehicle and traffic regulation and the administration of the same.

To rectify the above-referenced situation and to bring the City's vehicle and traffic regulations up to current-day standards, staff has prepared Ordinance No. 11-2002, which is before you for consideration this evening. The proposed Ordinance updates and modernizes a variety of areas within the City's vehicle and traffic regulations. A few of the key points contained within the proposed Ordinance are as follows:

- Due to the City Engineer position becoming a part-time position the Director of Public Works is designated as the Traffic Engineer to maintain a full-time position presence.
- Authority for the installation of new traffic signals is vested in the City Council; not the Traffic Engineer.

- Legal authorities for the closure of public roadways for improvement and regulations related to their use while being improved are expanded and clarified.
- Public Works officials and employees are added to Police and Fire personnel as being authorized to direct or detour traffic and motorists are required to obey said direction.
- The repairing (except for emergencies) and washing of vehicles in the public roadway is prohibited.
- Authority for the installation of new crosswalks is vested in the City Council; not the Traffic Engineer.
- The pre-designation of potential one-way streets and alleys is eliminated.
- The pre-designation of potential through streets is eliminated.
- Owners of vehicles will be required to obtain a business license to park a vehicle for sale on a public roadway.
- The registration of bicycles and reporting of the sale or transfer of the same is eliminated.
- Recently approved parking fees are memorialized within the Ordinance to ensure that the same are codified and readily available for public review within the Municipal Code.

Public Works staff worked closely with representatives of the Police Department during the preparation of the proposed Ordinance and the Police Department has expressed satisfaction with the current draft. The City Attorney's office has also reviewed the Ordinance and approved its submittal for the Council's consideration.

RELEVENCE TO THE STRATEGIC PLAN

The proposed Ordinance has no direct relevance to the City's Strategic Plan

EXHIBITS

A. Ordinance No. 11-2002

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

ORDINANCE NO. 11-2002

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF COVINA, CALIFORNIA AMENDING TITLE 10 PERTAINING
TO VEHICLE AND TRAFFIC REGULATIONS**

THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA DOES HEREBY
ORDAIN AS FOLLOWS:

Section 1: Chapter 10.04 of Title 10 of the Covina Municipal Code is hereby
amended to read as follows:

**“Chapter 10.04
DEFINITIONS**

Sections:

- 10.04.010 Definitions generally.
- 10.04.020 Definitions – Vehicle Code definitions apply when.
- 10.04.030 Alley.
- 10.04.040 Bus loading zone.
- 10.04.050 City.
- 10.04.060 City Council.
- 10.04.070 City Manager.
- 10.04.080 Commercial loading zone.
- 10.04.090 Director of Public Works.
- 10.04.100 Highway.
- 10.04.110 Holidays.
- 10.04.120 Metered space.
- 10.04.130 Metrolink lot.
- 10.04.140 Metrolink structure.
- 10.04.150 Municipal parking district lot.
- 10.04.160 Official traffic control devices.
- 10.04.170 Official traffic signals.
- 10.04.180 Operator.
- 10.04.190 Park.
- 10.04.200 Parking meter.
- 10.04.210 Parking meter zone.
- 10.04.220 Parkway.
- 10.04.230 Passenger loading zone.
- 10.04.240 Pay-by-space machine.
- 10.04.250 Pay-and-display machine.
- 10.04.260 Pedestrian.
- 10.04.270 Person.
- 10.04.280 Police officer.
- 10.04.290 Public transit parking lots.
- 10.04.300 Roadway.

- 10.04.310 Safety zone.
- 10.04.320 Section.
- 10.04.330 Sidewalk.
- 10.04.340 Stop.
- 10.04.350 Stop or stand.
- 10.04.360 Street.
- 10.04.370 Traffic.
- 10.04.380 Vehicle.

10.04.010 Definitions generally.

For the purposes of this title, the following words and phrases shall have the meanings respectively ascribed to them in this chapter.

10.04.020 Definitions – Vehicle Code definitions apply when.

Whenever any words or phrases used in this title are not defined in this chapter but are defined in the Vehicle Code of the state, such definitions are incorporated in this title and shall be deemed to apply to such words and phrases used in this title as though set forth in this chapter in full.

10.04.030 Alley.

‘Alley’ means any highway, as defined in this chapter, unnamed and having a width of less than 25 feet, and not provided with a sidewalk or sidewalks.

10.04.040 Bus loading zone.

‘Bus loading zone’ means the space adjacent to the curb or edge of a roadway if no curb exists reserved for the exclusive use of buses during the loading or unloading or passengers.

10.04.050 City.

‘City’ means the city of Covina.

10.04.060 City Council.

‘City Council’ or ‘Council’ means the city council of the city of Covina.

10.04.070 City Manager.

‘City Manager’ means the city manager of the city of Covina or designee thereof.

10.04.080 Commercial loading zone.

‘Commercial loading zone’ means that space adjacent to a curb or edge of a roadway if no curb exists reserved for the exclusive use of commercial vehicles during the loading or unloading of passengers or materials marked and designated as hereinafter provided in this title.

10.04.090 Director of Public Works.

‘Director of Public Works’ or ‘Director’ means the director of public works of the city of Covina or designee thereof.

10.04.100 Highway.

‘Highway’ means every way or place of whatever nature, publicly maintained and set apart for public travel except bridle trails and footpaths.

10.04.110 Holidays.

‘Holidays’ means the first day of January, the third Monday in February, the last Monday in May, the fourth day of July, the first Monday of September, November 11th, the fourth Thursday in November, the Friday following the fourth Thursday in November, and the twenty-fifth day of December.

10.04.120 Metered space.

‘Metered space’ means any space within a parking meter zone, regulated by a parking meter, or controlled by a pay-by-space machine or pay-and-display machine, which is duly designated for the parking of a single vehicle by lines painted or otherwise durably marked on the curb or on the surface of the street, lot or structure.

10.04.130 Metrolink lot.

‘Metrolink lot’ means the parking lot adjacent to and servicing the Covina Metrolink Station, located at 600 North Citrus Avenue, Covina, California.

10.04.140 Metrolink structure.

‘Metrolink structure’ means the Covina Metrolink parking structure, located at 559 North Citrus Avenue, Covina, California.

10.04.150 Municipal parking district lot.

‘Municipal parking district lot’ means the public parking lots owned and operated by the city of Covina Vehicle Parking District No. 1 and the publicly owned and operated parking lot adjacent to the Shoppers Lane commercial area.

10.04.160 Official traffic control devices.

‘Official traffic control devices’ means all official traffic signs, signals, markings and devices not inconsistent with this title placed or erected by authority of a public body or official having jurisdiction for the purpose of regulating, warning or guiding traffic.

10.04.170 Official traffic signals.

‘Official traffic signals’ means any device whether manually, electrically, electronically or mechanically operated, by which traffic is alternately directed to stop and proceed and which is erected by authority of a public body or official having jurisdiction.

10.04.180 Operator.

‘Operator’ means any person who is in actual physical control of a vehicle.

10.04.190 Park.

‘Park’ means to stand or leave standing any vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading of passengers or materials.

10.04.200 Parking meter.

'Parking meter' means any mechanical or electronic device or meter not inconsistent with this title which is designed to indicate the lawful parking of a vehicle within its individual corresponding metered space upon payment of the appropriate fee by United States coins or currency, credit card, debit card, or city prepaid parking card.

10.04.210 Parking meter zone.

'Parking meter zone' means any public roadway, right-of-way, lot, structure or area within the city designated by the city council pursuant to CMC 10.32.111 for public parking, which parking is regulated by parking meters, pay-by-space machines, or pay-and-display machines.

10.04.220 Parkway.

'Parkway' means that portion of a highway other than roadway or a sidewalk.

10.04.230 Passenger loading zone.

'Passenger loading zone' means that space adjacent to a curb or edge of a roadway if no curb exists reserved for the exclusive use of vehicles during loading and unloading of passengers, marked and designated as hereinafter provided in this title.

10.04.240 Pay-by-space machine.

'Pay-by-space machine' means any mechanical, electrical or electronic device not inconsistent with this title which is designated to regulate multiple metered spaces, without the dispensing of a receipt to be posted on the vehicle, and designed to indicate the lawful parking of vehicles within said metered spaces, upon payment of the appropriate fee by United States coins or currency, credit card, debit card, or city prepaid parking card.

10.04.250 Pay-and-display machine.

'Pay-and-display machine' means any mechanical or electronic device not inconsistent with this title which is designed to regulate multiple metered spaces and which, upon payment of the appropriate fee by United States coins or currency, credit card, debit card, or city prepaid parking card, dispenses a receipt to be posted in a vehicle parked in an identified metered space regulated by the pay-and-display machine.

10.04.260 Pedestrian.

'Pedestrian' means any person afoot or who is using a means of conveyance propelled exclusively by human power other than a bicycle.

10.04.270 Person.

'Person' means and includes every individual, firm and corporation.

10.04.280 Police officer.

'Police officer' means every officer of the police department of the city of Covina.

10.04.290 Public transit parking lots.

‘Public transit parking lots’ are those parking lots and/or parking structures owned by the city or any other public agency that are maintained for the primary purpose of allowing users of public transportation to park their motor vehicles during those times that they utilize public transportation to travel to another location.

10.04.300 Roadway.

‘Roadway’ means that portion of the highway between the regularly established curb lines or, when no curbs exist, that portion improved, designated, and ordinarily used for vehicular travel and parking.

10.04.310 Safety zone.

‘Safety zone’ means that portion of the roadway reserved for the exclusive use of pedestrians, marked and designated as hereinafter provided in this title.

10.04.320 Section.

‘Section’ means a section of the ordinance codified in this title unless some other ordinance or statute is specifically mentioned.

10.04.330 Sidewalk.

‘Sidewalk’ means that portion of a highway between the curb lines or outer edge of traversable roadway and the adjacent property lines, other than a parkway, and delineated for pedestrian travel.

10.04.340 Stop.

‘Stop,’ when required, means complete cessation of movement.

10.04.350 Stop or stand.

‘Stop or stand,’ when prohibited, means any stopping or standing of a vehicle, whether occupied or not, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

10.04.360 Street.

‘Street’ means the same as ‘Roadway’.

10.04.370 Traffic.

‘Traffic’ means pedestrians, ridden or herded animals, vehicles, buses or other conveyances either singularly or together while using any highway for purposes of travel.

10.04.380 Vehicle.

‘Vehicle’ means every device or animal by which any person or property is or may be transported or drawn upon a highway, excepting devices moved exclusively by human power or used exclusively upon rails or tracks.”

Section 2: Chapter 10.08 of Title 10 of the Covina municipal code is hereby amended to read as follows:

“Chapter 10.08

ADMINISTRATION

Sections:

- 10.08.010 Traffic division – Establishment.
- 10.08.020 Traffic division – Accident studies.
- 10.08.030 Traffic division – Accident reports.
- 10.08.040 Traffic engineer – Office established.
- 10.08.050 Traffic engineer – Designated.
- 10.08.060 Traffic engineer – Duties generally.

10.08.010 Traffic division – Establishment.

There is established in the police department of the city a traffic division to be under the control of a police officer appointed by and directly responsible to the police chief.

10.08.020 Traffic division – Accident studies.

The traffic division shall cooperate with the traffic engineer in conducting studies of accidents and determining remedial measures.

10.08.030 Traffic division – Accident reports.

The traffic division shall maintain a suitable system of filing traffic accident reports. Such reports shall be available for the use and information of the traffic engineer.

10.08.040 Traffic engineer – Office established.

The office of traffic engineer is established.

10.08.050 Traffic engineer – Designated.

The Director of Public Works shall serve as traffic engineer in addition to his or her other functions and shall exercise the powers and duties with respect to traffic as provided in this title. The Director may delegate any powers and duties conferred upon him or her as traffic engineer under this title to any other officer or employee of the city and, to the extent permitted by law, may recommend that the duties provided in CMC 10.08.060 be performed under contract.

10.08.060 Traffic engineer – Duties generally.

It shall be the duty of the traffic engineer:

- A. To determine the installation and proper timing and maintenance of official traffic control devices; and
- B. To conduct engineering analyses of traffic accidents and to devise remedial measures; and
- C. To conduct engineering investigations of traffic conditions; and
- D. To cooperate with other city officials in the development of ways and means to carry out the additional powers and duties imposed by this title and other ordinances of the city.”

Section 3: Section 10.12.030 of Chapter 10.12 of Title 10 of the Covina Municipal Code is hereby amended by adding thereto a new subsection C to read as follows:

“C. Employees of the public works department may direct or assist the police in directing traffic in the event of a fire or other emergency or in connection with or adjacent to infrastructure repair work being performed within the highway.”

Section 4: Section 10.12.040 of Chapter 10.12 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.12.040 Traffic direction – Obedience required.

No person shall willfully fail or refuse to comply with any lawful order of a police, fire department, or public works official when directing traffic.”

Section 5: Section 10.16.030 of Chapter 10.16 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.16.030 Obedience required.

The operator of any vehicle shall obey the instructions of any official traffic control device applicable thereto placed in accordance with this title and other traffic ordinances of the city unless otherwise directed by a police officer or other authorized official, subject to the exceptions granted the operator of an authorized emergency vehicle when responding to emergency calls.”

Section 6: Section 10.16.040 of Chapter 10.16 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.16.040 Official Traffic signals – Installation and Maintenance.

A. The traffic engineer shall install and maintain official traffic signals at those intersections and other places where the city council determines that traffic conditions are such as to require that the flow of traffic be alternately interrupted and released in order to prevent or relieve traffic congestion or to protect life or property.

B. The traffic engineer shall investigate and recommend the locations where such signals may be required by field observation, traffic counts and other traffic information as may be pertinent, and his or her determinations therefrom shall be made in accordance with those traffic engineering and safety standards and instructions set forth in the ‘Manual on Uniform Traffic Control Devices’ issued by the State Department of Transportation.

C. Whenever the traffic engineer installs and maintains an official traffic signal at any intersection, he or she shall likewise erect and maintain at such intersection street name signs visible to the primary flow of traffic unless such street name signs have previously been placed and are maintained at any such intersection.”

Section 7: Section 10.16.070 of Chapter 10.16 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.16.070 Use of distinctive roadway markings.

Whenever the State Department of Transportation designates a distinctive roadway marking which indicates no driving over such marking, the traffic engineer is authorized to designate by such markings those roadways or parts of roadways where the volume of traffic or the vertical or other curvature of the roadway renders it hazardous to drive on the left side of such markings or signs and markings. Such markings or signs and markings shall have the same effect as similar markings placed by the State Department of Transportation pursuant to provisions of the Vehicle Code of the state.”

Section 8: Chapter 10.24 of Title 10 of the Covina Municipal Code is hereby amended by deleting Section 10.24.020 therefrom in its entirety.

Section 9: Chapter 10.28 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“Chapter 10.28

ROADS UNDER CONSTRUCTION

Sections:

- 10.28.010 Closing of roadways during improvement work authorized when.
- 10.28.020 Signs required when roadways closed.
- 10.28.030 Operating vehicles on closed roadways prohibited.
- 10.28.040 Construction speed zones.
- 10.28.050 Injuring new pavement and painted markings.
- 10.28.060 Flagman where traffic control devices are inoperable.
- 10.28.070 Flagman at construction and maintenance areas.

10.28.010 Closing of roadways during improvement work authorized when.

Whenever any highway or portion thereof is under improvement, the Director of Public Works may, if he or she deems it necessary to avoid injury to or interference with such work or improvement, order such highway, or any portion thereof in length or width, closed to traffic during the course of such improvement, and the same shall remain closed to traffic until such improvement is completed or the Director orders the highway reopened.

10.28.020 Signs required when roadways closed.

Whenever any highway or portion thereof shall be closed to traffic under the provisions of Section 10.28.010, it shall be the duty of the contractor, engineer or other person in charge of the work being performed, to conspicuously post signage, barricades, delineators and other official traffic control devices as necessary to properly close the highway or portion thereof to traffic in a manner consistent with the provisions of the state’s Manual on Uniform Traffic Control Devices.

10.28.030 Operating vehicles on closed roadways prohibited.

No person shall operate any vehicle or walk upon any portion of the highway closed to traffic pursuant to Section 10.28.010 unless otherwise instructed to do so by authorized personnel of the police department, fire department or public works department.

10.28.040 Construction speed zones.

A. Construction speed zones and a construction speed zone speed limit of 25 miles per hour are hereby established and determined to be necessary to limit the risk of injury to workers and to limit the risk of injury to persons or property traveling through said construction areas during all hours of the day or night.

B. This section shall only be enforceable when traffic is regulated through or around the area, pursuant to Section 21367 of the Vehicle Code of the state and CMC 10.16.030, and highway construction or maintenance is actually being performed in the area by workers acting in their official capacity.

10.28.050 Injuring new pavement and painted markings.

When a barrier or sign is in place warning persons not to drive over or across any newly made pavement or any pavement under construction or any freshly painted markings upon any highway, a person shall not drive over such pavement or markings.

10.28.060 Flagmen where traffic control devices are inoperative.

Whenever the Director of Public Works determines that official traffic control devices are disabled or otherwise inoperable, he or she may regulate traffic by means of any person given temporary appointment for such duty.

10.28.070 Flagmen at construction or maintenance areas.

Whenever the Director of Public Works finds that the regulation of traffic is necessary at the site of highway construction or maintenance, he or she may regulate traffic by means of persons authorized for such duty.”

Section 10: Section 10.32.020 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.020 Parking Space – Marking - Compliance.

The traffic engineer is authorized to install and maintain parking space markings to indicate parking spaces adjacent to curbs and in off-street parking lots of the city where authorized parking is permitted.

When such parking space markings are placed, subject to other and more restrictive limitations, no vehicle shall be stopped, left standing or parked other than within a single space. No person shall use off-street parking lots of the city for purposes other than the parking of motor vehicles

Section 11: Section 10.32.030 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.030 Prohibition – Parkway and Sidewalks.

No person shall stop, stand or park a vehicle within any parkway or sidewalk.”

Section 12: Section 10.32.040 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.040 Prohibition – Where no parking signs posted.

The traffic engineer shall appropriately sign or mark places where no parking shall be permitted, and when so signed or marked no person shall stop, stand or park a vehicle in such places.”

Section 13: Section 10.32.050 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.050 Prohibition – Temporary no parking or tow-away zones.

A. The chief of police or traffic engineer is authorized to erect or cause to be placed temporary no parking signs, or temporary no parking and tow-away signs, on highways, or portions thereof, when he or she determines that emergency traffic congestion is likely to result from the holding of public or private assemblages, gatherings or functions; or from highway repairs or construction; or from the movements of equipment, articles or structures of unusual size; or from the use of such highways for authorized purposes other than the normal flow of traffic.

B. When signs authorized by the provisions of this section are in place giving notice thereof, no person shall operate, park or stand any vehicle contrary to the directions and provisions of such signs.

C. Any regularly employed officer of the police department is authorized to remove or cause the removal of any vehicle from any of such places signed or marked as a temporary no parking tow-away zone to a garage or other place of safety designated or maintained by the city. Such removal shall be accomplished pursuant to Section 22651 et seq. of the Vehicle Code of the state.”

Section 14: Section 10.32.060 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.060 Prohibition – Highways.

A. The traffic engineer is authorized to erect signs indicating no stopping or parking on any highway as designated in the master plan of streets and highways.

B. When official signs are erected indicating no parking or stopping upon any highway, no person shall stand, stop or park a vehicle in any such designated place.”

Section 15: Section 10.32.070 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.070 Prohibited parking – Authorized signs or curb markings.

When authorized signs or curb markings have been determined by the traffic engineer to be necessary and are in place giving notice thereof, no operator or any vehicle shall stop, stand or park such vehicle adjacent to any such legible curb marking or sign in violation thereof.”

Section 16: Section 10.32.080 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows”

“10.32.080 Municipal parking district lots – Time limit parking.

A. Notwithstanding any other part of this chapter, an operator of a motor vehicle shall not stop, stand, or park a motor vehicle within a municipal parking district lot for longer than four (4) hours in any twenty-four (24) hour time period unless a valid parking permit is properly affixed or displayed upon said vehicle.

B. The parking time limits specified in subsection “A” of this section shall only be effective between the hours of 8:00 a.m. and 8:00 p.m.; Saturdays, Sundays and holidays excluded.”

Section 17: Section 10.32.111 of Chapter 10.32 of Title 10 is hereby amended to read as follows:

“10.32.111 Parking meter zones designated.

The following areas within the city are designated as parking meter zones:

- A. The Town Center Specific Plan area;
- B. Covina Vehicle Parking District No. 1;
- C. The Shoppers Lane Parking Improvement Area; and
- D. Any future areas that may be designated by the city council by ordinance.”

Section 18: Subsection A of Section 10.32.114 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

A. When a vehicle is parked in any metered space, the operator of the vehicle shall, immediately after entering the metered space, deposit or cause to be deposited in the meter or machine controlling the space the proper United States coins or currency, credit card, debit card, or city prepaid card in the amount required by CMC 10.32.113(B) for the metered space. With respect to a parking meter or pay-by-space machine, the operator of the vehicle, after making the proper deposit, shall also immediately set in operation the timing mechanism, if any, in accordance with the posted directions of operation. With respect to a pay-and-display machine, the operator of the vehicle shall immediately cause the parking receipt provided by the machine to be placed face up on the driver’s-side dashboard of the vehicle.”

Section 19: Subsection B of Section 10.32.116 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

B. No person shall deposit in a parking meter, pay-by-space machine or pay-and-display machine any coins, currency, credit card, debit card, or city prepaid card, for the purpose

of extending the parking time period of a vehicle beyond the posted maximum time allowed for parking.”

Section 20: Section 10.32.140 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.140 Parking vehicles for sale or rent.

No person shall sell, rent, offer for sale or rent, give away, solicit the sale or rental of, or expose for sale or rent any vehicle upon any highway without first having obtained a business license to do so. Said business license shall be properly displayed on the vehicle at all times while such vehicle is offered for sale or rent while parked upon any highway.”

Section 21: Section 10.32.141 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.141 Offering vehicles for sale or rent from off-street parking facilities prohibited.

When signs not less than 17 inches by 22 inches in size with lettering not less than one inch in height have been erected on any off-street parking facility, whether privately or publicly owned, or adjacent to the driveways providing access thereto, giving notice of the prohibition contained in this section, it shall be unlawful for any person to park (as that term is defined in CMC 10.04.190) any motor vehicle upon any off-street parking facility, whether publicly or privately owned, for the purpose of selling, renting or offering the vehicle for sale or rent.

If a sign containing the words “for sale”, “for rent” or words of similar import is displayed on or within a motor vehicle parked upon an off-street parking facility, whether publicly or privately owned, it shall be presumed that the registered owner has parked the vehicle for the purpose of selling it or offering it for sale or rent.

Notice of violation of the provisions of this section shall be issued and prosecuted in accordance with Section 40200 et seq. of the Vehicle Code.”

Section 22: Section 10.32.160 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.160 Parking between curb and adjacent property line.

A person shall not park any motor vehicle between any curb and the adjacent property line except at those locations where the traffic engineer determines that such parking will not constitute a traffic hazard or public nuisance.”

Section 23: Section 10.32.180 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.180 All-night parking prohibited.

No person shall stop, stand or park a vehicle on any highway or in any off-street parking lot of the city for a period of time longer than 30 minutes between the hours of 2:00 a.m. and 4:00 a.m. of any day, excepting therefrom those streets abutting RD residential zone (multifamily) property, permissibly developed under prior zoning and building standards, where off-street parking no longer conforms to the provisions of CMC Title 17 (Zoning) and a ratio of 0.5 or less parking stalls per bedroom unit exists with a resultant acute shortage of off-street parking spaces. Also excepting therefrom those alleys that are not in conflict with traffic circulation. The city council finds that the following streets are exempt from the above restriction:

- A. That portion of Prospero Drive from a point 663 feet north of the centerline of Badillo Street to a point 1,530 feet north of the centerline of Badillo Street;
- B. That portion of Ruddock Street from Prospero Drive to the cul-de-sac east of the intersection with Vecino Drive;
- C. That portion of Italia Street from Prospero Drive to Vecino Drive;
- D. That portion of Vecino Drive between Italia Street and Ruddock Street;
- E. That portion of the north side of Cypress Street, starting 524 feet west of the centerline of Azusa Avenue and continuing for 415 feet;
- F. That north-south alley located 165 feet east of the centerline of Glendora Avenue south of Colver Place.”

Section 24: Subsection B of Section 10.32.185 of Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended and new subsections C, D, E and F are hereby added to read as follows:

“B. Municipal Parking District Lots All-Night Parking Exemptions. The provisions of CMC 10.32.180 shall not apply to persons that properly display a valid monthly municipal parking district permit.”

“C. Metrolink Lot: All-Night Parking Exemptions. The provisions of CMC 10.32.180 shall not apply to persons that properly display a valid monthly Metrolink Lot parking permit.

“D. Metrolink Structure: All-Night Parking Exemptions. The provisions of CMC 10.32.180 shall not apply to persons that properly display either a valid monthly Metrolink Structure parking permit or a valid overnight Metrolink Structure parking permit.

E. Civic Center Parking Structure: All-Night Parking Exemptions. The provisions of CMC 10.32.180 shall not apply to persons that properly display either a valid monthly or overnight parking permit for the Covina Civic Center Parking Structure at 124 E. College Street.

F. Notwithstanding the foregoing, neither a recreational vehicle nor a commercial vehicle as that term is defined in California Vehicle Code Section 260(a) or 15210(b) may be parked overnight in any off-street public parking lot or public transit parking lot.”

Section 25: Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.32.230 Schedule of fees – Vehicle parking in overnight parking lots and zones.

A. The schedule of fees for vehicle parking in metered zones, municipal parking lots, or overnight parking zones is hereby established at those locations and rates set forth in this section as follows:

| Fee or Service Name/Description | Fee |
|---|------------|
| Municipal Lot – Monthly Permit (all lots 24 hrs. per day) | \$20.00 |
| Civic Center Parking Structure – Daily after first 4 hours | \$2.00 |
| Civic Center Parking Structure – Overnight | \$3.00 |
| Metrolink East Lot – Monthly Parking Pass – Covina Resident | \$20.00 |
| Metrolink East Lot – Monthly Parking Pass – Non-Covina Resident | \$45.00 |
| Metrolink West Parking Structure – Daily | \$2.00 |
| Metrolink West Parking Structure – Monthly Parking Pass – Covina Resident | \$10.00 |
| Metrolink West Parking Structure – Monthly Parking Pass – Non-Covina Resident | \$20.00 |
| Metrolink West Parking Structure – Overnight | \$3.00 |
| Daily On-Street Overnight Parking Permit | \$3.00 |
| On-Street Quarterly Overnight Parking Permit Initial Application | \$25.00 |
| Quarterly On-Street Overnight Parking Permit | \$17.00 |
| Vehicle Booting Fee | \$195.00 |

B. This schedule of fees may be amended from time to time by ordinance of the City Council.”

Section 26: Chapter 10.32 of Title 10 of the Covina Municipal Code is hereby amended by adding thereto Sections 10.32.240 through 10.32.300 to read as follows:

“10.32.240 Trailers or semitrailers – Parking requirements.

A. A person shall not park any trailer or semitrailer upon any highway or public place unless the trailer or semitrailer is at all times while so parked attached to a vehicle capable of moving the trailer or semitrailer in a normal manner upon the highway or public place.

B. This section shall not apply to trailers or semitrailers in the process of being loaded or unloaded, nor shall it apply to any trailer or semitrailer which is disabled in such a manner and to such an extent that it is impossible to avoid stopping and temporarily leaving the disabled trailer or semitrailer on that portion of the highway or public place ordinarily used for vehicular parking.

10.32.250 Vehicles transporting hazardous materials – Parking restrictions.

A. For purposes of this section:

1. A motor vehicle is attended when the person in charge of the vehicle is on the vehicle, awake, and not in a sleeper berth, or is within 100 feet of the vehicle and has it within his or her unobstructed field of view.

2. A qualified representative of a motor carrier is a person who:

a. Has been designated by the carrier to attend the vehicle;

- b. Is aware of the nature of the hazardous material or substance contained in the vehicle he or she attends;
- c. Has been instructed on the procedures he or she must follow in emergencies concerning hazardous materials or substances contained in the vehicle he or she attends;
- d. Is authorized to move the vehicle and has the means and ability to do so.

B. A vehicle transporting a hazardous material or substance as identified in Title 49 of the Code of Federal Regulations must be attended at all times by its driver or qualified representative of the motor carrier that operates it, and shall not be parked on any highway, highway shoulder or public place, or within five feet of the traveled portion thereof, within a residential zone, or within 1,000 feet of any school, hospital or water utility reservoir site, or within 300 feet of any bridge, except for brief periods of time when mechanical or equipment failure or malfunction of the vehicle, or the necessities of operation require the vehicle to be parked and make it impractical to park the vehicle in any other place.

C. Repair, maintenance, refuse, utility, pest extermination and pesticide vehicles, fuel delivery vehicles, and vehicles delivering life support and health commodities, while servicing residential areas, schools or hospitals, are exempt from the provisions of subsection B of this section. Additionally, such exempt vehicles need not be attended while the drivers are performing duties that are evident and necessary as the operator of the vehicle or the provider of service.

D. The rules of this section do not relieve the driver from any obligation imposed by federal, state or local laws relating to the transportation of hazardous materials or explosives, motor carrier safety regulations, or the placement of warning signs or devices when a motor vehicle is stopped on a public highway.

10.32.260 Blocking highway or private street.

A person shall not park any vehicle, whether attended or unattended, upon any highway or upon any private street which is open to the public, whether bordered by curbs or not, unless not less than twelve feet of the width of the paved or improved or main traveled portion of such highway or private street opposite such parked vehicle is left clear and unobstructed for the free passage of other vehicles.

10.32.270 Blocking driveways on private streets.

A. A person shall not park any vehicle in front of a driveway on a roadway or private street which is open to the public.

B. This section does not authorize any action prohibited by Section 22500 of the Vehicle Code or by any other state law.

10.32.280 Double parking prohibited.

A. A person shall not park any vehicle on the roadway side of a vehicle which is stopped, parking or standing on a roadway or private street at the curb or edge of the roadway.

B. This section does not authorize any action prohibited by Section 22500 of the Vehicle Code or any other state law.

10.32.290 Angle parking.

Whenever the traffic engineer finds that the width of a highway and traffic conditions are such that the parking of vehicles at an angle to the curb instead of parallel to the curb will not impede traffic, and that there is need for the additional parking space which parking at an angle will provide, the traffic engineer shall indicate at what angle traffic conditions make it desirable that vehicles should be parked by placing parallel white lines on the surface of the roadway. On such portions of such highways, whether such lines were painted before or after the effective date of this ordinance codified in this chapter, an operator shall not stop, stand or park any vehicle except between, at the angle indicated by, and parallel to both such adjacent white lines, with the nearest wheel not more than one foot from the curb.

10.32.300 Removal of ignition key when parking.

A. Every operator who parks a vehicle upon any highway or public place shall first lock the ignition, remove the key therefrom and take such key with him or her, unless a licensed operator remains in such motor vehicle, in which case such licensed operator before leaving such vehicle shall first lock the ignition, remove the key therefrom, and take such key with him or her.

B. The provisions of this section shall not apply to any operator of a vehicle owned by a public utility or public agency while necessarily in use in the construction, installation, or repair of any public utility or public way or to the operator of any emergency vehicle.”

Section 27: Section 10.36.010 of Chapter 10.36 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.36.010 Loading zones – Establishment - Marking.

A. The traffic engineer is authorized to determine and to mark loading zones as follows:

1. At any place in the town center zone;
2. Elsewhere in front of the entrance to any place of business or in front of any hall or place used for the purpose of public assembly.

B. In no event shall more than one-half of the total curb length in any block be reserved for loading zone purposes.

C. Commercial loading zones shall be indicated by a yellow paint line stenciled with black letters stating “Commercial Loading Only” upon the top or side of all curbs within such zones.

D. Passenger loading zones shall be indicated by a white line stenciled with black letters stating “Passenger Loading Only” upon the top of all curbs in such zones. Taxicab parking zones shall be indicated by a white line stenciled with black letters stating “For Taxicabs Only” upon the top or side of all curbs in such zones.

E. Bus loading zones shall be indicated by a red line stenciled with white letters stating "No Standing" together with the words "Bus Loading Zone" upon the top or side of all curbs in such zones."

Section 28: Section 10.36.020 of Chapter 10.36 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

"10.36.020 Curb, pavement and wheel block markings.

A. The traffic engineer is authorized, subject to the provisions and limitations of this title, to place, and when required herein shall place, the following curb, pavement or wheel block markings to indicate parking or standing regulations, and such curb, pavement or wheel block markings shall have the meaning as herein set forth:

1. Red means no stopping, standing or parking at any time except as permitted by the Vehicle Code of the state, and except that a bus may stop in a red zone marked or signed as a bus loading zone;

2. Yellow means no stopping, standing or parking at any time for any purpose other than the loading or unloading of passengers or materials; provided that the loading or unloading of passengers shall not consume more than three minutes nor the loading or unloading of materials more than 20 minutes;

3. White means no stopping, standing or parking for any purpose other than loading or unloading passengers which shall not exceed three minutes;

4. Green means no standing or parking for longer than 20 minutes at any time;

5. Blue accompanied by the signage and markings required by the Vehicle Code of the state means reserved parking for disabled persons.

B. When the traffic engineer, as authorized under this title, has caused curb, pavement or wheel block markings to be placed, no person shall stop, stand or park a vehicle adjacent to any such curb, pavement or wheel block marking in violation of any of the provisions of this section."

Section 29: Section 10.36.040 of Chapter 10.36 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

"10.36.040 Commercial Loading zones – Use restrictions.

No person shall stop, stand or park a vehicle in any commercial loading zone for any purpose other than for loading or unloading passengers or material for such time as is permitted in CMC 10.36.030.

Section 30: Section 10.36.070 of Chapter 10.36 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

"10.36.070 Bus Loading zones.

A. The traffic engineer is authorized to establish bus loading zones opposite curb space for the loading or unloading of buses or common carriers of passengers and to determine the location thereof subject to the directives and limitations set forth in this section.

B. "Bus," as used in this section, means any motorbus, motor coach or trackless trolley coach used as a common carrier of passengers.

C. No bus loading zone shall exceed 80 feet in length, except that when satisfactory evidence has been presented to the traffic engineer he may extend bus loading zones not to exceed a total length of 125 feet.

D. Bus loading zones shall normally be established on the far side of an intersection.

E. No bus loading zone shall be established opposite and to the right of a safety zone.

F. No person shall stop, stand or park any vehicle except a bus in a bus loading zone."

Section 31: Section 10.36.080 of Chapter 10.36 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

"10.36.080 Taxicab parking zones.

A. The traffic engineer is authorized to establish taxicab parking zones.

B. No person shall stop, stand or park any vehicle except a taxicab in a taxicab parking zone."

Section 32: Section 10.40.010 of Chapter 10.40 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

"10.40.010 Cleaning of sidewalks required.

No person shall fail, refuse or neglect to keep the sidewalk adjacent to his or her house, place of business, or premises in a clean and neat condition, free of trash, graffiti or offensive material of any kind or nature."

Section 33: Section 10.40.050 of Chapter 10.40 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

"10.40.050 Driving on sidewalk.

The operator of a vehicle shall not drive within any sidewalk area or any parkway except to cross the same at a permanent or temporary driveway."

Section 34: Section 10.40.080 of Chapter 10.40 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

"10.40.080 Littering on highway.

No person shall throw, place, deposit or dump, or cause to be placed, deposited or dumped upon any highway or sidewalk, any bottle, can, garbage, rubbish or any substance likely to injure or damage traffic using the highway or sidewalk.”

Section 35: Section 10.40.110 of Chapter 10.40 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.40.110 One-way highways – Designations – Signs required.

If the city council finds that the width of a highway, the amount of traffic thereon, and the availability of other highways is such that traffic on such highway should proceed in one direction only, the Director of Public Works shall erect and maintain in a conspicuous place on such highway at the intersection of each highway intersecting such highway adequate signs bearing the words “One Way” and indicating which way.”

Section 36: Section 10.40.130 of Chapter 10.40 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.40.130 Molesting of traffic counting devices prohibited.

Unless authorized by the Director of Public Works, a person shall not move, molest, tamper with or damage in any way any traffic counting device which has been located within a city highway or adjacent thereto by authority of the Director of Public Works.”

Section 37: Chapter 10.40 of Title 10 of the Covina Municipal Code is hereby amended by adding new sections 10.40.140 and 10.40.150 thereto to read as follows:

“10.40.140 Washing vehicles in highway.

A person shall not dust, wipe, wash or otherwise clean, use or employ any method of dusting, wiping, washing or otherwise cleaning any vehicle or portion thereof while on any highway.”

“10.40.150 Repairing of vehicles on highway.

A. A person shall not repair, or make any repairs, or add or install any part or accessory to or on any vehicle while the same is upon any highway.

B. The provisions of this section do not prohibit the operator of any vehicle which is disabled while upon any highway, to such extent that it is impossible to avoid stopping, from making or causing to be made the repairs necessary to enable such vehicle to be moved from the highway.”

Section 38: Section 10.44.010 of Chapter 10.44 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.44.010 Designation.

When signs are erected giving notice thereof, the following highways or portions of highways are declared to be truck traffic routes for the movement of vehicles exceeding a maximum gross weight of three tons:

A. Arrow Highway, from the westerly city limits to the easterly city limits;

- B. Azusa Avenue, from the southerly city limits to the northerly city limits;
- C. Badillo Street, from Azusa Avenue on the west to Grand Avenue on the east;
- D. Barranca Avenue, from the southerly city limits to San Bernardino Road;
- E. Citrus Avenue, from the southerly city limits to Badillo Street and the northerly city limits to San Bernardino Road;
- F. Front Street, from Citrus Avenue on the west to Barranca Avenue on the east;
- G. Grand Avenue, from the southerly city limits to the northerly city limits;
- H. San Bernardino Road, from the westerly city limits to Grand Avenue on the east;
- I. Second Avenue, from Front Street on the north to Badillo Street on the south;
- J. Workman Street, from Citrus Avenue on the west to Barranca Avenue on the east.”

Section 39: Section 10.48.010 of Chapter 10.48 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.48.010 Crosswalk establishment.

A. The traffic engineer shall mark crosswalks at those locations which the city council has determined and found that conditions of vehicular and pedestrian traffic are such that the establishment of a marked crosswalk is warranted.

B. The traffic engineer may mark a portion of a roadway at intersections or in conjunction with channelizing islands adjacent to intersections if he or she finds such markings will reduce traffic conflicts.”

Section 40: Chapter 10.52 of Title 10 of the Covina Municipal Code is hereby amended by deleting Sections 10.52.010 through 10.52.130 therefrom in their entirety.

Section 41: Section 10.56.040 of Chapter 10.56 of Title 10 of the Covina Municipal Code is hereby amended to read as follows:

“10.56.040 Application for permit – Time of filing – Fee.

Applications for a parade permit shall be filed with the chief of police not less than 30 days nor more than 90 days before the date on which it is proposed to conduct the parade and applicants shall pay a nonrefundable fee as established from time-to-time by resolution of the city council to defray in part the cost of investigation and report. Such application shall be sworn to and shall state:

- A. The name of the person or organization wishing to conduct such parade;
- B. If the parade is proposed to be conducted for, on behalf of, or by an organization, the name, address and telephone number of the headquarters of the organization, and of the authorized and responsible head of such organization;
- C. The name, address and telephone number of the person who will be the parade chairman and who will be responsible for its conduct;
- D. The name, address and telephone number of the person or organization to whom the permit is desired to be issued;
- E. The date when such parade is to be conducted;
- F. The route to be traveled, the starting point and the termination point;

- G. The approximate number of persons, animals and vehicles which will constitute such parade; the type of animals, and a description of the vehicles;
- H. The hour when such parade will start and terminate;
- I. Whether such parade will occupy all or only a portion of the width of the highways to be traversed;
- J. The location by streets of any assembly or assembly areas for such parade;
- K. The time at which units of the parade will begin to assemble at any such assembly area or areas;
- L. The interval space to be maintained between units of such parade;
- M. If the parade is designed to be held by, and on behalf of or for, any person other than the applicant, the applicant for such permit shall file with the chief of police a communication in writing from the person proposing to hold the parade authorizing the applicant to apply for the permit on his or her behalf;
- N. Any other information the chief of police deems necessary for his or her investigation.”

Section 42: Ordinance No. 11-2001 is hereby repealed.

Section 43: Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, is for any reason held to be unconstitutional or void, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional or void.

Section 44: Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a local weekly newspaper of general circulation and which is designated for that purpose.

ORDINANCE PASSED AND APPROVED on this ____ day of _____, 2011.

John C. King
Mayor

ATTEST:

Kay Manning
City Clerk

APPROVED AS TO FORM:

City Attorney

CITY OF COVINA/COVINA REDEVELOPMENT AGENCY
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: CB 2

STAFF SOURCE: Robert Neiuber, Deputy Executive Director Redevelopment *RN*
Elizabeth Hull, Agency Attorney

ITEM TITLE: Approval of a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2, and Adopting a Resolution of the Covina Redevelopment Agency Reducing its Allocation to the Low and Moderate Income Housing Fund for the 2011-12 Fiscal Year and Making Certain Findings and Determinations

STAFF RECOMMENDATION

That the City and Agency:

- 1.) Approve a Conditional Remittance Agreement pursuant to California Health and Safety Code Section 34194.2 (attached as Exhibit A)
- 2.) Adopt **Resolution No. 11-7008** (attached as Exhibit B) a Resolution of the City of Covina conditionally approving a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2
- 3.) Adopt **Resolution No. 11-691** (attached as Exhibit C) a Resolution of the Covina Redevelopment Agency conditionally approving a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2

That the Redevelopment Agency:

- 1.) Adopt **Resolution No. 11-692** (attached as Exhibit D) a Resolution of the Covina Redevelopment Agency Conditionally Reducing its Allocation to the Low and Moderate Income Housing Fund for the 2011-12 Fiscal Year and Making Certain Findings and Determinations.

FISCAL IMPACT

Participation in the Voluntary Alternative Redevelopment Program ("Program") requires payment of \$2,817,817 dollars in the current fiscal year 2011-2012 and approximately \$700,000 every fiscal year thereafter adjusted for increases or decreases to gross tax increment received for the Covina Redevelopment Project Areas. With the adoption of a remittance Agreement and resolution exempting the Agency from making the full fiscal year 2011-2012 allocation to Housing Set-Aside funds, the initial year payments would first be drawn from redevelopment funds that would otherwise be deposited in the Housing Set-Aside fund, as allowed in the current

legislation, and any shortfall would be paid from unallocated redevelopment fund balance. In future years, the funds will be paid from unallocated redevelopment tax increment.

BACKGROUND

At its meeting on July 19, 2011, the City Council introduced Urgency Ordinance No. 11-1998, which determined the City will comply with the Program, under certain conditions, pursuant to Part 1.9 of Division 24 of the California Health and Safety Code in order to permit the continued existence and operation of the Redevelopment Agency of the City of Covina.

To effect payment, the City and the Agency can enter into a "Remittance Agreement" as contemplated by the legislation and in the form of Exhibit A. By this agreement, the Agency would commit to transfer sufficient funds to the City to make the required payments. Such an agreement would be necessary for the Agency to transfer funds to the City to comply with the legislation. By entering into this Agreement the City is free from committing General Fund Revenue or other City assets to pay the remittance. The proposed City and Agency Resolutions (Exhibits B and C) approve such a "Remittance Agreement."

AB x1 27 also allows the Agency to reduce its allocation of tax increment to the Low and Moderate Income Housing Fund for the 2011-12 fiscal year only, if the City complies with the provisions of AB x1 27 and the Agency finds that there are insufficient other moneys to meet its debt and other obligations, current priority programs or its obligations under the Remittance Agreement. Exhibit D is a Resolution to allow the Agency to reduce its otherwise required allocation to the Agency's Low and Moderate Income Housing Fund for FY 11-12, including a finding that there are insufficient other moneys available to the Agency to meet the Agency's debt and other obligations, current priority program needs and its obligations under the legislation to make the required remittances.

On July 18, 2011, the California Redevelopment Association and the League of California Cities filed a lawsuit challenging the constitutionality of these two bills. The lawsuit also sought a stay to enable agencies to continue operating without opting into the Program while the case is being decided. The California Supreme Court has agreed to hear this issue and has issued a stay related to AB x1 26 and AB x1 27. Even though the City had adopted an Urgency Ordinance prior to the stay and the stay relates to this issue, staff believes it is in the City and Agency's best interest to approve the agreement and adopted the related Resolutions at this time in order to preserve our rights under AB 1x 27 should it not be overturned by the Court. Pursuant to the Court order, the enforcement of AB 1x 27 is suspended until the litigation is resolved. The adoption of the Remittance Agreement, its related Resolutions, and the Resolution allowing the Agency to reduce its otherwise required allocation to the Agency's Low and Moderate Income Housing Fund for FY 11-12 and use those funds to pay the Program, will be contingent upon the stay being lifted and AB x1 27 being validated by the Court.

RELEVANCE TO THE STRATEGIC PLAN

This shift of local funds will have a detrimental effect on the community's ability to enhance the financial stability of the City. Agency funds used previously to eliminate blight, improve access to and create affordable housing, and create jobs will be lost to the community.

EXHIBITS

- A. Conditional Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2.
- B. Resolution No. 11-7008 a Resolution of the City of Covina conditionally approving a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2
- C. Resolution No. 11-691 a Resolution of the Covina Redevelopment Agency conditionally approving a Remittance Agreement Pursuant to California Health and Safety Code Section 34194.2
- D. Resolution No 11-692 a Resolution of the Covina Redevelopment Agency conditionally Reducing Its Allocation to the Low and Moderate Income Housing Fund for the 2011-12 Fiscal Year and Making Certain Findings and Determinations.

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

**COMMUNITY REMITTANCE FUNDING AGREEMENT
(Health and Safety Code Section 34194.2)**

This COMMUNITY REMITTANCE FUNDING AGREEMENT (“**Agreement**”), is entered into as of September 20, 2011 for reference purposes only and shall be effective only as provided for below, by and between the CITY OF COVINA, a California municipal corporation (“**City**”), and the COVINA REDEVELOPMENT AGENCY, a public body, corporate and politic (“**Agency**”). The City and the Agency are sometimes, individually, referred to in this Agreement as a “**Party**” or are sometimes, collectively, referred to in this Agreement as the “**Parties.**” The Parties enter into this Agreement with reference to the following recited facts:

RECITALS

A. Pursuant to the Community Redevelopment Law (Health and Safety Code Sections 33000, et seq.) (“**CRL**”), the City Council of the City created the Agency to serve as the redevelopment agency within the City; and

B. The Agency has been responsible for implementing the Redevelopment Plan(s) for the Covina Redevelopment Agency Project Area One, Project Area Two and Project Area Two Amended Area covering certain properties within the City (“**Project Area(s)**”); and

C. As part of the 2011-2012 State budget bill, the California Legislature enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments; and

D. Specifically, AB 1X 26 prohibits agencies from taking numerous actions, effective immediately and purportedly retroactively, and additionally provides that agencies are deemed to be dissolved as of October 1, 2011; and

E. AB 1X 27 provides that a community may participate in an “**Alternative Voluntary Redevelopment Program**,” in order to enable a redevelopment agency within that community to remain in existence and carry out the provisions of the CRL, by enacting an ordinance agreeing to comply with Part 1.9 of Division 24 of the Health and Safety Code; and

F. On July 19, 2011, the City adopted Ordinance No. 11-1998, stating the City’s election to participate in the Alternative Voluntary Redevelopment Program, subject to certain terms and conditions, and of its intent to notify the Los Angeles County Auditor-Controller, the Controller of the State of California, and the California Department of Finance of such election (“**Ordinance**”); and

G. Participation in the Alternative Voluntary Redevelopment Program requires the City to remit specified annual amounts to the county auditor-controller (“**Community Remittance**”); and

H. The California Director of Finance has notified the City that its Community Remittance for Fiscal Year 2011-2012 is Two Million Eight Hundred Seventeen Thousand Eight Hundred Seventeen Dollars (\$2,817,817.00); and

I. California Health and Safety Code Section 34194.2, enacted by AB 1X 27, provides that the City may enter into an agreement with the Agency, whereby the Agency will transfer a portion of the taxes allocated to it pursuant to Health and Safety Code Section 33670 (“**Tax Increment**”) to the City in a particular fiscal year, in an amount not to exceed the amount of the Community Remittance for such fiscal year, for the purpose of financing activities within the Project Area(s) related to the Agency’s goals; and

J. The Agency desires to transfer an annual amount of Tax Increment to the City and the City desires to accept such transfer of Tax Increment from the Agency, in an amount not to exceed the amount of the Community Remittance required under AB 1X 27, beginning in Fiscal Year 2011-2012 and in each subsequent fiscal year, for as long as the City is paying a Community Remittance, all in accordance with the terms and conditions of this Agreement; and

K. A Petition for Writ of Mandate was filed in the Supreme Court of the State of California on July 18, 2011 (*California Redevelopment Association, et al. v. Ana Matosantos, et al.*, Case No. 5194861), challenging the constitutionality of AB 1X 26 and AB 1X 27 on behalf of cities, counties and redevelopment agencies and requesting a stay of enforcement; and

L. On August 11, 2011, the Supreme Court agreed to take the case and issued an order for the immediate stay of enforcement of AB 1X 26 in part, which suspended all new redevelopment activity, and AB 1X 27 in its entirety, such that the City and the Agency cannot currently pursue new redevelopment activity under the Alternative Voluntary Redevelopment Program; and

M. On August 17, 2011, the Supreme Court modified its stay to clarify that Health and Safety Code Sections 34161 through 34169.5, enacted by AB 1X 26, and Health and Safety Code Section 34194(b)(2), enacted by AB 1X 27, are not stayed (“**Court’s Stay**”); and

N. Because Health and Safety Code Section 34194.2 is stayed by the Court’s Stay, the Parties desire to enter into this Agreement, effective on the condition that the Supreme Court orders that the Court’s Stay be lifted or modified in a manner that permits the Agency and the City to enter into the Agreement to establish a yearly obligation of the Agency to transfer Tax Increment to the City on the condition that the Agency’s transfer of Tax Increment and the City’s payment of the Community Remittance will be made only if there is a final determination that AB 1X 26 and AB 1X 27 are constitutional and the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program; and

O. the City reserves the right, whether any Community Remittance has been paid, to challenge the legality of AB 1X 26 and AB 1X 27.

AGREEMENT

NOW, THEREFORE, in consideration of the promises of the City and the Agency contained in this Agreement and other good and valuable consideration, the City and the Agency agree as follows:

1. Incorporation of Recitals. The Recitals of fact set forth preceding this Agreement are true and correct and are incorporated into this Agreement in their entirety by this reference.

2. Effectiveness; Termination. This Agreement shall not be effective unless and until the Supreme Court orders that the Court's Stay be lifted or modified in a manner that permits the Agency to enter into this Agreement and the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new Ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program.

This Agreement may be terminated by either Party, if all or any portion of AB 1X 26 or AB 1X 27 are determined by a court of competent jurisdiction to be unconstitutional, illegal, invalid or otherwise unenforceable or inapplicable, for any reason or in any manner. Notwithstanding the foregoing or any other provision of this Agreement, either the City or the Agency may terminate this Agreement at any time, for any reason or no reason.

3. Conditional Transfer of Tax Increment to City. The Agency's obligation to transfer to the City pursuant to this Agreement is expressly conditioned upon the following ("**Condition**"): (1) a final determination is made by the California Supreme Court that AB 1X 26 and AB 1X 27 are constitutional; and (2) the City's Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or the City's later ratification or re-adoption of such Ordinance or City adoption of a new ordinance by the City and, in each case, such City action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program. Subject to the Condition set forth in the immediately preceding sentence, on or before each January 10 and May 10 of each fiscal year while this Agreement is in effect, the Agency shall transfer to City an amount of Tax Increment or other Agency funds equal to one-half of the amount of the Community Remittance for such fiscal year, as determined pursuant to Health and Safety Code Section 34194; provided, however, that for Fiscal Year 2011-2012 the Agency shall pay the City an amount of Tax Increment or other Agency funds equal to the amount of the Community Remittance for such fiscal year in a time and manner that will allow the City to pay the Community Remittance to the County Auditor-Controller for Fiscal Year 2011-2012, within the time required by law. The amount of the Community Remittance for each fiscal year shall be determined pursuant to Health and Safety Code Section 34194. The City and the Agency agree that, if the Agency does not have sufficient Tax Increment available to make the full Community Remittance payment in any fiscal year, the City shall have no obligation to use City funds for such purpose, in which case the Agency may be dissolved pursuant to Health and Safety Code Section 34195. .

4. City Payment of Community Remittance Each Fiscal Year. The City's obligation to make payments of Community Remittances pursuant to this Section 4 is expressly conditioned upon

the occurrence of the Condition. Subject to the prior occurrence of the Condition and receipt of Tax Increment or other funds from the Agency in an amount equal to the amount of the Community Remittance pursuant to Section 3, the City shall pay to the County Auditor-Controller, no later than January 15 and May 15 of each year, one-half of the Community Remittance amount due for such fiscal year while this Agreement is in effect; provided, however, that for Fiscal Year 2011-2012 the City shall pay the Community Remittance for Fiscal Year 2011-2012, within the time required by law. The City's obligation to pay such Community Remittances shall be a special limited fund obligation of the City payable solely from Tax Increment or other funds paid to the City by the Agency pursuant to this Agreement for the purpose of paying the Community Remittances in a particular fiscal year. Nothing contained in this Agreement is intended to nor shall be deemed to be a pledge of the City's general fund revenues or other City assets to pay the Community Remittance for any fiscal year.

5. General Provisions.

5.1 Notices, Demands and Communications Between the Parties. Any and all notices submitted by either Party to the other Party pursuant to or as required by this Agreement shall be proper, if in writing and transmitted to the address of the City or the Agency, as applicable, set forth below in this Section 5.1, by one or more of the following methods: (1) messenger for immediate personal delivery; (2) a nationally recognized overnight (one business day) delivery service (i.e., Federal Express, United Parcel Service, etc.); or (3) registered or certified United States mail, postage prepaid, return receipt requested. Such notices may be sent in the same manner to such other addresses as either Party may designate, from time to time, by notice. Any notice shall be deemed to be received by the addressee, regardless of whether or when any return receipt is received by the sender or the date set forth on such return receipt, on the day that the notice is delivered by personal delivery, on the date of delivery by a nationally recognized overnight courier service (or when delivery has been attempted twice, as evidenced by the written report of the courier service) or four (4) calendar days after the notice is deposited with the United States Postal Service for delivery, as provided in this Section 5.1. Rejection, other than refusal to accept or the inability to deliver a notice because of a changed address of which no notice was given or other action by a person to whom notice is sent, shall be deemed receipt of the notice. The following are the authorized addresses for the submission of notices to the Parties, as of the date of this Agreement:

To City: City of Covina
125 E. College Street
Covina, CA 91723
Attn: City Manager

To Agency: Covina Redevelopment Agency
125 E. College Street
Covina, CA 91723
Attn: Executive Director

5.2 Calculation of Time Periods. Unless otherwise specified, all references to time periods in this Agreement measured in days shall be to consecutive calendar days, all references to time periods in this Agreement measured in months shall be to consecutive calendar months

and all references to time periods in this Agreement measured in years shall be to consecutive calendar years.

5.3 Principles of Interpretation. No inference in favor of or against any Party shall be drawn from the fact that such Party has drafted any part of this Agreement. The Parties have both participated substantially in the negotiation, drafting, and revision of this Agreement, with advice from legal and other counsel and advisers of their own selection. A word, term or phrase defined in the singular in this Agreement may be used in the plural, and vice versa, all in accordance with ordinary principles of English grammar, which shall govern all language in this Agreement. The words “include” and “including” in this Agreement shall be construed to be followed by the words: “without limitation.” Each collective noun in this Agreement shall be interpreted as if followed by the words “(or any part of it),” except where the context clearly requires otherwise. Every reference to any document, including this Agreement, refers to such document, as modified from time to time (excepting any modification that violates this Agreement), and includes all exhibits, schedules, addenda and riders to such document. The word “or” in this Agreement includes the word “and.” Every reference to a law, statute, regulation, order, form or similar governmental requirement refers to each such requirement as amended, modified, renumbered, superseded or succeeded, from time to time.

5.4 Governing Law. The substantive and procedural laws of the State of California shall govern the interpretation and enforcement of this Agreement, without application of conflicts or choice of laws principles.

5.5 Binding on Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective legal representatives, successors and assigns.

5.6 No Third-Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the Parties and their respective permitted successors and assigns, nor is anything in this Agreement intended to relieve or discharge any obligation of any third person to any Party or give any third person any right of subrogation or action over or against any Party.

5.7 Signature in Counterparts. This Agreement may be signed by the authorized representatives of the Parties in multiple counterpart originals, each of which shall be deemed to be an original, but all of which together shall constitute one and the same document.

5.8 Entire Agreement. This Agreement includes six (6) pages that constitute the entire understanding and Agreement of the Parties regarding the subjects addressed in this Agreement. This Agreement integrates all of the terms and conditions mentioned in this Agreement or incidental to this Agreement, and supersedes all negotiations or previous agreements between the Parties with respect to the subjects addressed in this Agreement.

5.9 Time Declared to be of the Essence. As to the performance of any obligation under this Agreement of which time is a component, the performance of such obligation within the time specified is of the essence.

[Signatures on the following page]

**SIGNATURE PAGE
TO
COMMUNITY REMITTANCE FUNDING AGREEMENT**

CITY OF COVINA,
a California municipal corporation

COVINA REDEVELOPMENT AGENCY
a public body, corporate and politic

By: _____

Name: Daryl Parrish

Title: City Manager

By: _____

Name: Daryl Parrish

Title: Executive Director

ATTEST:

ATTEST:

By: _____
City Clerk

By: _____
Agency Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: _____
City Attorney

By: _____
Agency Counsel

RESOLUTION NO. 11-7008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA CONDITIONALLY APPROVING AND AUTHORIZING THE EXECUTION OF A COMMUNITY REMITTANCE FUNDING AGREEMENT BY AND BETWEEN THE CITY OF COVINA AND THE COVINA REDEVELOPMENT AGENCY PROVIDING FOR THE TRANSFER OF TAX INCREMENT REVENUE TO THE CITY IN AN AMOUNT NOT TO EXCEED THE AMOUNT OF THE COMMUNITY REMITTANCE REQUIRED UNDER AB 1X 27

WHEREAS, pursuant to the Community Redevelopment Law (Health and Safety Code sections 33000 *et seq.*), the City Council of the City of Covina (“City”) created the Covina Redevelopment Agency (“Agency”) to serve as the redevelopment agency within the City; and

WHEREAS, the Agency has been responsible for implementing the Redevelopment Plan(s) for the Covina Redevelopment Agency Project Area One, Project Area Two, and Project Area Two Amended Area covering certain properties within the City (“Project Area(s)”); and

WHEREAS, as part of the 2011-2012 State budget bill, the California Legislature enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments; and

WHEREAS, specifically, AB 1X 26 prohibits agencies from taking numerous actions, effective immediately and purportedly retroactively, and additionally provides that agencies are deemed to be dissolved as of October 1, 2011; and

WHEREAS, AB 1X 27 provides that a community may participate in an “Alternative Voluntary Redevelopment Program,” in order to enable a redevelopment agency within that community to remain in existence and carry out the provisions of the CRL, by enacting an ordinance agreeing to comply with Part 1.9 of Division 24 of the Health and Safety Code; and

WHEREAS, on July 19, 2011, the City Council adopted Ordinance No. 11-1998, stating the City’s election to participate in the program, subject to certain terms and conditions, and of its intent to notify the Los Angeles County Auditor-Controller, the Controller of the State of California, and the California Department of Finance of such election (“Ordinance”); and

WHEREAS, participation in the Alternative Voluntary Redevelopment Program requires the City to remit specified annual amounts to the county auditor-controller (“Community Remittance”); and

WHEREAS, the California Director of Finance has notified the City that its Community Remittance for Fiscal Year 2011-2012 is Two Million Eight Hundred Seventeen Thousand Eight Hundred Seventeen Dollars (\$2,817,817.00); and

WHEREAS, a Petition for Writ of Mandate was filed in the Supreme Court of the State of California on July 18, 2011 (*California Redevelopment Association, et al. v. Ana Matosantos, et al.*, Case No. 5194861), challenging the constitutionality of AB 1X 26 and AB 1X 27 on behalf of cities, counties and redevelopment agencies and requesting a stay of enforcement of AB 1X 26 and AB 1X 27 pending the Supreme Court's determination of the constitutionality of AB 1X 26 and AB 1X 27; and

WHEREAS, on August 11, 2011, the Supreme Court agreed to take the case and issued an order for the immediate stay of enforcement of AB 1X 26 in part, which suspended all new redevelopment activity, and AB 1X 27 in its entirety, such that the City and the Agency cannot currently pursue new redevelopment activity under the Alternative Voluntary Redevelopment Program; and

WHEREAS, on August 17, 2011, the Supreme Court modified its order to clarify that Health and Safety Code Sections 34161 through 34169.5, enacted by AB 1X 26, and Health and Safety Code Section 34194(b)(2), enacted by AB 1X 27, are not stayed ("Court's Stay"); and

WHEREAS, California Health and Safety Code Section 34194.2 provides that the City may enter into an agreement with the Agency, whereby the Agency will annually transfer tax increment revenue to the City, in an amount not to exceed the amount of the Community Remittance for such fiscal year, for the purpose of financing activities within the Project Area(s) related to the Agency's goals ("Agreement"); and

WHEREAS, because Health and Safety Code Section 34194.2 is stayed by the Court's Stay, the Agency and the City desire to enter into this Agreement, effective on the condition that the Supreme Court orders that the Court's Stay be lifted or modified in a manner that permits the Agency and the City to enter into the Agreement to establish a yearly obligation of the Agency to transfer tax increment revenue to the City on the condition that the Agency's transfer of tax increment revenue and the City's payment of the Community Remittance will be made only if there is a final determination that AB 1X 26 and AB 1X 27 are constitutional and the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program; and

WHEREAS, the City reserves the right, whether any Community Remittance has been paid, to challenge the legality of AB 1X 26 and AB 1X 27; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. **Recitals.** The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. **Finding.** Upon consideration of the facts set forth in the staff report accompanying this Resolution and other written and oral evidence presented to the City Council, the City Council finds that the transfer of tax increment revenue from the Agency to the City for the funding of the Community Remittance payment by the City will: (1) allow the Agency to remain in existence and continue to act to accomplish the Agency's goals in the Project Area(s) in the best interest of the health, safety and welfare of the City's residents; and (2) free the City from committing general fund revenues or other City assets to pay the Community Remittance for any fiscal year.

Section 3. **Approval of Agreement.** The City Council hereby approves the Agreement in substantially the form attached hereto as Exhibit A and incorporated herein by reference. The Agreement shall be effective upon the Court's Stay being lifted or modified in a manner that permits the Agency and the City to enter into the Agreement and the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program. The Agreement provides that the Agency's obligation to transfer tax increment revenues to the City and the City's payment of the Community Remittance will be conditioned upon: (1) a final determination that AB 1X 26 and AB 1X 27 are constitutional; and (2) the Ordinance being valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program. The City Council authorizes and directs the City Manager to execute the Agreement on behalf of the City, subject to any minor clarifying, conforming and technical changes as may be approved by City Attorney. The City Manager is further authorized and directed to take such actions and execute such documents as may be necessary to carry out the obligations of the City under the Agreement.

Section 4. **CEQA.** The City Council finds, under Title 14 of the California Code of Regulations, Section 15378(b)(4), that this Resolution is exempt from the requirements of the California Environmental Quality Act ("CEQA") in that it is not a "project," but instead consists of the creation and continuation of a governmental funding mechanism for potential future projects and programs, and does not commit funds to any specific project or program. The City Council, therefore, directs that a Notice of Exemption be filed with the County Clerk of the County of Los Angeles in accordance with CEQA Guidelines.

Section 5. **Severability.** If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 6. **Certification.** The City Clerk shall certify to the adoption of this Resolution.

Section 7. **Effective Date.** This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Covina, on the 20th day of September 2011, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

JOHN C. KING, Mayor

ATTEST:

Kay Manning, City Clerk

APPROVED AS TO FORM:

City Attorney

Exhibit A

Community Remittance Funding Agreement

RESOLUTION NO. 11-691

**A RESOLUTION OF THE COVINA REDEVELOPMENT AGENCY
CONDITIONALLY APPROVING AND AUTHORIZING THE EXECUTION
OF A COMMUNITY REMITTANCE FUNDING AGREEMENT BY AND
BETWEEN THE CITY OF COVINA AND THE COVINA
REDEVELOPMENT AGENCY PROVIDING FOR THE TRANSFER OF TAX
INCREMENT REVENUE TO THE CITY IN AN AMOUNT NOT TO
EXCEED THE AMOUNT OF THE COMMUNITY REMITTANCE
REQUIRED UNDER AB 1X 27**

WHEREAS, pursuant to the Community Redevelopment Law (Health and Safety Code sections 33000 *et seq.*), the City Council of the City of Covina (“City”) created the Covina Redevelopment Agency (“Agency”) to serve as the redevelopment agency within the City; and

WHEREAS, the Agency has been responsible for implementing the Redevelopment Plan(s) for the Covina Redevelopment Agency Project Area One, Project Area Two, and Project Area Two Amended Area covering certain properties within the City (“Project Area(s)”); and

WHEREAS, as part of the 2011-2012 State budget bill, the California Legislature enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments; and

WHEREAS, specifically, AB 1X 26 prohibits agencies from taking numerous actions, effective immediately and purportedly retroactively, and additionally provides that agencies are deemed to be dissolved as of October 1, 2011; and

WHEREAS, AB 1X 27 provides that a community may participate in an “Alternative Voluntary Redevelopment Program,” in order to enable a redevelopment agency within that community to remain in existence and carry out the provisions of the CRL, by enacting an ordinance agreeing to comply with Part 1.9 of Division 24 of the Health and Safety Code; and

WHEREAS, on July 19, 2011, the City Council adopted Ordinance No. 11-1999, stating the City’s election to participate in the program, subject to certain terms and conditions, and of its intent to notify the Los Angeles County Auditor-Controller, the Controller of the State of California, and the California Department of Finance of such election (“Ordinance”); and

WHEREAS, participation in the Alternative Voluntary Redevelopment Program requires the City to remit specified annual amounts to the county auditor-controller (“Community Remittance”); and

WHEREAS, the California Director of Finance has notified the City that its Community Remittance for Fiscal Year 2011-2012 is Two Million Eight Hundred Seventeen Thousand Eight Hundred Seventeen Dollars (\$2,817,817.00); and

WHEREAS, a Petition for Writ of Mandate was filed in the Supreme Court of the State of California on July 18, 2011 (*California Redevelopment Association, et al. v. Ana Matosantos, et al.*, Case No. 5194861), challenging the constitutionality of AB 1X 26 and AB 1X 27 on behalf of cities, counties and redevelopment agencies and requesting a stay of enforcement of AB 1X 26 and AB 1X 27 pending the Supreme Court's determination of the constitutionality of AB 1X 26 and AB 1X 27; and

WHEREAS, on August 11, 2011, the Supreme Court agreed to take the case and issued an order for the immediate stay of enforcement of AB 1X 26 in part, which suspended all new redevelopment activity, and AB 1X 27 in its entirety, such that the City and the Agency cannot currently pursue new redevelopment activity under the Alternative Voluntary Redevelopment Program; and

WHEREAS, on August 17, 2011, the Supreme Court modified its order to clarify that Health and Safety Code Sections 34161 through 34169.5, enacted by AB 1X 26, and Health and Safety Code Section 34194(b)(2), enacted by AB 1X 27, are not stayed ("Court's Stay"); and

WHEREAS, California Health and Safety Code Section 34194.2 provides that the City may enter into an agreement with the Agency, whereby the Agency will annually transfer tax increment revenue to the City, in an amount not to exceed the amount of the Community Remittance for such fiscal year, for the purpose of financing activities within the Project Area(s) related to the Agency's goals ("Agreement"); and

WHEREAS, because Health and Safety Code Section 34194.2 is stayed by the Court's Stay, the Agency and the City desire to enter into this Agreement, effective on the condition that the Supreme Court orders that the Court's Stay be lifted or modified in a manner that permits the Agency and the City to enter into the Agreement to establish a yearly obligation of the Agency to transfer tax increment revenue to the City on the condition that the Agency's transfer of tax increment revenue and the City's payment of the Community Remittance will be made only if there is a final determination that AB 1X 26 and AB 1X 27 are constitutional and the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program; and

WHEREAS, the City reserves the right, whether any Community Remittance has been paid, to challenge the legality of AB 1X 26 and AB 1X 27; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

THE COVINA REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Finding. Upon consideration of the facts set forth in the staff report accompanying this Resolution and other written and oral evidence presented to the Agency, the Agency finds that the transfer of tax increment revenue from the Agency to the City for the funding of the Community Remittance payment by the City will: (1) allow the Agency to remain in existence and continue to act to accomplish the Agency's goals in the Project Area(s) in the best interest of the health, safety and welfare of the City's residents; and (2) free the City from committing general fund revenues or other City assets to pay the Community Remittance for any fiscal year.

Section 3. Approval of Agreement. The Agency hereby conditionally approves the Agreement in substantially the form attached hereto as Exhibit A and incorporated herein by reference. The Agreement shall be effective upon the Court's Stay being lifted or modified in a manner that permits the Agency and the City to enter into the Agreement, and the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is deemed valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program. The Agreement provides that the Agency's obligation to transfer tax increment revenues to the City and the City's payment of the Community Remittance will be conditioned upon: (1) a final determination that AB 1X 26 and AB 1X 27 are constitutional; and (2) the Ordinance being valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program. The Agency authorizes and directs the Executive Director to execute the Agreement on behalf of the Agency, subject to any minor clarifying, conforming and technical changes as may be approved by Agency Counsel. The Executive Director is further authorized and directed to take such actions and execute such documents as may be necessary to carry out the obligations of the Agency under the Agreement.

Section 4. CEQA. The Agency finds, under Title 14 of the California Code of Regulations, Section 15378(b)(4), that this Resolution is exempt from the requirements of the California Environmental Quality Act ("CEQA") in that it is not a "project," but instead consists of the creation and continuation of a governmental funding mechanism for potential future projects and programs, and does not commit funds to any specific project or program. The Agency, therefore, directs that a Notice of Exemption be filed with the County Clerk of the County of Los Angeles in accordance with CEQA Guidelines.

Section 5. Severability. If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or

application, and to this end the provisions of this Resolution are severable. The Agency hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 6. **Certification.** The Agency Secretary shall certify to the adoption of this Resolution.

Section 7. **Effective Date.** This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED at a regular meeting of the Covina Redevelopment Agency, on the 20th day of September 2011, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

JOHN C. KING, Chairperson

ATTEST:

Kay Manning, Agency Secretary

APPROVED AS TO FORM:

Agency Counsel

Exhibit A

Community Remittance Funding Agreement

RESOLUTION NO. 11-692

**A RESOLUTION OF THE COVINA REDEVELOPMENT AGENCY
CONDITIONALLY REDUCING ITS ALLOCATION TO THE LOW AND
MODERATE INCOME HOUSING FUND FOR FISCAL YEAR 2011-12 AND
MAKING CERTAIN FINDINGS AND DETERMINATIONS**

WHEREAS, pursuant to the Community Redevelopment Law (Health and Safety Code § 33000, *et seq.*), the City Council of the City of Covina (“City”) created the Covina Redevelopment Agency (“Agency”) to serve as the redevelopment agency within the City; and

WHEREAS, the Agency has been responsible for implementing the Redevelopment Plan(s) for the Covina Redevelopment Agency Project Area One, Project Area Two, and Project Area Two Amended Area covering certain properties within the City; and

WHEREAS, Health and Safety Code Sections 33334.2 and 33334.3 require every redevelopment agency to deposit 20 percent of taxes allocated to the agency pursuant to Health and Safety Code Section 33670 (“Tax Increment”) in a Low and Moderate Income Housing Fund (“Housing Fund”) for the purpose of increasing, improving and preserving the community’s supply of low and moderate income housing; and

WHEREAS, as part of the 2011-2012 State budget bill, the California Legislature enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, requiring that each redevelopment agency be dissolved unless the community that created it enacts an ordinance committing it to making certain payments; and

WHEREAS, specifically, AB 1X 26 prohibits agencies from taking numerous actions, effective immediately and purportedly retroactively, and additionally provides that agencies are deemed to be dissolved as of October 1, 2011; and

WHEREAS, AB 1X 27 provides that a community may participate in an “Alternative Voluntary Redevelopment Program,” in order to enable a redevelopment agency within that community to remain in existence and carry out the provisions of the CRL, by enacting an ordinance agreeing to comply with Part 1.9 of Division 24 of the Health and Safety Code; and

WHEREAS, on August 19, 2011, the City adopted Ordinance No. 11-1998, stating the City’s election to participate in the Alternative Voluntary Redevelopment Program, subject to certain terms and conditions, and of its intent to notify the Los Angeles County Auditor-Controller, the Controller of the State of California, and the California Department of Finance of such election; and

WHEREAS, participation in the Alternative Voluntary Redevelopment Program requires the City to remit specified annual amounts to the county auditor-controller (“Community Remittance”); and

WHEREAS, the California Director of Finance has notified the City that its Community Remittance for Fiscal Year 2011-2012 is Two Million Eight Hundred Seventeen Thousand Eight Hundred Seventeen Dollars (\$2,817,817.00); and

WHEREAS, a Petition for Writ of Mandate was filed in the Supreme Court of the State of California on July 18, 2011 (*California Redevelopment Association, et al. v. Ana Matosantos, et al.*, Case No. 5194861), challenging the constitutionality of AB 1X 26 and AB 1X 27 on behalf of cities, counties and redevelopment agencies and requesting a stay of enforcement of AB 1X 26 and AB 1X 27 pending the Supreme Court's determination of the constitutionality of AB 1X 26 and AB 1X 27; and

WHEREAS, on August 11, 2011, the Supreme Court agreed to take the case and issued an order for the immediate stay of enforcement of AB 1X 26 in part, which suspended all new redevelopment activity, and AB 1X 27 in its entirety, such that the City and the Agency cannot currently pursue new redevelopment activity under the Alternative Voluntary Redevelopment Program; and

WHEREAS, on August 17, 2011, the Supreme Court modified its order to clarify that Health and Safety Code Sections 34161 through 34169.5, enacted by AB 1X 26, and Health and Safety Code Section 34194(b)(2), enacted by AB 1X 27, are not stayed ("Court's Stay"); and

WHEREAS, the City and the Agency conditionally entered into that certain Community Remittance Funding Agreement, dated as of September 20, 2011 ("Funding Agreement"), pursuant to Health and Safety Code Section 34194.2, as enacted by AB 1X 27, whereby the Agency agreed to transfer a portion of its annual Tax Increment each fiscal year to the City, in an amount not to exceed the amount of the City's Community Remittance payable for such fiscal year; and

WHEREAS, because Health and Safety Code Section 34194.2 is stayed by the Court's Stay, the Funding Agreement is only effective on the condition that the Supreme Court orders that the Court's Stay be lifted or modified in a manner that permits the Agency and the City to enter into the Funding Agreement to establish a yearly obligation of the Agency to transfer Tax Increment to the City on the condition that the Agency's transfer of Tax Increment and the City's payment of the Community Remittance will be made only if there is a final determination that AB 1X 26 and AB 1X 27 are constitutional and the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program; and

WHEREAS, for Fiscal Year 2011-2012, Health and Safety Code Section 34194.3, as enacted by AB 1X 27, authorizes a redevelopment agency to be exempt from making the full allocation required to be made to the agency's Housing Fund, if the agency finds that there are insufficient other moneys to meet the agency's debt and other obligations, current priority program needs, or the agency's obligations under the Funding Agreement; and

WHEREAS, because Health and Safety Code Section 34914.3 is also stayed by the Court's Stay, the Agency desires to make the findings required in Health and Safety Code Section 34194.3 and reduce its allocation of Tax Increment to the Housing Fund for Fiscal Year 2011-12 on the following conditions: (1) the Court's Stay is lifted or modified in a manner that permits the City and the Agency to enter into the Funding Agreement; (2) a final determination is made that AB 1X 26 and AB 1X 27 are constitutional so that the Agency's transfer of Tax Increment to the City and the City's payment of the Community Remittance can be made; and (3) the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

THE COVINA REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Finding of Insufficient Other Moneys. Upon consideration of the facts set forth in the staff report accompanying this Resolution and other written and oral evidence presented to the Agency, the Agency finds that there are insufficient other moneys to meet the Agency's debt and other obligations, current priority program needs, and the Agency's obligations under the Funding Agreement, unless it is able to use the Tax Increment that would otherwise be allocated to the Agency's Housing Fund for Fiscal Year 2011-2012. The Agency hereby determines that it is necessary to reduce its allocation of Tax Increment to the Housing Fund for Fiscal Year 2011-12 by One Million Seven Hundred and Six Thousand Eight Hundred Dollars (\$1,706,800) (the "Housing Allocation Reduction").

Section 3. Authorization to Execute Documents. The Agency hereby authorizes the Agency Executive Director, or designee, to take such actions as are necessary and appropriate to implement the Housing Allocation Reduction for Fiscal Year 2011-12.

Section 4. Conditional Effectiveness. This Resolution shall become effective only upon the occurrence of the following conditions: (1) the Court's Stay is lifted or modified in a manner that permits the Agency and the City to enter into the Funding Agreement; (2) a final determination is made that AB 1X 26 and AB 1X 27 are constitutional so that the Agency's transfer of Tax Increment to the City and the City's payment of the Community Remittance can be made; and (3) the Ordinance electing to participate in the Alternative Voluntary Redevelopment Program is valid and effective for such purpose or later ratification or re-adoption of such Ordinance by the City or adoption of a new ordinance by the City and, in each case, such action is effective to allow the City and the Agency to proceed pursuant to the Alternative Voluntary Redevelopment Program.

Section 5. **Severability.** If any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Agency hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 6. **Certification.** The Agency Secretary shall certify to the adoption of this Resolution.

Section 7. **Effective Date.** This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED at a regular meeting of the Covina Redevelopment Agency, on the 20th day of September 2011, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

JOHN C. KING, Chairperson

ATTEST:

Kay Manning, Agency Secretary

APPROVED AS TO FORM:

Agency Counsel

COVINA REDEVELOPMENT AGENCY
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: NB 1

STAFF SOURCE: Robert Neiuber, Deputy Executive Director Redevelopment
Elizabeth Hull, Agency Attorney

ITEM TITLE: Resolution No. 11-689 of the Redevelopment Agency of the City of Covina approving and adopting the preliminary draft of the initial Recognized Obligation Payment Schedule pursuant to AB 1X 26.

STAFF RECOMMENDATION

That the Redevelopment Agency:

- 1.) Adopt **Resolution No. 11-689** (attached as Exhibit A) a Resolution of the Covina Redevelopment Agency approving and adopting the preliminary draft of the initial Recognized Obligation Payment Schedule pursuant to AB 1X 26.

FISCAL IMPACT

There is no immediate fiscal impact associated with the recommended item. There is the potential for significant future fiscal impact as this item could limit the obligations that Agency funds could continue to pay for in the future should the Covina Redevelopment Agency be eliminated due to AB 1x 26.

BACKGROUND

The Redevelopment Agency of the City of Covina ("Agency") was created by the City Council for the purposes of implementing redevelopment activities in the City. The City Council adopted the Redevelopment Plan for the Covina Redevelopment Project Area One and Covina Redevelopment Project Area 2 in accordance with the Community Redevelopment Law (Health and Safety Code § 33000 *et seq.*) ("CRL"). The Covina Redevelopment Project Areas were found to have a significant number of physical and economic blighting conditions that necessitated adoption of the Redevelopment Plan. The Redevelopment Plan authorizes the Agency to receive tax increment revenue to pay for programs and projects that address these conditions consistent with the CRL.

The Governor recently signed into law Assembly Bill 1X 26 and Assembly Bill 1X 27 as part of the State budget package which have the combined effect of abolishing every redevelopment agency unless the community that created the agency elects to participate in the "Alternative Voluntary Redevelopment Program" ("Program") by ordinance. Participation in the Program includes an agreement to pay a "community remittance".

A Petition for Writ of Mandate challenging the constitutionality of AB 1X 26 and AB 1X 27 was filed on July 18, 2011 in the Supreme Court of the State of California.

On August 11, 2011, the Supreme Court agreed to take the case and issued an order for the immediate stay of enforcement of AB 1X 26 in part and AB 1X 27 in its entirety. On August 17, 2011, the Supreme Court modified its stay to clarify that Health and Safety Code Sections 34161 through 34169.5, enacted by AB 1X 26, and Health and Safety Code Section 34194(b)(2), enacted by AB 1X 27, are not stayed ("Court's Stay").

The Court's Stay did not stay the enforcement of Health and Safety Code Section 34169(h), which requires agencies to prepare a preliminary draft of the initial Recognized Obligation Payment Schedule ("ROPS") by September 30, 2011. Depending on the outcome of the litigation, the ROPS may eventually serve as the basis for the payment of the Agency's outstanding financial obligations by the Agency's successor agency.

The ROPS must list all of the "enforceable obligations" of the Agency as defined in the legislation and the minimum amounts and due dates of payments required by each enforceable obligation for six month periods beginning with January 1, 2012 through June 30, 2012, and is subject to approval by an oversight board, the county auditor-controller, the State Controller, and the Department of Finance. "Enforceable obligations" include: bonds; loans legally required to be repaid pursuant to a payment schedule with mandatory repayment terms; payments required by the federal government, preexisting obligations to the state or obligations imposed by state law; judgments, settlements or binding arbitration decisions that bind the agency; legally binding and enforceable agreements or contracts; contracts or agreements necessary for the continued administration or operation of the agency, including agreements to purchase or rent office space, equipment and supplies. "Enforceable obligations" do not include agreements or arrangements between the Agency and the City, except those entered into on or before December 31, 2010 solely for the purpose of securing or repaying indebtedness obligations. Notwithstanding the previous sentence, loan agreements entered into between the Agency and the City within two years of the date of creation of the Agency are deemed enforceable obligations. The ROPS is also required to identify one or more of the following sources of payment for each enforceable obligation: the Low and Moderate Income Housing Fund; bond proceeds; reserve balances; administrative cost allowance; the Redevelopment Property Tax Trust Fund, but only to the extent no other funding source is available or when payment is required from property tax revenues; and other revenue sources, including rents, concessions, asset sale proceeds, interest earnings, and other revenues approved by an oversight board.

The initial draft of the ROPS must also include, from October 1, 2011, a schedule showing all of the dates and amounts of payments for each enforceable obligation for the remainder of the time during which the redevelopment agency is authorized to obligate property tax increment.

Resolution No. 11-689 approves and adopts the preliminary draft of the initial ROPS, which is attached hereto.

Although the Agency is responsible for preparing the preliminary draft of the ROPS, the final version is to be prepared by the Agency's successor agency, which will be necessary if the stay is lifted and the Agency is dissolved. The successor agency will not be able to make any payment

unless they are set forth in the ROPS. The Supreme Court has announced its intent to decide the case by January 15, 2012.

RELEVANCE TO THE STRATEGIC PLAN

This shift of local funds will have a detrimental effect on the community's ability to enhance the financial stability of the City. Agency funds used previously to eliminate blight, improve access to and create affordable housing, and create jobs will be lost to the community.

EXHIBITS

- A. Resolution No 11-689 a Resolution of the Covina Redevelopment Agency approving and adopting the preliminary draft of the initial Recognized Obligation Payment Schedule pursuant to AB 1X 26.
- B. Preliminary draft of the initial Recognized Obligation Payment Schedule

| | |
|--|---|
| REVIEW TEAM ONLY | |
| City Attorney:  | Finance Director:  |
| City Manager:  | Other: _____ |

RESOLUTION NO. 11-689

**A RESOLUTION OF THE REDEVELOPMENT AGENCY
OF THE CITY OF COVINA, CALIFORNIA APPROVING
AND ADOPTING THE PRELIMINARY DRAFT OF THE
INITIAL RECOGNIZED OBLIGATION PAYMENT
SCHEDULE PURSUANT TO AB 1X 26**

WHEREAS, pursuant to the Community Redevelopment Law (Health and Safety Code Sections 33000 *et seq.*), the City Council of the City of Covina (“City”) created the Redevelopment Agency of the City of Covina (“Agency”) to serve as the redevelopment agency within the City; and

WHEREAS, the Agency has been responsible for implementing the Redevelopment Plan for Covina Redevelopment Project Area One and Covina Redevelopment Project Area 2 covering certain properties within the City; and

WHEREAS, as part of the 2011-2012 State budget bill, the California State Legislature recently enacted, and the Governor signed, companion bills AB 1X 26 and AB 1X 27, which eliminate every redevelopment agency unless the community that created it adopts an ordinance agreeing to participate in an Alternative Voluntary Redevelopment Program which requires the payment of an annual “community remittance” payment; and

WHEREAS, on July 18, 2011, the League of California Cities and the California Redevelopment Association filed suit in the Supreme Court of the State of California challenging the constitutionality of and requesting a stay of enforcement of AB 1X 26 and AB 1X 27; and

WHEREAS, on August 11, 2011, the Supreme Court agreed to take the case and issued and order for the immediate stay of the enforcement of AB 1X 26 in part and AB 1X 27 in its entirety; and

WHEREAS, on August 17, 2011, the Court modified its stay to clarify that Health and Safety Code Sections 34161 through 34169.5, enacted by AB 1X 26, are not subject to the stay; and

WHEREAS, Health and Safety Code Section 34169(h), enacted by AB 1X 26, requires redevelopment agencies to prepare, by September 30, 2011, a preliminary draft of the initial Recognized Obligation Payment Schedule (“ROPS”).

NOW, THEREFORE, BE IT RESOLVED, determined and ordered by the Redevelopment Agency of the City of Covina as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Approval and Adoption of ROPS. The Agency hereby approves and adopts the preliminary draft of the initial ROPS, in substantially the form attached hereto as Exhibit A, as required by Health and Safety Code Section 34169(h).

Section 3. Future Action. The Agency hereby authorizes the Agency Executive Director, or his or her designee, to provide the preliminary draft of the initial ROPS to the Agency's successor agency, if the Supreme Court's stay is lifted or modified in a manner that permits a successor agency to be established for the Agency pursuant to Part 1.85 to Division 24 of the Health and Safety Code, enacted by AB 1X 26.

Section 4. Certification. The Agency Secretary shall certify to the adoption of this Resolution.

Section 5. Effective Date. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED at a regular meeting of the Covina Redevelopment Agency, on the 20th day of September 2011, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

JOHN C. KING, Chairperson

ATTEST:

Kay Manning, Agency Secretary

APPROVED AS TO FORM:

Agency Counsel

EXHIBIT A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

RECOGNIZED OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34167 and 34169 (*)

as of 8/25/11 FY 11/12

| Project Name / Debt Obligation | Payee | Description | Total Outstanding Debt or Obligation | Total Due During Fiscal Year | Payments by month | | | | | | Total |
|---|-------------------------------|---|--------------------------------------|------------------------------|-------------------|-----------------|---------------|-----------------|---------------|---------------|-----------------|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | |
| 1) 1997 Tax Allocation Bonds Series A | Bank of New York | Bond issue to fund non-housing projects | 1,738,599.00 | 148,586.00 | | | | | 33,230.00 | | \$ 33,230.00 |
| 2) 1997 Tax Allocation Bonds Series B | Bank of New York | Bond issue to fund non-housing projects | 3,890,700.00 | 487,350.00 | | | | | 74,550.00 | | \$ 74,550.00 |
| 3) 2002 Tax Allocation Bonds Series A | Bank of New York | Bond issue to fund non-housing projects | 18,454,218.00 | 441,834.00 | | | | | 57,797.00 | | \$ 57,797.00 |
| 4) 2004 Tax Allocation Bonds Series A | Bank of New York | Bond issue to fund non-housing projects | 16,127,589.00 | 1,279,121.00 | | | | | 278,348.00 | | \$ 278,348.00 |
| 5) 2004 Tax Allocation Bonds Series B-1 | Bank of New York | Bond issue to fund housing projects | 5,058,633.00 | 390,716.00 | | | | | 90,439.00 | | \$ 90,439.00 |
| 6) 2004 Tax Allocation Bonds Series B-2 | Bank of New York | Bond issue to fund non-housing projects | 798,408.00 | 798,408.00 | | | | | 0.00 | | \$ - |
| 7) Note Payable 626 S Citrus Avenue | US Bank | Property purchased for redevelopment | 656,516.00 | 145,923.00 | 12,160.25 | 12,160.25 | 12,160.25 | 12,160.25 | 12,160.25 | 12,160.25 | \$ 72,961.50 |
| 8) Lease Payable 611 S Citrus | Al-Sal Oil | Property lease | 1,193,372.00 | 92,258.00 | 7,333.33 | 7,333.33 | 7,333.33 | 7,333.33 | 7,333.33 | 7,333.33 | \$ 43,999.98 |
| 9) Lease Payable RJS Financial | RJS Financial | Property lease | 3,438,960.00 | 598,080.00 | 49,840.00 | 49,840.00 | 49,840.00 | 49,840.00 | 49,840.00 | 49,840.00 | \$ 299,040.00 |
| 10) Low-Mod Housing Program | City of Covina/Covina Housing | low/mod programs, admin, consultant, emp | 6,958,170.00 | 480,450.00 | 40,037.50 | 40,037.50 | 40,037.50 | 40,037.50 | 40,037.50 | 40,037.50 | \$ 240,225.00 |
| 11) Rental Subsidies | Vista Pointe | Low-Moderate Rental subsidy | 7,269.91 | 5,172.00 | | | | | | | \$ - |
| 12) Rental Subsidies | Lewis Operating | Low-Moderate Rental subsidy | 30,503.58 | 21,701.04 | | | | | | | \$ - |
| 13) Rental Subsidies | Mercy Moreno | Low-Moderate Rental subsidy | 2,226.51 | 1,584.00 | | | | | | | \$ - |
| 14) Wings | YWCA Wings | Transitional housing | 106,000.00 | 0.00 | | | | | | | \$ - |
| 15) 147-151 E College St | Housing fund | Repayment to LMH | 715,000.00 | 0.00 | | | | | | | \$ - |
| 16) Shoppers Lane | Gentry Brothers, Inc | Public Improvements | 101,295.00 | 101,295.00 | | | 0.00 | | | | \$ - |
| 17) 200 W Rowland | Covina Gardens KBS L.P. | Low-Mod housing renovations | 2,500,000.00 | 2,500,000.00 | 500,000.00 | 500,000.00 | | | | | \$ 1,000,000.00 |
| 18) Habitat - 436 E Cypress | Habitat for Humanity | Grant for building of affordable home | 86,000.00 | 36,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | 4,000.00 | | \$ 20,000.00 |
| 19) McGill House | CCLA & others | Low-moderate Transitional housing | 500,000.00 | 27,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 6,000.00 | 5,000.00 | 4,000.00 | \$ 21,000.00 |
| 20) DPAP | City of Covina/Covina Housing | Downpayment assistance program | 150,000.00 | 150,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | 30,000.00 | | \$ 150,000.00 |
| 21) 135 E Badillo (old BofA) | City of Covina/Covina Housing | Low-moderate housing | 50,000.00 | 0.00 | | | | | | | \$ - |
| 22) Neighborhood Preservation Services | City of Covina | Neighborhood Preservation Employee Costs | 3,639,138.00 | 200,740.00 | 16,728.33 | 16,728.33 | 16,728.33 | 16,728.33 | 16,728.33 | 16,728.33 | \$ 100,369.98 |
| 23) Land Exchange Agreement | Covina Valley USD | Equipment removal and site preparation | 50,000.00 | 50,000.00 | 50,000.00 | | | | | | \$ 50,000.00 |
| 24) Vocational Facility | Covina Valley USD | Build new educational facility | 1,300,000.00 | 1,300,000.00 | | 1,300,000.00 | | | | | \$ 1,300,000.00 |
| 25) Farmers Market | Russ Davis | Farmers Market operation | 3,000.00 | 3,000.00 | | | | | | | \$ - |
| 26) Rental Subsidy Program | City of Covina/Covina Housing | Low-Moderate housing rental subsidy | 900,000.00 | 0.00 | | | | | | | \$ - |
| 27) Heritage Plaza | MG Enterprises | Park Construction | 1,455,500.00 | 1,455,500.00 | | | | | | | \$ - |
| 28) Heritage Plaza | Willdan | Project management | 44,940.00 | 44,940.00 | | | | | | | \$ - |
| 29) Heritage Plaza | Willdan | Project design | 18,126.00 | 18,126.00 | | | | | | | \$ - |
| 30) Hospital Project | City of Covina | Citrus Valley Health Partners Intercommunit | 2,000,000.00 | 0.00 | | | | | | | \$ - |
| Totals - This Page | | | \$ 71,974,164.00 | \$ 10,777,784.04 | \$ 712,099.41 | \$ 1,962,099.41 | \$ 162,099.41 | \$ 166,099.41 | \$ 699,463.41 | \$ 130,099.41 | \$ 3,831,960.46 |
| Totals - Page 2 | | | \$ 112,542,509.00 | \$ 4,991,067.00 | \$1,590,012.66 | \$ 181,104.16 | \$ 181,104.16 | \$ 1,590,012.66 | \$ 181,104.16 | \$ 181,104.16 | \$ 3,904,441.96 |
| Totals - Page 3 | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Totals - Page 4 | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Totals - Other Obligations | | | \$ 35,447,717.00 | \$ 1,478,050.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 36,365.00 | \$ - |
| Grand total - All Pages | | | \$ 219,964,390.00 | \$ 17,246,901.04 | \$2,302,112.07 | \$ 2,143,203.57 | \$ 343,203.57 | \$ 1,756,112.07 | \$ 880,567.57 | \$ 347,568.57 | \$ 7,736,402.42 |

RECOGNIZED OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34167 and 34169 (*)

| Project Name / Debt Obligation | Payee | Description | Total Outstanding Debt or Obligation | Total Due During Fiscal Year | Payments by month | | | | | | Total |
|--|---------------------------|--|--------------------------------------|------------------------------|-------------------|---------------|---------------|-----------------|---------------|---------------|-----------------|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | |
| 1) Rehabilitation and Preservation | City of Covina/Covina Hou | Affordable housing programs | 2,000,000.00 | 0.00 | | | | | | | \$ - |
| 2) Downtown Site | City of Covina/Covina Hou | New housing Initiatives-affordable housing | 12,000,000.00 | 0.00 | | | | | | | \$ - |
| 3) Scattered Multi-family | City of Covina/Covina Hou | Affordable housing Rehab Sites | 4,298,000.00 | 0.00 | | | | | | | \$ - |
| 4) Scattered Single-family | City of Covina/Covina Hou | Affordable housing sites | 4,000,000.00 | 0.00 | | | | | | | \$ - |
| 5) Employee Obligations | City of Covina | Redevelopment Employee costs | 14,063,371.00 | 532,110.00 | 44,342.50 | 44,342.50 | 44,342.50 | 44,342.50 | 44,342.50 | 44,342.50 | \$ 266,055.00 |
| 6) City Services and Overhead | City of Covina | Administration, overhead, etc | 15,981,697.00 | 1,059,400.00 | 88,283.33 | 88,283.33 | 88,283.33 | 88,283.33 | 88,283.33 | 88,283.33 | \$ 529,699.98 |
| 7) Redevelopment Programs | City of Covina/BB&K/HDL | Programs, capital proj, consultants, marketing | 19,688,808.00 | 581,740.00 | 48,478.33 | 48,478.33 | 48,478.33 | 48,478.33 | 48,478.33 | 48,478.33 | \$ 290,869.98 |
| 8) Land Acquisition | City of Covina | Elimination of blight | 10,000,000.00 | 0.00 | | | | | | | \$ - |
| 9) Parking Lot Acquisition and Cons | City of Covina | Elimination of blight & creation of LMH | 5,000,000.00 | 0.00 | | | | | | | \$ - |
| 10) Corridor Revitalization & Streets | City of Covina | Elimination of blight | 5,000,000.00 | 0.00 | | | | | | | \$ - |
| 11) Corners of Citrus & Rowland | City of Covina | Elimination of blight Project Area 1 | 1,000,000.00 | 0.00 | | | | | | | \$ - |
| 12) Radisson Freeway Sign | City of Covina | Elimination of blight Project Area 1 | 1,000,000.00 | 0.00 | | | | | | | \$ - |
| 13) South Citrus Auto Coridor | City of Covina | Elimination of blight Project Area 1 | 500,000.00 | 0.00 | | | | | | | \$ - |
| 14) Public Infrastructure & Facilities | City of Covina | Elimination of blight Project Area 2 | 1,500,000.00 | 0.00 | | | | | | | \$ - |
| 15) Potential Mixed use Projects | City of Covina/Covina Hou | Elimination of blight/provide affordable hous | 1,000,000.00 | 0.00 | | | | | | | \$ - |
| 16) Public Infrastructure & Facilities | City of Covina | Elimination of blight Project Area 2 | 1,000,000.00 | 0.00 | | | | | | | \$ - |
| 17) Downtown Revitalization | City of Covina | Elimination of blight Project Area 2 | 1,000,000.00 | 0.00 | | | | | | | \$ - |
| 18) AB1x 27 Payment | Los Angeles County | "voluntary" payment initial | 2,817,817.00 | 2,817,817.00 | 1,408,908.50 | | | 1,408,908.50 | | | \$ 2,817,817.00 |
| 19) AB1x 27 Payment | Los Angeles County | "voluntary" payment ongoing - estimated to b | 10,692,816.00 | 0.00 | | | | | | | \$ - |
| 20) | | | | | | | | | | | \$ - |
| 21) | | | | | | | | | | | \$ - |
| 22) | | | | | | | | | | | \$ - |
| 23) | | | | | | | | | | | \$ - |
| 24) | | | | | | | | | | | \$ - |
| 25) | | | | | | | | | | | \$ - |
| 26) | | | | | | | | | | | \$ - |
| 27) | | | | | | | | | | | \$ - |
| 28) | | | | | | | | | | | \$ - |
| 29) | | | | | | | | | | | \$ - |
| 30) | | | | | | | | | | | \$ - |
| 31) | | | | | | | | | | | \$ - |
| 32) | | | | | | | | | | | \$ - |
| 33) | | | | | | | | | | | \$ - |
| 34) | | | | | | | | | | | \$ - |
| 35) | | | | | | | | | | | \$ - |
| 36) | | | | | | | | | | | \$ - |
| 37) | | | | | | | | | | | \$ - |
| 38) | | | | | | | | | | | \$ - |
| 39) | | | | | | | | | | | \$ - |
| 40) | | | | | | | | | | | \$ - |
| Totals - This Page | | | \$ 112,542,509.00 | \$ 4,991,067.00 | \$ 1,590,012.66 | \$ 181,104.16 | \$ 181,104.16 | \$ 1,590,012.66 | \$ 181,104.16 | \$ 181,104.16 | \$ 3,904,441.96 |

RECOGNIZED OTHER OBLIGATION PAYMENT SCHEDULE
 Per AB 26 - Section 34167 and 34169 (*)

| Project Name / Debt Obligation | Payee | Description | Total Outstanding Debt or Obligation | Total Due During Fiscal Year | Payments by month | | | | | | Total |
|---|------------------------------|---------------------------------------|--------------------------------------|------------------------------|-------------------|-----------|----------|------------|------------|--------------|---------------|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | |
| 1) Housing Set Aside Deferral 1995 | Housing Fund | Repayment for housing fund | 371,458.00 | 44,000.00 | | | | | | | \$ - |
| 2) SERAF loan from Housing 2010 | Housing Fund | Repayment for housing fund | 2,540,091.00 | 0.00 | | | | | | | \$ - |
| 3) SB211 Statutory Tax Sharing | various taxing entities | Payments per CRL 33607.5 & 7 | 17,625,182.00 | 372,000.00 | | | | | | | \$ - |
| 4) Statutory Payments | Los Angeles County | Payments per CRL 33607.5 & 7 | 1,762,518.00 | 216,259.00 | 101,690.00 | 10,132.00 | 35.00 | 2,869.00 | 54,561.00 | 34,688.00 | \$ 203,975.00 |
| 5) Statutory Payments | Los Angeles County | Payments per CRL 33676 | 7,722,549.00 | 665,000.00 | 13,946.00 | 23,943.00 | 3,257.00 | 145,764.00 | 138,085.00 | 1,677.00 | \$ 326,672.00 |
| 6) Statutory Payments | Los Angeles County | Payments per CRL 33676 | 1,103,221.00 | 76,771.00 | | | | | | | \$ - |
| 7) SB211 Statutory Tax Sharing | various taxing entities | Payments per CRL 33607.5 & 7 | 3,677,404.00 | 85,000.00 | | | | | | | \$ - |
| 8) SERAF loan from Housing 2011 | Housing Fund | Repayment for housing fund | 522,454.00 | 0.00 | | | | | | | \$ - |
| 9) Maintenance of Agency owned property | Andy Gump/United fencing | Maintain assets under AB1X 26 | 50,000.00 | 10,000.00 | | | | | 9,300.00 | | \$ 9,300.00 |
| 10) Rental Covenants | ULI/Covina Housing Authority | Monitor affordable housing compliance | 70,320.00 | 6,500.00 | | | | | | | \$ - |
| 11) For Sale Covenants | Covina Housing Authority | Monitor affordable housing compliance | 2,520.00 | 2,520.00 | | | | | 2,520.00 | | \$ 2,520.00 |
| 12) | | | | | | | | | | | \$ - |
| 13) | | | | | | | | | | | \$ - |
| 14) | | | | | | | | | | | \$ - |
| 15) | | | | | | | | | | | \$ - |
| 16) | | | | | | | | | | | \$ - |
| 17) | | | | | | | | | | | \$ - |
| 18) | | | | | | | | | | | \$ - |
| 19) | | | | | | | | | | | \$ - |
| 20) | | | | | | | | | | | \$ - |
| 21) | | | | | | | | | | | \$ - |
| 22) | | | | | | | | | | | \$ - |
| 23) | | | | | | | | | | | \$ - |
| 24) | | | | | | | | | | | \$ - |
| 25) | | | | | | | | | | | \$ - |
| 26) | | | | | | | | | | | \$ - |
| 27) | | | | | | | | | | | \$ - |
| 28) | | | | | | | | | | | \$ - |
| Totals - Other Obligations | | | \$ 35,447,717.00 | \$ 1,478,050.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 36,365.00 | \$ - |

CITY OF COVINA
AGENDA ITEM COMMENTARY

MEETING DATE: September 20, 2011

ITEM NO.: NB 2

STAFF SOURCE: Steve Henley, Director of Public Works *SH*
Kalieh Honish, Assistant Director of Public Works *KH*
Paul Hertz, Public Works Superintendent

ITEM TITLE: Approval of Proposed Design for City Hall Fountain

STAFF RECOMMENDATION:

Approve the proposed environmentally-friendly design to renovate the City Hall Fountain.

FISCAL IMPACT:

The recommended action entails no fiscal impact. Additionally, while the current fiscal year's budget contains \$35,000 in the Water Utility's budget (6010-5020-00-55200) to replace the existing fountain with a low-flow water feature and California-friendly, drought-tolerant plants, Global Water proposes to save the City this amount by sponsoring the fountain renovation project.

BACKGROUND:

The fountain located in the City Hall courtyard is a focal point that was donated to the City in 1994 by the Kiwanis Club. Unfortunately, as a result of many years of deferred maintenance the fountain is currently inoperable due to deteriorated piping and malfunctioning electrical equipment and has a significant leak. Staff has made temporary repairs in the past, but the leaks have now caused the fountain to sink into its foundation cracking the surrounding tiles. A complete overhaul of the fountain is needed including a replacement pump and drainage system, new electrical and lighting, as well as cosmetic repairs to the area.

This project was originally proposed by the Water Utility to promote conservation, and to create an on-going example of the City's commitment to sustainability. The design proposed by Global Water provides an attractive example of landscaping that emphasizes reduced water consumption. The new water feature itself will highlight the importance of water, while using significantly less than the pre-existing fountain. The original walls of the fountain will remain intact, but the renovation will result in a low-maintenance, sustainable feature in the City Hall Courtyard that will continue to be a cherished gathering place.

RELEVANCE TO THE STRATEGIC PLAN:

One of the Strategic Plan's Goals is to become an environmentally sustainable community. This item is directly responsive to one of the currently identified objectives under that goal, which is to

“incorporate educational, environmentally sustainable landscape in at least one project on City property.” This project will include educational materials located at the fountain explaining the sustainability goals fundamental to this project.

EXHIBIT:

A. Letter and Design from Global Water Regarding City Hall Fountain

| | | | |
|-------------------------|---|-------------------|---|
| REVIEW TEAM ONLY | | | |
| City Attorney: |  | Finance Director: |  |
| City Manager: |  | Other: | |



September 5, 2011

Mr. Steve Henley, Director of Public Works
 City of Covina
 125 East College Street
 Covina, CA 91723-2199

RE: Global Water / City of Covina City Hall Fountain Project

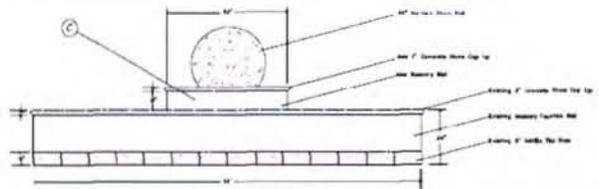
Dear Mr. Henley,

Please find enclosed the design plans for Global Water to retrofit the City Hall Spanish style fountain originally installed by the Kiwanis Club in 1994. Also, below is a summary of the project. We would like to pursue approval from the City at the upcoming September 20, 2011 City Council meeting in order to begin construction soon thereafter.

Project Summary - Global Water will retrofit the fountain and install landscaping and lighting within the existing fountain wall pursuant to the enclosed plan designs. The sustainable design concept includes low water use plantings, low voltage submersible LED lighting, educational water messages and the installation of a low flow water feature containing a Cantera stone ball fountain inscribed with the quote "Water is the driving force of all nature" by Leonardo DaVinci. The fountain will be retrofitted for ease of maintenance with sustainability in mind. In addition to the inscription that will show through the water flowing over the Cantera stone ball, additional educational messages will be displayed for year round enjoyment in the City Hall Plaza by residents, school tours and visitors. The City will provide water and electricity to the fountain.



Should you have questions regarding the enclosures, feel free to contact me directly by phone at (623) 518-4102 or email at cindy.liles@gwresources.com.

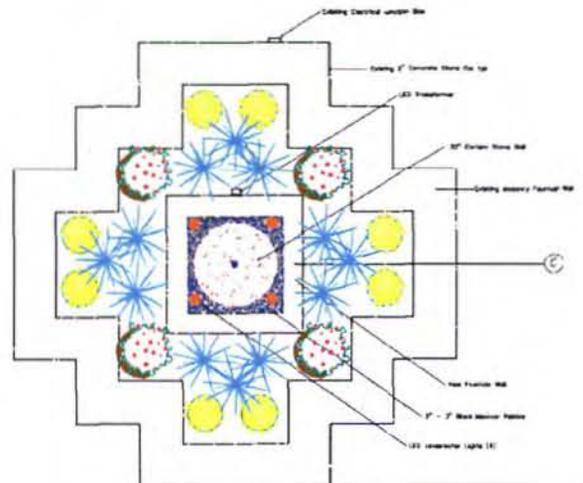


Warm regards,

Cindy M. Liles

Cindy M. Liles
 Executive Vice President and Chief Financial Officer

cc: Ms. Kalieh Honish

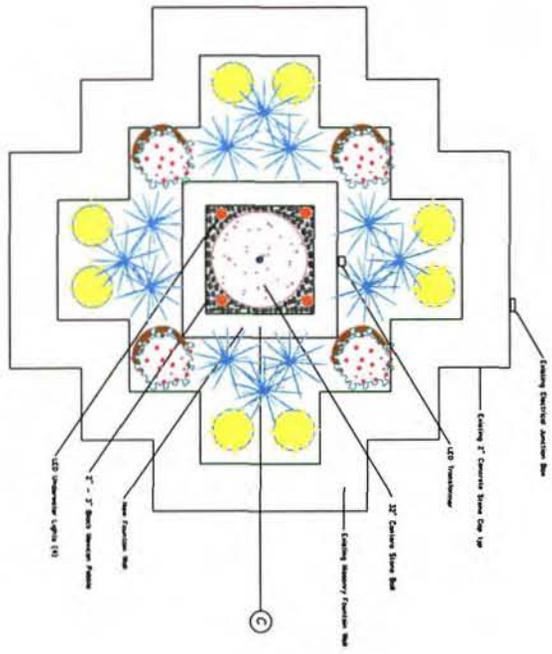


21410 North 19th Avenue, Suite 201, Phoenix, Arizona 85027

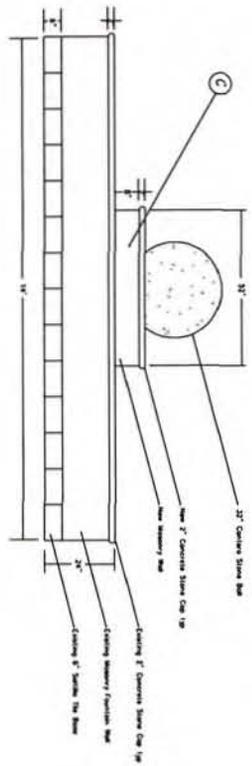
gwresources.com

Phn 623.580.9600

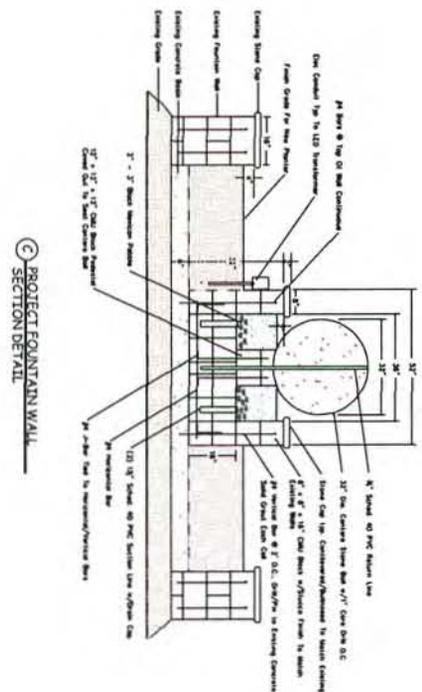
Fax 623.580.9659



PROJECT FOUNTAIN OVERVIEW



PROJECT FOUNTAIN ELEVATION



PROJECT FOUNTAIN WALL SECTION DETAIL

PLANT LEGEND

-  (12) 5 gal. Blue Elf Aloe
-  (8) 12\"/>

LIGHTING LEGEND

| SYMBOL | QUANTITY | STYLE | TYPE | COLOR |
|---|----------|---------------|-------------|-------|
|  | (4) | RECHER 15700 | UNDERMOUNT | BLACK |
|  | (1) | RECHER 159300 | TRANSFORMER | 55 |

GENERAL NOTES:

1. ALL RESULTS WITH THE CITY OF COVINA.
2. DEMO, CHASE OUT EXISTING TILE ON FOUNTAIN, OUTSIDE ANY AUTOWATER/RAIN LINES AND ELECTRICAL LINES, NOT TO BE INTERRUPTED PER CONTRACTOR.
3. MAJOR WORK: ALL WALLS TO BE 4\"/>