



**MINUTES OF THE JULY 12, 2016
SPECIAL MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO
THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COMMUNITY
ROOM OF COVINA PUBLIC LIBRARY, 234 NORTH SECOND AVENUE, COVINA,
CALIFORNIA**

CALL TO ORDER

Mayor Stapleton called the Council/Agency/Authority meeting to order at 5:04 p.m. with all Councilmembers present except Councilmembers Allen and Delach.

ROLL CALL

Councilmembers Present: Walter Allen III (arrived 5:32 p.m.), John C. King, Mayor Pro Tem/Vice-Chair Jorge A. Marquez, and Mayor/Chair Kevin Stapleton.

Councilmembers Absent: Peggy A. Delach.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Staff Members Present: Interim City Manager Don Penman, Interim Police Chief Kim Raney, Community Development Director Brian Lee, Public Works Director Siobhan Foster, Parks and Recreation/Library Director Amy Hall-McGrade, Human Resources Director Danielle Tellez, Interim Finance Director Dennis Swink, Acting Assistant Fire Chief Jim Enriquez, and Chief Deputy City Clerk Sharon Clark.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember King.

PUBLIC COMMENTS – None.

COUNCIL/AGENCY/AUTHORITY COMMENTS – None.

CITY MANAGER COMMENTS – None.

NEW BUSINESS

NB 1. 2016-17 Budget and Capital Improvement Program (C.I.P.) Workshop.

The item was introduced by Interim City Manager Penman.

Interim Finance Director Swink provided a summary of revenues and expenditures including figures at mid-year, projected year-end, and for the 2016-2017 budget; explained general and special funds and that projections include a number of one-time revenues and expenses; and introduced incoming Finance Director Anita Agramonte.

The following department directors provided a summary of the responsibilities of and proposed budget for each respective department and answered Council questions regarding staffing; revenue sources; current, planned and needed projects; and details of expenses anticipated: Los Angeles County Acting Assistant Fire Chief Enriquez, Interim City Manager Penman, Chief Deputy City Clerk/Records Management Director Clark, Interim Finance Director Swink, Human Resources Director Tellez, Interim Police Chief Raney, Parks and Recreation/Library Director Hall-McGrade, Community Development Director Lee, and Public Works Director Foster.

GIS Technician Knox asked to speak and indicated that he is the last of in-house Information Technology (IT) staff and feels IT services would be improved by bringing back in-house staff rather than having contract staff.

Speaker Luis Schmidt acknowledged an employee who just retired after 28 years with Covina, urged a return to city staff as opposed to contract staff, and encouraged Council to look at revenue options.

Interim City Manager Penman pointed out the supplemental budget information which had been provided to Council regarding items not included in the 2016-17 Proposed Budget and provided specific suggestions for reducing costs for legislative advocacy, the *Covina Today* publication, the fire services contract and city hall reception staffing.

Mayor Stapleton expressed a desire to have more time to consider the proposed budget and requested more detailed information regarding budget deficits, including the impact of employee lay-offs in 2015.

Councilmember King stated there is a need to move forward with the budget now.

Councilmember Allen complimented Interim City Manager Penman and the department directors for stepping up to tackle the budget challenges.

Interim City Manager Penman commented that staff will provide an analysis of why savings expected are not being seen and present a report at the July 19, 2016, Council meeting which will include the option to adopt the budget or continue discussion to a later date.

CLOSED SESSION

Mayor Stapleton recessed the Council to closed session at 7:53 p.m.

A. G.C. § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: Danielle Tellez, Human Resources Director

Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME); Police Association of Covina (PAC); Police Management Group (PMG); and Police Supervisors of Covina (PSC)

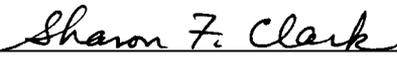
B. G.C. § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representative: Danielle Tellez, Human Resources Director
Unrepresented Employees: Mid-Management, Supervisory and Professional, and Confidential and Technical Employees; and Executive Employees (excluding the City Manager)

ADJOURNMENT

At 8:44 p.m., the meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, July 19, 2016, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California, 91723; and at 6:30 p.m. for closed session and at 7:30 p.m. for open session in the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:



Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 19th day of July, 2016:



Kevin Stapleton, Mayor/Chair