



MINUTES OF MARCH 22, 2016
SPECIAL MEETING OF THE COVINA CITY COUNCIL/SUCCESSOR AGENCY TO
THE COVINA REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY HELD IN THE COUNCIL
CHAMBER OF CITY HALL, 125 EAST COLLEGE STREET, COVINA, CALIFORNIA

CALL TO ORDER

Mayor King called the Council/Agency/Authority meeting to order at 7:30 p.m.

ROLL CALL

Councilmembers Present: Walter Allen III, Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice-Chair Kevin Stapleton, and Mayor/Chair John C. King.

Councilmembers Absent: None.

Elected Members Present: City Treasurer Geoffrey Cobbett and City Clerk Mary Lou Walczak.

Staff Members Present: City Manager Andrea M. Miller, City Attorney Candice K. Lee, Interim Police Chief Kim Raney, Public Works Director Siobhan Foster, Community Development Director Brian Lee, Parks and Recreation/Library Director Amy Hall-McGrade, Human Resources Director Danielle Tellez, Interim Finance Director Dennis Swink, Acting Assistant Fire Chief Jim Enriquez, Assistant to the City Manager Angel Carrillo, GIS Technician James Knox, and Chief Deputy City Clerk Sharon F. Clark.

PLEDGE OF ALLEGIANCE

Mayor King led the Pledge of Allegiance.

INVOCATION

Police Chaplain Dave Truax gave the invocation.

CITY COUNCIL REORGANIZATION

Election of Mayor

City Clerk Walczak declared the positions of Mayor and Mayor Pro Tempore vacant and opened nominations for Mayor. Councilmember Allen nominated Councilmember Stapleton. Hearing no other nominations, City Clerk Walczak closed the nomination period and declared Councilmember Stapleton as Mayor of the Covina City Council by acclamation.

City Clerk Walczak congratulated Mayor Stapleton and turned the meeting over to him to conduct the remainder of the meeting and the election of a Mayor Pro Tempore. Mayor Stapleton assumed the Mayor's seat.

Election of Mayor Pro Tempore

Mayor Stapleton called for nominations for the position of Mayor Pro Tempore. Councilmember Allen nominated Councilmember Marquez for the position of Mayor Pro Tempore. Hearing no other nominations, Mayor Stapleton closed the nomination period and declared Councilmember Marquez as Mayor Pro Tempore of the Covina City Council by acclamation.

PRESENTATIONS

Recognition of Outgoing Mayor John King

a) Presentation by City Council in honor of Mayor's Service

Mayor Stapleton presented outgoing Mayor John King with a plaque and scrapbook on behalf of the City with thanks for a job well-done; and along with Chief Raney, presented Mayor King with a framed photo of Mayor King with the members of the Covina Police Department.

Outgoing Mayor King expressed his thanks to his Council colleagues for their collaboration in working through the challenges over the last year, and to City Manager Miller, the department directors, and Acting Assistant Fire Chief Enriquez for their hard work. In closing, he thanked his family, friends, and all those in attendance for their support during his tenure as mayor.

b) Presentations by Local Officials

The following officials presented Mayor King with certificates of appreciation for his service as Mayor over the past year: Kathryn Barger-Leibrich, Chief Deputy, Supervisor Michael Antonovich's Office; Laura Jimenez, Senior Field Representative, Senator Ed Hernandez's Office; Licett Figueroa, Field Representative/Scheduler, Congresswoman Grace F. Napolitano's Office; Ashley Rozatti, Field Representative, Assemblymember Roger Hernandez's Office; Kaitlin King, Representative, Charter Oak Unified School District; and Acting Assistant Fire Chief Jim Enriquez of Los Angeles County Fire Department.

Presentation to the Covina Historical Society

Mayor Stapleton shared some highlights of Covina history as the City is approaching the 130th anniversary of its founding in 1886; invited Dr. Barbara Hall and board members of the Covina Valley Historical Society to come forward and presented them each with flowers in appreciation for preserving Covina's rich history; recognized Dr. Hall for providing the vintage photographs located in the halls of City Hall; and announced that the City's birthday celebration would be continued at the April 5, 2016, City Council meeting at which time historical information would be provided regarding the 100th birthday of the clock located on Citrus Avenue in Downtown Covina. Covina Valley Historical Society Board Member Fred Feldheim added that an event recognizing the occasion would be held on April 8, 2016, at 12:00 p.m. at the clock, and invited the community to attend and bring a bell to ring at the event.

PUBLIC COMMENTS

George Wharf, a resident of San Dimas, inquired about options for re-zoning of property in the City. Mayor Stapleton directed the speaker to contact City Manager Miller for the information he was requesting.

Lisa Mayo, a resident of West Covina, invited the Council and community to an event of her organization They Will Know to be held on September 17, 2016, at 7:00 p.m., at the Covina Center for the Performing Arts.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Councilmember King thanked everyone for the recognition of his year as mayor.

Councilmember Allen thanked Councilmember King for a job well-done as mayor over the last year; announced that Interim Police Chief Raney had been honored by the California Police Chief's Association this past week with the top award given for police chiefs; wished all a Happy Easter; and congratulated Mayor Stapleton on being elected Mayor.

Councilmember Delach congratulated Councilmember King on his leadership as mayor over a successful year, incoming Mayor Stapleton and Mayor Pro Tem Marquez on their new positions, and Interim Police Chief Raney on his award; announced that California Parks and Recreation Society (CPRS) District 13 had awarded the Volunteer Service Award to the Covina Christmas Parade Executive Committee and the Parks and Facilities Design Award to the City for Cougar Park; and asked Interim Police Chief Raney to comment on a press release from the Independent Cities Association (ICA) regarding AB109 updates. Interim Police Chief Raney explained that cities in California have seen a dramatic increase in crime rates due to legislation passed in 2011 and since, and that legislators need to be educated by constituents as to the negative impact on local communities; after which Councilmember Delach gave statistics on offenders under probation versus parole supervision.

In response to an inquiry from Councilmember Delach as to how Metro's recently-released draft budget will impact the City, City Manager Miller responded that Metro is evaluating a potential sales-tax measure extension that would provide additional transportation funding, and it is important to ensure that the extension provides that funds are available for the maintenance of City streets as much has been diverted to other large regional transportation projects.

In relationship to funding a new Community and Senior Center, Councilmember Delach requested that City Manager Miller review an article entitled, "New Economic Development Tools Provide Opportunities for Creativity" in the March 2016 issue of *Western City* magazine on enhanced infrastructure financing districts, community revitalization and investment authority, and annexation development plans.

Mayor Pro Tem Marquez congratulated Councilmember King for his guidance as mayor in the City's accomplishments over the last year, including new parks and over 200 new businesses; congratulated Mayor Stapleton on his new position as mayor; thanked his Council colleagues for electing him as mayor pro tem; and requested that the meeting be adjourned in memory of Tabatha Neal.

Councilmembers King and Delach requested the meeting be adjourned also in memory of Helen McMeekin Provinse and Freda Nassar.

Mayor Stapleton requested that the meeting be adjourned also in memory of Janice Louise Eckert; and commented that there was an article in the March 20, 2016, issue of the *San Gabriel Valley Tribune* about Interim Police Chief Raney's award and that he is a legend in law enforcement who brings prestige to this community. Mayor Stapleton announced Covina Library events: Makerspace Kids Creative Corner on March 24, 2016, at 4:30 p.m., and ongoing Second Start Literacy adult basic education program; Parks and Recreation events: Leaders-in-Training and Junior Lifeguard programs with an application deadline of April 7, 2016; Spring Camp Covina from March 28 – April 1, 2016, at Cougar Park; and Youth Sports starting the week of April 4, 2016; and recognized the honors received by the Covina Christmas Parade Executive Committee and by the City for Cougar Park. He requested that a re-visiting of the January 19, 2016, resolution to make a statement to the community, with Council's consent, that Covina Park is no longer being considered as a site for the new community and senior center, be agendized for a future meeting. Councilmember Delach seconded the request. In closing, Mayor Stapleton thanked his Council colleagues for their confidence in electing him mayor, commented that last year was a year of upheaval and that the coming year will be a year of building and reaching out to the community to work together, and encouraged community members to contact Councilmembers or City employees about what they like or don't like, and to volunteer for the community.

CITY MANAGER COMMENTS

City Manager Miller congratulated Mayor Stapleton and Mayor Pro Tem Marquez, and thanked Councilmember King for his leadership over the past year.

CONSENT CALENDAR

On a motion made by Councilmember King, seconded by Mayor Pro Tem Marquez, the City Council approved Consent Calendar items CC 1 – 8 as presented.

Motion approved the Consent Calendar items CC 1 – 8 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

- CC 1. City Council approved the Minutes of the March 1, 2016, Special Study Session and Regular meetings of the City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Housing Authority.
- CC 2. City Council approved the payment of City demands in the amount of \$1,551,737.55.
- CC 3. Successor Agency to the Redevelopment Agency approved the payment of Agency demands in the amount of \$58,448.05.
- CC 4. City Council/Successor Agency to the Covina Redevelopment Agency: 1) Adopted **Resolution No. 16-7467** approving the execution and delivery of a non-housing bonds proceeds funding agreement with the Successor Agency; 2) Adopted Successor Agency

Resolution No. 16-001 approving the execution and delivery of a non-housing bonds proceeds funding agreement with the City of Covina; and 3) Approved the Non-Housing Bonds Funding Agreement and authorized the Executive Director of the Successor Agency and the Mayor of the City of Covina to execute the Agreement on behalf of the respective agencies.

- CC 5. Successor Agency to the Covina Redevelopment Agency/Covina Housing Authority: 1) Adopted **Resolution No. 16-002** of the Successor Agency to the Covina Redevelopment Agency approving the execution and delivery of a housing bonds proceeds funding agreement with the Covina Housing Authority; 2) Adopted Covina Housing Authority **Resolution No. 16-001** approving the execution and delivery of a housing bonds proceeds funding agreement with the Successor Agency to the Covina Redevelopment Agency; and 3) Approved the Housing Bonds Funding Agreement and authorized the Executive Director of the Successor Agency and Chair of the Covina Housing Authority to execute the Agreement on behalf of the respective agencies.
- CC 6. City Council approved the First Amendment to the Facility Use Agreement for a Farmers' and Street Market in the City of Covina and authorized the City Manager or her designee to execute the Amendment on behalf of the City.
- CC 7. City Council: 1) Awarded the contract for Emergency Drainage Improvements at Wingate Park; Project No. D-1203; Federal Emergency Management Agency (FEMA) PW#309(1) to FS Contractors Incorporated for an amount not to exceed \$62,260.00 and authorized the City Manager to execute the contract; and 2) Adopted **Resolution No. 16-7466** appropriating \$22,912.25 in available Parks and Recreation CIP Fund balance to the fiscal year 2015-16 budget and allocating the funds to the Emergency Drainage Improvements at Wingate Park, Project No. D-1203 (account no. 4600-PF06-55320-D1203) and increasing Parks and Recreation CIP Fund revenue by \$22,912.25 (account no. 4600-PF06-42070-D1203).
- CC 8. City Council: 1) Determined that note terms, agreement terms, and program requirements are satisfied for Golden State Care Packages, Inc., a Community Development Block Grant (CDBG) Economic Development Program participant; 2) Authorized removal of the loan/grant restrictions upon approval of program compliance by Los Angeles County Community Development Commission; and 3) Authorized the City Manager or her designee to execute related documents.

PUBLIC HEARING – NONE

CONTINUED BUSINESS – NONE

NEW BUSINESS

NB 1. 2015 Accomplishments.

City Manager Miller presented the staff report and commented that though the list of accomplishments in the agenda packet highlights the major accomplishments, it is not an exhaustive list; and staff will continue to identify ways to reduce overall costs and provide higher quality services to the community, and will continue to invest in infrastructure. In closing, she

announced that the 2015 Accomplishments may be viewed on the City's website at www.covinaca.gov.

Mayor Stapleton requested that a paper copy of the 2015 Accomplishments be made available in the Library for those without computer access.

A motion was made by Councilmember Delach, seconded by Councilmember King, to receive and file the report.

Councilmember King commented that the list of accomplishments speaks volumes to a remarkable year, and expressed thanks from Council to staff for the progress made over the last year.

Mayor Stapleton encouraged the community to read the list of accomplishments; recognized Interim Police Chief Raney's wife, Stacey Raney, and Mayor Stapleton's wife, Victoria, and daughter, Kathrine, for their support; and reaffirmed that adjournment would be in memory of Janice Louise Ackert, Freda Nassar, Tabatha Neal, and Helen McMeekin Provinse.

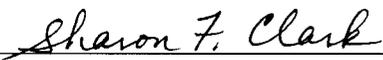
Motion approved New Business item NB 1 as follows:

AYES: ALLEN, DELACH, KING, MARQUEZ, STAPLETON
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

ADJOURNMENT

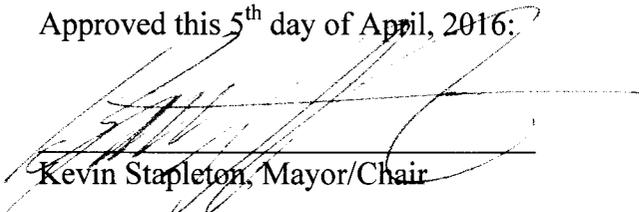
At 8:42 p.m., the Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Financing Authority/Covina Housing Authority was adjourned in memory of Janice Louise Ackert, Freda Nassar, Tabatha Neal, and Helen McMeekin Provinse to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, April 5, 2016, at 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Respectfully submitted:



Sharon F. Clark, CMC
Chief Deputy City Clerk

Approved this 5th day of April, 2016:



Kevin Stapleton, Mayor/Chair