



MINUTES OF FEBRUARY 16, 2016

REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor King called the Council/Agency/Authority meeting to order at 7:01 p.m. with all Councilmembers present except Councilmember Allen. There were no public comments. Mayor King recessed the Council to closed session at 7:02 p.m.

ROLL CALL

Councilmembers Present: Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice-Chair Kevin Stapleton, and Mayor/Chair John C. King.

Councilmembers Absent: Walter Allen III.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Staff Members Present: City Manager Andrea M. Miller, City Attorney Candice K. Lee, Public Works Director Siobhan Foster, Community Development Director Brian Lee, Parks and Recreation/Library Director Amy Hall-McGrade, Police Captain Derek Webster, Acting Assistant Fire Chief Jim Enriquez, Parks and Recreation Manager Lisa Evans, Assistant to the City Manager Angel Carrillo, GIS Technician James Knox, and Chief Deputy City Clerk Sharon F. Clark.

CLOSED SESSION

A. G.C. §54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 413 North Citrus Ave. (APN: 8431-028-026)

Agency negotiator: Andrea Miller, City Manager

Negotiating parties: Joe Oftelie, City Ventures

Under negotiation: Negotiations to include both price and terms of payment

RECONVENE AND CALL TO ORDER

Mayor King reconvened the meeting into open session at 7:37 p.m. and announced that all Councilmembers were present except Councilmember Allen.

City Attorney Lee announced that there was no reportable action taken and that direction was given to staff.

PLEDGE OF ALLEGIANCE

Councilmember Marquez led the Pledge of Allegiance.

INVOCATION

Police Chaplain Truax gave the invocation.

PRESENTATIONS – None.

PUBLIC COMMENTS

Member of the public Raul Trevino commented that the revised entertainment permit does not include a provision for buffers between similar businesses that he previously brought to the Council's attention, requested that Council consider adding the provision, and submitted a copy of a City of Pasadena ordinance as an example of what he is requesting.

City Manager Miller responded that she had met with Mr. Trevino and agrees this should be evaluated as part of the review and analysis of the City's Zoning Code, which is underway; and that the City has started a series of study sessions with the Planning Commission, and is currently reviewing zoning provisions; and that the change requested will be considered as part of that review.

Member of the public Leonard Wayne Rose, Jr. commented on issues regarding the homeless, on current weather conditions, and on his religious beliefs.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Mayor Pro Tem Stapleton reported on the passing of Charles Ozenghar and requested adjournment in his memory.

Mayor King commented that Mr. Ozenghar had attended many Council meetings.

Councilmember Marquez commented that Covina is moving forward for 2016, that the Council discussed the new senior & community center at its study session earlier this evening, and invited residents to a meeting to give community input on the new center on Monday, February 22, 2016, from 9:00 a.m. to 11:00 a.m., at the Joslyn Center.

Mayor King announced Covina Library events: Family Movie Night featuring *Alice in Wonderland* on Friday, February 19, 2016, at 4:30 p.m.; Graphic Novel Club Meeting for teens ages 12-17 on Friday, February 26, 2016, from 5:00 to 6:00 p.m.; and Play & Learn Workshops for parents and newborns and the Library Volunteer Program; Joslyn Center events: Los Angeles Regional Food Bank on Wednesday, February 17, 2016, from 9:00 to 11:00 a.m., and the Senior Center Monthly Dance on Friday, February 26, 2016, from 1:30 to 4:30 p.m.; and the Parks and Recreation Department's Leaders-in-Training and Junior Lifeguard programs beginning March 7, 2016; and Camp Covina's Spring session open now through March 24, 2016. In closing, he thanked City Clerk Mary Lou Walczak for the flowers she brings for Council and staff on a regular basis.

CITY MANAGER COMMENTS

City Manager Miller requested that Consent Calendar item CC 9 be pulled for separate discussion so that Parks and Recreation/Library Director Hall-McGrade and Parks and Recreation Manager Evans could provide additional detailed information; and requested that

Consent Calendar item CC 11 be approved with the addition of authorization for the City Manager to execute the agreement.

CONSENT CALENDAR

Mayor King announced that a speaker card had been received for Consent Calendar item CC 4, for Council questions for the speaker only. Councilmember Marquez requested that the item be pulled for separate discussion.

A motion was made by Mayor Pro Tem Stapleton, seconded by Councilmember Delach, to approve Consent Calendar items CC 1 – 3, 5 – 8, 10, and 12 as presented, and CC 11 as amended to authorize the City Manager to execute the agreement.

Motion approved Consent Calendar items CC 1 – 3, 5 – 8, and 10 – 12 as follows:

AYES: DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: ALLEN

- CC 1. City Council approved the Minutes of the January 19, 2016, and February 5, 2016, Regular Joint meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Agency/Housing Authority.
- CC 2. City Council approved payment of City demands in the amount of \$1,230,922.78.
- CC 3. Successor Agency to the Covina Redevelopment Agency approved payment of Agency demands in the amount of \$62,588.91.
- CC 5. City Council determined that note terms, agreement terms and program requirements are satisfied for The Artist Pizzeria, LLC, a CDBG Economic Development Program participant; authorized removal of the loan/grant restrictions upon approval of program compliance by Los Angeles County Community Development Commission; and authorized the City Manager or her designee to execute related documents.
- CC 6. City Council adopted **Resolution No. 16-7461** amending the Mid-Management, Supervisory and Professional, and Confidential and Technical Employees Compensation Rules to revise the classification of Environmental Services Manager to Environmental Services and Transportation Manager.
- CC 7. City Council authorized the City Manager to execute the Memorandum of Understanding between the Los Angeles County Metropolitan Transportation Authority and the City of Covina for the Proposition A Discretionary Incentive Grant Program for Collecting and Reporting Data for the National Transit Database for Report Year 2013.
- CC 8. City Council accepted the work performed by Brithinee Electric for the amount of \$29,184.75, A&B Electric for the amount of \$14,965.15, and Control Automation for the amount of \$30,930; and authorized the City Clerk to file a Notice of Completion for Roycove Reservoir and Pump Station Emergency Project pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code.

- CC 10. City Council approved the Limited Term Permit and Permit and License Agreement between the County of Los Angeles and the City of Covina for the Use of Valleydale Park for Senior Center Program, and authorized the City Manager to execute the Limited Term Permit and the Permit and License Agreement.
- CC 11. City Council approved the Professional Services Agreement with Vavrinek Trine Day & Company, LLP for accounting services, and authorized the City Manager to execute the agreement.
- CC 12. City Council adopted **Resolution No. 16-7462** approving an employment agreement with retired PERS annuitant for Finance Director Services for a limited duration, and authorized the City Manager to approve and execute a Retired Annuitant Employment Agreement with Dennis Swink.

CONSENT CALENDAR ITEMS PULLED FOR SEPARATE DISCUSSION

- CC 4. Amend a Promissory Note provided under the City of Covina CDBG Housing Rehabilitation program.

Community Development Director Lee explained that this item is to make this loan consistent with all other rehabilitation loans. City Manager Miller added that the property owner’s name was left off of the agenda for privacy reasons, but that the property owner was present and available for questions from Council.

A motion was made by Councilmember Delach, seconded by Mayor Pro Tem Stapleton, to approve an amendment to a 2010 Promissory Note provided under the City of Covina CDBG Housing Rehabilitation program; authorize reconveyance of the Deed of Trust; and authorize the City Manager or her designee to execute related documents.

Motion approved Consent Calendar item CC 4 as follows:

AYES: DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: ALLEN

- CC 9. Professional Services Agreement with Blueray Management, LLC for the operation of the 2016 Aquatics Program.

City Manager Miller commented the City staff is continuing to identify more cost-efficient ways of providing services and commended Parks and Recreation/Library Director Hall-McGrade and Parks and Recreation Manager Evans for identifying a new approach to provide aquatic programs.

Parks and Recreation Manager Evans provided detail and comparison of costs/revenues and customer service determining factors between the two service providers considered, and explained that Blueray would handle all staffing, including hiring and provision of liability insurance for employees. City Manager Miller added that the City has standard insurance requirements Blueray must meet, and they are responsible for acts of their employees.

A motion was made by Mayor Pro Tem Stapleton, seconded by Councilmember Marquez, to approve the Professional Services Agreement with Blueray Management, LLC for the operation of the 2016 Aquatics Program.

Mayor King announced, in the interest of transparency, that he has two adult children who work in the City's Parks and Recreation Department.

Parks and Recreation Manager Evans added that Blueray has indicated they are open to considering the previous aquatic program staff for employment.

Motion approved Consent Calendar item CC 9 as follows:

AYES: DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: ALLEN

PUBLIC HEARING

PH 1. Public Hearing to consider a substantial amendment to the Fiscal Year 2015-2016 Community Development Block Grant (CDBG) program budget.

Mayor King opened the public hearing.

City Manager Miller introduced the item. The staff report was presented by Community Development Director Lee.

There were no public comments.

Mayor King closed the public hearing.

A motion was made by Mayor Pro Tem Stapleton, seconded by Councilmember Marquez to adopt **Resolution No. 16-7463**, authorizing the termination of the Forty-First Year CDBG Project 600525-15, Economic Development, and approval of the new project Senior Center Construction; and authorize the City Manager or her designee to execute documents related to the FY 2015-2016 CDBG funds.

Motion approved Consent Calendar item PH 1 as follows:

AYES: DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: ALLEN

CONTINUED BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

At 8:11 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned in memory of Charles Ozenghar to its special meeting of the Council/Agency/Authority scheduled for Tuesday, March 1, 2016, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California, 91723; and its regular meeting at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:

Sharon F. Clark
Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 1st day of March, 2016:

John C. King
John C. King, Mayor/Chair