



City of Covina/Successor Agency to the
Covina Redevelopment Agency/
Covina Public Financing Authority/
Covina Housing Authority

Mayor John King – Mayor Pro Tem Stapleton

Council Members: Walter Allen – Peggy Delach – Jorge Marquez

REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, July 7, 2015
6:30 p.m.

- As a courtesy to Council/Agency/Authority Members, staff and attendees, everyone is asked to silence all cellular telephones and any other communication devices.
- Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the Council/Agency/Authority meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the Council/Agency/Authority regarding any item on this agenda will be made available for public inspection at the City Clerk's Office at City Hall located at 125 E. College Street and the reference desk at the Covina Library located at 234 North Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's Office and posted on the City's website at www.covinaca.gov.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority/Covina Housing Authority unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Covina City Clerk's Office does hereby declare that the agenda for the **July 7, 2015** meeting was posted on **July 2, 2015** near the front entrance of the City Hall, 125 East College Street, Covina, near the front entrance of the Covina Public Library, 234 N. Second Avenue, Covina near the front entrance of the Joslyn Center, 815 N. Barranca Avenue, Covina, and on the City's website in accordance with Section 54954.2(a) of the California Government Code.

July 7, 2015

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Marquez, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

- A. G.C. §54956.9(d)(2) and 54956.9(d)(4) –
CONFERENCE WITH LEGAL COUNSEL: SIGNIFICANT EXPOSURE TO LITIGATION

Number of Potential cases: 1 (one)

A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the City regarding the Los Angeles Regional Water Quality Control Board's 2012 MS4 Permit. On June 16, 2015, the State Water Board adopted a final order resolving the petitions for review of the 2012 Los Angeles MS4 Permit ("Permit"). Various environmental groups have suggested that they believe parts of the Permit violate legal provisions of the federal Clean Water Act. The City Council will consider authorizing the defense of any actions brought to challenge the Permit (as modified by the final order) and whether to initiate litigation in connection with the Permit.

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Marquez, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PLEDGE OF ALLEGIANCE

Led by Mayor King

INVOCATION

Given by Covina Police Chaplain Truax

PRESENTATIONS

Presentation: Miss Covina

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to approve the minutes from the May 21, 2015 Special Budget Workshop meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority/Housing Authority.
- CC 2.** City Council to approve the minutes from the June 2, 2015 Regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority/Housing Authority.
- CC 3.** City Council to approve the payment of demands in the amount of \$1,734,822.01.
- CC 4.** Successor Agency to the Redevelopment Agency to receive payment of demands in the amount of \$6,376.50.
- CC 5.** City Council to authorize City Manager to Execute one-year Contract Extension with Diversified Transportation LLC., (previously DBA as Tectrans Inc.), for Covina Transit Operations Services.
- CC 6.** City Council/Housing Authority/Successor Agency to the Covina Redevelopment Agency to consider the following:
- a) Approval of agreement for services to be provided at the Transitional House between the City of Covina, the Successor Agency to the Covina Redevelopment Agency, the Covina Housing Authority and Catholic Charities of Los Angeles, Inc. for FY 2015-2016; and
 - b) Authorize City Manager/Executive Director or her designee to execute the Agreement for Services to be provided at the McGill Street House, Covina, FY 2015-2016, for the Transitional House operation, supportive and administrative services with Catholic Charities of Los Angeles, Inc. (CCLA), and approve authority to make any necessary changes to align the CCLA FY 15-16 contract with the FY 15-16 LASHA agreement as needed; and
 - c) Approve disbursements to CCLA for services under the Continuum of Care (CoC) grant in the interim period of operation in FY 15-16 before the LAHSA grant is executed.
- CC 7.** City Council to consider the following:
- a) Adopt **Resolution No. 15-7372**, ordering the City's Licensed Engineer to prepare and file a report levying assessments within the "Covina Landscaping District No. 1" for the 2015-2016 fiscal year; and
 - b) Adopt **Resolution No. 15-7373**, approving the City Engineer's Report and declaring its intention to levy and collect assessments on the "Covina Landscaping District No. 1" for the 2015-2016 fiscal year and appointing a time and place for hearing protests in relation thereto.

CC 8. City Council to consider the following:

- a.) Adopt **Resolution No. 15-7370**, ordering the City's Licensed Engineer to prepare and file a report levying assessments within the "Covina Lighting District No. 1978-1979" for the 2015-2016 fiscal year; and
- b.) Adopt **Resolution No. 15-7371**, approving the City Engineer's Report and declaring its intention to levy and collect assessments on the "Covina Lighting District No. 1978-1979" for the 2015-2016 fiscal year: and appointing a time and place for hearing protests in relation thereto.

CC 9. City Council to receive and file the Engineer's report and adopt **Resolution No. 15-7369**, declaring its intention to levy and collect assessments on "Vehicle Parking District No. 1" for the fiscal year 2015-2016 and appoint a time and place for hearing protests in relation thereto.

CC 10. City Council to consider the following:

- a) Approve award bid for improvements at intersection of Workman Street and Hollenbeck Avenue, Project No. T-1407, to Palp, Incorporated DBA Excel Paving Company as the lowest responsive and responsible bidder in the amount of \$226,214; and
- b) Adopt **Resolution No. 15-7367**, appropriating \$248,835 in available Measure R Fund balance to fiscal year 2015-16 budget and allocating those funds to the Transit Capital Projects budget Transportation Improvements for expenditure; and
- c) Authorize the City Manager or her designee to approve change orders up to \$22,621 (10 percent of construction contract value) for a cumulative project cost not to exceed \$248,835.

CC 11. City Council to authorize the City Manager or her designee to execute a one-year contract extension with Moore and Associates for the Covina Transit User Study, Procurement Assistance and System Marketing.

CC 12. City Council to authorize the City Manager to execute Professional Services Agreement (PSA) with HF&H Consultants, LLC (HF&H) for Waste Management Consulting Services.

CC 13. City Council to authorize the Department of Public Works to purchase of 100 acre feet of transfer water from Covina Irrigating Company in Fiscal Year 2014-15 at a transfer rate of \$250/AF for a not to exceed cost of \$25,000.

CC 14. City Council to approve amendment to agreement for Parking Enforcement Services between the City of Covina and Inter-Con Security Systems and authorize the City Manager to execute amendment.

CC 15. City Council to adopt **Resolution No. 15-7374** designating voting delegate and alternate(s) for the 2015 League of California Cities Annual Conference.

CONSENT CALENDAR CONTINUED

CC 16. City Council to consider the following:

- a) Approve Change Order Nos. 16, 19, 20, and 21 for Project T-0814B Metrolink Station Improvements, increasing the construction contract by a total of \$13,306; and
- b) Adopt **Resolution No. 15-7368** appropriating \$130,744 in available Measure R Fund balance (account no. 2410-0000-3000), and increasing the fiscal year 2014-15 Capital Projects Fund budget (account no. 4300-4350-55200-T-0814B) in the amount of \$130,744; and
- c) Authorize the City Manager or her designee to execute the approved change orders.

PUBLIC HEARING

PH1. City Council to conduct a public hearing to consider Resolutions authorizing annexation of territory to City of Covina Community Facilities District No. 2007-1 (Public Services) (Annexation No. 8), and to call and hold a special election 269-275 W. Center Street).

Staff Recommendation:

- 1) City Council open the public hearing, consider public testimony; and close the public hearing; and
- 2) Adopt **Resolution No. 15-7375**, authorizing the annexation of territory to Community Facilities District No. 2007-1 (Annexation No. 8) and authorizing the levy of a special tax and submitting the levy of tax to the qualified electors; and
- 3) Adopt **Resolution No. 15-7376**, calling a special election and submitting to the voters of Annexation No. 8 of City of Covina Community Facilities District No. 2007-1 (Public Services), propositions regarding the annual levy of special taxes within Annexation No. 8 to finance public services, and the establishment of an appropriation limit; and
- 4) Adopt **Resolution No. 15-7377**, making certain findings, certifying the results of an election and adding property to Community Facilities District No. 2007-1 (Public Services), Annexation No. 8.

CONTINUED BUSINESS – No matters scheduled.

NEW BUSINESS

NB 1. City Council to consider consolidating agreements and renewing Professional Services Contract with Willdan Financial Services for Special District Administrative Services, Bond Disclosure Service, and Community Facilities District Annexation Services.

Staff Recommendation:

City Council approve consolidating and renewing agreements with Willdan Financial Services (Willdan) for Special District Administrative Services in conjunction with the City's Sanitary Sewer, Vehicle Parking, Landscape Maintenance, Lighting Maintenance Districts, Bond Disclosure Service, Community Facilities District Administration, and Community Facilities District Annexation Services, and authorize the City Manager or her designee to execute the agreement.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for **Tuesday, July 21, 2015**, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723