



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, July 21, 2015

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Marquez, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

- A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 800 North Banna (APN: 842-7003-901)
Agency negotiator: Andrea Miller, City Manager
Negotiating parties: Charter Oak Unified School District representative
Under negotiation: Negotiations to include both price and terms of payment

CLOSED SESSION CONTINUED

B. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS

City designated representatives: Andrea Miller, City Manager, Kim Raney, Police Chief, Danielle Tellez, Human Resources Director

Employee Organization: American Federation of State, County and Municipal Employees (AFSCME)

C. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS

City designated representatives: Andrea Miller, City Manager, Kim Raney, Police Chief, Danielle Tellez, Human Resources Director

Unrepresented Employees

RECESS



**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, Marquez, Mayor Pro Tem/Vice Chairperson Stapleton and Mayor/Chairperson King

PLEDGE OF ALLEGIANCE

Led by Mayor Pro Tem Stapleton

INVOCATION

Given by Covina Police Chaplain Truax

PRESENTATIONS

Presentation: Miss Covina

Proclamation: National Night Out, Tuesday, August 4, 2015

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

- CC 1.** City Council to approve the minutes from the June 16, 2015 Regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority.

Report: [Minutes of June 16, 2015](#)

- CC 2.** City Council to approve the minutes from the June 23, 2015 Regular Adjourned meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority.

Report: [Minutes of June 23, 2015](#)

- CC 3.** City Council to approve the payment of demands in the amount of \$3,174,482.53.

Report: [City of Covina Payment of Demands](#)

- CC 4.** Successor Agency to the Redevelopment Agency to receive payment of demands in the amount of \$777,975.24.

Report: [Successor Agency Payment of Demands](#)

- CC 5.** City Council to approve **Resolution No. 15-7379** to amend previously approved budget appropriation for the purchase of a new Computer Aided Dispatch/Record Management System (CAD/RMS) for the Covina Police Department.

Report: [Resolution No. 15-7379 Budget Amendment](#)

- CC 6.** City Council to approve **Resolution No. 15-7380** authorizing the Police Department to spend over \$25,000, not to exceed \$50,000 without further Council approval, for equipment and services by Black and White Emergency Vehicles.

Report: [Resolution No. 15-7380 Black and White Emergency Vehicles](#)

- CC 7.** City Council to approve Professional Services Agreement with Black and White Emergency Vehicles, and authorize the City Manager to execute.

Report: [Agreement Black and White Emergency Vehicles](#)

CC 8. City Council to adopt **Resolution No. 15-7378** amending the Fiscal Year 2015-16 budget in the Waste Management fund and authorizing the City Manager to execute Professional Services Agreement (PSA) with HF&H Consultants LLC (HF&H) for waste management consulting services.

Report: [Resolution No. 15-7378 HF&H Consultants](#)

CC 9. Acceptance of Notice of Completion of Public Works Project No. F-1414: Energy Efficiency Design-Build Contract for Citywide Lighting Upgrade.

Report: [Notice of Completion Project No. F-1414](#)

CC 10. Approval of Payments to Covina Irrigating Company Shareholders for Fiscal Year 2015-16 Stock Leases in an amount not to exceed \$73,506.72.

Report: [Payments to Covina Irrigating Company Shareholders](#)

CC 11. City Council to consider a fee waiver for the Project 29:11 Back-to-School Blast event scheduled for August 7, 2015.

Report: [Fee waiver Project 29:11 Back to School Blast](#)

CC 12. City Council to approve the Third Amendment to the Professional Services Agreement with Interwest Consulting Group, Inc. for professional planning services, and authorize the City Manager to execute.

Report: [Agreement with Interwest Consulting Group](#)

PUBLIC HEARING

PH 1. City Council to conduct a public hearing to consider adoption of a resolution confirming the Engineer's report dated July 7, 2015, and ordering levying and collection of assessments for Covina Lighting District No. 1978-79 for fiscal year 2015-2016.

Staff Recommendation:

- 1) City Council open the public hearing and consider public testimony; and
- 2) Adopt **Resolution No. 15-7381**, confirming the Engineer's report dated July 7, 2015, and ordering the levying and collection of assessments on the Covina Lighting District No. 1978-1979 for fiscal year 2015-2016.

Report: [Resolution No. 15-7381 Covina Lighting District No. 1978-1979](#)

PUBLIC HEARING CONTINUED

PH 2. City Council to conduct a public hearing to consider adoption of a resolution confirming the Engineer's report dated July 7, 2015, and ordering levying and collection of assessments for Covina Landscaping District No. 1 for fiscal year 2015-2016.

Staff Recommendation:

- 1) City Council open the public hearing and consider public testimony; and
- 2) Adopt **Resolution No. 15-7382**, confirming the Engineer's report dated July 7, 2015, and ordering the levying and collection of assessments within Covina Landscaping District No. 1 for fiscal year 2015-2016.

Report: [Resolution No. 15-7382 Covina Landscaping District No. 1](#)

PH 3. City Council to conduct a public hearing and consider adoption of a resolution for the levying and collection of assessments for the Vehicle Parking District No. 1 for the fiscal year 2015-2016.

Staff Recommendation:

- 1) City Council open the public hearing and consider public testimony; and
- 2) Adopt **Resolution No. 15-7383** approving the Engineer's Report for levying assessment on the Vehicle Parking District No. 1 for fiscal year 2015-16; and
- 3) Adopt **Resolution No. 15-7384** confirming the Engineer's report dated July 7, 2015, ordering the levying and collection of assessments for "Vehicle Parking District No. 1" for the fiscal year 2015-2016.

Report: [Resolution No\(s\) 15-7383 and 15-7384 Vehicle Parking District No. 1](#)

CONTINUED BUSINESS

No matters scheduled.

NEW BUSINESS

NB 1. City Council to approve establishing Water Conservation Target of 28 percent.

Staff Recommendation:

- 1) City Council establish water conservation target of 28 percent;
- 2) Authorize City Manager to declare a Level 2 water supply shortage and implement Level 2 Water Supply Shortage Measures as contained in Covina Municipal Code (CMC) Chapter 13.06 (Water Conservation);
- 3) Authorize the City Manager to reallocate \$11,467 within the Department of Public Works approved fiscal year 2015-16 budget from Water Utility – Production and Storage – Licenses and Taxes (account no. 6010-5060-53600) to Water Utility – Transmission and Distribution – Small Tool and Minor Equipment (account no. 6010-5080-54850) and purchase of one 1,000-gallon water trailer from United Rentals at a cost not to exceed \$11,467; and
- 4) Direct the Department of Public Works to return with additional water conservation proposals if sufficient progress towards conservation target is not achieved.

Report: [Establish Water Conservation Target](#)

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority meeting of **Tuesday, August 4, 2015, will not be held due to “National Night Out.”** Therefore, this meeting will adjourn to the **Strategic Planning Sessions which will be held at 3 p.m. on Wednesday, August 12, 2015, and Tuesday, August 18, 2015, at the Covina Center for the Performing Arts, 104 N. Citrus Avenue, Covina.** The next regular meeting of the Council/Agency/Authority is scheduled for **Tuesday, August 18, 2015,** at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk’s desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk’s Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City’s consideration of the item at the meeting.

The Covina City Clerk’s Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the **July 7, 2015** meeting was posted on **July 2, 2015** on the City’s website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; 2) the Covina Public Library, 234 N. Second Avenue, Covina; and 3) the Joslyn Center, 815 N. Barranca Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK’S OFFICE AT 125 E. COLLEGE STREET, COVINA.