



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, January 17, 2017

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez and Mayor/Chair Kevin Stapleton

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority, please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

A. Government Code § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: Danielle Tellez, Human Resources Director
Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME); Police Association of Covina (PAC); Police Management Group (PMG); and Police Supervisors of Covina (PSC)

B. Government Code § 54956.9(d)(1) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Golden State Environmental Justice Alliance v. City of Covina, Case No. BS167251

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez and Mayor/Chair Kevin Stapleton

PLEDGE OF ALLEGIANCE

Led by Councilmember King

INVOCATION

Given by Covina Police Chaplain Truax

PRESENTATIONS

Introduction of Miss Covina Contestants

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes of the December 20 2016, Study Session and Regular Meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

CC 2. Payment of City Demands in the Amount of \$3,114,529.95.

- CC 3. Payment of Agency Demands in the Amount of \$62,841.00.**
- CC 4. City Council to Adopt Resolution CC 17-01 Confirming Continued Existence of an Emergency Condition for Residual Control System at Charter Oak Reservoir Site Pursuant to Chapter 2.5 (Emergency Contracting Procedures) of Public Contracts Code, Adopt Resolution CC 17-02 to Amend FY 2017 Capital Improvement Budget to Increase Funding for Residual Control System at Charter Oak Site, and Authorize City Manager to Execute Change Order No. 3 and Second Amendment to Professional Services Agreement with Doane and Hartwig Water Systems, Inc.**
- CC 5. Rancho La Merced Reservoir PAX Water Technologies Mixer, Project No. W1707 – Final Acceptance and Filing Notice of Completion.**
- CC 6. Approval of Salary-Rate Adjustments for Classifications Subject to the State-Mandated Minimum-Wage Increase for 2017.**
- CC 7. Reflective Street Name Sign Replacement Program – Authorize Replacement of City’s Existing Internally Illuminated Street Name Signs Located at City-maintained Traffic Signals with Reflectorized Street Name Signs through General Services Agreement with Los Angeles County.**
- CC 8. First Amendment to the Robert Half International Inc. Professional Services Agreement for Temporary Accounting Staffing Services.**
- CC 9. Adoption of Resolutions Relating to the Annexation of Territory to Community Facilities District No. 2007-1 Declaring Intention to Authorize Annexation, Adopting Boundary Map and Setting the Public Hearing Date for February 21, 2017 (735 Orange Circle).**
- CC 10. Adoption of Resolutions Relating to the Annexation of Territory to Community Facilities District No. 2007-1 Declaring Intention to Authorize Annexation, Adopting Boundary Map and Setting the Public Hearing Date for February 21, 2017 (308 S. Barranca Avenue).**
- CC 11. Quarterly Report of the Treasurer to the City Council and the Successor Agency to the Covina Redevelopment Agency for the Quarter Ended December 31, 2016.**
- CC 12. Amend the Finance Department’s Authorized Staffing Schedule of Budgeted Positions to Downgrade a Vacant Senior Accountant Position to an Accountant Position.**

PUBLIC HEARING

- PH 1. Public Hearing to Consider a Substantial Amendment to the Fiscal Year (FY) 2016-2017 Community Development Block Grant (CDBG) Program Budget.**

Staff Recommendation:

1. Open the public hearing and receive public testimony;
2. Close the public hearing;

3. Adopt **Resolution CC 17-07**, authorizing approval of the new Covina Senior Center Demolition project; and reduction of budget funding for Project 601802-15, Covina Senior Center Project (Phase 1); and
4. Authorize the City Manager or his designee to execute documents related to the FY 2016-2017 CDBG funds.

PH 2. Public Hearing to Consider Approval of the Fiscal Year 2017-2018 Community Development Block Grant (CDBG) Program Budget.

Staff Recommendation:

1. Open the public hearing and receive public testimony;
2. Close the public hearing;
3. Consider approval of the FY 2017-2018 CDBG program budget as recommended in Column 4 of the Table on Attachment A with the provision that the allocations be adjusted based on the final allocation as determined by Los Angeles County Community Development Commission (LACDC), with a maximum of 15 percent of funding allocated for public service programs;
4. Adopt **Resolution CC 17-08**, authorizing the allocation of the Forty-Third Year CDBG funds for FY 2017-2018; and
5. Authorize the City Manager or his designee to execute documents related to the FY 2017-2018 CDBG funds.

CONTINUED BUSINESS

CB. 1. Covina Senior and Community Center – Funding Options and Project Schedule.

Staff Recommendation:

1. Authorize the City Manager to prepare a Section 108 Loan Program application to the Community Development Commission of Los Angeles in the amount of approximately \$2.5 million for approval by the City Council;
2. Direct the City Manager to explore the feasibility of an interfund loan from one or more City funds to the General Fund to fund the balance of the project cost, subject to approval of borrowing agreement by the City Council;
3. Authorize the City Manager to execute, on the City Council's behalf, a Professional Services Agreement with Gonzalez Goodale Architects for Design Services for the Covina Senior and Community Center Project, in an amount not-to-exceed \$715,970 for the scope of services, work plan, and schedule contained in Attachment A to the report, including provisions required for compliancy with federal law and Community Development Block Grant requirements, subject to the City Attorney's review and approval as to form; and
4. Authorize the City Manager to issue a Request for Proposals for park planning services to master plan the Kelby Park site in preparation for placement and integration of the Covina Senior and Community Center onto the Kelby Park site.

NEW BUSINESS - NONE

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, February 7, 2017, at 6:30 p.m. for closed session and 7:30 p.m. for open session in the Council Chamber, 125 East College Street, Covina, California, 91723.

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, January 17, 2017, meeting was posted on January 12, 2017, on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; and 2) the Covina Public Library, 234 N. Second Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.