



**MINUTES OF JUNE 23, 2015**  
**ADJOURNED REGULAR MEETING OF THE COVINA CITY**  
**COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT**  
**AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING**  
**AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST**  
**COLLEGE STREET, COVINA, CALIFORNIA**

**CALL TO ORDER**

Mayor King called the Council/Agency/Authority meeting to order at 5:30 p.m.

**ROLL CALL**

**Council Members Present:** ALLEN, DELACH, KING, MARQUEZ, STAPLETON

**Council Members Absent:** NONE

**Elected Members Present:** COBBETT, WALCZAK

**Staff Members Present:** City Manager Miller, Assistant to the City Manager Carrillo, Police Chief Raney, Human Resources Director Tellez, Acting Finance Director Pacheco, Finance Consultant Michicoff, Community Development Director Lee, Parks and Recreation/Library Director Hall-McGrade, Public Works Director Foster, Senior Housing & CDBG Economic Development Manager Gasser, City Planner Carter, Library Management Analyst Palacios, Electronic Resource Analyst Kadir, and Chief Deputy City Clerk Leach.

**PLEDGE OF ALLEGIANCE**

Council Member Allen led the pledge of allegiance.

**INVOCATION**

No invocation was given.

**PRESENTATIONS**

None were scheduled.

**PUBLIC COMMENTS**

None.

**COUNCIL/AGENCY/AUTHORITY COMMENTS**

Mayor Pro Tem Stapleton passed along a message from the daughter of Helen Qualkenbush expressing her thanks and appreciation for adjourning the Council meeting of March 17, 2015 in memory of her mother.

Mayor King expressed his excitement for the following events and encouraged everyone's participation: 1) Big Night Out, Taste of Covina (Citrus in Downtown Covina), June 25, 2015 at 6:00 p.m.; 2) Australian Expos baseball team will visit Covina; 3) Ham radio club will hold their annual field day in Covina on Saturday, June 27, 2015; 4) HH Dorje Chang Buddha III Cultural and Art Museum is celebrating their one year anniversary on Sunday, June 28, 2015; and 5) Covina summer evening entertainment begins on Monday, June 22, 2015 and includes Monday night concerts, Tuesday night movies, Wednesday night church bands, and Thursday night concert bands.

Mayor Pro Tem Stapleton added that the concert band entertainment begins on July 2<sup>nd</sup> and the pancake breakfast to be held on July 4<sup>th</sup> will help fundraise for the concert band.

### **CITY MANAGER COMMENTS**

None.

### **CONSENT CALENDAR**

**CC 1.** City Council adopted **Resolution No. 15-7365**, establishing the 2015-2016 Article XIII B Appropriations Limit for the City of Covina.

**CC 2.** City Council adopted **Resolution No. 15-7366**, to approve an employment agreement with retired PERS annuitant for Finance Director Services for a limited duration.

On a motion made by Council Member Allen, seconded by Council Member Delach the City Council approved Consent Calendar items CC 1 and CC 2.

*Motion approved for the Consent Calendar items CC 1 – CC 2 as follows:*

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**

**NOES: NONE**

**ABSTAIN: NONE**

**ABSENT: NONE**

### **CONTINUED BUSINESS**

**CB 1.** City Council adopt **City Resolution No. 15-7364**, adopting the City of Covina budget for July 1, 2015 through June 30, 2016; and

City Council/Successor Agency to the Covina Redevelopment Agency adopt **Agency Resolution No. 15-032**, adopting the Successor Agency to the Covina Redevelopment Agency budget for July 1, 2015 through June 30, 2016.

City Manager Miller provided a brief overview regarding this item being a follow-up to the May 21, 2015 special budget study session. She said this budget is based on projected services and the significant budget deficit. She added that the current direction is to move forward by reducing work force. Last week nine employees were notified that their positions were being eliminated. She added that staff is prepared this evening to present a balanced budget and reiterated that throughout the presentation Council should keep in mind that the budget is precariously balanced. City Manager Miller reported that the City has retained John Michicoff a retired Director of Finance - working on a consultant basis. She added that she was pleased to announce that Mr. Michicoff has agreed to serve as Interim Finance Director. Mr. Michicoff has many years' experience in the finance field and we are excited to have him here.

Finance Consultant Michicoff presented a PowerPoint presentation which included overviews, updates and expectations of the budget and items for consideration and approval including: 1) Overview of Fiscal Year 2015-16 Annual Budget for City and SACRA; 2) Property Tax Dollar Breakdown; 3) Sales Tax Dollar Breakdown; 4) Total Revenue Sources; 4) General Fund Reserve Sources; 5) Total Appropriations – All Funds; 6) General Fund Appropriations; 7) General Fund Operations; 8) June 2 Budget Options Report; and 9) Future Budgetary Topics -- which led to discussion from the Mayor and Council Members regarding the past, current, and future state of the budget.

Considerable questions and discussion followed.

City Manager Miller reiterated that it is critical that Council understand this is a precariously balanced budget and expressed concern regarding the need to look at more avenues to increase revenues and work closely with the City’s Finance Committee to ensure goals are being met.

Mayor King said it was very painful making hard decisions; however, there is a need to balance the budget and do it right.

Mayor Pro Tem Stapleton added that Council cares for the community and hopefully the residents will be encouraged that the City is becoming leaner.

Council Member Allen indicated that the presentation by Finance Consultant Michicoff was excellent. He added that it was heart wrenching to lay off employees.

Mayor Pro Tem Stapleton said he was looking forward to City Manager Miller bringing forward an aggressive agenda.

City Manager Miller stated that it is important to have the right players on the team and the City was fortunate to attract great people. She assured Council that there will be a dramatic, positive change to customer service.

Council Member Marquez expressed appreciation for the honesty. He said he has been on Council for two years and feels deceived because things are completely different than what was given to Council previously. He supported more discussion adding that the Fire contract is something that needs to be looked at.

On a motion made by Mayor Pro Tem Stapleton, seconded by Council Member Allen, the City Council/Agency/Authority adopted **City Resolution No. 15-7364**, adopting the City of Covina budget for July 1, 2015 through June 30, 2016; and **Agency Resolution No. 15-032**, adopting the Successor Agency to the Covina Redevelopment Agency budget for July 1, 2015 through June 30, 2016.

***Motion approved for Continued Business item CBI and adopted City Resolution No. 15-7364 and Agency Resolution NO. 15-032 as follows:***

**AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON**  
**NOES: NONE**  
**ABSTAIN: NONE**  
**ABSENT: NONE**

Mayor King thanked all staff indicating these were indeed challenging moments with reductions.

**NEW BUSINESS**

No matters were scheduled.

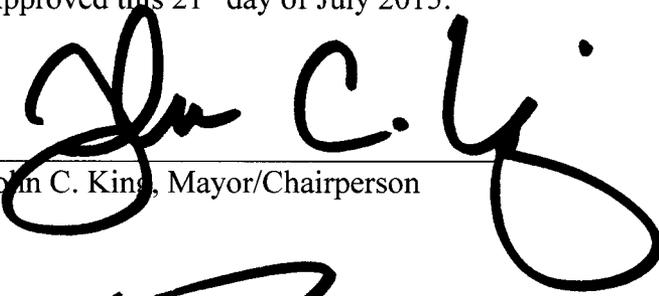
**ADJOURNMENT**

At 7:11 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority adjourned to its next regular meeting of the Council/Agency/Authority on **Tuesday, July 7, 2015**, at 6:30 p.m., for closed session and 7:30 p.m., for open session in the Council Chamber located inside of City Hall, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:

  
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Evelyn C. Leach, MMC  
Interim Chief Deputy City Clerk

Approved this 21<sup>st</sup> day of July 2015:

  
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John C. King, Mayor/Chairperson

