



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
September 15, 2015

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Marquez, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL— ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 - Number of potential cases: 1

RECESS



**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Marquez, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PLEDGE OF ALLEGIANCE

Led by Council Member Marquez

INVOCATION

Given by Covina Police Chaplain Venegas

PRESENTATIONS

Proclamation: Covina High School Future Farmers of America

Proclamation: DAR Constitution Week

Proclamation: National Literacy Month

Presentation: Covina Christmas Parade Chair

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to approve the minutes from the August 18, 2015 Regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority.
- CC 2.** City Council to approve the payment of demands in the amount of \$3,075,762.65.
- CC 3.** Successor Agency to the Redevelopment Agency to receive payment of demands in the amount of \$61,232.18.
- CC 4.** Successor Agency to the Covina Redevelopment Agency to approve Recognized Obligation Payment Schedule (ROPS 15-16B), covering January 1, 2016 through June 30, 2016 and direct it to be provided to the Successor Agency Oversight Board for consideration and approval.
- CC 5.** City Council to approve agreement between the Los Angeles County Department of Mental Health and the Azusa, Covina, Glendora, and West Covina Police Departments (East San Gabriel Mental Evaluation Team) and authorize the Chief of Police to execute agreement.
- CC 6.** City Council to approve Amendment to Professional Services Agreement between the City of Covina and Michael J. O'Day and Associates for Parking Adjudication Hearing services, and authorize the City Manager to execute agreement.
- CC 7.** City Council to adopt **Resolution No. 15-7390**, appropriating \$55,129 in available Measure R Fund Balance and increasing the Fiscal Year 2014-15 Capital Projects Fund Budget in the amount of \$55,129 and approve Change Orders for Project T-0814B, Pedestrian and Metrolink Station Improvements.
- CC 8.** City Council to approve **Resolution No. 15-7392**, approving the Carryover of Continuing Appropriations from Fiscal Year 2014-2015 to Fiscal Year 2015-2016.
- CC 9.** City Council/Authority/Agency to adopt Policies and Procedures for the McGill Transitional House by the following actions: 1) Adopt City **Resolution 15-7393** of the City of Covina approving Policies and Procedures for the McGill Transitional House; 2) Adopt Authority **Resolution 15-002** of the Covina Housing Authority supporting the City's approval of Policies and Procedures for the McGill Transitional House; and 3) Adopt Successor Agency **Resolution 15-033**, supporting the City's approval of Policies and Procedures for the McGill Transitional House.

- CC 10.** City Council to authorize entering into Professional Services Agreement with Alameda Park Street Bicycles Inc. dba BIKEHUB for Bicycle Parking Management Services, adopting **Resolution No. 15-7394**, amending the fiscal year 2015-16 budget for this project, and authorizing the City Manager to execute agreement.
- CC 11.** City Council to authorize the City Manager to Execute Second Amendment to Contract for Traffic Signal Maintenance with Computer Service Company for Fiscal Year 2015-2016.
- CC 12.** City Council to approve request by ArtSourced-Pros for exemption from the City's business license tax. The organization is located at 973 E. Badillo Street, Suite B, Covina.

PUBLIC HEARING

- PH 1.** City Council to conduct a public hearing to consider **Ordinance No. 15-2041**, application to add Section 14.04.210 to Chapter 14.04 (Building Code) of the City of Covina Municipal Code to provide an expedited, streamlined permitting process for small residential rooftop solar energy systems.

Staff recommendation:

- 1) City Council to open the public hearing and receive public testimony;
- 2) Close the public hearing; and
- 3) Introduce and waive further reading of **Ordinance No.15-2041**, adding Section 14.04.210 to Chapter 14.04 (Building Code) of the City of Covina Municipal Code to provide an expedited, streamlined permitting process for small residential rooftop solar energy systems.

CONTINUED BUSINESS

- CB 1.** City Council to consider second reading and adoption of **Ordinance No. 15-2039**, to repeal Section 13.06.060.B.5 of Chapter 13.06 (Water Conservation) of Title 13 (Water and Sewers) of the Covina Municipal Code Regarding the Prohibition on Filling Residential Swimming Pools or Outdoor Spas.

Staff recommendation:

- 1) City Council to hold second reading and adopt **Ordinance No. 15-2039**, repealing Section 13.06.060.B5 of Chapter 13.06 of Title 13 of the Covina Municipal Code regarding the prohibition on filling residential swimming pools or outdoor spas.

CB 2. City Council to consider second reading and adoption of **Ordinance No. 15-2042**, amending Section 17.04.414.5 of Chapter 17.04 to Title 17 (Zoning Ordinance) of the Covina Municipal Code to amend the definition of a Medical Marijuana dispensary and determining that the activity is exempt from the California Quality Act.

Staff recommendation:

- 1) City Council to hold second reading and adopt **Ordinance No. 15-2042**, amending Section 17.04.4145 of Chapter 17.04 to Title 17 of the Covina Municipal Code to amend the definition of a Medical Marijuana dispensary and determining that the activity is exempt from the California Quality Act.

NEW BUSINESS

NB 1. City Council to consider becoming subject to the Uniform Public Construction Cost Accounting Act (UPCCAA) by the following actions: Adoption of **Resolution 15-7391**, Electing to Become Subject to the Uniform Public Construction Cost Accounting Act and Introduction of **Ordinance No. 15-2043**, Amending Title 2 (Administration and Personnel) of Covina Municipal Code by Adding Chapter 2.54 (Public Projects to Provide Bidding Procedures for Public Projects Under the Uniform Public Construction Cost Accounting Act.

Staff recommendation:

- 1) City Council adopt **Resolution No. 15-7391**, electing to become subject to the Uniform Public Construction Cost Accounting Act (“UPCCAA”);
- 2) Introduce, hold first reading, read by title only, and waive further reading of **Ordinance No. 15-2043**; and
- 3) Authorize the Department of Public Works to schedule second reading of the ordinance at the City Council meeting of October 6, 2015.

NB 2. Joslyn Center – Facility Update and Authorization to Issue Request for Proposals for Design Services for Construction of New Senior Center, Identify Temporary Locations to Accommodate Programming Requirements and Initiate Negotiations with Property Owners.

Staff recommendation:

- 1) City Council to receive and file Joslyn Center update;
- 2) Authorize the City Manager to issue request for proposals (RFP) for design services for construction of a new senior center in accordance with Covina Municipal Code (CMC) Section 2.20.175 (Purchase – Professional and Specialized Services); and
- 3) Direct the Department of Parks & Recreation and Human Resources to identify temporary locations to accommodate Joslyn Center programming requirements and initiate negotiations with property owners.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, October 6, 2015, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the **September 15, 2015** meeting was posted on **September 10, 2015** on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; 2) the Covina Public Library, 234 N. Second Avenue, Covina; and 3) the Joslyn Center, 815 N. Barranca Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.