



MINUTES OF AUGUST 16, 2016

JOINT STUDY SESSION MEETING OF THE COVINA CITY COUNCIL/ SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY/FINANCE ADVISORY COMMITTEE HELD IN THE COMMUNITY ROOM OF COVINA PUBLIC LIBRARY, 234 NORTH SECOND AVENUE, COVINA, CALIFORNIA

CALL TO ORDER

Mayor Stapleton called the Council/Agency/Authority meeting to order at 5:00 p.m.

ROLL CALL

Councilmembers Present: Walter Allen III, John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton.

Councilmembers Absent: Peggy A. Delach.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Elected Members Absent: None.

Finance Advisory Committee Members Present: Diane Fonseca, Kay Manning, Tom Melendrez, and Vice-Chair Geoffrey Cobbett.

Finance Advisory Committee Members Absent: Claudia Casasola, Mark Cook, and Chair Rich Jett.

Staff Members Present: Interim City Manager Don Penman, City Attorney Candice K. Lee, Interim Police Chief Kim Raney, Public Works Director Siobhan Foster, Community Development Director Brian Lee, Finance Director Anita Agramonte, Parks and Recreation/Library Director Amy Hall-McGrade, and Chief Deputy City Clerk/Records Management Director Sharon F. Clark.

PUBLIC COMMENTS – None.

COUNCIL/AGENCY/AUTHORITY COMMENTS – None.

CITY MANAGER COMMENTS – None.

NEW BUSINESS

NB 1. Utility Users Tax (UUT) Ballot Measure.

Interim City Manager Penman introduced the item and Finance Director Agramonte presented the staff report.

Council discussion included what kinds of technology are included in the current tax; the potential for charging for cable services and other technologies; that there are currently about 19 companies who have registered for the \$5000 cap on the UUT; that the cap is handled by resolution rather than on the ballot measure so may be decided at a later date; Finance Director Agramonte's recommendation that the UUT be placed on the ballot for the March 2017 general municipal election; the recommendation of the Finance Advisory Committee that the UUT ballot measure needs to move forward quickly with no changes in order to have the best chance of passage; that UUT revenues are stable at about five million dollars a year; options for a 10-year tax period versus a different expiration or no expiration; that canvassing against the UUT is already taking place in the City; and pros and cons of changing the ballot measure to include other technologies, removing the tax cap for registered companies, or including more than one option for the tax.

In response to a question from Interim City Manager Penman about any problem with putting the measure on the ballot earlier than the December 9, 2016, deadline, Chief Deputy City Clerk Clark replied that it can be put on in October 2016 when the election is called, but once put on the ballot, time frames for arguments and rebuttals to arguments are triggered.

Mayor Stapleton commented that once Council approves direction for the measure, it would be good to start moving on it. Interim City Manager Penman briefly explained rules about how city resources may and may not be used, and that a quorum of the Finance Advisory Committee members can't participate, but individuals can.

There was a consensus of the Council to put the UUT measure on the ballot in October 2016, stressing the importance to move forward, and to address the cap by resolution. Interim City Manager Penman stated he and City Attorney Lee will research to ensure what is involved. Councilmembers Allen and King and Mayor Stapleton stated they would like to remove the sunset on the tax. Mayor Pro Tem Marquez expressed his concern as to whether people will still support the tax without a sunset.

There was a consensus of the Council to request staff to present the ballot measure with the same wording as the current tax, with options to either remove the sunset or keep it, for Council consideration at the October 18, 2016, regularly-scheduled Council meeting.

NB 2. Residential and Commercial Solid Waste Services – Proposed Rate Structure for the Period of July 1, 2016 through June 30, 2019 (FY 2017 through FY 2019).

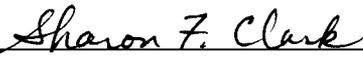
Interim City Manager Penman introduced the item and Public Works Director Foster presented the staff report and a PowerPoint presentation.

In response to a question from Councilmember King as to whether an actual payment is owed by Athens Services to the City or just a credit, Public Works Director Foster replied that it is an actual payment, factored into the revenue structure. Councilmember King asked whether there is any benefit to spreading the one-year reduction out over a couple years to help lower rates over a period of time for residents instead of in one year. Public Works Director Foster responded that both a 12-month and 24-month period had been considered and it didn't seem that a 2-year period made much difference.

ADJOURNMENT

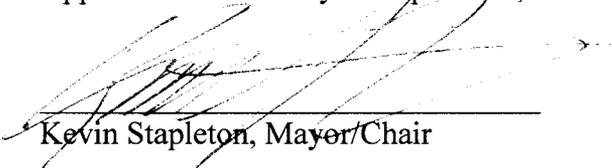
At 5:43 p.m., the meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, August 16, 2016, at 6:30 p.m. for closed session and at 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully submitted:



Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 20th day of September, 2016:



Kevin Stapleton, Mayor/Chair