



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, November 17, 2015

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice Chair Kevin Stapleton and Mayor/Chair John C. King

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

- A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 800 North Banna (APN: 842-7003-901)
Agency negotiator: Andrea Miller, City Manager
Negotiating parties: Charter Oak Unified School District representative
Under negotiation: Negotiations to include both price and terms of payment
- B. G.C. §54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 1162 N. Citrus Avenue
Property Negotiator: Charles McKeag, MLC Holdings, Inc.
Agency Negotiator: Andrea Miller, City Manager
Under negotiation: Negotiations to include both price and terms of payment

RECESS



**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice-Chair Kevin Stapleton and Mayor/Chair John C. King

PLEDGE OF ALLEGIANCE

Led by Council Member Allen

INVOCATION

Given by Police Chaplain Dave Truax

PRESENTATIONS

Presentation by Pueri Cantores San Gabriel Valley – Sacred Heart Covina

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes of the October 6, 2015, and November 3, 2015, Regular meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Agency/Housing Authority.

Report: [Minutes](#)

CC 2. Payment of City demands in the amount of \$1,374,651.47.

Report: [Payment of City Demands](#)

CC 3. Payment of Agency demands in the amount of \$60,411.70.

Report: [Payment of Agency demands.](#)

CC 4. Adopt Resolution No. 15-7415 amending the FY 2015-2016 Adopted Budget to reflect an appropriation from the Asset Forfeiture Fund for the repair of the Police Department's Armored Rescue Vehicle.

Report: [Resolution No. 15-7415](#)

CC 5. Adopt Resolution No. 15-7416 amending the Fiscal Year 2015-16 Adopted Budget to reflect an appropriation from the Central Replacement Fund to purchase five (5) Police Department vehicles and six (6) aftermarket police package retrofits.

Report: [Resolution No. 15-7416](#)

CC 6. Adopt Resolution No. 15-7417 confirming continued existence of an emergency condition at Roycove Reservoir and Pump Station pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code.

Report: [Resolution No. 15-7417](#)

CC 7. Authorize the City Manager to execute First Amendment to Letter Agreement with Kimley-Horn and Associates, Inc. for Traffic Engineering Design Services for Intersection of Workman Avenue and Hollenbeck Avenue, Project No. T-1407 increasing the cost by \$3,300 from \$38,500 to \$41,800.

Report: [First Amendment](#)

CC 8. Quarterly Report of the Treasurer to the City Council and the Successor Agency to the Covina Redevelopment Agency for the Quarter Ended September 30, 2015.

Report: [Treasurer's Report](#)

CC 9. Proposed Agreement between the Cities of La Verne and Covina for the Transfer of a Portion of Covina’s Rule 20A Allocation to the City of La Verne and Written Notice to Southern California Edison Making a Formal Request to Transfer and Assign a Portion of Rule 20A Funds Contained in the Covina Allocation to City of La Verne.

Report: [Rule 20A Allocation Agreement](#)

CC 10. Professional Services Agreement with Avery & Associates to conduct an executive search recruitment for the position of Finance Director

Report: [Avery & Associates Agreement](#)

CC 11. Professional Services Agreement with Rice, Englander and Associates for Legislative Advocacy.

Report: [Rice, Englander and Associates Agreement](#)

PUBLIC HEARING

PH 1. Proposed Ordinance Repealing Chapter 5.12 (“Billiard Parlors, Billiard And Pool Tables”) and Modifying Regulations Relating To Dancing And Entertainment By Repealing Chapter 5.28 (“Dance And Dance Halls”) And Adopting A New Chapter 5.28 (“Entertainment”) In Title 5 (“Business Licenses And Regulations”) of the Covina Municipal Code.

Report: [Ordinance No. 15-2046](#)

Staff Recommendation:

1. Conduct a public hearing considering Ordinance No. 15-2046; close the public hearing; introduce and waive further reading of Ordinance No. 15-2046; and direct staff to agendaize the Ordinance for second reading and adoption.
2. Direct staff to analyze costs related to various permits established pursuant to the proposed ordinance and prepare a resolution establishing the fees for City Council consideration; and
3. Direct staff to create a “one-time CUP Modification” program related to entertainment-related conditions of approval and present the proposed program to the City Council for further consideration at a future meeting.

PH 2. Appeal of the Planning Commission’s denial of Variance No. 15-001, a variance request for a proposed freestanding sign located at 545-547 North Citrus Avenue to exceed the maximum sign height (20 ft.) and face (75 sq. ft.) limits for property in the Town Center Commercial (TC-C) Zone.

Report: [Resolution No. 15-7420](#)

Staff Recommendation:

Adopt Resolution No. 15-7420 sustaining the Planning Commission’s Denial of Variance No. 15-001 because the findings cannot be made for approval of Variance No. 15-001 as required by Government Code Section 65906 and the Covina Municipal Code.

CONTINUED BUSINESS – NONE.

NEW BUSINESS

NB 1. Request to Amend the Mid-Management, Supervisory and Professional, and Confidential and Technical Employees Compensation Rules to add the classification of Public Works Manager.

Report: [Resolution No. 15-7420](#)

Staff Recommendation:

That the City Council adopt Resolution No. 15-7420, amending the Mid-Management, Supervisory and Professional, and Confidential and Technical Employees Compensation Rules (2013 version) and establish a new classification for Public Works Manager.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, December 1, 2015, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, November 17, 2015 meeting was posted on November 12, 2015, on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; 2) the Covina Public Library, 234 N. Second Avenue, Covina; and 3) the Joslyn Center, 815 N. Barranca Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.