



MINUTES OF FEBRUARY 2, 2016
REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO
THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL
CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor King called the Council/Agency/Authority meeting to order at 7:31 p.m. There was no closed session.

ROLL CALL

Councilmembers Present: Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice-Chair Kevin Stapleton, and Mayor/Chair John C. King.

Councilmembers Absent: Walter Allen III.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Staff Members Present: City Manager Andrea M. Miller, City Attorney Candice K. Lee, Public Works Director Siobhan Foster, Community Development Director Brian Lee, Parks and Recreation/Library Director Amy Hall-McGrade, Interim Finance Director John Michicoff, Police Captain David Povero, Acting Assistant Fire Chief Jim Enriquez, Assistant to the City Manager Angel Carrillo, GIS Technician James Knox, and Chief Deputy City Clerk Sharon F. Clark.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Stapleton led the Pledge of Allegiance.

INVOCATION

Police Chaplain Dave Truax gave the invocation.

PRESENTATIONS – None.

PUBLIC COMMENTS

Member of the public Leonard W. Rose, Jr. commented on help he has received, solicited help for the homeless from the community, and submitted a document for the City Council.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Councilmember Marquez reported on a Community Coffee event at the home of Mr. & Mrs. Rodriguez at which he shared information about what's going on in Covina, and invited Councilmembers to attend future Community Coffee events.

Mayor Pro Tem Stapleton announced that since the groundhog didn't see his shadow, we won't have six more weeks of winter; requested that the City look into having more payment options for the Police Department parking-pass machine in order to be more user-friendly; reported on a new county-wide ordinance through the Sanitation District providing for the reclamation of pharmaceuticals and sharps; and reminded the community that the City has a sharps disposal bin available on College Street near City Hall.

Mayor King commented on the recent Covina Chamber of Commerce 106th Annual Installation of Officers and Citizen of the Year, Chief Kim Raney, congratulated the new officers, and commended Chief Raney on the recognition. He announced Covina Library events: Read to Achieve, in progress now through February 26, 2016; Virtual Author Talk via Google Hangouts on Tuesday, February 9, 2016, at 6:30 p.m.; T is for Technology on Saturday, February 13, 2016, at 2:00 p.m.; and Princess Tea Party on Saturday, March 5, 2016, at 10:30 a.m.; and Inter Valley Health Plan's informative presentations, free screenings, Doc Talks, and refreshments for senior residents ages 50 and older at the Joslyn Center on Tuesdays and Fridays at 9:00 a.m. In closing, he reported that the Los Angeles County Parks Needs Assessment is underway and encouraged the community to get information on how to provide their input for potential park projects by contacting the City's Parks and Recreation Department.

CITY MANAGER COMMENTS

City Manager Miller requested that agenda item CC1, Minutes of January 19, 2016, Study Session Joint meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Agency/Housing Authority/Finance Advisory Committee, be approved with a revision to correct identification of the public speaker under item NB 2 as Bob Gorski instead of Leonard Wayne Rose, Jr., and apologized to Mr. Gorski and Mr. Rose for the misidentification.

CONSENT CALENDAR

On a motion made by Mayor Pro Tem Stapleton, seconded by Councilmember Marquez, the City Council approved Consent Calendar Item CC 1 as revised, and Consent Calendar Items CC 2 through CC 14 as presented.

Motion approved the Consent Calendar items CC1 – CC14 as follows:

AYES: DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: ALLEN

- CC 1. City Council approved the Minutes of January 19, 2016, Study Session Joint meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Agency/Housing Authority/Finance Advisory Committee, as revised to identify the public speaker as Bob Gorski under item NB 2.
- CC 2. City Council approved the payment of City demands in the amount of \$3,767,806.27.
- CC 3. Successor Agency to the Redevelopment Agency approved the payment of Agency demands in the amount of \$26,362.27.
- CC 4. City Council approved Second Amendments to contracts for janitorial maintenance service with BOSS Janitorial Services, Inc., and authorized the City Manager to execute the amendments to contracts.
- CC 5. City Council approved Deposit Agreements with Foothill Transit and MLC Holdings, Inc. to pay for due diligence analysis and other related expenses that will be incurred by the City of Covina in conjunction with Covina iTEC project; authorized the City Manager to execute the agreements; and adopted **Resolution No. 16-7460** accepting the funds and depositing those funds into Account No. 4060-4000-55020.
- CC 6. City Council authorized the City Manager to make necessary expenditures to implement the central reception area within City Hall; and authorized the addition of three, part-time Office Assistant I positions to the City Manager's Office to staff the central reception area.
- CC 7. City Council approved determination of satisfaction of Note and program requirements and terms for program participant Luis Carlos Roman, dba Bread & Barley, of the Community Development Block Grant Special Economic Development Program; authorized removal of the loan/grant restrictions including a lien on real property upon approval of program compliance by Los Angeles County Community Development Commission; and authorized the City Manager or her designee to execute related documents.
- CC 8. Successor Agency approved the Recognized Obligation Payment Schedule (ROPS 16-17), covering July 1, 2016, through June 30, 2017; and directed it be provided to the Department of Finance for consideration and approval.
- CC 9. City Council approved the Professional Services Agreement with Curt Pringle & Associates for community outreach, media relations and strategic communications, and authorized the City Manager to execute the agreement.
- CC 10. City Council adopted **Resolution No. 16-7456** amending the Parks and Recreation Department, Library Services Division Fiscal Year 2015-2016 Operating Budget by \$1,000 for a Teen Tech Week grant from Young Adult Library Services Association (YALSA).
- CC 11. City Council adopted **Resolution No. 16-7457** amending the Parks and Recreation Department's Fiscal Year 2015-2016 Operating Budget by \$3,220 for Cultural Arts events.

- CC 12. City Council adopted **Resolution No. 16-7458** amending the Parks and Recreation Department's Fiscal Year 2015-2016 Operating Budget by \$2,500 for Community Engagement Activities related to the Countywide Parks Needs Assessment.
- CC 13. City Council adopted **Resolution No. 16-7459** confirming continued existence of an emergency condition for Roycove Reservoir and Pump Station pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code, and approved Change Order No. 2 and increase to the amount of contract with Brithinee Electric to reflect actual cost and previously-approved Change Order No. 1 for sales tax.
- CC 14. City Council/Successor Agency approved the Quarterly Report of the Treasurer to the City Council and the Successor Agency to the Covina Redevelopment Agency for the Quarter Ended December 31, 2015.

PUBLIC HEARING – None.

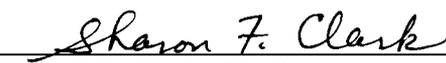
CONTINUED BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

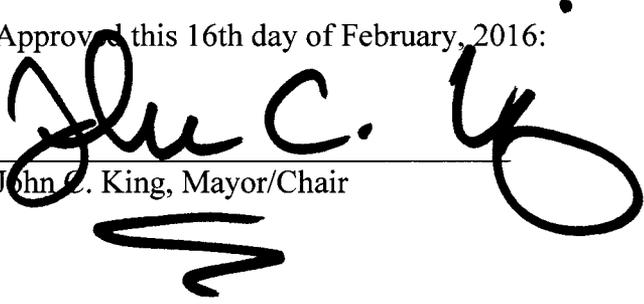
At 7:49 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority adjourned to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, February 16, 2016, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California, 91723; and at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:



Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 16th day of February, 2016:



John C. King, Mayor/Chair