The Library Board of Trustees consists of five members. The only requirement for appointment is to
be a Covina resident; however, library or education experience is desirable.

The members serve three-year terms and are appointed by the Mayor, subject to ratification by the City
Council.

The Board meets on the second Tuesday of each month at 7:30 p.m. in the Library Conference Room,
Public Library, 234 North Second Avenue, Covina.

All meetings are open to the public and are subject to a formal agenda noticed publicly in advance.
Formal minutes are also prepared as a public record. The Board may make and enforce all rules, regulations and bylaws necessary for the administration,
government and protection of the Library under its management, and all property belonging thereto.
Annually, the Board reports to the State Librarian on the condition of the Library.