



MINUTES OF JULY 21, 2015

REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY /COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor King called the Council/Agency/Authority meeting to order at 6:30 p.m. All City Council Members were present. The closed session items were announced. There were no public comments.

ROLL CALL

Council Members Present: ALLEN, DELACH, KING, MARQUEZ, STAPLETON

Council Members Absent: NONE

Elected Members Present: COBBETT, WALCZAK

Staff Members Present: City Manager Miller, City Attorney Lee, Police Chief Raney, Police Captain Povero, L.A. County Acting Assistant Fire Chief Enriquez, Public Works Director Foster, City Planner Carter, Assistant to the City Manager Carrillo, Human Resources Director Tellez, Environmental Services Manager Castro, Electronic GIS Technician Knox, Interim Chief Deputy City Clerk Leach, Administrative Technician Alvarez.

CLOSED SESSION – The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority adjourned to closed session for the following:

- A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 800 North Banna (APN: 842-7003-901)
Agency negotiator: Andrea Miller, City Manager
Negotiating parties: Charter Oak Unified School District representative
Under negotiation : Negotiations to include both price and terms of payment
- B. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
City designated representatives: Andrea Miller, City Manager, Kim Raney, Police Chief, Danielle Tellez, Human Resources Director
Employee Organization: American Federation of State, County and Municipal Employees (AFSCME)
- C. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
City designated representatives: Andrea Miller, City Manager, Kim Raney, Police Chief, Danielle Tellez, Human Resources Director
Unrepresented Employees

RECONVENE AND CALL TO ORDER

The City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority/Housing Authority meeting was called to order at 7:40 p.m. Mayor King apologized for Council arriving late from closed session.

Mayor King announced that all Council Members were present.

City Attorney Lee announced that the City Council/Agency/Authority met in closed session with all members present. There were no reportable actions related to closed session items A, B, and C and that direction was given to staff.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Stapleton led the pledge of allegiance.

INVOCATION

Covina Police Chaplain Dave Truax gave the invocation.

PRESENTATIONS –

Miss Covina – Vivian Tang

Katrina Moramarco, Executive Director of the Miss Covina Scholarship Organization provided a PowerPoint presentation which gave an overview of the Miss California Pageant 2015 in which she showcased the reigning Miss Covina Vivian Tang. She thanked the sponsors, McIntyre Properties, Covina Valley Kia, and Crestview Cadillac for their support and acknowledged Miss Tang for her achievements which included obtaining a \$2,500 scholarship, a Preliminary Talent Award, and a Leni Arnhy Award. Miss Tang was also recognized for being in the top 15 out of 53 contestants in the Miss California Pageant 2015.

Miss Tang thanked City Council for their support and shared her gratitude and appreciation for the opportunities given to her through the Miss Covina Scholarship Organization.

Mayor King congratulated Miss Tang on behalf of the City Council and presented her with a beautiful bouquet of flowers. He said they could not be more proud of her hard work and dedication.

Proclamation – National Night Out

Mayor King proclaimed August 4, 2015 as National Night Out in the City of Covina and called upon all citizens to join the National Association of Town Watch in supporting the City's 32nd National Night Out. The Proclamation was presented to Police Chief Raney.

Police Chief Raney thanked the Mayor for the Proclamation adding that he anticipates a great night where law enforcement and the community join together. He stated that if anyone in the community would like to host an event they should contact the Crime Prevention Unit at the Covina Police Department.

PUBLIC COMMENTS

Leonard Rose Jr. discussed the Back to School Blast that will take place on Friday, August 7, 2015. He spoke of his personal spiritual growth and requested prayers for the nation and its salvation.

Vivian Moreno a resident from Riverside and owner of the blog “Thirty Miles of Corruption” introduced herself to City Council. She requested an appointment with Public Works Director Foster regarding a toxic waste spill that took place in Riverside during 2003.

Jason Hunter spoke regarding the work history of Public Works Director Foster.

Anita Senteno, a Covina resident expressed her concern regarding the pavement of streets in her residential area.

Mayor King responded indicating that under Public Director Foster’s guidance the city is in the process of establishing a paving and renewal project.

City Manager Miller advised that the City of Covina is in the process of repaving streets in the order of need. She informed Ms. Senteno that she will be contacted in order to schedule a site inspection to determine the need of priority and to provide a solution.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council Member Delach reported on the Three Valleys Municipal Water District 65th anniversary celebration that she attended in Claremont. She said Three Valleys is still pushing water conservation and begging for everyone’s cooperation. She reminded everyone of the severe water shortage and requested that caution be observed when using water.

Council Member Allen complimented the Parks & Recreation Department for hosting a successful “Kids Night Out” event at Covina Park. He also complimented the work performance of Public Works Director Foster.

Mayor King asked to adjourn this meeting in memory of Andy Bargaehr who passed away on July 14, 2015.

Mayor King announced the following events: 1) Covina Park Summer evening entertainment; Monday night concerts, Tuesday night movies, Wednesday night church bands, and Thursday night concert bands; 2) Summer’s End Concert & Car Show, Saturday, August 1st; which supports the Yellow Ribbon Committee and local food banks; and 3) Free Smart Gardening Workshop Saturday, August 8, 2015 from 9:30 a.m. to 11 a.m. at Charter Oak Park.

CITY MANAGER COMMENTS

City Manager Miller made note of a correction that was to be made to Consent Calendar item CC 4. There was a typo in the amount listed as \$777,975.24 and needs to read as \$77,975.24.

CONSENT CALENDAR

- CC 1. City Council approved the minutes from the June 16, 2015 Regular meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority.
- CC 2. City Council approved the minutes from the June 23, 2015 Regular Adjourned meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Authority.
- CC 3. City Council approved the payment of demands in the amount of \$3,174,482.53.
- CC 4. Successor Agency to the Redevelopment Agency received payment of demands in the amount of \$77,975.24.
- CC 5. City Council approved **Resolution No. 15-7379** to amend previously approved budget appropriation for the purchase of a new Computer Aided Dispatch/Record Management System (CAD/RMS) for the Covina Police Department.
- CC 6. City Council approved **Resolution No. 15-7380** authorizing the Police Department to spend over \$25,000, not to exceed \$50,000 without further Council approval, for equipment and services by Black and White Emergency Vehicles.
- CC 7. City Council approved Professional Services Agreement with Black and White Emergency Vehicles, and authorized the City Manager to execute.
- CC 8. City Council adopted **Resolution No. 15-7378** amending the Fiscal Year 2015-16 budget in the Waste Management fund and authorized the City Manager to execute Professional Services Agreement (PSA) with HF&H Consultants LLC (HF&H) for waste management consulting services.
- CC 9. City Council approved acceptance of Notice of Completion of Public Works Project No. F-1414: Energy Efficiency Design-Build Contract for Citywide Lighting Upgrade.
- CC 10. City Council approved payments to Covina Irrigating Company Shareholders for Fiscal Year 201516 Stock Leases in an amount not to exceed \$73,506.72.
- CC 11. City Council considered a fee waiver for the Project 29:11 Back-to-School Blast event scheduled for August 7, 2015.
- CC 12. City Council approved the Third Amendment to the Professional Services Agreement with Interwest Consulting Group, Inc. for professional planning services, and authorized the City Manager to execute.

On a motion made by Council Member Allen, seconded by Council Member Marquez the City Council approved Consent Calendar items CC 1 through CC 12.

Motion approved the Consent Calendar items CC 1 through CC 12 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

PUBLIC HEARING

PH 1. City Council to conduct a public hearing to consider adoption of a resolution confirming the Engineer's report dated July 7, 2015, and ordering levying and collection of assessments for Covina Lighting District No. 1978-79 for fiscal year 2015-2016.

Mayor King opened the public hearing. There was no public comment; therefore, Mayor King closed the public hearing.

On a motion made by Council Member Allen, seconded by Council Member Marquez the City Council adopted **Resolution No. 15-7381**, confirming the Engineer's report dated July 7, 2015, and ordering the levying and collection of assessments on the Covina Lighting District No. 1978-1979 for fiscal year 2015-2016.

Motion carried for Public Hearing item PH 1 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

PH 2. City Council to conduct a public hearing to consider adoption of a resolution confirming the Engineer's report dated July 7, 2015, and ordering levying and collection of assessments for Covina Landscaping District No. 1 for fiscal year 2015-2016.

Mayor King opened the public hearing.

City Clerk Walczak stated one protest had been received regarding Covina Landscaping District No. 1 from Mr. Bob Low.

Mayor King called for public comment. There was no public comment; therefore, Mayor King closed the public hearing.

On a motion made by Council Member Delach, seconded by Council Member Allen City Council adopted **Resolution No. 15-7382**, confirming the Engineer's report dated July 7, 2015, and ordering the levying and collection of assessments within Covina Landscaping District No. 1 for fiscal year 2015-2016.

Motion carried for Public Hearing item PH 2 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ
NOES: STAPLETON
ABSTAIN: NONE
ABSENT: NONE

PH 3. City Council to conduct a public hearing and consider adoption of a resolution for the levying and collection of assessments for the Vehicle Parking District No. 1 for the fiscal year 2015-2016.

Mayor King opened the public hearing. There was no public comment; therefore, Mayor King closed the public hearing.

On a motion made by Council Member Allen, seconded by Council Member Marquez City Council adopted **Resolution No. 15-7383** approving the Engineer's Report for levying assessment on the Vehicle Parking District No. 1 for fiscal year 2015-16; and adopted **Resolution No. 15-7384** confirming the Engineer's report dated July 7, 2015, ordering the levying and collection of assessments for "Vehicle Parking District No. 1" for the fiscal year 2015-2016.

Motion carried for Public Hearing item PH 3 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ

NOES: STAPLETON

ABSTAIN: NONE

ABSENT: NONE

CONTINUED BUSINESS - No matters scheduled.

NEW BUSINESS

NB 1. City Council considered establishing a Water Conservation Target of 28 percent. With the following recommendations:

- 1) City Council establish water conservation target of 28 percent;
- 2) Authorize City Manager to declare a Level 2 water supply shortage and implement Level 2 Water Supply Shortage Measures as contained in Covina Municipal Code (CMC) Chapter 13.06 (Water Conservation);
- 3) Authorize the City Manager to reallocate \$11,467 within the Department of Public Works approved fiscal year 2015-16 budget from Water Utility – Production and Storage – Licenses and Taxes (account no. 6010-5060-53600) to Water Utility – Transmission and Distribution – Small Tool and Minor Equipment (account no. 6010-5080-54850) and purchase of one 1,000-gallon water trailer from United Rentals at a cost not to exceed \$11,467; and
- 4) Direct the Department of Public Works to return with additional water conservation proposals if sufficient progress towards conservation target is not achieved.

City Manager Miller reported that this item is a request for Council to 1) Establish a Water Conservation Target of 28 percent; 2) Authorize the City Manager to declare a Level 2 water supply shortage and implement Level 2 Water Supply Shortage Measures as contained in Covina Municipal Code (CMC); 3) Authorize the City Manager to reallocate funding within the Department of Public Works to fund these projects; and 4) Direct the Department of Public Works to return with additional water conservation proposals as necessary. She added that Public Works Director Sioban Foster would be presenting the report to Council and that any questions Council may have would be answered by either herself or Public Works Director Foster.

Public Works Director Foster provided Council with a comprehensive PowerPoint presentation explaining the request to establish a Water Conservation Target of 28 percent.

City Manager Miller clarified that with respect to Item #3, staff is requesting approval to reallocate existing funds (within the adopted budget) not authorization of additional funding.

Questions and discussion followed.

On a motion made by Council Member Marquez, seconded by Council Member Allen the City Council approved New Business item NB 1 as follows: 1) Establishing Water Conservation Target of 28 percent.; 2) Authorizing the City Manager to declare a Level 2 water supply shortage and implement Level 2 Water Supply Shortage Measures as contained in Covina Municipal Code (CMC) Chapter 13.06 (Water Conservation); 3) Authorizing the City Manager to reallocate \$11,467 within the Department of Public Works approved fiscal year 2015-16 budget from Water Utility – Production and Storage – Licenses and Taxes (account no. 6010-5060-53600) to Water Utility – Transmission and Distribution – Small Tool and Minor Equipment (account no. 6010-5080-54850) and purchase of one 1,000-gallon water trailer from United Rentals at a cost not to exceed \$11,467; and 4) Direct the Department of Public Works to return with additional water conservation proposals if sufficient progress towards conservation target is not achieved.

Motion carried for New Business item NB 1 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

Mayor King wished Geoff Cobbett, City Treasurer a Happy Birthday and thanked him for attending this meeting on his birthday.

ADJOURNMENT

At 8:39 p.m., the meetings of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority were adjourned in Memory of Andy Bargaehr who passed away on July 14, 2015.

The regular meeting scheduled for **Tuesday, August 4, 2015 will not be held due to “National Night Out”** which will be held on the same date. This meeting is; therefore, adjourned to the **Strategic Planning Sessions which will be held at 3 p.m. on Wednesday, August 12, 2015, and Tuesday, August 18, 2015, at the Covina Center for the Performing Arts, 104 N. Citrus Avenue, Covina.**

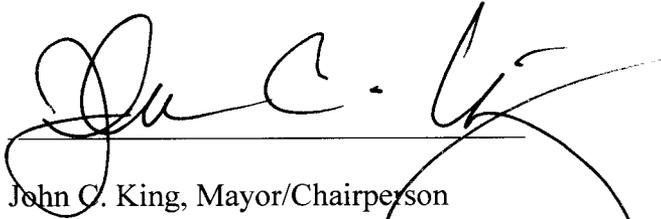
The next regular meeting of the Council/Agency/Authority scheduled for **Tuesday, August 18, 2015**, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:

A handwritten signature in cursive script, reading "Evelyn C. Leach", written over a horizontal line.

Evelyn C. Leach, MMC
Interim Chief Deputy City Clerk

Approved this 18th day of August 2015:

A handwritten signature in cursive script, reading "John C. King", written over a horizontal line.

John C. King, Mayor/Chairperson