

## CITY OF COVINA

### PARK WORKER - IRRIGATION SPECIALIST

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline the **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

#### **DEFINITION:**

Under general supervision performs skilled and semi-skilled tasks in the maintenance of irrigation systems, park landscapes and facilities of the Park Maintenance Division of the Parks and Recreation Department including installation, repair, and modification of the City's automatic and manual irrigation systems; participates in the maintenance, repair, inspection and operational work in Covina Park's facilities, landscapes and recreation areas, as well as other City sites; assumes responsibility for assigned tasks; demonstrates a full understanding of all applicable policies, procedures and work methods associated with assigned duties; performs other related duties as required.

#### **DISTINGUISHING CHARACTERISTICS:**

The **Park Worker - Irrigation Specialist** is the single journey level class in the Parks Maintenance Division in which incumbents are expected to independently perform the full scope of assigned duties. Incumbents perform a full range of duties related to the maintenance of irrigation systems and landscaped areas. This classification is distinguished from the next higher classification of Park Foreman in that the latter is assigned the more difficult assignments, and is expected to independently perform the more complex maintenance duties, including supervisory duties.

#### **SUPERVISION RECEIVED/EXERCISED:**

Receives general supervision from the Park Maintenance Supervisor and Park Foreman. Exercises supervision over assigned staff, including Park Maintenance Assistants and volunteers.

#### **ESSENTIAL FUNCTIONS:** *(include but are not limited to the following)*

- Performs skilled and semi-skilled tasks in the maintenance of irrigation systems, park landscapes and facilities of the Park Maintenance Division of the Parks and Recreation Department, which includes installation, repair and modification of the City's automatic and manual irrigation systems.
- Modifies the City's automatic and manual irrigation systems in the parks, medians, building and recreation areas.
- Participates with the maintenance, repair, inspection and operational work in Covina Park's facilities, landscapes and recreation areas, as well as other City sites; operates and performs simple maintenance on a variety of tools, devices, and heavy equipment used in irrigation systems and park maintenance, including cable fault locator, pipe threads, trenchers, light trucks, power mowers, edgers, and tractors.
- Installs wires; replaces controllers and sprinkler valves and heads; assists in the design and development of new irrigation systems; repairs a variety of surfaces, including park walks and cement

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structures; performs routine carpentry, painting, masonry, electrical, and plumbing work on park facilities; grades and maintains grounds; installs sprinkler systems and fountains.

- Plants, cultivates, waters, removes and trims flowers, hedges, lawns, trees, and shrubs.
- Participates in various maintenance activities of the Park Maintenance Division, which may include laying sod and maintaining and inspecting park facilities, including parks, landscapes, athletic fields, playgrounds, and courts; services and maintains park equipment, including mowers, trucks, tractors, chainsaws, and related equipment.
- Inspects City parks for safety issues, turf, irrigation, and other problems; responds to work requests from various City departments.
- Completes a variety of forms, including damage reports; maintains daily work log.
- Demonstrates a full understanding of applicable policies, procedures and work methods associated with assigned duties; estimates time, materials and equipment necessary for the successful completion of the project; acquires necessary resources as is appropriate; tracks purchases; assists in the development of work plans, procedures and schedules.
- Establishes positive working relationships with representatives of community organizations, state/local agencies, City management and staff, and the public.

### **PHYSICAL, MENTAL AND ENVIRONMENTAL WORKING CONDITIONS:**

Position requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping, and making repetitive hand movement in the performance of daily duties. The position also requires both near and far vision when inspecting work and operating assigned equipment. The need to lift, carry and push tools, equipment and supplies weighing 25 pounds or more is also required. Additionally, the incumbent in this outdoor position works in all weather conditions, including wet, hot and cold. The incumbent may use chemicals which may expose the employee to fumes, dust and air contaminants. The nature of the work also requires the incumbent to climb ladders, use power and noise producing tools and equipment, drive motorized vehicles and heavy equipment, and work in heavy vehicle traffic conditions. The incumbent may be required to respond to after hours emergency call-outs and perform routine standby duties.

Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

**QUALIFICATIONS:** *(The following are minimal qualifications necessary for entry into the classification.)*

### **Education and/or Experience:**

Any combination of education and experience that has provided the knowledge, skills and abilities necessary for a **Park Worker - Irrigation Specialist**. A typical way of obtaining the required qualifications is to possess the equivalent of three years of irrigation systems experience, supplemented by specialized training in the maintenance repair, and installation of manual and automatic irrigation systems, and a high school diploma or equivalent.

**License/Certificate:**

Possession of, or the ability to obtain, a valid class C California driver's license

**KNOWLEDGE/ABILITIES/SKILLS:** *(The following are a representative sample of the KAS's necessary to perform essential duties of the position.)*

**Knowledge of:**

Practices, techniques and materials used in general irrigation, gardening, maintenance, operation, and repair of parks, facilities and grounds; treatment of trees, flowers, plants, and shrubs; operational characteristics of standard repair and maintenance tools and equipment; traffic control methods and regulations; confined space entry procedures; practice and procedure used in weed abatement; safety requirements for operation of trucks and other equipment; methods and techniques of scheduling work assignments; methods and techniques for record keeping; occupational hazards and standard safety practices.

**Ability to:**

Perform irrigation and general maintenance and repair of facilities and landscaped areas; analyze and resolve irrigation problems; operate a variety of tools and equipment used in maintenance and construction; operate hand and power tools competently and safely; perform heavy manual labor; respond to after hours call-outs as assigned; work independently and as part of a team; make sound decisions within established guidelines; follow written and oral directions; observe safety principles and work in a safe manner; communicate clearly and concisely, both orally and in writing; establish and maintain effective working relationships.

**Skill to:**

Safely and effectively operate a variety of maintenance equipment, tools and materials.