



MINUTES OF NOVEMBER 3, 2015

REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY /COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor King called the Council/Agency/Authority meeting to order at 7:30 p.m. All City Council Members were present. There was no closed session.

ROLL CALL

Council Members Present: Walter Allen III, Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice-Chair Kevin Stapleton, and Mayor/Chair John C. King.

Council Members Absent: None.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Staff Members Present: City Manager Andrea M. Miller, City Attorney Candice K. Lee, Police Chief Kim Raney, Public Works Director Siobhan Foster, Community Development Director Brian Lee, Human Resources Director Danielle Tellez, Parks and Recreation/Library Director Amy Hall-McGrade, Acting Assistant Fire Chief Jim Enriquez, Assistant to the City Manager Angel Carrillo, GIS Technician James Knox, and Chief Deputy City Clerk Sharon F. Clark.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Stapleton led the Pledge of Allegiance.

INVOCATION

Chaplain Dave Truax gave the invocation.

PRESENTATIONS – None.

PUBLIC COMMENTS

Acting Assistant Fire Chief Enriquez reported on the response to the second-alarm fire which occurred in the City on Saturday, October 24, 2015.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Mayor Pro Tem Stapleton requested that the meeting be adjourned in memory of Ed Seidner; commented that today is Election Day for the school districts; thanked the Covina Chamber of Commerce for the Golf Tournament fundraiser on Monday, November 2, 2015; reported that he

would provide the agenda, minutes of the prior meeting, and a status report from the last Sanitation District meeting to the Covina Library for anyone interested; and announced that Jack Fielding, Covina Irrigating Company Board Member on behalf of the City, had retired from the Covina Irrigating Company and thanked him for his years of service. In closing, he explained the Green Light effort to show support for military members by displaying a green light, encouraged the public's participation, and requested that a green light be displayed at City Hall.

Council Member Allen expressed regret that he had been unable to attend the Golf Tournament fundraiser due to work; and commended the Parks and Recreation Department on a job well-done on the Halloween costume contest, and thanked the judges for their participation.

Council Member Delach commented that she had missed the Halloween event due to being out of town, but had enjoyed Council Member Marquez' costume as Elliott from the movie, *E.T.*

Council Member Marquez complimented Parks & Recreation on the Halloween and Dia de los Muertos events.

Mayor King announced that the meeting would be adjourned in memory of Ed Seidner; thanked Los Angeles County Supervisor Michael D. Antonovich for the great dialogue during the City Council Special meeting on October 21, 2015; reported that several Council Members had attended the celebration of Reynolds Buick's 100th Anniversary; thanked Parks and Recreation/Library Director Hall-McGrade and staff for the excellent Halloween Carnival & Day of the Dead events; and reminded Covina water customers of new watering restrictions beginning on November 1, 2015. In closing, he announced that the Covina Rotary Club is partnering with the City to host the annual Field of Valor on November 7-14, 2015, at Sierra Vista Middle School, to be open nightly until 9:00 p.m., with an opening ceremony to be held on Sunday, November 8, 2015, at 10:00 a.m.

Mayor Pro Tem Stapleton announced that the transition overpass from the southbound 605 freeway to the eastbound 10 freeway would be opening this week.

CITY MANAGER COMMENTS

City Manager Miller commented that Consent Calendar item #9 refers to Cienega Avenue as Cienega Street, which will be corrected upon the approval of the final map by Los Angeles County, and that street signs have already been updated.

CONSENT CALENDAR

A motion was made by Mayor Pro Tem Stapleton, seconded by Council Member Marquez, to approve Consent Calendar Items CC 1 – CC 10, except for items CC 6 and CC 8, which were pulled for separate consideration.

Motion approved the Consent Calendar items CC 1 through CC 10; except CC 6 and CC 8 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

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- CC 1.** City Council approved the minutes of the October 21, 2015 Special meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Finance Authority/Housing Authority.
- CC 2.** City Council approved the payment of City demands in the amount of \$2,162,012.44.
- CC 3.** Successor Agency to the Redevelopment Agency approved the payment of Agency demands in the amount of \$10,934.21.
- CC 4.** City Council approved Amendment of Fiscal Year 2015-2016 Parks and Recreation Department, Library Services Division Budget by \$10,858 and accepted grant funding.
- CC 5.** City Council approved the Annual Report of the Prospero Park Owners Association Business Area Enhancement District and adopted **Resolution No. 15-7410** declaring its intent to levy an annual assessment for the fiscal year 2015- 2016 in the Prospero Park Area Business Enhancement District, and establish the date, time and place for the public hearing.
- CC 7.** City Council received and filed an informational report on the Five-Year Grid Trimming Schedule for Street and Park Trees.
- CC 9.** City Council accepted the work performed by California Professional Engineering, Inc. for the amount of \$245,508; authorized the City Clerk to file a Notice of Completion for Public Works Project No. T-0733, Glendora Avenue and Cienega Street Traffic Signal Installation; and adopted **Resolution No. 15-7413** appropriating \$12,590 in available Measure R Fund Balance (account no. 2410-0000-33000) and increasing the fiscal year 2015-2016 Capital Projects Fund budget (account no. 4010-2350-55340-T-0733) in the amount of \$12,590.
- CC 10.** City Council approved the Annual Report of the Downtown Covina Business Area Enhancement District (BAED), and adopted **Resolution No. 15-7414**, declaring its intent to levy an annual assessment for the fiscal year 2015-2016 in the Downtown Covina Business Area Enhancement District, and establish the date, time and place for the public hearing.

CONSENT CALENDAR ITEMS PULLED FOR SEPARATE CONSIDERATION

- CC 6.** Confirmation of the continued existence of an emergency condition at Roycove Reservoir and Pump Station.

Mayor Pro Tem Stapleton asked if the emergency project is still on schedule and budget. City Manager Miller responded that it is.

- CC 8.** Declaration of an emergency condition at Jalapa Lift Station and authorization for the City Manager to execute all related necessary contracts and documents.

Mayor Pro Tem Stapleton asked what the time schedule is for completion of the project. Public Works Director Foster responded that the repairs had been completed ahead of schedule and on budget.

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A motion was made by Mayor Pro Tem Stapleton, seconded by Council Member Delach, to approve Consent Calendar items #6 and #8.

Motion approved the Consent Calendar items CC 6 and CC 8 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- CC 6.** City Council adopted **Resolution No. 15-7411** confirming continued existence of an emergency condition for the Roycove Reservoir and Pump Station pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code.
- CC 8.** City Council adopted **Resolution No. 15-7412** declaring that the public interest and necessity demand the immediate expenditure of public money and completion of certain work without competitive bidding to safeguard life, health, or property pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code; and authorized the City Manager to execute all necessary contracts and documents with a qualified contractor to respond to the emergency conditions at Jalapa Lift Station.

City Manager Miller commented that the development of a 10-year Capital Projects Improvement Plan was underway which would help to minimize the number of emergency repairs and allow projects to be presented to Council well in advance.

PUBLIC HEARING – None.

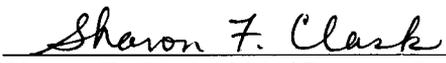
CONTINUED BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

At 7:45 p.m., the meeting of the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority was adjourned in memory of Ed Seidner to the next regular meeting of the Council/Agency/Authority scheduled for Tuesday, November 17, 2015, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California 91723; and at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:


Sharon F. Clark, Chief Deputy City Clerk

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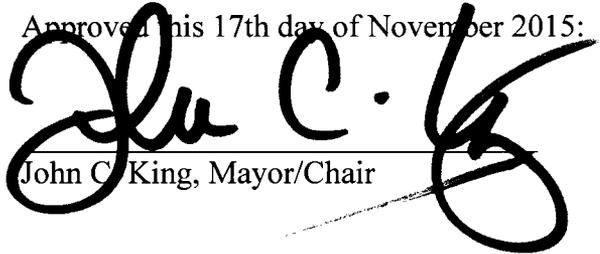
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Approved this 17th day of November 2015:



John C. King, Mayor/Chair



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