



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, April 05, 2016

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—CLOSED SESSION
6:30 p.m.**

CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, King, Mayor Pro Tem/Vice Chair Marquez, and Mayor/Chair Stapleton

PUBLIC COMMENTS

The Public is invited to make comment on Closed Session items only at this time. To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk. Your name will be called when it is your turn to speak. Individual speakers are limited to five minutes each.

The City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to closed session for the following:

CLOSED SESSION

- A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 413 North Citrus Ave. (APN: 8431-028-026)
Agency negotiator: Andrea Miller, City Manager
Negotiating parties: Joe Oftelie, City Ventures
Under negotiation: Negotiations to include both price and terms of payment
- B. G.C. §54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager

- C. G.C. §54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency Designed Representative: Mayor
Unrepresented Representative: City Manager
- D. G.C. § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Peter Brown of Liebert Cassidy Whitmore, Chief Labor Negotiator and Danielle Tellez, Human Resources Director
Employee Organizations: American Federation of State, County and Municipal Employees (AFSCME); Police Association of Covina (PAC); Police Management Group (PMG); and Police Supervisors of Covina (PSC)
- E. G.C. § 54957.6 – CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Danielle Tellez, Human Resources Director
Unrepresented Employees: Mid-Management, Supervisory and Professional, and Confidential and Technical Employees; and Executive Employees (excluding the City Manager)

RECESS

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

RECONVENE AND CALL TO ORDER

ROLL CALL

Council/Agency/Authority Members Allen, Delach, King, Mayor Pro Tem/Vice Chair Marquez, and Mayor/Chair Stapleton

PLEDGE OF ALLEGIANCE

Led by Mayor Stapleton

INVOCATION

Given by Covina Police Chaplain Truax

PRESENTATIONS

Finch Clock 100th Birthday

DMV/Donate Life California Month Proclamation

Recognition of 2016 Covina Police Department Baker to Vegas Relay Team

National Library Week

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes of the March 22, 2016, Special Meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.

Report: [Minutes](#)

CC 2. Payment of City demands in the amount of \$3,428,545.71.

Report: [City Demands](#)

CC 3. Payment of Agency demands in the amount of \$16,626.80.

Report: [Agency Demands](#)

CC 4. Second reading and adoption of Ordinance No. 16-2054, amending Section 17.04.414.5 of Chapter 17.04 to Title 17 (Zoning Ordinance) to prohibit the cultivation of marijuana in all zones in the City, including the cultivation by qualified patients, primary caregivers and persons with identification cards.

Report: [Ordinance No. 16-2054](#)

CC 5. Authorization of participation in the 2015 Continuum of Care (CoC) Program grant, through the Los Angeles Homeless Services Authority (LAHSA) for supportive services, operation and administration of the Transitional House in Fiscal Year 16-17.

Report: [Transitional House](#)

CC 6. Amendment to the Agreement between All City Management Services, Inc. and the City of Covina for School Crossing Guard Services.

Report: [School Crossing Guard Services](#)

CC 7. Extension of Covina’s Parking Enforcement Service contract with Inter-Con Security, Inc.

Report: [Parking Enforcement Service Contract Extension](#)

CC 8. Agreement with Pacific Parking Systems, Inc. for Parking Machine Maintenance at the Metrolink West Parking Structure and at the Civic Center (Downtown) Parking Structure.

Report: [Parking Machine Maintenance Agreement](#)

CC 9. Resolution No. 16-7469 accepting an easement on an existing alley for public street and highway purposes associated with development of property at 642 and 656 E. San Bernardino Road.

Report: [Resolution No. 16-7469](#)

CC 10. Resolution No. 16-7472 approving and recordation of Tract Map No. 73397 “Lark Ellen Villas;” 501 Lark Allen Avenue.

Report: [Resolution No. 16-7472](#)

CC 11. Resolution No. 16-7473 amending the Fiscal Year 2015-16 Capital Improvement Program Budget by \$42,550 for Project P1502 Resurfacing of Grand Avenue Project between Arrow Highway and San Bernardino Road funded by State of California Department of Resources Recycling and Recovery (CalRecycle).

Report: [Resolution No. 16-7473](#)

CC 12. Mayor’s appointments to Intergovernmental agencies and adoption of Resolution No. 16-7474 of the City Council appointing the City’s representative and alternate on the City Selection Committee.

Report: [Appointments to Intergovernmental Agencies](#)

PUBLIC HEARING

PH 1. Code Amendment re: Section 8.60.070 of Chapter 8.60 (Fireworks, Pyrotechnics and Production Effects) of the Covina Municipal Code regarding violation of provisions of Chapter 8.60.

Report: [Ordinance No. 16-2055](#)

Staff Recommendation:

1. Open the public hearing and receive public testimony;
2. Close the public hearing; and
3. Introduce and waive further reading of **Ordinance No. 16-2055** amending Section 8.60.070 of Chapter 8.60 (Fireworks, Pyrotechnics and Production Effects) of the Covina Municipal Code regarding a violation of provisions of Chapter 8.60.

CONTINUED BUSINESS – NONE

NEW BUSINESS

NB 1. 2015/2016 Core Strategies – Goals and Objectives Update.

Report: [Goals and Objectives Update](#)

Staff Recommendation:
Receive and file.

NB 2. Approval of Engineering and Traffic Survey, March 2016, for the City of Covina and Introduction of Ordinance No. 16-2056 Adding Chapter 10.68 of Title 10 (Vehicles and Traffic) of the Covina Municipal Code Relating to Speed Limits.

Report: [Ordinance No. 16-2056](#)

Staff Recommendation:

1. Adopt **Resolution No. 16-7470** approving the Engineering and Traffic Survey, March 2016, for the City of Covina (E&TS) and the prima facie speed limits recommended to be established on the highway segments included in the E&TS;
2. Waive full reading, read by title only, and introduce for first reading **Ordinance No. 16-2056** adding Chapter 10.68 to Title 10 (Vehicles and Traffic) of the Covina Municipal Code relating to speed limits;
3. Authorize the Department of Public Works to schedule the second reading of Ordinance No. 16-2056 at the next City Council meeting on April 19, 2016;
4. Authorize the City Manager to execute the Amendment to the Agreement with Willdan Engineering for the completion of two additional radar speed surveys requested by the City Traffic Engineer in an amount not to exceed \$270; and
5. Adopt **Resolution No. 16-7471** appropriating \$270 in available Proposition C Fund balance to the fiscal year 2015-16 budget and allocating the funds to the Citywide Engineering and Traffic Survey – Project T-1501 (account no. 2405-2100-51005-T1501).

NB 3. 2015-16 Adopted Budget Mid-Year Review.

Report: [Budget Mid-Year Review](#)

Staff Recommendation:
Approve the Revenue and Expenditure adjustments listed on Attachment C of the Agenda Report.

NB 4. Covina Senior and Community Center Update – Consider refinement of possible site location alternatives.

Report: [Covina Senior and Community Center Update](#)

Staff Recommendation:

1. Review and discuss the Community Workshops held to date and verbal and written input received regarding the Covina Senior and Community Center.

2. Review and discuss the site location alternatives being evaluated by City staff and give direction regarding the possible location for the placement of the Covina Senior and Community Center.
3. Direct City staff to continue the systematic assessment of multiple sites as the possible location for the placement of the Covina Senior and Community Center, continue to solicit community input on the possible sites, and present the results of the site location assessment and community input to the City Council as soon as practicable.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, April 19, 2016, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California, 91723; and at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, April 05, 2016, meeting was posted on March 31, 2016, on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; and 2) the Covina Public Library, 234 N. Second Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.