



MINUTES OF APRIL 19, 2016

REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor Stapleton called the Council/Agency/Authority meeting to order at 6:40 p.m. with all Councilmembers present. There were no public comments. Mayor Stapleton recessed the Council to closed session at 6:40 p.m.

ROLL CALL

Councilmembers Present: Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton.

Councilmembers Absent: None.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Staff Members Present: City Manager Andrea M. Miller, City Attorney Candice K. Lee, Public Works Director Siobhan Foster, Community Development Director Brian Lee, Human Resources Director Danielle Tellez, Interim Finance Director Dennis Swink, Police Captain John Curley, Assistant to the City Manager Angel Carrillo, GIS Technician James Knox, and Chief Deputy City Clerk Sharon F. Clark.

CLOSED SESSION

- A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
- | | |
|----------------------|---|
| Property: | 413 North Citrus Ave. (APN: 8431-028-026) |
| Agency negotiator: | Andrea Miller, City Manager |
| Negotiating parties: | Joe Oftelie, City Ventures |
| Under negotiation: | Negotiations to include both price and terms of payment |

RECONVENE AND CALL TO ORDER

Mayor Stapleton reconvened the meeting into open session at 7:30 p.m. and announced that all Councilmembers were present.

PLEDGE OF ALLEGIANCE

Councilmember Allen led the Pledge of Allegiance.

INVOCATION

Police Chaplain Truax gave the invocation.

CLOSED SESSION REPORT

City Attorney Lee announced that there was no reportable action taken and that direction was given to staff.

PRESENTATIONS

Mayor Stapleton recognized Covina Valley Unified School District Superintendent Dr. Richard Sheehan who was in attendance.

Northview High School Wrestling Recognition

Mayor Stapleton, Northview High School Principal Julie Harrison, ASB Director Corie Kolodge and Wrestling Coach David Ochoa presented Certificates of Accomplishment to members of the Northview High School Boys and Girls Wrestling Teams for League, CIF, Masters, and State-level placings.

South Hills Girls Soccer Recognition

Mayor Stapleton, South Hills Principal Matt Dalton, ASB Director Matt LeDuc, and Coaches Scott Mocabee and Mayra Almazon presented Certificates of Accomplishment to members of the South Hills High School Girls Soccer Team as Division III CIF Champions, Palomares League Champions, and State Champions; and for receiving the first CIF and State Championship in their school's history.

PUBLIC COMMENTS

Speaker Richard Sheehan, Superintendent of Covina Valley School District, thanked Council for honoring the athletes and congratulated the teams; and thanked Police Chief Raney, Captain Curley and Lieutenant Foster for the safety meetings put on at the high schools for each of the feeder tracks. He announced that next year the District will be rolling out three computer science magnet elementary schools at Barranca, Cypress, and Workman; and a Cisco Academy at South Hills High School, followed by academies at Covina and Northview the following year; commented that the engineering program has taken off at Covina High School; and announced the District's first dual-immersion language program will be at Manzanita. He invited Council to the April 30 and May 1, 2016, showcase at West Covina Fashion Plaza enrolling computer science magnets. In closing, he announced that South Hills High School will be honoring a student on Friday, April 22, 2016, who has been accepted to West Point; and commented that several students have been accepted into Harvard, Yale, USC, and UCLA, as well as Cal Poly.

Speaker Denise Perez expressed concern with the influx of homeless in neighborhood and asked how the City is addressing the issue.

City Manager Miller responded that the City is working with homeless-advocacy groups to find solutions, referred Ms. Perez to Community Development Director Lee for additional details, and offered to follow up personally tomorrow.

Speaker Virginia Lane announced that the Upland Police Department will make a presentation about their program to aid the homeless on April 20, 2016, at the Cooper Museum from 7:00 to 9:00 p.m.

Mayor Stapleton responded that homelessness is a regional issue which is recognized and being addressed by the State of California, the Los Angeles County Board of Supervisors, and the San Gabriel Valley Council of Governments, as well as individual communities, and thanked the speaker for sharing the information on the meeting.

City Manager Miller added that she will follow up with Upland Police Department since the City is interested in any model that works.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Councilmember King reported on his attendance at the Autism Chalk Festival, expressed his thankfulness that it is hosted in our community, and congratulated the Parks and Recreation Department on a successful event.

Mayor Pro Tem Marquez reported that the City had received a flyer from Metrolink regarding the current noise from train horns and asked that City Manager Miller call Metrolink to request that a representative come to a Council meeting to explain in more detail what's going on for the benefit of the community and answer Council questions. Councilmember Allen, as a member of the Metrolink Board, commented that engines were replaced because of an accident and Metrolink is working on getting the horns silenced. City Manager Miller responded that the current engines are leased and will be replaced as new equipment is purchased, and that Metrolink Chief Executive Officer Art Leahy has indicated that he or one of his deputies will attend a Council meeting to answer questions and provide more detail.

Mayor Pro Tem Marquez commented that elected officials are held to a high standard by the public and expressed his dismay at the allegations of domestic violence by Covina's State Assemblymember Roger Hernandez.

PUBLIC COMMENTS

Speaker Patricia Coe requested information on who she can contact for assistance with problems she is experiencing at her mobile home park.

City Manager Miller requested that Ms. Coe provide contact information so the City can follow up tomorrow to direct her to the appropriate agencies for assistance.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Mayor Stapleton commented that the Chalk Festival was outstanding, complimented the great artwork, and gave kudos to Kelly Green for the event; and announced Covina Library events Movies at the Library on Friday, April 22, 2016, at 4:30 p.m., featuring *Alexander and the Terrible, Horrible, No Good, Very Bad Day*, and the ongoing Second Start Literacy: Adult Basic Education program.

CITY MANAGER COMMENTS

City Manager Miller announced that correspondence related to Consent Calendar item CC 5 had been received today from Adam Acosta representing AFSCME Local 3325, and confirmed that Council had received copies.

CONSENT CALENDAR

A motion was made by Councilmember King, seconded by Mayor Pro Tem Marquez, to approve Consent Calendar items CC 1 – 9 as presented.

Motion approved Consent Calendar items CC 1 – 9 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- CC 1. City Council approved the Minutes of the April 5, 2016, Regular Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.
- CC 2. City Council approved payment of City demands in the amount of \$1,423,661.71.
- CC 3. Successor Agency to the Covina Redevelopment Agency approved payment of Agency demands in the amount of \$10,108.78.
- CC 4. City Council waived full reading, read by title only, and adopted on second reading **Ordinance No. 16-2055** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, AMENDING SECTION 8.60.070 OF CHAPTER 8.60 (FIREWORKS, PYROTECHNICS AND PRODUCTION EFFECTS) OF TITLE 8 (HEALTH AND SAFETY) OF THE COVINA MUNICIPAL CODE REGARDING VIOLATIONS OF PROVISIONS OF CHAPTER 8.60.”
- CC 5. City Council authorized the payment of a performance bonus of \$7,500.00 and an education incentive bonus to the City Manager.
- CC 6. City Council waived full reading, read by title only, and adopted on second reading **Ordinance No. 16-2056** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, ADDING CHAPTER 10.68 TO TITLE 10 (VEHICLES AND TRAFFIC) OF THE COVINA MUNICIPAL CODE RELATING TO SPEED LIMITS.”
- CC 7. City Council: 1) Authorized the City Manager to execute the Third Amendment to Professional Services Agreement with Absolute Security International, Inc. for Security Services at the Covina Metrolink Station and Parking Complex to increase compensation in an amount not-to-exceed \$24,580; 2) Approved a 1,352-hour increase in security hours at the Covina Metrolink Station and Parking Complex and an 89-day increase of park restroom-locking services between May 4, 2016, and July 31, 2016; and 3) Adopted **Resolution No. 16-7476** to amend the fiscal year 2015-16 Proposition A Fund budget to reflect an appropriation of \$14,356 from available Proposition A

Fund balance to Proposition A Fund expenditure account for Security Services at Covina Metrolink Station and Parking Complex.

- CC 8. City Council authorized the City Manager to execute a Temporary Assignment or Lease of Water Rights Form to assign 359.69 acre-feet of Water Production Rights from the City of Covina to Covina Irrigating Company for fiscal year 2016-17 to enable the City to purchase an equivalent amount of treated water from Covina Irrigating Company in fiscal year 2016-17; and authorized the City Manager to solicit Covina Irrigating Company stock leases for fiscal year 2016-17 from the shareholders who leased stock to the City in the current fiscal year, in an amount not-to-exceed \$78,490, and execute Offer Letter to Lease Covina Irrigating Company Stock from shareholders and Lease and Order for Delivery Under Lease Agreement forms with interested shareholders.
- CC 9. City Council: 1) Adopted **Resolution No. 16-7477** affirmatively supporting a long-term policy that recognizes water-supply resilience, emphasizes efficiency, and preserves local decision-making authority over water management; 2) Authorized the Mayor to send the approved letter on behalf of the City of Covina to pertinent state legislators advocating that when the State Water Resources Control Board considers a potential long-term strategy for water conservation, it should be the state's policy to emphasize local investments in drought-resiliency and ongoing water-use efficiency and leave discretion with local water agencies to choose appropriate management strategies; and 3) Authorized the City Manager or her designee to quickly respond (within 48 hours, weekends included) on behalf of the City of Covina to additional Association of California Water Agencies alerts, especially in the event that a budget-trailer bill addressing this topic emerges in the coming weeks or later this summer.

PUBLIC HEARING – None.

CONTINUED BUSINESS – None.

NEW BUSINESS

NB 1. Boards, Commissions, and Committees Update.

City Manager Miller presented the staff report and requested that Resolution No. 16-7480 be adopted with the following revisions:

- Section 3, subsection B “City Employment Prohibited,” revised to read, “Commission or board members shall not hold any paid office or employment in the City Government, except as provided herein.”
- Section 3, Subsection E “Specific Membership Requirements,” item 1 “Finance Advisory Commission,” last sentence revised to read, “Membership in this Commission is open to local business people and property owners in the City, and the city treasurer.”

There was no public comment.

A motion was made by Councilmember King, seconded by Councilmember Allen, to adopt **Resolution No. 16-7480** establishing policies related to the City's advisory commissions, boards, and committees.

Motion approved New Business item NB 1 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

NB 2. Exception to the 180-day wait period to hire an Interim Public Safety Communications Supervisor.

City Manager Miller introduced the item. The staff report was presented by Human Resources Director Tellez.

In response to a question from Mayor Pro Tem Marquez about cross-training in terms of succession planning, Human Resources Director Tellez responded that cross-training did occur, but with employees that came into the organization and then left. City Manager Miller added that we will strive in the future to ensure cross-training is being completed throughout the organization to ensure critical back-ups are in place.

There was no public comment.

Councilmember Allen thanked Sheryl Ward for doing an excellent job.

A motion was made by Councilmember Allen, seconded by Mayor Pro Tem Marquez, to: 1) Adopt **Resolution No. 16-7478** authorizing an exception to the 180-day wait period for employment of a retiree; 2) Adopt **Resolution No. 16-7479** appointing Sheryl Ward as Interim Public Safety Communications Supervisor; and 3) Approve a limited-term appointment agreement with Sheryl Ward.

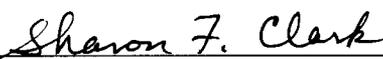
Motion approved New Business item NB 2 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

ADJOURNMENT

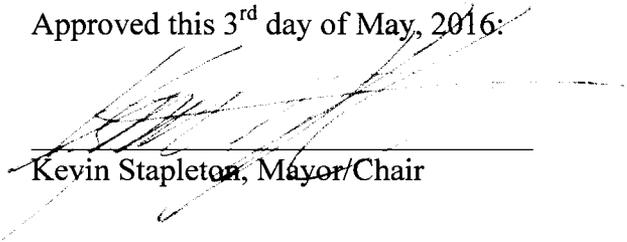
At 8:17 p.m., the meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned to the next regular meeting of the Council/Agency/Authority scheduled for Tuesday, May 3, 2016, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully submitted:



Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 3rd day of May, 2016:



Kevin Stapleton, Mayor/Chair