



REGULAR MEETING AGENDA
125 E. College Street, Covina, California
Council Chamber of City Hall
Tuesday, January 05, 2016

**CITY COUNCIL/SUCCESSOR AGENCY TO THE COVINA
REDEVELOPMENT AGENCY/COVINA PUBLIC FINANCING
AUTHORITY/COVINA HOUSING AUTHORITY
JOINT MEETING—OPEN SESSION
7:30 p.m.**

ROLL CALL

Council/Agency/Authority Members Walter Allen III, Peggy A. Delach, Jorge Marquez, Mayor Pro Tem/Vice Chair Kevin Stapleton and Mayor/Chair John C. King

PLEDGE OF ALLEGIANCE

Led by Mayor King

INVOCATION

Given by Covina Police Chaplain Dr. Patricia Venegas

PRESENTATIONS

PUBLIC COMMENTS

To address the Council/Agency/Authority please complete a yellow speaker request card located at the entrance and give it to the City Clerk/Agency/Authority Secretary. Your name will be called when it is your turn to speak. Those wishing to speak on a LISTED AGENDA ITEM will be heard when that item is addressed. Those wishing to speak on an item NOT ON THE AGENDA will be heard at this time. State Law prohibits the Council/Agency/Authority Members from taking action on any item not on the agenda. Individual speakers are limited to five minutes each.

COUNCIL/AGENCY/AUTHORITY COMMENTS

Council/Agency/Authority Members wishing to make any announcements of public interest or to request that specific items be added to future Council/Agency/Authority agendas may do so at this time.

CITY MANAGER COMMENTS

CONSENT CALENDAR

All matters listed under consent calendar are considered routine, and will be enacted by one motion. There will be no separate discussion on these items prior to the time the Council/Agency/Authority votes on them, unless a member of the Council/Agency/Authority requests a specific item be removed from the consent calendar for discussion.

CC 1. Minutes of December 15, 2015, Study Session Joint meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Agency/Housing Authority/Finance Advisory Committee and Regular Joint meeting of the City Council/Successor Agency to the Covina Redevelopment Agency/Public Financing Agency/Housing Authority.

Report: [Minutes](#)

CC 2. Payment of City demands in the amount of \$1,273,238.74.

Report: [City Demands](#)

CC 3. Payment of Agency demands in the amount of \$13,647.33.

Report: [Agency Demands.](#)

CC 4. Consideration of Resolution No. 16-7443 amending the Operating Budget for Fiscal Year 2015-2016 for the purchase of 1.4 acres of property to be used for public open space in conjunction with the One Charter Oak project – Purchase Agreement of public open space.

Report: [Resolution No. 16-7443](#)

CC 5. Approve contract work and second amendment to Professional Services Agreement with Dudek, Inc. for providing planning services and preparing environmental documents.

Report: [Dudek, Inc.](#)

CC 6. Consideration of Resolution No. 16-7439 confirming continued existence of an emergency condition for Roycove Reservoir and Pump Station pursuant to Chapter 2.5 (Emergency Contracting Procedures) of the Public Contracts Code.

Report: [Resolution No. 16-7439](#)

CC 7. Adoption of Resolution No. 16-7440 authorizing the City Manager to submit application(s) to the State of California Department of Resources Recycling And Recovery (CalRecycle) for a period of five years and Resolution No. 16-7441 appropriating \$4,920 in available State Gas Tax Fund Balance and increasing the Fiscal Year 2015-16 Transportation Fund Budget in the amount of \$4,920.

Report: [Resolution No. 16-7440](#)

CC 8. Consideration of Resolution No. 16-7442 appropriating \$28,280 in available Proposition C Fund Balance and increasing the Fiscal Year 2015-16 Proposition C

Fund Budget in the amount of \$28,280 for the comprehensive update of the City's Pavement Management System.

Report: [Resolution No. 16-7442](#)

CC 9. Consideration of Resolution No. 16-7438 amending the Fiscal Year 2015-16 Capital Improvement Program Budget by \$56,699 for Project D-1203 Wingate Wash Repairs Funded by Federal Emergency Management Agency (FEMA).

Report: [Resolution No. 16-7438](#)

CC 10. Consideration of Resolution No. 16-7451 appropriating \$28,689 in Available Measure R Fund Balance, appropriating \$5,234 in Available Proposition A Fund Balance, and increasing the Fiscal Year 2015-16 Capital Projects Fund Budget in the amount of \$33,923, approve Change Order for Project T-0814B, Pedestrian and Metrolink Station Improvements Project, and Final Acceptance and Filing Notice of Completion of Project No. T-0814B, Pedestrian and Metrolink Station Improvements Project.

Report: [Resolution No. 16-7451](#)

PUBLIC HEARINGS

PH 1. Public Hearing for consideration of Resolution No. 16-7450 amending the City of Covina Fee Schedule as it pertains to Title 5 of the Covina Municipal Code – Entertainment Permits.

Report: [Resolution No. 16-7450](#)

Staff Recommendation:

1. Open the public hearing, consider public testimony, and close the public hearing.
2. Adopt Resolution No. 16-7450, amending the City Fee Schedule as it pertains to the Entertainment Ordinance in Title 5 of the Covina Municipal Code.

PH 2. Public Hearing to consider a General Plan Amendment (GPA) 15-001, a Zone Change (ZCH) 15-001, a Planned Community Development Overlay District (PCD) 15-001, a Tentative Tract Map (TTM) 73455, a Site Plan Review (SPR) 15-009, a Purchase and Sale Agreement between the City of Covina and One Charter Oak, LLC, a Development Agreement (DA) 15-001 for a proposed 63-lot single-family residential subdivision and public park on an 8.15 acre site at 800 North Banna Avenue - APN: 8427-003-90 and a related Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program.

Report: [One Charter Oak Project](#)

Staff Recommendation:

1. City Council to open public hearing, consider public testimony, and close the public hearing.

2. Adopt **Resolution No. 16-7445** entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION AND A MITIGATION MONITORING AND REPORTING PROGRAM FOR GENERAL PLAN AMENDMENT GPA 15-001, DEVELOPMENT AGREEMENT DA 15-001, ZONE CHANGE ZCH 15-001, PLANNED COMMUNITY DEVELOPMENT PCD 15-001, TENTATIVE TRACT MAP TTM 73455 AND SITE PLAN REVIEW SPR 15-009 FOR PROPERTY GENERALLY LOCATED AT 800 NORTH BANNA AVENUE – APN: 8427-003-901.”
3. Adopt **Resolution No. 16-7446** entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT GPA 15-001 TO CHANGE THE GENERAL PLAN LAND USE MAP DESIGNATION FROM “SCHOOL” TO “MEDIUM DENSITY RESIDENTIAL 6.1-14 DWELLING UNITS PER ACRE” AND “PARK” FOR PROPERTY GENERALLY LOCATED AT 800 NORTH BANNA AVENUE – APN: 8427-003-901.”
4. Adopt **Ordinance No. 16-2049** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, AMENDING THE OFFICIAL ZONING MAP OF THE CITY BY CHANGING THE ZONING DESIGNATION FROM “R-1-7500, SINGLE FAMILY” TO “RD-3000 (MULTIPLE FAMILY) – PLANNED COMMUNITY DEVELOPMENT OVERLAY” FOR PROPERTY GENERALLY LOCATED AT 800 NORTH BANNA AVENUE – APN: 8427-003-901.”
5. Adopt **Ordinance No. 16-2050** entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, ESTABLISHING A PLANNED COMMUNITY DEVELOPMENT OVERLAY ZONE PCD 15-001 ON THE OFFICIAL ZONING MAP OF THE CITY FOR PROPERTY GENERALLY LOCATED AT 800 NORTH BANNA AVENUE – APN: 8427-003-901.”
6. Adopt **Resolution No. 16-7447** entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, APPROVING TENTATIVE TRACT MAP 73455 TO ESTABLISH A 71-LOT SUBDIVISION FOR THE PURPOSES OF A RESIDENTIAL DEVELOPMENT, TWO-ACRE PARK AND ASSOCIATED PRIVATE STREETS (63 SINGLE-FAMILY RESIDENTIAL LOTS, TWO PARK LOTS AND 6 LETTERED LOTS FOR COMMON AREAS) FOR PROPERTY GENERALLY LOCATED AT 800 NORTH BANNA AVENUE – APN: 8427-003-901.”
7. Adopt **Resolution No. 16-7448** entitled, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COVINA, CALIFORNIA, APPROVING SITE PLAN REVIEW SPR 15-009 FOR THE DEVELOPMENT OF 63 SINGLE-FAMILY RESIDENTIAL UNITS AND RELATED COMMON AREAS ON APPROXIMATELY 6.15 ACRES OF THE SITE LOCATED GENERALLY AT 800 NORTH BANNA AVENUE - APN: 8427-003-901.”

8. Approve Purchase and Sale Agreement between the City and ONE CHARTER OAK, LLC, a California limited liability company, for the purchase of 1.4 acres of property generally bounded by Banna Avenue to the west, Cypress Street to the north, and Kidder Avenue to the east.

9. Adopt **Ordinance No. 16-2048** entitled, “AN ORDINANCE OF THE CITY OF COVINA APPROVING AND ADOPTING A DEVELOPMENT AGREEMENT BETWEEN ONE CHARTER OAK, LLC AND THE CITY OF COVINA RELATED TO A PROPOSED DEVELOPMENT CONSISTING OF 63 SINGLE FAMILY LOTS ON 6.15 ACRES AND A PROPOSED PUBLIC PARK ON APPROXIMATELY 2 ACRES FOR PROPERTY GENERALLY LOCATED AT 800 NORTH BANNA AVENUE – APN: 8427-003-901.”

CONTINUED BUSINESS – NONE

NEW BUSINESS

NB 1. Introduction of Ordinance No. 16-2051 Amending Title 2 (Administration and Personnel) Chapter 2.20 (Purchasing Division) of Covina Municipal Code (CMC) by adding Section 2.20.210 (Joint Purchasing Agreements with Other Governmental Entities).

Report: [Ordinance No. 16-2051](#)

Staff Recommendation:

- 1) Waive full reading, read by title only, and introduce for first reading Ordinance No. 16-2051.
- 2) Authorize the Department of Public Works to schedule the second reading of the ordinance at the next City Council meeting on January 19, 2016.

NB 2. Consideration of Resolution No. 16-7449 approving an employment agreement for the Interim Appointment for the position of Police Chief.

Report: [Resolution No. 16-7449](#)

Staff Recommendation:

1. Adopt Resolution No. 16-7449, appointing Kimber Raney as Interim Police Chief.
2. Authorize the City Manager to approve a retired-annuitant employment agreement with Kimber Raney.

ADJOURNMENT

The Covina City Council/Successor Agency to the Covina Redevelopment Agency/Covina Public Finance Authority/Covina Housing Authority will adjourn to its next regular meeting of the Council/Agency/Authority scheduled for Tuesday, January 19, 2016, at 5:00 p.m. for study session in the Covina Library Community Room at 234 N. Second Avenue, Covina, California 91723; and 6:30 p.m. for closed session and 7:30 p.m. for open session inside the Council Chamber, 125 East College Street, Covina, California, 91723.

Any member of the public may address the Council/Agency/Authority during both the public comment period and on any scheduled item on the agenda. Comments are limited to a maximum of five minutes per speaker unless, for good cause, the Mayor/Chairperson amends the time limit. Anyone wishing to speak is requested to submit a yellow Speaker Request Card to the City Clerk; cards are located near the agendas or at the City Clerk's desk.

MEETING ASSISTANCE INFORMATION: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (626) 384-5430. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

If you challenge in court any discussion or action taken concerning an item on this agenda, you may be limited to raising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting.

The Covina City Clerk's Office does hereby declare that, in accordance with California Government Code Section 54954.2(a), the agenda for the Tuesday, January 05, 2016, meeting was posted on December 30, 2015, on the City's website and near the front entrances of: 1) Covina City Hall, 125 East College Street, Covina; 2) the Covina Public Library, 234 N. Second Avenue, Covina; and 3) the Joslyn Center, 815 N. Barranca Avenue, Covina.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA, AND SUBMITTED TO THE CITY COUNCIL AFTER PUBLICATION OF THE AGENDA, ARE AVAILABLE TO THE PUBLIC IN THE CITY CLERK'S OFFICE AT 125 E. COLLEGE STREET, COVINA.