



NOTICE OF VACANCIES

City Advisory Boards and Commissions

NOTICE IS HEREBY GIVEN that the City of Covina is accepting applications to serve on the following City Advisory Boards and Commissions:

Library Board of Trustees: 2 Vacancies: Full term ending June 30, 2019; unexpired term ending June 30, 2018 (3-year terms). This Board solicits the views of the community and advises the Director about the policies and operations that promote the efficiency of the Library. The Board may make and enforce all rules, regulations and bylaws necessary for the administration, government, and protection of the Library under its management, and all property belonging thereto. This Board meets on the second Tuesday of each month.

Parking Place Commission: 5 Vacancies: 4-year terms. This Commission serves as an advisor and makes recommendations to the City Council in matters pertaining to acquiring, maintaining, operating and administering the off-street parking facilities for downtown Covina. The boundaries of Vehicle Parking District No. 1 are the purview of the Commission. The Commission meets on the first Thursday of each month at 2:00 p.m.

Parks and Recreation Commission: 5 Vacancies: 4-year terms. This new Commission advises the City Council on matters pertaining to the community service needs of the citizens of Covina relating to cultural and historical activities/programs and special events, facilities and park maintenance, public recreational services, senior services, and youth services. The Commission will be expected to be visionaries, be open minded to meet the ever-changing interests of the diverse, multicultural community, be actively open to receive input from individuals and community organizations, and participate in the development of facilities, programs and services that accommodate the needs of the community. Meeting times have not yet been established.

Personnel Advisory Board: 1 Vacancy: Unexpired term ending June 30, 2017 (4-year term). This Board meets only upon occasion of certain grievances filed by employees of the City. Closed sessions may be held to consider the appointment or dismissal of a public employee, or to hear complaints or charges brought against an employee by another person or employee, unless the employee requests that the matter be conducted publicly.

Traffic Advisory Commission: 2 Vacancies: Two unexpired terms ending June 30, 2018 (4-year term). This Commission serves as an advisor and makes recommendations to the City Council in matters pertaining to the operation and management of the City's transportation system and provides a public forum for citizen input on the City's transportation system. The Commission may discuss, analyze, evaluate and make recommendations to the City Council on short and long-range measures to enhance the City's transportation system. This Commission meets on the second Tuesday of each month at 8:00 a.m.

Youth Accountability Board: 2 Vacancies: Two unexpired terms ending June 30, 2017 (2-year term) for alternate members. This Board enriches the community through intervention into the behavior and activities of first-time juvenile offenders who have committed a minor offense. This Board meets bi-monthly as needed during evening hours.

Applications are available at City Hall in the City Clerk's Office, 125 E. College Street, Covina, Monday through Thursday, between the hours of 7:00 a.m. and 6:00 p.m., except holidays; or may be downloaded from the City's web site: www.covinaca.gov under Departments & Services/Boards & Commissions. Completed application forms must be filed with the City Clerk's Office. For more information, please call the City Clerk's Office at (626) 384-5430.

Sharon F. Clark, Chief Deputy City Clerk
City of Covina