



MINUTES OF MARCH 1, 2016

REGULAR MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor King called the Council/Agency/Authority meeting to order at 7:37 p.m. with all Councilmembers present.

ROLL CALL

Councilmembers Present: Walter Allen III, Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice-Chair Kevin Stapleton, and Mayor/Chair John C. King.

Councilmembers Absent: None.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Staff Members Present: City Manager Andrea M. Miller, City Attorney Candice K. Lee, Interim Police Chief Kim Raney, Public Works Director Siobhan Foster, Community Development Director Brian Lee, Parks and Recreation/Library Director Amy Hall-McGrade, Interim Finance Director Dennis Swink, Police Captain John Curley, Parks and Recreation Manager Lisa Evans, Assistant to the City Manager Angel Carrillo, GIS Technician James Knox, and Chief Deputy City Clerk Sharon F. Clark.

CLOSED SESSION - CANCELLED

- A. G.C. §54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Manager
- B. G.C. §54957.6 CONFERENCE WITH LABOR NEGOTIATOR
Agency Designed Representative: Mayor
Unrepresented Representative: City Manager

PLEDGE OF ALLEGIANCE

Councilmember Delach led the Pledge of Allegiance.

INVOCATION

Covina Police Chaplain Truax gave the invocation.

PRESENTATIONS

American Red Cross Month

Mayor King read a proclamation proclaiming March 2016 as American Red Cross Month into the record and presented it to Volunteer Stacey Hull who accepted on behalf of the American Red Cross.

Volunteer Recognition Announcement

Mayor King announced Katherine K. Brann as the 2016 Older American for the City of Covina and presented her with flowers in appreciation for her service to the community.

Covina Lions Breakfast Club Public Speaking Competition Presentation

Mayor King introduced Covina Lions Breakfast Club Public Speaking Competition winner Jorge Duarte, who presented his prize-winning speech.

PUBLIC COMMENTS

Member of the public Cory Ellenson announced his candidacy for the 48th State Assembly District.

Member of the public Christine Arias thanked Council for showing at this evening's previous study session meeting that they really care about Covina and about the concerns of the community.

Member of the public Ryan Roset stated that he opposes anything being built in Covina Park and doesn't want to lose any space because it's healthy for kids to be outdoors.

Member of the public Joanne Mitchell reminisced about activities she had attended in Covina Park and shared her hope that Council will preserve the Park.

Member of the public Kay Brann submitted a speaker card but declined to speak.

Member of the public Dawn DeGeorge expressed her desire to see Covina Park stay the way it is, acknowledged that the senior center is important, also, and offered to help in any way to raise money for it.

Member of the public Jim Gardner explained some of the services offered by the East San Gabriel Valley Coalition for the Homeless and solicited help for the organization.

Member of the public Richard Hopkins, East San Gabriel Valley Coalition for the Homeless board member, presented detailed information on the services provided by his organization and solicited assistance from the City for the homeless.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Mayor Pro Tem Stapleton reported that at the Sanitation District meeting last week routine business was conducted and that he has more information on upcoming events including a

hazardous waste roundup for anyone interested; that the Council of Governments (COG) had a Strategic Plan meeting on Feb 18, 2016, and is working on a strategic plan to be considered by the COG in the next week or two; that he had attended the Covina Animal Hospital Open House and commented on the very nice facility; and that he is excited about the community involvement and interest regarding the senior center project, even though the location has not yet been decided.

Councilmember Allen commented on the great turn-out for the senior center discussion at the study session meeting earlier this evening and repeated that a decision has not yet been made; and reported as a member of the Metrolink Board of Directors that Metrolink is working on a program to provide alternative transportation for passengers when trains must be held for death investigations.

Councilmember Marquez agreed with comments regarding the study session meeting, added that it is incredible what social media does for turnout, stressed the importance of being involved in local government, and stated the Council really does want to hear community feedback.

Councilmember Delach expressed her excitement that so many showed up for the study session meeting; reiterated that Council has not made a decision yet and Covina Park was just a starting point to alleviate parking problems in the Adams Park area and a great place to include seniors in the community; that Council had received good input this evening; shared her disappointment that communication regarding meetings had not been more effective and requested that staff work on better communication of meeting information; and inquired if it would be better to put the architectural assessment on hold pending community input or consideration of alternate sites.

City Manager Miller responded that the architecture firm has been engaged to facilitate public meetings, and though they have developed some schematics to show options, she will verify that direction with them to solicit public comment before a lot of resources are expended.

Councilmember Delach requested that a discussion be agendaized for the next community meeting to explain to the community the limitations on where and how money can be spent and the rules and regulations involved; and stated the Council welcomes any more comments, including ideas on raising money. She reported as a Foothill Transit Executive Board Member that Metro is considering discontinuing operations on Lines 190, 194, 270, and the Board agreed to recommend that Foothill Transit consider taking over those lines which are within Foothill Transit boundaries. She requested a study be prepared on how much other cities spend on marketing their city to other locations and how are they attracting attention to their city. In closing, she requested that Council consider adding marketing as a strategic objective for the next budget-planning session or another meeting. Councilmember Allen and Mayor King consented.

Councilmember Allen commented that since Covina is below 50,000 in population, the County charges for administrative work, such as grant-processing; if Covina's population reaches 50,000, there will be extra dollars saved by the City, but he wants to maintain the hometown atmosphere.

Councilmember Delach commented on the need to attract foot traffic to sustain businesses in order to mitigate empty storefronts.

Mayor King reported on his attendance at Opening Day for Charter Oak Youth Baseball and Softball last weekend; requested adjournment of the meeting in memory of Caroline Reynolds and Mary Becerril; and announced the following Parks and Recreation Events: CPR & First Aid Training on March 5, 16, and 30, 2016, from 6:00 to 9:30 p.m., and Egyptian Theater Tour and Shopping trip on Saturday, March 19, 2016, from 9:00 a.m. to 5:00 p.m.; and Covina Library events: Healthy Parenting Workshop series beginning on March 10, 2016; annual Spring Arts & Crafts Fair on Saturday, March 12, 2016, from 10:00 a.m. to 3:00 p.m.; and Teen Tech Week from March 8 – 12, 2016.

CITY MANAGER COMMENTS

City Manager Miller introduced new Interim Finance Director Dennis Swink; announced that a strong response has been received for the Finance Director position, that review of qualifications and backgrounds is underway, and interviews will be scheduled in the next few weeks; and requested that Agenda item CC 8 be removed from the agenda to be scheduled for a future meeting. Mayor King announced that four speaker cards had been received for that item and asked speakers to keep an eye on future agendas for an opportunity to speak at that time.

In response to comments made during Public Comment, City Manager Miller explained that the City is working with Volunteers of America, a local organization that has received funding from the County of Los Angeles through state and federal sources, which provides outreach services and case worker support; that the Police Department has referral information which will also be provided to businesses; commented on the addition of mental health teams to police deployment which were provided through support received from Supervisor Antonovich; and that the City is pursuing increased funding.

Mayor Pro Tem Stapleton added that the Council of Governments (COG) as part of its strategic plan has a section on homelessness, is working on it as a regional issue, and coordinating with the COG would be a good idea as the strategic plan is due out in the next week or two. City Manager Miller responded that Councilmember Marquez has volunteered to participate on several COG committees, including one on housing issues.

City Manager Miller announced the State of the City address by Mayor King on March 8, 2016, sponsored by the Covina Chamber of Commerce, and invited the community. She responded to Councilmember Delach's earlier comment by stating the executive team will look at ways to better communicate the dates and times of community outreach meetings regarding the community and senior center, will add information about funding and CEQA requirements to be discussed at the upcoming meeting, and requested the Council let her know about any additional items they would like addressed. She stated that staff will prepare a report on marketing costs and report back to Council in advance of budget discussions. In closing, she reported she will be meeting with Fire Chief Daryl Osby and Chief of Staff for Supervisor Michael Antonovich Kathryn Barger on March 7, 2016, to explore ways to reduce fire service costs while maintaining services and to explore service efficiencies, and she will update Council as this matter is critical in terms of budget stability.

Mayor King offered an opportunity for the public to speak on Agenda item CC 8, even though it would not be considered by Council at tonight's meeting.

CONSENT CALENDAR

Councilmember Delach requested that item CC 6 be pulled for separate discussion and Mayor Pro Tem Stapleton requested that item CC 9 be pulled for separate discussion.

Councilmember Allen announced he would abstain on item CC 1, as he was not present for that meeting.

A motion was made by Councilmember Delach, seconded by Mayor Pro Tem Stapleton to approve Consent Calendar items CC 1 – 5 and 7 as presented.

Motion approved Consent Calendar item CC 1 as follows:

AYES: DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: ALLEN
ABSENT: NONE

Motion approved Consent Calendar items CC 2 – 5 and 7 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- CC 1. City Council approved the Minutes of the February 16, 2016, Study Session and Regular meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.
- CC 2. City Council approved payment of City demands in the amount of \$2,087,158.02.
- CC 3. Successor Agency to the Covina Redevelopment Agency approved payment of demands in the amount of \$13,374.34.
- CC 4. City Council approved renewal of the facility-use agreement with Covina Baseball Association.
- CC 5. City Council authorized the City Manager to execute a one-year service agreement extension with Everbridge, Inc. – Nixle Solutions to provide community engagement and emergency notification services.
- CC 7. City Council authorized the City Manager to execute the Amendment to Agreement with Alameda Park Street Bicycles Inc. dba BikeHub for extra work at Covina BikeHub in an amount not to exceed \$2,995.

CONSENT CALENDAR ITEM PULLED FROM AGENDA

- CC 8. Professional Services Agreement with Civiltec Engineering for Covina Senior and Community Center boundary and topographic survey.

Mayor King again offered an opportunity for those who would like to speak on Agenda item CC 8 to come forward even though the item would not be considered by Council at tonight's meeting.

Member of the public Kevin Lee complimented the conduct of the study session meeting earlier this evening, requested better notice in the future through social media, reiterated that no one is against a senior center, questioned why Kelby Park wasn't identified as a redevelopment area in the past since it has had problems for years, stated that building that large a structure in Covina Park is not a good decision, and that he hopes Council takes the comments received to heart.

Member of the public Christina Arias spoke in support of a bond to repair the Joslyn Center or buy the Women's Center, and expressed her desire for everyone to work together.

CONSENT CALENDAR ITEMS PULLED FOR SEPARATE DISCUSSION

CC 6. City Hall Access System Project – Proposed Professional Services Agreement with Enterprise Security, Incorporated to Design, Install, and Maintain Comprehensive and Integrated City Hall Access and Security System to Meet Unique Needs of Covina City Hall

In response to a question from Councilmember Delach about whether this is a turnkey proposal, Public Works Director Foster explained that extensive time was spent with the vendor looking at every possible challenge for this project and she is comfortable all aspects are covered, and that the City is responsible for providing electrical to the four automatic door openers.

A motion was made by Councilmember Delach, seconded by Mayor Pro Tem Stapleton to: 1) Authorize the City Manager to execute the Professional Services Agreement with Enterprise Security, Inc. to design, install, and maintain the comprehensive and integrated City Hall access and security system in an amount not-to-exceed \$195,870; and 2) Adopt **Resolution No. 16-7465** appropriating \$206,000 in available Liability Fund balance to the fiscal year 2015-16 budget and allocating the funds to the City Hall Access Project (account no. 7370-0930-51990-1404).

Motion approved Consent Calendar item CC 6 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

CC 9. Amendment to the Information Support Services Agreement with Brea IT Solutions, a division of the City of Brea.

In response to a question from Mayor Pro Tem Stapleton as to whether the City should go back to having its own in-house I.T. staff if the contractor cannot keep positions filled, City Manager Miller clarified that the amendment is to cover a City position that became vacant rather than a contractor position, that the position needs to be filled expeditiously, and that the City can fill the position quicker through the contractor, at least on a temporary basis, pending a possible recruitment.

A motion was made by Councilmember Delach, seconded by Councilmember Allen to approve an amendment to the Information Support Service Agreement with BreaIT Solutions, a division of the City of Brea, and authorize the City Manager to execute the contract on behalf of the City.

Motion approved Consent Calendar item CC 9 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

PUBLIC HEARINGS

PH 1. Consideration of Resolution No. 16-7464 to establish fees for use of Parks and Recreation facilities.

Mayor King opened the Public Hearing. City Manager Miller introduced the item and announced that a revised staff report had been provided to give a greater level of detail as to how the proposed fees were calculated. Parks and Recreation Manager Evans reported that Cougar Park new facility fees had been added and fees were restructured to have two categories – resident and non-resident.

City Manager Miller explained that there have been significant changes in the City organization, and that the City is currently undergoing a citywide process to reassess fees to ensure the City is recovering the costs to provide services based on our new staffing model and assess if fees are commensurate with what other cities are charging.

In response to a Councilmember question, Parks and Recreation Manager Evans explained that some of the new fees are slightly higher as staff fees which used to be charged separately had been rolled into use fees and staff costs have increased due to the minimum-wage increase.

There was no public comment.

Mayor King closed the Public Hearing.

A motion was made by Councilmember Allen, seconded by Councilmember Marquez to adopt **Resolution No. 16-7464** to establish fees for the use of Parks & Recreation facilities, and authorize the City Manager or her designee to establish Policies, Procedures, and Applications for Use of Parks & Recreation facilities.

Motion approved Public Hearing item PH 1 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

PH 2. Zoning Code Amendment (ZCA) 16-001, a request to amend Section 17.04.414.5 of Chapter 17.04 to Title 17 (Zoning Ordinance) of the Covina Municipal Code to prohibit the cultivation of marijuana in all zones in the City, including the cultivation by qualified patients, primary caregivers and persons with identification cards.

Mayor King opened the Public Hearing. City Manager Miller introduced the item. The staff report was presented by Community Development Director Lee who explained this item has the same language as the recently-adopted urgency ordinance related to cultivation of marijuana.

Member of the public George C. Huang requested that before voting, the Council reconsider whether to eliminate the exemption for people who actually need medical marijuana.

Discussion included how the ordinance would be enforced; that cities in California are taking this measure because of many loopholes in existing law; an expected statewide measure on legalization in 2016; that the League of California Cities recommends this kind of ordinance; the crime problems associated with the dispensaries; and the lack of any medical marijuana dispensaries in incorporated or unincorporated Covina.

Mayor King closed the Public Hearing.

A motion was made by Councilmember Allen, seconded by Mayor Pro Tem Stapleton to read by title only, waive further reading, and introduce for first reading **Ordinance No. 16-2054**, amending Section 17.04.414.5 of Chapter 17.04 to Title 17 (Zoning Ordinance) of the Covina Municipal Code to prohibit the cultivation of marijuana in all zones in the City, including the cultivation by qualified patients, primary caregivers and persons with identification cards.

Motion approved Public Hearing item PH 2 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

CONTINUED BUSINESS – None.

NEW BUSINESS

NB 1. Red-Light Photo Enforcement System contract options.

City Manager Miller introduced the item, and announced that two sets of correspondence had been received from Jim (no additional information was provided in the correspondence) and Councilmember Marquez and distributed. The staff report and a PowerPoint presentation were presented by Chief Raney and Captain Curley.

Discussion included whether the current intersections are still the best locations for the cameras; the traffic congestion at Citrus Avenue and Badillo Street due to construction on the I-10 freeway; pending legislation to reduce traffic fines; how the total fine revenue was calculated; the low net revenue for the program with safety being the primary gain; the time required for officers to review camera video; the fairness of Covina enforcement considering the spirit of the law over the letter of the law; a suggestion that tonight's PowerPoint presentation be made available on the City website; a report that shows right-hand turns don't cause many accidents; the 33% reduction city-wide in active collisions; that citations are issued through the photo-enforcement system on the same basis as if the officers were there in person; and that children are present during the peak violation times.

Member of the public George C. Huang spoke in opposition of red-light cameras and requested Council consider other factors before deciding to continue the program.

Member of the public Felicia Verden spoke in favor of red-light cameras for increased student safety.

Councilmember Marquez stated he has concerns about safety issues with people slamming on their brakes and the slowing effect on traffic of people turning right trying to avoid a camera violation; with the high cost of the tickets; feels the statistic of a 50% decrease in head-on collisions in the staff report was deceptive since the actual numbers went from three to two; that the report he provided shows that the chances of a rolling right turn causing a collision is very small; and asked what the recidivism rate is for non-Covina residents.

Chief Raney responded that rate is not known, but Option 2 from the staff recommendation, to extend the existing contract for one year, would give time for additional analysis. City Manager Miller added that Option 2 was included as an alternative as some members of the Council had previously voiced questions about whether other intersections should be considered, cost considerations, and the desire to have a more thorough analysis of the traffic and collision data. Other alternatives include terminating the contract and issuing a Request for Proposals (RFP).

A motion was made by Mayor Pro Tem Stapleton, seconded by Councilmember Allen to approve Staff Recommendation Option 2: Extend the existing contract with ATS for a period of one year with no changes to the contract and authorize the City Manager or her designee to execute a third amendment to the contract to change the termination date.

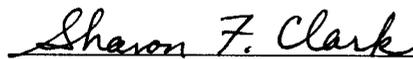
Motion approved New Business item NB 1 as follows:

AYES: ALLEN, DELACH, KING, STAPLETON
NOES: MARQUEZ
ABSTAIN: NONE
ABSENT: NONE

ADJOURNMENT

Mayor King announced that the closed session was cancelled due to tonight's long study session meeting, will be rescheduled, and will not be considered after open session this evening. At 9:43 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned in memory of Caroline Reynolds and Mary E. Becerril to its special meeting of the Council/Agency/Authority scheduled for Wednesday, March 22, 2016, at 7:30 p.m. in the City Hall Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully Submitted:



Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 22nd day of March, 2016:


Kevin Stapleton, Mayor/Chair