

CITY OF COVINA STRATEGIC OBJECTIVES

October 23, 2013 through April 1, 2014

THREE-YEAR GOAL: <i>ENHANCE FINANCIAL WELL-BEING</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Dec. 1, 2013	Finance Director	Report to the City Manager the results of the Citywide Fee Study RFP.				
2. At the Jan. 21, 2014 City Council meeting	Finance Director	Report on the viability of offering the public a credit card and other payment options (e.g., PayPal) and make a recommendation to the City Council for action.				
3. Feb. 15, 2014	City Manager (lead), Finance Director and HR Director, working with the labor groups	Achieve the goal of reaching sustainable compensation packages.				
4. April 1, 2014	City Manager and Finance Director	Facilitate a minimum of two public budget workshops with the City Council and the ad hoc Long-Term Financial Stability Committee.				
5. April 1, 2014	Finance Director	Provide to the City Council a City Fiscal Health Report.				

THREE-YEAR GOAL: *ENHANCE SAFETY AND QUALITY OF LIFE IN COVINA*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. February 1, 2014	City Attorney	Provide training for city employees regarding homeless camping and related homeless issues.				
2. Feb. 1, 2014	City Manager	Hold a City Council and Planning Commission study session on residential and commercial land use to review the General Plan and determine whether or not a Specific Plan(s) is needed.				
3. At the Feb. 18, 2014 City Council meeting	Police Chief and Mayor Walt Allen	Update the City Council on the status of prison realignment.				
4. At the Mar. 18, 2014 City Council meeting	City Manager	Present to the City Council for action a policy that coordinates permitting for large events and projects, including how to deal with requests for funding from the city.				
5. At the Mar. 18, 2014 City Council meeting	City Manager	Develop and present to the City Council a coordinated checklist or matrix for implementation of major events and projects.				
6. April 1, 2014	Police Chief	Implement a new, UHF-based, interoperable radio system.				
7. April 1, 2014	Police Chief	Identify and secure funding source(s) for installation of a video camera system in downtown Covina, public buildings and spaces, and in schools to enhance public safety and make a recommendation to the City Council for action.				
8. FUTURE OBJECTIVE	HR Director, working with a consultant and Council member Kevin Stapleton	Arrange for all employees to take training in mental health issues				

THREE-YEAR GOAL: *FOSTER INNOVATION, EFFICIENCY AND SUSTAINABILITY*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the Jan. 21, 2014 City Council meeting	Interim Public Works Director	Bring to the City Council for action a Green Street and Low Impact Development (LID) Ordinance.				
2. At the Jan. 21, 2014 City Council meeting	Interim Public Works Director	Present to the City Council for consideration a proposal for web-based paperless plan-checking software.				
3. At the Feb. 18, 2014 City Council meeting	Interim Public Works Director	Study the feasibility of the City acquiring Edison-owned lights to save cost and make a recommendation to the City Council for action.				
4. At the Feb. 18, 2014 City Council meeting	Interim Public Works Director	Report to the City Council on the status of the City achieving Gold Status from the SGVCOG Energywise Partnership and Southern California Edison.				
5. April 1, 2014	Interim Public Works Director	Complete retrofitting of the downtown decoration lights to LEDs.				
6. April 1, 2014	HR Director, working with IT	Enhance the HR website to provide employees with HR-related information (e.g., benefits, policies, insurance forms).				

THREE-YEAR GOAL: *ENHANCE CUSTOMER SERVICE*

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. On Dec. 12, 2013	City Manager, working with the City Council	Host (i.e., pay for) a Holiday Employee Appreciation Luncheon for all city staff.				
2. At the Jan. 21, 2014 City Council meeting	City Attorney and Asst. to the City Manager	Develop and present to the City Council for action an RFP for project manager services to fast track the review and processing of large development projects.				
3. March 1, 2014	HR Director – lead, Parks, Rec and Library Dir., Mayor Walt Allen, Mayor Pro Tem Peggy Delach	Enhance the Employee Appreciation Program (e.g., give a 5-year recognition pin, team building events) and present the results to all city employees and the City Council.				
4. At the Mar. 18, 2014 City Council meeting	Councilmember Jorge Marquez and the Parks, Rec and Library Director	Research and design a new layout for “The City View” and present it to the City Manager for approval.				
5. April 1, 2014	Asst. to the City Manager and the Dep. City Clerk	Implement the electronic filing of staff, Council and boards and commissions’ “700 Forms” and offer training in electronic filing to all filers.				
6. FUTURE OBJECTIVE August 31, 2014	Council member Kevin Stapleton and the Parks, Rec and Library Director	Schedule, plan and hold a picnic for all employees and their family members.				