



**MINUTES OF MAY 5, 2015 REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY /COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA**

**CALL TO ORDER**

Mayor King called the Council/Agency/Authority meeting to order at 7:31 p.m., with all members present except Council Member Delach who had an excused absence.

**ROLL CALL**

**Council Members Present:** ALLEN, KING, MARQUEZ, STAPLETON

**Council Members Absent:** DELACH (with notice)

**Elected Members Present:** COBBETT

**Staff Members Present:** City Manager Miller, Interim City Attorney Hull, Police Chief Raney, L.A. County Fire Chief Enriquez, Parks and Recreation/Library Director Hall-McGrade, Acting Finance Director Pacheco, Acting Public Works Director Gonzalez, Senior Management Analyst Smith, City Planner Carter, Community Relations Supervisor Hynes, Environmental Services Manager Castro, Literary Coordinator Jimenez, Management Analyst Navera, Risk Manager Klymkiw, Police Captain Webster, Interim Human Resource Director Blackwood, Electronic Resource Analyst Kadir and Chief Deputy City Clerk LaCroix

**AGENDA POSTING DECLARATION**

The Chief Deputy City Clerk of the City of Covina hereby declares the Council/Agency/Authority agenda for the May 5, 2015 meeting was posted on April 30, 2015 near the front entrance of City Hall, 125 East College Street, Covina, near the front entrance of the Covina Public Library, 234 N. Second Avenue, Covina, by the front entrance lobby of the Joslyn Center, 815 N. Barranca Avenue, Covina, and on the City's website in accordance with §54954.2(a) of the California Government Code.

**PLEDGE OF ALLEGIANCE**

Council Member Allen led the pledge of allegiance.

**INVOCATION**

Covina Police Chaplin Dave Truax gave the invocation.

**PRESENTATIONS**

Mayor King invited Katrina Moramarco to the lectern and presented a certificate of recognition for her leadership and management of the Miss Covina Scholarship Program and as owner of Millie's Dancewear. Katrina has decided to close Millie's Dancewear and start a new chapter

and City Council extends their appreciation of her dedication to the Community and the Miss Covina Program.

Mayor King presented a proclamation to Chief Deputy City Clerk Catherine LaCroix in recognition of Municipal Clerk's Week, May 3-9, 2015.

Mayor King presented a proclamation to Police Chief Kim Raney in recognition of National Police Week, May 10-16, 2015.

Mayor King presented a proclamation to Mike Puente Sr., Water Foreman, and Mike Puente Jr., Street Worker, in recognition of National Public Works Week, May 17-23, 2015.

### **PUBLIC COMMENTS**

Gary Clifford, Athens Services Executive Vice President, thanked those who attended the Covina Green Fair. He congratulated the community for achieving a 70% diversion rate, which equates to 30% of waste actually ending up in a landfill and 70% getting recycled. This is a great accomplishment and shows how the community is engaged with what happens to waste.

### **COUNCIL/AGENCY/AUTHORITY COMMENTS**

Council Member Marquez spoke about the City's no host ordinance and that he has teamed up with the East San Gabriel and Pomona Valleys National Council on Alcohol and Drug Dependence (NCADD) regarding yard signs that say, "Parents Who Host, Lose the Most." He explained the yard signs are an extra tool for the Covina Police Department and provided the reminder that underage drinking in Covina will not be tolerated.

Mayor Pro Tem Stapleton spoke on his attendance to the Covina Green Fair and thanked staff for the wonderful job putting on the event. He expressed appreciation to Jordan Corder's family for allowing Council to participate in the California Peace Officers' Memorial Enrollment Ceremony and thanked the staff for their work in Covina. Mayor Pro Tem Stapleton thanked Cathy LaCroix for her service and wished her well on her retirement to Tennessee. He wished everyone a happy Mother's Day.

Council Member Allen reflected on his attendance to the California Peace Officers' Memorial Ceremony and the honoring of Officer Jordan Corder. He thanked Katrina Moramarco for her passion with the Miss Covina pageant. Council Member Allen expressed appreciation to Cathy LaCroix for the wonderful job as Chief Deputy City Clerk and to Sandra Lopez for the spectacular job when working with City Council. Council Member Allen spoke of the successful Princess Tea Party event held on April 25, 2015, at the Covina Public Library and complemented staff on the success of the program.

Mayor King stated it was an honor to stand with the Covina Police Department during the California Peace Officers' Memorial. Mayor King thanked Cathy LaCroix, Sandra Lopez and City Attorney Elizabeth Hull for all they have done for the community.

Mayor King announced the following "hold the date" events:

- Special Study Session Meeting on the proposed Fiscal Year 2015-2016 Budget is scheduled for May 21, 2015
- The annual dog and cat vaccination and licensing clinic will be held on Thursday, May 14, 2015, 6:00 p.m. to 7:30 p.m. at Covina Park-Hockey Rink

- City of Covina and Los Angeles County Department of Public Works is hosting a free smart gardening advanced workshop, Saturday, May 16, 2015 from 9:30 a.m. to 11:00 a.m. at Charter Oak Park

### **CITY MANAGER COMMENTS**

City Manager Andrea Miller thanked the Police Department officers who remained to serve the community and were not able to attend the California Peace Officers' Memorial; it was important to provide quality service to the community. City Manager Miller requested to remove Consent Calendar item CC16 for further discussion and consideration.

### **CONSENT CALENDAR**

- CC 1.** City Council approved the minutes from the April 7, 2015 regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority/Housing Authority.
- CC 2.** City Council approved the payment of demands in the amount of \$1,991,523.84.
- CC 3.** Successor Agency to the Covina Redevelopment Agency approved the payment of demands in the amount of \$58,572.43.
- CC 4.** City Council approved an amendment to the agreement between All City Management Services, Inc., for School Crossing Guard services and authorized the City Manager to execute said amended agreement.
- CC 5.** City Council approved the purchase of Mobile Data Computers (MDC's) for use in Police Patrol vehicles.
- CC 6.** City Council approved a contract with West Coast Arborists, Inc. for tree trimming services of City park and street trees for fiscal year 2015-2016.
- CC 7.** City Council approved a contract with Caliber Commercial Pool Service for maintenance of the Michael D. Antonovich Aquatic Center swimming pools and pool equipment for fiscal year 2015-2016.
- CC 8.** City Council adopted **Resolution No. 15-7346**, amending fiscal year 2014-2015 budget in the Oil Payment Program (OPP) Fund.
- CC 9.** City Council adopted **Resolution No. 15-7347**, amending fiscal year 2014-2015 Library Services operating budget to expend the California Library Literacy Services (CLLS) one-time augmentation funds to support the development of California Library Literacy Services Programs.
- CC 10.** City Council approved closeout of emergency repairs to City Hall first floor restrooms, Project F-1501; and adopted **Resolution No. 15-7348**, amending the fiscal year 2014-2015 Capital Project Fund budget to reflect an allocation in impact fees for the completion of the emergency repairs.

- CC 11. City Council approved the change orders for Project F-1502, City Hall restroom repairs.
- CC 12. City Council approved the change orders Project T-0814B, Pedestrian and Metrolink Station improvements.
- CC 13. City Council approved the change order for Project T-0733, Glendora Avenue and Cienega Street Traffic Signal Installation.
- CC 14. City Council rejected the bids from Gentry Brothers, Inc., and All American Asphalt as non-responsive; awarding the bid for resurfacing of streets at Hollenbeck Avenue, Cypress Street, et al., Project No. P-1304, Federal Project No. STPL-5118(018) to Hardy and Harper, Inc., as lowest responsive and responsible bidder; and adopted **Resolution No. 15-7349**, appropriating funds from the Federal Surface Transportation Program- Local (STPL), to the current fiscal year budget for expenditure; and authorized the City Manager, or her designee, to approve change orders.
- CC 15. City Council approved the contracting for purchasing Employee Life Insurance, Optional Life Insurance, and Long Term Disability Insurance with Voya Financial for a period of three years, with a three-year premium rate guarantee.

On a motion made by Mayor Pro Tem Stapleton, seconded by Council Member Marquez, the City Council approved Consent Calendar items CC1 through CC15. Consent Calendar item CC16 was removed for further discussion and consideration.

***Motion approved the Consent Calendar items CC1 through CC15 as follows:***

**AYES: ALLEN, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: DELACH**

**CONSENT CALENDAR ITEM(S) REMOVED FOR DISCUSSION/CONSIDERATION**

- CC 16. City Council to approve the Legal Services Agreement with Richards, Watson & Gershon and authorize the Mayor to execute the agreement on behalf of the City.

City Manager Andrea Miller reported she has requested that Richards, Watson and Gershon consider modifying the proposed agreement to remove provisions related to automatic cost of living adjustments and defining retainer work. Richards, Watson and Gershon is agreeable; however, final language was not able to be provided in advance of the item being heard this evening. City Manager Miller recommended the Council approve the retention of Richard, Watson and Gershon as City Attorney effective May 20, 2015, and authorize the City Manager to negotiate and execute a revised agreement for ratification at the May 19, 2015, meeting. In addition, Council is requested to authorize Best Best and Krieger, under its current terms, to assist with the transition period and for future special counsel work related to real estate transactions, economic development, Successor Agency and Housing issues as requested by the city.

On a motion made by Council Member Marquez, seconded by Council Member Allen, the City Council approved Consent Calendar item CC16, based on the recommended action provided by City Manager Miller.

*Motion carried for Consent Calendar item CC16 with the recommended changes, as follows:*

**AYES: ALLEN, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: DELACH**

## **NEW BUSINESS**

**NB 1.** City Council to introduce, hold first reading of an Ordinance amending Chapter 8.50 of the Covina Municipal Code to comply with the 2012 Los Angeles County Municipal National Pollutant Discharge Elimination System (NPDES) Permit, Order NO. R4-2012-0175.

City Manager Miller and Environmental Services Manager Vivian Castro provided a summary report of the item for consideration.

Following a brief discussion and on a motion made by Mayor Pro Tem Stapleton, seconded by Council Member Allen, the City Council introduced, by first reading, and waived further reading of **Ordinance No. 15-2038**, amending Chapter 8.50 of the Covina Municipal Code to comply with the 2012 Los Angeles County Municipal National Pollutant Discharge Elimination System (NPDES) Permit, Order No. R4-2012-0175; and made a determination of exemption under California Environmental Quality Act (CEQA).

*Motion waived first reading and introduced Ordinance No. 15-2038 as listed under New Business item NB1, as follows:*

**AYES: ALLEN, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: DELACH**

**NB 2.** City Council to approve the suspension of the Cultural Arts Advisory Commission.

City Manager Andrea Miller provided a report of the item before City Council.

On a motion made by Mayor Pro Tem Stapleton, seconded by Council Member Marquez, the City Council approved the suspension of the Covina Cultural Arts Advisory Commission for a period of one year, thereby directing staff to survey past Commissioners and research other City Arts Commissions for possible changes involving the by-laws and role of the Commissioners.

*Motion approved New Business item NB2 to suspend the Covina Cultural Arts Advisory Commission for a period of one year, as follows:*

**AYES: ALLEN, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: DELACH**

**NB 3.** City Council to receive and file update on the water conservation measures.

Acting Public Works Director Alex Gonzalez presented a report and provided supplemental materials regarding the City's water conservation efforts.

Following a brief discussion and on a motion made by Mayor Pro Tem Stapleton, seconded by Council Member Allen, the City Council received and filed the update on the water conservation measures.

***Motion received and filed New Business item NB3 as follows:***

**AYES: ALLEN, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: DELACH**

**NB 4.** City Council to receive and file a report on the Los Angeles County Animal Control Services for the City of Covina.

Police Department Management Analyst Ray Navera and Patricia Claerbout, Manager with the Baldwin Park animal shelter, answered questions regarding barking dogs, removal of animal carcasses, sensitivity when carcasses remain for an extended period and providing customer service.

On a motion made by Mayor Pro Tem Stapleton, seconded by Council Member Allen, the City Council received and filed the report on the Los Angeles County Animal Control Services for the City of Covina.

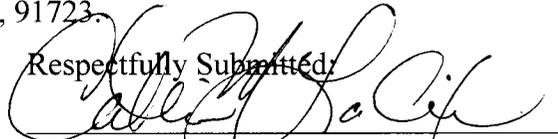
***Motion approved New Business item NB4 as follows:***

**AYES: ALLEN, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: DELACH**

**ADJOURNMENT**

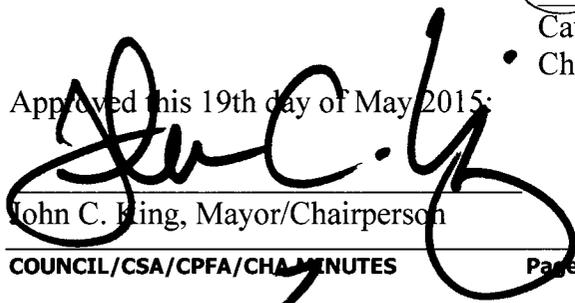
At 9:01 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority adjourned to a special meeting to be held on **Thursday, May 7, 2015**, at 8:00 a.m., in the Council Chamber, 125 East College Street, Covina, California, 91723. The next regular meeting of the Council/Agency/Authority is scheduled for **Tuesday, May 19, 2015**, at 6:30 p.m., for closed session and 7:30 p.m., for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:



Catherine M. LaCroix, CMC  
Chief Deputy City Clerk

Approved this 19th day of May 2015:



John C. King, Mayor/Chairperson