



City of Covina/

Covina Redevelopment Agency

Mayor Peggy Delach – Mayor Pro Tem John King

Council Members Walt Allen, III – Bob Low – Kevin Stapleton

REGULAR MEETING AGENDA

125 E. College Street, Covina, CA

Council Chambers of City Hall

Tuesday, October 5, 2010

6:30 p.m.

- **The City Council/Redevelopment Agency will meet in closed session from 6:30 p.m.-7:30 p.m.**
- As a courtesy to Council/Agency Members, staff and attendees, everyone is asked to silence all pagers, cellular telephones and any other communication devices.
- Any member of the public may address the City Council and Redevelopment Agency during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Agency Chair amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.
- Please provide 10 copies of any information intended for use at the City Council/Covina Redevelopment Agency meeting to the City Clerk prior to the meeting.
- **MEETING ASSISTANCE INFORMATION:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk Department at (626) 384-5430. Services such as American Sign Language interpreters, a reader during the meeting, and/or large print copies of the agenda are available. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Assisted listening devices are now available. Please see the City Clerk before the meeting or during a break for more information.
- **DOCUMENT AVAILABILITY:** Any writings or documents provided to a majority of the City Council/Redevelopment Agency regarding any item on this agenda will be made available for public inspection at the City Clerk counter at City Hall located at 125 E. College Street and the Reference Desk at the Covina Library located at 234 N. Second Avenue during normal business hours. In addition, such writings and documents are available in the City Clerk's office and may be posted on the City's website at <http://www.covinaca.gov/clerk/agendas.htm>.
- Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the City Council/Redevelopment Agency unless listed on agenda, which has been posted not less than 72 hours prior to meeting.
- If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.
- The Deputy City Clerk of the Covina City Council hereby declares that the agenda for the **October 5, 2010**, Regular City Council meeting was posted on **September 30, 2010** near the front entrance of the City Hall, 125 East College Street, Covina, in accordance with Section 54954.2(a) of the Government Code.

October 5, 2010

CITY COUNCIL/REDEVELOPMENT AGENCY

JOINT MEETING—CLOSED SESSION

6:30 p.m.

CALL TO ORDER

ROLL CALL

Council/Agency Members Allen, Low, Stapleton, Mayor Pro Tem/Vice Chairperson King, Mayor/Chairperson Delach.

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency, please complete a yellow Speaker Request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council and Redevelopment Agency will adjourn to Closed Session for the following:

CLOSED SESSION

- A. G.C. 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION
TITLE: City Attorney
- B. G.C. 54956.9(c) – CONFERENCE WITH LEGAL COUNSEL – Initiation Litigation
Number of Cases: One (1)
- C. G.C. 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR –
NEGOTIATIONS TO INCLUDE BOTH PRICE AND TERMS:
DESIGNATED REPRESENTATIVE: Robert Neuber, Comm. Development Director
 - Covina Valley Unified School District – 120 East School Street (APN: 8430-027-900)
 - Covina Valley Unified School District – Vacant Land South Side Puente Street at Third Avenue (APN: 8444-021-904)
 - Mercy Moreno – 147-151 East College Street (APN: 8445-001-918)
 - Off Citrus – 114 E. Italia Street (APN: 8445-001-905)
 - Charlie Park – 116 E. School Street (APN: 8430-027-009)
 - Pat Fore – 326 N. Citrus Avenue (APN: 8430-027-017)
 - CIT Small Business Lending Corporation – Barranca Investments, Inc. and Antonio Escobar – 504 N. Barranca Avenue (APN: 8429-009-019)

RECESS

CITY COUNCIL/REDEVELOPMENT AGENCY
JOINT MEETING—OPEN SESSION
7:30 p.m.

CALL TO ORDER

ROLL CALL

Council/Agency Members Allen, Low, Stapleton, Mayor Pro Tem/Vice Chairperson King, Mayor/Chairperson Delach

PLEDGE OF ALLEGIANCE

Led by Council Member Low.

INVOCATION

Led by the Covina Police Chaplain Jerry Gunderson.

PRESENTATIONS

Proclamation in recognition of Fire Prevention Week
Recognition of Covina Yellow Ribbon 9/11 Event
Presentation by Bob Cruz, Southern California Gas Company regarding pipeline safety.

PUBLIC COMMENTS

To address the City Council/Redevelopment Agency, please complete a yellow Speaker Request card located at the entrance and give it to the City Clerk/Agency Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY COMMENTS

Council/Agency Members wishing to make any announcements of public interest or to request that specific items be added to future City Council/Redevelopment Agency Agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Redevelopment Agency votes on them, unless a member of the Council/Agency requests a specific item be removed from the consent calendar for discussion.

- CC 1. City Council to approve the Minutes of the September 21, 2010 Regular City Council/Redevelopment Agency Meeting.
- CC2. City Council to adopt **Resolution No. 10-6891**, allowing Miscellaneous and Safety Employees of the City of Covina to buy service credit with pre-tax dollars.
- CC 3. City Council to adopt **Resolution No. 10-6892**, requiring Civilian members of the Police Association of Covina (PAC) employee group to pay 3% of the Employer Paid Member Contribution to PERS and adopt **Resolution No. 10-6893**, requiring sworn members of the Police Association of Covina (PAC) hired after January 1, 2011, to pay 3% of the Employer Paid Member Contribution to PERS.
- CC 4. City Council to adopt **Resolution No. 10-6890**, approving the carry over of certain funds from Fiscal Year 09-10 to Fiscal Year 10-11.
- CC 5. City Council to adopt **Resolution No. 10-641**, approving the carry over of certain funds from the Fiscal Year 09-10 to Fiscal Year 10-11.
- CC6. City Council to receive and file 1st quarter 2010 sales tax report.
- CC7. City Council to introduce and waive **Ordinance No. 10-1988**, amending the Covina Municipal Code pertaining to Code Enforcement activities.
- CC8. City Council to renew Business License and Certificate of Public Convenience and Necessity for Southern California Transcorp Incorporated, D.B.A. Yellow Cab Company of San Gabriel Valley.
- CC9. City Council to renew Business License and Certificate of Public Convenience and Necessity for Diversified Transportation, Incorporated, D.B.A. Pomona Yellow Cab.
- CC10. City Council to consider a policy to reinvest Energy Savings in future Energy Efficiency Programs.
- CC11. City Council to approve the Annual Report of the Prospero Park Owners Association Business Area Enhancement District (BAED) and adopt **Resolution No. 10-6889**, declaring its intent to levy an annual assessment for the fiscal year 2010-2011 in the Prospero park Business Area Enhancement District, and establishing the date, time and place for the public hearing.
- CC12. City Council to adopt **Resolution No. 10-6894**, in support of "Business Friendly Principles" as part of SCAG's development of a Southern California Economic Growth Strategy.

CONSENT CALENDAR CONT

- CC13. City Council to consider a recommendation on use of approved funds from the Housing and Community Development 2010-2011 funding allocation for Special Economic Development.
- CC14. City Council to accept a completion of Park Maintenance Shop Restoration Project #F-1008 with contractor John Joseph Mooers Construction.
- CC15. City Council to approve of the Covina Public Library Wireless, Wired Internet, Electronic and Printing Resource Policy.
- CC16. Report on Council Member Kevin Stapleton and City Manager Daryl Parrish attendance at the League of California Cities Annual Conference.

PUBLIC HEARING

JOINT PUBLIC HEARING

NEW BUSINESS

- NB 1. Notification of the Covina Irrigating Company Annual Stockholders Meeting and designation of proxy and alternate proxy.

Staff Recommendation

- a.) Receive notification of Annual Stockholders Meeting; and
- b.) Designate City Attorney as proxy and City Manager Daryl Parrish as alternate proxy.

- NB 2. City Council to adopt **Resolution No. 10-6895**, authorizing City Manager and City Attorney to execute a contract with Tyler Technologies for a Financial, Payroll & Human Resources Software System Solution and amending the Information Technology Budget by \$100,000 for Fiscal Year 2010-2011.

- NB 3. Solid Waste Disposal Options and Alternatives

Staff Recommendation

Receive and file this report and direct staff to return to the City Council with a report on possible alternative disposal opportunities available in partnership with the City's licensed solid waste hauler, Athens Services.

JOINT NEW BUSINESS

CONTINUED BUSINESS

CB 1. Appointments to the Cultural Arts Advisory Commission.

Staff Recommendation

Appoint applicants; Kathryn Ennis, Ann Hall and Andres Hernandez to the Cultural Arts Advisory Commission.

ADJOURNMENT

The Covina City Council/Redevelopment Agency will adjourn to the next Regular Meeting to be held on **Tuesday, October 19, 2010** in the Council Chambers of City Hall, 125 E. College Street, Covina, CA 91723.

UNAFFILIATED MANAGEMENT

Mid-Management

Supervisory, and Professional

Accountant
Accounting Supervisor
Administrative Services Supervisor
Assistant City Librarian
Benefits Coordinator
Building Official
City Planner
Community Relations Supervisor
Community Services Supervisor
Computer Systems Analyst
Environmental Services Manager
Equipment Supervisor
Finance Manager
Human Resources Manager
Information Technology Manager
Library Circulation Supervisor
Management Analyst
Management Analyst Trainee
Marketing Manager
Network Supervisor
Parks Maintenance Supervisor
Police Records Supervisor
Pool Manager
Principal Librarian
Public Safety Communications Supervisor
Public Works Manager
Public Works Superintendent
Recreation Services Supervisor
Redevelopment Manager
Risk Manager
Senior Accountant
Senior Management Analyst
Senior Planner
Senior Services Supervisor
Street Maintenance Supervisor
Supervising Civil Engineer
Water Services Supervisor

Confidential

Administrative Secretary
Administrative Technician
Business License Technician
Deputy City Clerk
Executive Assistant to the City Manager
Executive Assistant to the Police Chief
Finance Technician
Personal Computer Support Technician
Senior Administrative Technician
Senior Finance Technician

Executives

Assistant to the City Manager
Assistant City Manager
Chief Deputy City Clerk
Chief of Police
Director of Community
Development/Deputy Director CRA
Director of Finance
Director of Library Services
Director of Parks & Recreation
Director of Public Works
Director of Human Resources
Public Information Supervisor

PART-TIME UNAFFILIATED

Administrative Intern
Asst Pool Mgr
Background Investigator
Building Maintenance Assistant
Community Resources Aide
Community Resources Aide/Library Page
Shelver
Community Resources Assistant I
Community Resources Assistant II
Community Resources Specialist
Duplicating Assistant
Engineering Intern
Library Clerk
Lifeguard
Lifeguard/Instructor
Overnight Parking Enforcement Officer
Park Maintenance Assistant
Planning Aide
Police Aide Clerical
Police Cadet
Student Aid